

Meeker School District Re-1

Job Description

Title: Special Need Bus Aide
Department(s): Transportation
Reports to: Transportation Director
Work Year: Part-time, 5 hours per week



Job Summary:

The Special Needs Bus/small vehicle driver will provide support within the student transportation services area with specific responsibilities for transporting special need students to and from school and between schools.

Summary of essential job function:

1. Participate in IEP meeting as additional resources as deemed necessary and to educate the IEP team members regarding the transportation environment.. This could include; the type of vehicle used, length of ride, loading and unloading from the vehicle, degree of training or experience with special needs, emergency communication system.
2. Gather information regarding the student's expected transportation needs so as to properly plan for a time, efficient, and safe initiation of transportation service.
3. Provide safe transportation without undue risk to the student or others.
4. Must be able to understand and follow the Individuals with Disabilities education Act 34 CFR § 300.34 Related Services, 34 CFR § 300.107 Nonacademic Services, 34 CFR § 300.104 Discrimination Prohibited.
5. Must be able to understand and conduct evacuation procedures.
6. Route Management including medical emergencies, situations where there is no adult at home, inclement weather, and field trips.
7. Manage and maintain a behavior management plan.
8. Manage bloodborne pathogens and universal precaution procedures.
9. Must be able to think quickly with the safety of the child/children in mind.

Qualifications and Experience:

- High School Diploma or equivalent.
- Must have a current driver's license, for small vehicle
- Must hold all required and have training as required by the Department of Transportation, CDE and local Board of Education. Must pass DOT physical exam every two years for full size buses.
- Must be at least 21 years of age.
- Must pass driving performance test as part of the pre-service training within 90 days of employment and annually thereafter. Driving performance test will

include pre-trip inspections. Must pass required written tests and receive First Aid/CPR certificate every three years.

- Be Familiar with special equipment such as power ramps and lifts, emergency escape exits, special fire suppression systems, power cutoff switches, emergency communications systems, air conditioning systems, mobile seating device, including trays and accessories, securement system hardware, and occupant securement system.
- Adaptive and assistive devices used to support or secure students, mobility aids, special belts, and harnesses and devices (such as special crutches, braces, or wheelchairs).

Clearances:

- Criminal Justice Fingerprint/Background Check.
- Motor Vehicle background check

Physical Demands:

- This job requires being able to safely lift 90 pounds without any physical limitations on a daily basis.

Work Environment:

- The noise level in the work environment is usually moderate.
- The work environment may include high stress tasks.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as assigned by the Superintendent.