

SCHOOL BOARD MINUTES  
WATERTOWN SCHOOL DISTRICT NO. 14-4  
CODINGTON COUNTY, SOUTH DAKOTA  
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 5:00 p.m., Monday, July 12, 2021 for the purpose of conducting the annual budget hearing and for the regular July meeting. The following members were in attendance: Chairman Stephanie Lenards, Scott Hardie, Tammy Rieber, Stuart Stein, and Jean Moulton. Also in attendance were staff, administration, and representatives of the news media.

2021-22 PUBLIC BUDGET HEARING

Chairman Stephanie Lenards convened the Board for its annual Budget Hearing and it was indicated that this is the time for the School Board to receive public input as it relates to the proposed budget of the Watertown School District. There being no comments from the audience, the School Board proceeded with the budget review. Heidi Clausen, Business Manager, presented modifications for Board consideration to the preliminary budget that was presented to the School Board in May.

**2021-22 Budget Modifications from Preliminary**

**General Fund**

Revenue:	Arrow Yearbook	\$33,500.00
	Technology Fees	\$3,500.00
	Use of Cash on Hand	<u>\$9,500.00</u>
		\$46,500.00
Expenditures:	Arrow Yearbook	\$33,500.00
	Technology Fees	\$3,500.00
	Gymnastics Rental	<u>\$9,500.00</u>
		\$46,500.00

**Capital Outlay**

Revenue:	ESSER III Funding	\$250,000.00
	ARPA Funding – Library Grant	<u>\$10,000.00</u>
		\$260,000.00
Expenditures:	Technology	\$250,000.00
	Library Equipment	<u>\$10,000.00</u>
		\$260,000.00

**Lake Area Technical College**

Revenue:	Alumni Fees	\$85,000.00
	Student Fees – State M&R	\$172,675.00
	ARPA Funding – Library Grant	\$95,700.00
	Community Health Grant Revenue	\$129,660.00
	CARES III Funding	\$96,160.00
	CRF Funding	-\$570,525.00
	Use of Cash on Hand	<u>\$1,854,645.00</u>
		\$1,863,315.00
Expenditures:	Alumni Fees	\$85,000.00
	Library Equipment	\$95,700.00
	Community Health Grant Salary & Benefits	\$95,660.00
	Community Health Grant Professional Services	\$34,000.00
	Construction – MET Roof	\$158,800.00

Construction – Aviation Roof	\$94,880.00
Construction – Parking Lots	\$1,130,500.00
Construction – Student Services Remodel	\$100,000.00
Land Acquisition	\$310,000.00
CRF Funding Expenditure Allocations	-\$50,000.00
Adjunct – Heavy Equipment	\$20,500.00
Perkins Equipment	<u>-\$211,725.00</u>
	\$1,863,315.00

**LATC Daycare**

Revenue: State CARES Grant	<u>\$14,700.00</u>
	\$14,700.00
Expenditures: Salary & Benefits	<u>\$14,700.00</u>
	\$14,700.00

Heidi Clausen, Business Manager, reviewed several graphs and charts illustrating various comparisons and noted that the total budget for the 2021-22 year is proposed at \$108,668,002.50; K-12 making up 58% of the budget with LATC encompassing 42%. The budget is comprised of taxing funds, General Fund, Capital Outlay, and Special Education, as well as enterprise funds and Self-Funded Insurance. Lake Area Tech consists of their general operating fund, enterprise funding, and Federal Financial Aid. Information was shared related to property tax levies and State aid along with enrollment projections with notation of the estimated decline in the next three years. The proposed breakdown of CARES funding was presented with K-12 noted to receive total allocations of \$9,892,049.00 and LATC \$9,757,177.00. Obligations of Federal CARES allocations to encompass three fiscal years.

There being no further discussion, Chairman Stephanie Lenards adjourned the Budget Hearing at 5:20 p.m. and the Board recessed until the 5:30 p.m. starting time of the regular meeting.

REGULAR MEETING

Chairman Stephanie Lenards convened the Board in session for its regular meeting at 5:30 p.m. by leading the Pledge to the Flag.

CONFLICTS OF INTEREST

Chairman Stephanie Lenards asked if any School Board Member or Administrator needed to disclose a conflict of interest on any agenda or non-agenda item. Stuart Stein disclosed his relationship with Stein Sign Display and that Stein Sign Display has a contract with the District/LATC for billboard advertising.

