

RELATIONS WITH PARENT ORGANIZATIONS

GE
(REGULATION)

PARENT
ORGANIZATIONS
AND BOOSTER
CLUBS

Parent organizations and booster clubs may be formed to promote the school program or to complement a particular student group or activity, with the approval of the campus principal.

Each such organization must submit the following to the campus principal for approval:

1. The constitution and by-laws of the organization.
2. A list of all activities and fund-raisers, annually.
3. The budget of the organization, annually.

Such organizations must agree to abide by all applicable District and campus rules.

LIAISON

The faculty sponsor of a student group will serve as the liaison between any group formed in connection with a student group and the District; otherwise, the principal will serve as the liaison. A current list of officers of each organization will be kept on file in the principal's office of the school involved.

REQUESTS FOR
FUND-RAISING
ACTIVITIES

A parent or community organization desiring to conduct a fund-raising activity in a District school must submit to the Superintendent or designee a request containing the following information [see GE(EXHIBIT)]:

1. Purpose of the fund raising.
2. Type of activity.
3. Dates and times of the activity.
4. Name of the person who will be handling the money.
5. Name of the sponsoring organization and representative.
6. Estimated amount of money to be raised.

Each request for approval of a fund-raising activity must be made separately.

BOOSTER CLUBS

District booster clubs will:

1. Be voluntary and support student activities of the school.
2. Submit all scheduled activities for approval by the Superintendent or designee.
3. Use school facilities only with the prior approval by the Superintendent or designee.
4. Not attempt to influence District employees in the administration of duties.

5. Comply with administrative regulations and Board policy when offering money or gifts to the District. [See CDC]
6. Submit a copy of current adopted by-laws and operating procedures to the Superintendent.
7. Pay all taxes and other debts incurred by the organization.
8. Provide evidence of adequate insurance coverage for activities conducted on school premises. The District cannot provide insurance coverage for the booster club.
9. Submit to an annual audit and supply copies of its audited financial statements to the Superintendent annually.
10. Assume liability for any and all personal injuries or property damage arising from their activities.