

Butteville Union Elementary School

Home of the Eagles

Alfonso Garagarza, Superintendent/Principal
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March 16, 2018

Dear Parents and Guardians:

Butteville Elementary School is currently reviewing all safety protocols and is working with the Sheriff's Department in order to ensure our students and staff are as safe as possible at all times. By recommendation of the Butteville Safety Committee and the Sheriff's Department, all doors and gates will be locked during regular school hours, including the front entrance.

We understand this may be inconvenient and apologize in advance, but we are taking every precaution and will try out as many options as we have in the name of safety. We are equipped with a system to unlock the doors from the inside and have a door bell located on the outside, adjacent to the front entrance. We will be using that to allow students and visitors to enter the front doors. Additionally, we have office staff manning the doors during regular school hours.

You are invited to participate in the Safety Committee meeting on April 26th to provide input and to communicate any concerns. The meeting will be held in the Library at 3:00pm.

Finally, accompanying this letter is a permission slip to allow students to be off campus for short periods of time in order to conduct safety drills. Drills are scheduled once monthly, at a minimum. Please return that form to your student's teacher on Monday, March 16th. We feel it is imperative that students are aware of all points of exit from the school to a safe location in the event the campus needs to be evacuated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alfonso Garagarza". The signature is fluid and cursive, with the first name "Alfonso" and last name "Garagarza" clearly distinguishable.

Alfonso Garagarza
Superintendent/Principal