AGENDA REVIEW/APPROVAL

Scott Hardie moved that the agenda be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

MINUTES

Stuart Stein moved that the minutes of the June 14, 2021 meeting be approved as presented. Tammy Rieber seconded. Five votes yes. Motion carried.

## FINANCIAL REPORT

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of June, 2021 as listed below:

**Receipts:** Taxes, \$674,692.92; Tuition, \$214,389.17; County Sources, \$37,070.39; State Aid, \$4,300,815.97; Other State Sources; \$639,899.29; Federal Sources, \$359,819.26; Sales, \$388,162.31; Interest on Investment, \$7,588.11; Misc., \$259,781.85; Sales Tax, \$18,672.06.

**Expenditures:** Verified Claims & Expenditures, \$2,199,623.39; Salaries, \$3,909,128.28.

**Cash Balances, June 30, 2021:** General Fund \$10,853,022.46; Capital Outlay, \$14,918,606.30; Special Education, \$1,168,684.34; Lake Area Technical College, \$10,819,179.68; K-12 Nutrition Services, \$896,410.02; LATC Bookstore Services, \$1,194,778.73; LATC Nutrition Services, \$190,463.96; LATC Day Care Center, \$156,405.28; Concessions, \$32,396.59; Drivers Education, \$6,285.85; Pre-School Services, \$19,504.19.

**Custodial Funds:** Clubs and Scholarships – Receipts, \$41,063.07; Expenditures, \$92,697.41; Balance, \$349,202.83. LATC Agency Fund – Receipts, \$30,383.50; Expenditures, \$117,420.83; Balance, \$1,403.68.

**Special Revenue/Internal Service Funds:** LATC Financial Aid – Receipts, \$316,271.56; Expenditures, \$327,337.24; Balance, \$119,483.14. Employee Benefit Trust – Receipts, \$552,972.53; Expenditures, \$846,171.48; Balance, \$7,413,126.20.

### ACTION 21202

Diane Stiles, LATC Vice President, presented the following contract recommendations/addendums and asked for their approval.

#### LATC CONTRACT RECOMMENDATIONS/ADDENDUMS:

Ryan Heller - New Faculty Mentor - \$100.00

Asa Stiles – Higher Learning Commission Assessment Academy - \$750.00 Stipend

Asa Stiles New Faculty Mentor - \$100.00

Heidi Wirtjes – 20 Additional days on contract for Community Health Worker program– 20 days @ \$243.67/day - \$4,873.47

#### Full-time Positions

Kristen Henderson – General Education Instructor, Non-transferrable - \$47,692.00

Tyler Lotspeich – Professional Pilot Instructor - \$47,692.00

Heather Pagel – General Education Instructor, Non-transferrable - \$42,033.00

Steven Trautner – Precision Machining Instruct \$55,795.00 & Department Supervisor \$400.00 - \$56,195.00

Ryan McPeek – IT Technician II - \$42,000.00

Kraig Schleusner – Agriculture Instructor – \$61,228.00

Erin Olson – Retention Coordinator - \$46,000.00

April Clark – Office Assistant, Corporate Education - \$2,365.00/month, 8 hrs/day

Ashley Oakes – Administrative Assistant, Finance - \$2,415.00/month

John Harper – Energy Instructor - \$78,848.00

### Part-time Temporary Positions

McKenzie Gruby – Childcare Worker I - \$11.15/hr, up to 30 hrs/week

Trent Antony – Triplex Removal - \$26.00/hr, as assigned hours

Lee Gabel – Institutional Research - \$27.00/hr, as assigned hours

Rick Smith – Custodian/Parking Attendant - \$14.00/hr Parking Attendant & \$12.85/hr

Custodian, up to 30 hours/week

Daniel Hawkinson – Custodian/Parking Attendant - \$14.00/hr Parking Attendant & \$12.85/hr

Custodian, up to 30 hrs/week

### Adjunct

Ben Kallas – PLT100, PLT105 & PLT120 – 5 credits @ \$121.00/cr - \$605.00

Melissa Meidinger – BUS238 & ENT135 – 2 credits @ \$980.00/cr + 9 credits @ \$121.00/cr - \$3,049.00

Nicole Schleusner – PN111 Online Students – 30 hrs @ \$26.40/hr - \$792.00

Jackie Abel – HST176 – 2 credits @ \$121.00/cr - \$242.00

Jacob Jorgenson – MFR100 & MFR130 – 4 credits @ \$980.00/cr - \$3,920.00

Andrew Sebek – MFR100 & MFR130 – 4 credits @ \$980.00/cr - \$3,920.00

Nicole VanDerMerwe – MLT205 – 1 credit @ \$121.00/cr - \$121.00

### Corporate Education

Mike Sackmann – CPR Training Classes - \$30.00/hr, as assigned hours

Isaiah Hall – CPR Training Classes - \$30.00/hr, as assigned hours

Gary Langerock CPR Training Classes - \$30.00/hr, as assigned hours

Tyler Gorrell – CPR Training Classes - \$30.00/hr, as assigned hours

Les Gonsor – 3<sup>rd</sup> party examiner for conducting CDL tests for the State of SD, teaching CDL

Test Preparation classes and driver training - \$70.00 for each initial 3<sup>rd</sup> party test and retakes,

\$45.00/hr for CDL Test Prep Classes, \$50.00 for driver training, \$23.00 for curriculum changes,

plus mileage for CDL training

Jerry Cudmore – 3<sup>rd</sup> party examiner for conducting CDL tests for the State of SD, teaching CDL

Test Preparation classes and driver training - \$70.00 for each initial 3<sup>rd</sup> party test and retakes,

\$45.00/hr for CDL Test Prep Classes, \$50.00 for driver training, \$23.00 for curriculum changes,

plus mileage for CDL training

### Curriculum Development

Carter Gilk – Professional Fixed Wing Pilot Curriculum Development – 20 hrs @ \$23.00/hr -

\$460.00

Stuart Stein moved that the contract recommendations/addendums be approved as presented.

Tammy Rieber seconded. Five votes yes. Motion carried.

### ACTION 21203

Diane Stiles, LATC Vice President, requested the authority to hire a Community Health Worker.

Tammy Rieber moved the approval of the authority to hire as presented. Stuart Stein seconded.

Five votes yes. Motion carried.

### ACTION 21204

Diane Stiles, LATC Vice President, presented for Board consideration a Surplus Property Resolution, which notes property to be sold at the District's surplus auction on July 31, 2021. The resolution also notes property to be traded, disposed and donated. Jean Moulton moved the approval of the following Surplus Property Resolution.

## RESOLUTION

WHEREAS, the Watertown School District declares the following District equipment no longer necessary, useful or suitable for the purpose of which it was acquired,

AND WHEREAS, the following items are to be sold at surplus sale:

1	BUFFERING WIDE BELT SANDER
1	VEHICLE, AEROSTAR VAN GREEN
1	YETTER COULTERS FOR CASE IH PLANTER
1	SHEAR, 48"
1	CUSHMAN TUGGER CART
1	FORKLIFT, TRUCK
2	TABLE, DOWNDRAFT
1	CROSS CUT SAW STOP ADAPTER
1	JOINER, 8", 1200 ROCKWELL
1	220V POWERMATIC PLANER 20"
1	CNC MACHINE, WOOD
1	SAW, TABLE 220V SAW STOP
1	SHAPER, 220V POWERMATIC
1	SANDER, 120V DISC/BELT
1	SHAPER, 220V POWERMATIC
1	SHAPER, 220V DELTA
1	FORKLIFT, 480 JOHN DEERE
1	DELTA SPINDLE SANDER
1	DISA DUST COLLECTION SYSTEM
1	BLUM MINI PRESS
1	120V DELTA 12.5" PLANER
1	120V DELTA 13" PLANER
1	120V PERFORMAX 12.5" PLANER
1	PRACTICAL TABLETOP EDGE BANDER
1	TABLE, FRAMING
2	COMPRESSOR, AIR
1	CLARK ELECTRIC FORKLIFT PLUS 2 CHARGERS
1	TEST STAND, ALTERNATOR
3	ENGINE, DIESEL
1	CYLINDER HEAD MACHINE
1	NARDINI SOUTH BEND LATHE
1	BRIDGEPORT MILL
1	MILLING MACHINE
2	BRIDGEPORT MILL
2	BED, HOSPITAL ELECTRIC
1	SINMAN BED, MEDICAL
1	ROBOT FANUC M-710-1
13	COSMETOLOGY VANITY STATIONS
11	THERAPY BEDS

MISC. CHAIRS, TABLES, FILE CABINETS, AND  
CLASSROOM FURNITURE  
1105 1<sup>ST</sup> AVE NE  
1127 1<sup>ST</sup> AVE NE

AND WHEREAS, the following items are to be traded in on replacement equipment:

- 1           ATV W/ HEATED CAB

AND WHEREAS, the following items are to be disposed of:

- 1           ENGINE, PARTS ONLY
- 1           AXLE, CDL
- 1           TRAINING VEHICLE, no value

AND WHEREAS, the following items are to be donated:

- 1           ENGINE, DIESEL, ELECTRONIC
- 5           ENGINES, DIESEL
- 3           ENGINES
- 1           VIRTUAL IV PHLEBOTOMY ARM

BE IT RESOLVED, that the Business Manager of the Watertown School District be authorized to surplus the listed equipment as allowed by state statute.

Scott Hardie seconded. Five votes yes. Motion carried.

ACTION 21205

Diane Stiles, LATC Vice President, presented for Board approval the Center for Student Engagement Remodel bids.

Bidder Name	Bid Amount
Crestone Builders	\$151,000.00
Gray Construction	\$106,900.00

Scott Hardie moved the approval of the bid received from Gray Construction in the bid amount of \$106,900.00 as presented. Jean Moulton seconded. Five votes yes. Motion carried.

K-12 DISCUSSION ITEM

*Northeast Technical High School Board Report* – Superintendent Dr. Jeff Danielsen noted that the full Board of NTHS will meet on Wednesday, July 21<sup>st</sup> at 5:45 p.m. Dr. Danielsen also noted that the Board of Superintendents will meet on Tuesday, August 10<sup>th</sup> at 9:00 a.m.

ACTION 21206

Stuart Stein moved the approval of the verified claims and salaries for the month of June, 2021 as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21207

Tammy Rieber moved the approval of the following resignations received from Tyler Snaza, High School Math Instructor and JV Girls Basketball Coach; Noel Dodson, High School Part-Time Custodian; and Jessica Markanich, Middle School Physical Education and Health Instructor and Assistant Track Coach. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 21208

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Michelle Butterfield – Accounts Receivable - \$2,833.00/month  
Lindsey Givens – 1:1 School Nurse - \$43,000.00  
Arica Mack – Speech Language Pathologist Assistant - \$25,615.00  
Elisa Tacy – K-2 Reading Paraprofessional – 60 hrs @ \$12.00/hr - \$720.00  
Kelsey Kurkosky – Grade Level – 7 hrs @ \$23.00/hr - \$161.00  
Mariah Graff – Grade Level – 7 hrs @ \$23.00/hr - \$161.00  
Nancy Decker – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Olivia Forman – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Beth Schutt – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Allison Foster – Curriculum Partner – 7 hrs @ \$23.00/hr - \$161.00  
Jason Buechler – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Mark Francisco – Curriculum Partner – 7 hrs @ \$23.00/hr - \$161.00  
Rhonda Kruger – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Scott Walker – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Pat McClemans – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Shelley Gauer – Curriculum Partner – 4 hrs @ \$23.00/hr - \$92.00  
Jason Buechler – Curriculum Partner – 3 hrs @ \$23.00/hr - \$69.00  
Amanda Miley – Curriculum Partner – 2 hrs @ \$23.00/hr - \$46.00  
Kelsey Anderson – Curriculum Partner – 2 hrs @ \$23.00/hr - \$46.00  
Tori Dargatz – ESY SLC Speech – 12 hrs @ \$31.00/hr - \$372.00  
Lindsey Givens – 1:1 Nurse Professional Development - 14 hrs @ \$23.00/hr - \$322.00  
Ann Schell – 1:1 Nurse Professional Development – 7 hrs @ \$23.00/hr - \$161.00  
Kimberly Lloyd – Library Paraprofessional, Mellette – 7.5 hrs/day @ \$12.85/hr  
Megan Baumeister – RTI Paraprofessional, Mellette – 7.5 hrs/day @ \$12.85/hr  
Chad Rohde – JV Girls Basketball Coach - \$5,160.00  
Jennifer Burns – Special Education Extension Instruction – 32.5 hrs @ \$34.46/hr - \$1,119.95  
Nikki Maag – Noon Duty, Middle School - \$1,825.00  
Steffany Dunwoody – Club Advisor, Middle School - \$1,290.00  
Valerie Miller – Temporary Assistance to the Business Office (Accounts Receivable) - \$19.00/hr, not to exceed 80 hrs  
Arica Mack – New Teacher Academy – 2 days @ \$100.00/day - \$200.00  
Marissa Freeman – Curriculum Partner – 4 hrs @ \$23.00/hr - \$92.00  
Cody Jager – PLTW Training – 9 days @ \$100.00/day - \$900.00

Stuart Stein moved the approval of the contract recommendations/addendums as presented. Tammy Rieber seconded. Five votes yes. Motion carried.

ACTION 21209

Heidi Clausen, Business Manager, presented for Board consideration a Surplus Property Resolution, which notes property to be sold at the District's surplus auction on July 31, 2021. The resolution also notes property to be disposed. Jean Moulton moved the approval of the following Surplus Property Resolution.

RESOLUTION

WHEREAS, the Watertown School District declares the following District equipment no longer necessary, useful or suitable for the purpose of which it was acquired,

AND WHEREAS, the following items are to be sold at surplus sale:

3	TEACHER DESKS
15	SMARTBOARDS
19	PROJECTOR SCREENS
29	STUDENT DESKS
1	HONDA SNOW BLOWER
1	OAK/GLASS CABINET
5	TEACHER'S STOOLS
17	STUDENT CHAIRS
1	SAND TABLE
6	CEILING PROJECTOR MOUNTS
4	OAK CHAIRS
1	DOWEL ROD BIN SHELF
1	MAGAZINE RACK
1	SMALL METAL PODIUM
1	SAND TABLE
1	ADVANCE FLOOR CLEANER
1	BETCO FLOOR SWEEPER
3	WHITE BOARD EASELS
1	SENSORY POP-UP TENT
2	VOLLEYBALL STANDARDS
8	3D PRINTERS
9	SONY 32" FLAT SCREEN TELEVISION
9	SAMSUNG 32" FLAT SCREEN TELEVISION
1	RCA 32" FLAT SCREEN TELEVISION
1	SANYO 32" FLAT SCREEN TELEVISION
2	EMERSON 32" FLAT SCREEN TELEVISION
1	SHARP 32" FLAT SCREEN TELEVISION
1	VIZIO 32" FLAT SCREEN TELEVISION
8	SANYO 26" FLAT SCREEN TELEVISION
	ASSORTED TV WALL MOUNTS
	ASSORTED LCD PROJECTOR CEILING MOUNTS
	ASSORTED PROJECTION SCREENS
	ASSORTED DVD PLAYERS



	ASSORTED DVD-VHS PLAYERS
6	COMPUTER MONITORS
9	TABLES 36X90
1	CONFERENCE TABLE 36X120
2	COMPUTER LAB TABLE 30X120
1	COMPUTER LAB TABLE 36X120
2	SCORE CLOCKS
1	CAMBRO 6' PORTABLE SALAD BAR
4	FULL SIZE BAKING SHEET PANS
1	HOBART 30 QT MIXER W/ WHIP & PADDLE
1	1979 CHEVY CARPENTER SHORT BUS CP308
2	THOMAS RH BUS FENDERS (PAINTED)
2	THOMAS LH BUS FENDERS (PAINTED)
1	INLINE 5 CUMMINS DATA ADAPTER
1	PRO LINE SCAN TOOL
2	FOLDING CAFETERIA LUNCH TABLES ON WHEELS
1	ATHLETIC FIELD LINE SPRAYER
1	BLONDE STORY & CLARK CONSOLE PIANO
2	BLONDE CONSOLE PIANOS
2	LARGE FOLDER STORAGE UNITS

AND WHEREAS, the following items are to be disposed of:

7	WOODEN TABLES
2	LAWN MOWERS
2	TELEVISIONS
30	STUDENT DESKS
11	TABLES

BE IT RESOLVED, that the Business Manager of the Watertown School District be authorized to surplus the listed equipment as allowed by state statute.

Scott Hardie seconded. Five votes yes. Motion carried.

#### ACTION 21210

Heidi Clausen, Business Manager, presented for Board consideration the State Contracted Furniture bid. Clausen went on to indicate that Office Peeps has been awarded as a vendor under the State as the lowest bidder for items contained on the State price list. As a local government, this allows the District to purchase items with our local vendor that have already been through the bidding process. The listing totaling \$85,255.00 includes items to accommodate Science room furnishings for the High School remodel project. Scott Hardie moved the approval of the State Contracted Furniture bid as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of the State Contracted Furniture bid can be viewed in the office of the Business Manager.)

ACTION 21211

Heidi Clausen, Business Manager, presented for Board approval the bids received for the High School Commons Area Furniture.

Description	Qty	Canfield Business Interiors		Innovative Office Solutions		Office Peeps	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
30" Wire Rod Stool	20	\$130.66	\$2,613.20	\$153.69	\$3,073.80	\$212.51	\$4,250.20
Wire Rod, Plastic Seat & Back, Armless	300	\$75.32	\$22,596.00	\$78.575	\$23,572.50	\$106.95	\$32,085.00
Stacking Cart, Stacks 15 Chairs	7	\$112.44	\$787.08	\$219.06	\$1,533.42	\$185.54	\$1,298.78
Round Café Bar Height Table 36" Diameter	5	\$222.13	\$1,110.65	\$439.43	\$2,197.15	\$579.00	\$2,895.00
Metal Rectangle Multi-Purpose Table 36x84x29	4	\$454.60	\$1,818.40	\$331.62	\$1,326.48	\$2,184.00	\$8,736.00
Rectangle Café Table 36x60	2	\$268.94	\$537.88	\$495.70	\$991.40	\$813.50	\$1,627.00
Rectangle Café Table 30x48	10	\$227.86	\$2,278.60	\$476.23	\$4,762.30	\$677.00	\$6,770.00
Rectangle Café Table 30x60	3	\$249.22	\$747.66	\$495.70	\$1,487.10	\$707.50	\$ 2,122.50
48" Straight Banquette	10	\$425.75	\$4,257.50	\$900.49	\$9,004.90	\$2,251.50	\$22,515.00
48" Wide Privacy Panel Only	4	\$199.78	\$799.12	\$167.32	\$669.28	\$517.00	\$2,068.00
60" Straight Banquette	5	\$492.19	\$2,460.95	\$1,000.06	\$5,000.30	\$2,746.00	\$13,730.00
60" Wide Privacy Panel Only	1	\$243.78	\$243.78	\$174.57	\$174.57	\$676.00	\$676.00
72" Straight Banquette	1	\$659.03	\$659.03	\$1,000.06	\$1,000.06	\$3,372.00	\$3,372.00
Rectangular Table, 30x96, Perfect Edge	14	\$418.81	\$5,863.34	\$311.28	\$4,357.92	\$808.78	\$11,322.92
Round Table, 60" Diameter, Perfect Edge	19	\$504.21	\$9,579.99	-	-	\$704.90	\$13,393.10
		<b>Install Fee</b>	\$5,740.00	<b>Install Fee</b>	\$2,225.00	<b>Install Fee</b>	\$13,525.00
		<b>Grand Total</b>	<b>\$62,093.18</b>	<b>Grand Total</b>	<b>\$61,376.18</b>	<b>Grand Total</b>	<b>\$140,386.50</b>

Jean Moulton moved the approval of the bid received from Canfield Business Interiors in the bid amount of \$62,093.18 as presented. Scott Hardie seconded. Five votes yes. Motion carried.

ACTION 21212

Heidi Clausen, Business Manager, presented for Board consideration change order #3 in relation to the Watertown High School Renovations and explained the eleven (11) various modifications to the project. The net of this change order is an increase in the amount of \$77,494.00. Clausen noted the total change orders of the project is \$196,877.00, which leaves the construction contingency for the project at 68% or \$430,749.00. Scott Hardie moved that change order #3 for the High School Renovations in the increase amount of \$77,494.00 be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21213

Heidi Clausen, Business Manager, presented for Board consideration a Park and Recreation Facility Agreement. Scott Hardie moved that the Facility Agreement between the Watertown School District and Watertown Park and Recreation Facilities be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried. (A complete copy of the Agreement can be viewed in the office of the Business Manager.)

ACTION 21214

Heidi Clausen, Business Manager, presented the bids received in relation to the dairy products for the 2021-22 year.

ITEM	CASS-CLAY CREAMERY, INC		PRAIRIE FARMS LAND O'LAKES	
	Alternate	Base	Alternate	Base
Milk, White 1.0% ½ Pint Container	.2152	No Bid	.1810	.2410
Milk, Skim ½ Pint Container	.2061	No Bid	.1800	.2400
Milk, Chocolate Skim ½ Pint Container	.2252	No Bid	.1820	.2420

Jean Moulton moved the approval of the alternate bid received from Prairie Farms/Land O'Lakes, which allows for an escalator clause, for the supplying of dairy products for the 2021-22 school year. Scott Hardie seconded. Five votes yes. Motion carried.

ACTION 21215

Heidi Clausen, Business Manager, presented the sole bid received in relation to the supplying of bakery products for the 2021-22 year.

ITEM	BIMBO BAKERIES USA
a. 100% Whole Grain White Bread, Sliced – 1 ¼ lb. Loaf	\$2.19
b. 4" Hamburger Buns, 53% Whole Grain White, Sliced – 12 count / package	\$2.36
c. 6" Hot Dog Buns, 53% Whole Grain White, Sliced, – 16 count/package	\$3.11
d. 6" Hot Dog Buns, White, Whole Grain, Sliced – 16 count/package	\$3.11 (same as C. above 53% whole grain white)
e. 9" Footlong Buns, Whole Grain, Sliced – 8 count/package	\$2.10 (10" not whole grain)
f. Dinner Rolls, 53% Whole Grain White - 12 count/pkg	\$1.67

Scott Hardie moved the approval of the bid received from Bimbo Bakeries USA for the supplying of bakery products for the 2021-22 school year. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21216

Heidi Clausen, Business Manager, presented the sole bid received in relation to the providing of charter bus service for the 2021-22 school year.

BIDDER	RATE PER MILE
Windstar Lines	\$3.95 rate per mile.  \$980.00 minimum per day charge for bus usage.  \$125.00 overnight cost for the driver, considering the District provides the room (per diem).

Jean Moulton moved that the bid received from Windstar Lines under the terms and conditions listed in their bid for charter bus service be approved. Scott Hardie seconded. Five votes yes. Motion carried.

ACTION 21217

Heidi Clausen, Business Manager, presented for Board consideration a Resolution to adopt the annual budget for the 2021-22 year and to establish the levy/dollar request for the various funds. Stuart Stein moved that the following Budget Resolution be approved as presented.

**RESOLUTION  
BUDGET ADOPTION**

BE IT RESOLVED, that the Watertown School District 14-4 after duly considering the proposed budget and after conducting a Public Hearing as per SDCL 13-11-2 does hereby approve and adopt its annual budget for the fiscal year July 1, 2021 through June 30, 2022. The adopted annual budget totals are as follows:

General Fund	28,940,080.50
Capital Outlay	17,295,900.00
Special Education	7,143,165.00
Nutrition Services	1,854,545.00
Arena Concessions	107,570.00
Driver's Education	44,465.00
Pre-School Services	12,240.00
Self-Funded Insurance	7,189,700.00
Student Financial Aid	15,665,500.00
Lake Area Technical College	26,777,542.00
LATC – Bookstore Services	2,824,185.00
LATC – Nutrition Services	525,215.00
LATC – Day Care	287,895.00

BE IT FURTHER RESOLVED, that the adopted annual budget levy requests are as follows pending modifications by the County Auditor to accommodate the sheltered property.

General Fund – Ag Property	\$1.409 / \$1,000.00
General Fund – Owner Occupied	\$3.153 / \$1,000.00
General Fund – Commercial Property	\$6.525 / \$1,000.00
Capital Outlay – Spread Across All Property	\$6,947,914.00
Special Education Fund – All Property	\$1.670 / \$1,000.00

Debt Service – All Property

\$0.00

IT IS FURTHER UNDERSTOOD, that the District realizes the County may need to adjust the stated requests to conform with levy limits established by the State of South Dakota once assessed value amounts are confirmed by the State.

Tammy Rieber seconded. Five votes yes. Motion carried.

ACTION 21218

Heidi Clausen, Business Manager, presented for Board information and consideration the Official Canvass Sheet of the Municipal/School Board Election held on June 15, 2021.

Number of Registered Voters on the day of the election – 16,184  
Number of Registered Voters who voted in the election – 4,355  
Percentage of Registered Voters who voted in the election – 26.91%

Candidates and Votes Received

Kari Lohr – 1,781  
Stephan M. Tjaden – 1,070  
Jon Iverson – 2,930

Kari Lohr and Jon Iverson received the highest number of votes in relation to the two vacancies and therefore, each earned the term of July 2021 to July 2024 on the Watertown School Board.

Stuart Stein moved the approval of the election results in which Kari Lohr and Jon Iverson earned three-year terms from July 2021 to July 2024. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21219

Superintendent Dr. Jeff Danielsen presented for Board consideration candidates for the West River At Large Representative for SDHSAA. Tammy Rieber moved that the Watertown School District cast its vote for Todd Palmer, Sturgis Brown, for the West River At Large Representative. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 21220

Superintendent Dr. Jeff Danielsen presented for Board consideration candidates for the District IV Representative for SDHSAA. Stuart Stein moved that the Watertown School District cast its vote for Eric Denning, Mount Vernon, for the District IV Representative. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21221

Superintendent Dr. Jeff Danielsen presented for its second reading and approval Policy FF – Naming of Facilities Lake Area Technical College. Jean Moulton moved that Policy FF – Naming of Facilities Lake Area Technical College be approved as presented. Scott Hardie seconded. Five votes yes. Motion carried.

ACTION 21222

Darrell Stacey, Assistant Superintendent, presented for its second reading and approval Policy IJL – Library Materials Selection and Adoption. Tammy Rieber moved that Policy IJL – Library Materials Selection and Adoption be approved as presented. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 21223

Darrell Stacey, Assistant Superintendent, presented for its second reading and approval Policy IKA – Grading. Stuart Stein moved that Policy IKA – Grading be approved as presented. Tammy Rieber seconded. Discussion was held on considering adding a fourth tier of excelling for Grades 3 and 4 through future policy readings. Following general discussion, five votes yes. Motion carried.

ACTION 21224

Darrell Stacey, Assistant Superintendent, presented for its second reading and approval Policy JLG – Homeless Students. Scott Hardie moved that Policy JLG – Homeless Students be approved as presented. Jean Moulton seconded. Five votes yes. Motion carried.

ACTION 21225

Darrell Stacey, Assistant Superintendent, presented for its second reading and approval Policy KEA – Citizen Concerns About Federal Program. Tammy Rieber moved that Policy KEA – Citizen Concerns About Federal Program be approved as presented. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 21226

Jean Moulton moved the approval of the open enrollment requests involving two (2) students as presented. Scott Hardie second. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Jeff Danielsen noted the plan to meet Tuesday, July 27<sup>th</sup> on the return to learn school plan with stakeholders involved in last year’s planning model. Dr. Danielsen presented a plaque to School Board members Stephanie Lenards and Scott Hardie and thanked them for their years of service to the Watertown School District and community.

APPOINTMENT

Chairman Stephanie Lenards appointed Heidi Clausen, Business Manager, as the temporary Chairman for the purpose of organizing the 2021-22 School Board.

ADJOURNMENT

Scott Hardie moved that the Watertown School Board adjourn its regular meeting at 6:10 p.m. Jean Moulton seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager

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## ANNUAL ORGANIZATIONAL MEETING

The School Board convened to organize for the 2021-22 year with Heidi Clausen, Business Manager, presiding for the election of Board Chairman. The following members were in attendance: Stephanie Lenards, Scott Hardie, Tammy Rieber, Stuart Stein and Jean Moulton.

Heidi Clausen, Business Manager, called the Annual Organizational Meeting to order.

### OATH OF OFFICE

Heidi Clausen, Business Manager, administered the Oath of Office to newly elected Board members Kari Lohr and Jon Iverson.

### AGENDA REVIEW/APPROVAL

Tammy Rieber moved that the agenda be approved as presented. Stuart Stein seconded. Five votes yes. Motion carried.

### ACTION 22001

Heidi Clausen, Business Manager, asked for nominations for Chairman. Stuart Stein nominated Tammy Rieber. With no other nominations, Stuart Stein moved that nominations cease and that a unanimous ballot be cast for Tammy Rieber. Jon Iverson seconded. Five votes yes. Motion carried. Tammy Rieber was declared Chairman of the Watertown School Board for the 2021-22 year.

### ACTION 22002

Chairman Tammy Rieber asked for nominations for Vice Chairman. Tammy Rieber nominated Stuart Stein. With no other nominations, Jon Iverson moved that nominations cease and that a unanimous ballot be cast for Stuart Stein. Kari Lohr seconded. Five votes yes. Motion carried. Stuart Stein was declared Vice Chairman of the Watertown School Board for the 2021-22 year.

### ACTION 22003

Jean Moulton moved that the second Monday of each month at 5:30 p.m., at the City Council Chambers be designated as the date, time and location of the 2021-22 regular School Board meetings. Kari Lohr seconded. Five votes yes. Motion carried.

### ACTION 22004

Stuart Stein moved that the 2022 School Board Election be set for June 21, 2022. Jean Moulton seconded. Five votes yes. Motion carried.

### ACTION 22005

Stuart Stein moved that the School Board members be compensated at a rate of \$75.00 per meeting. Kari Lohr seconded. Five votes yes. Motion carried.

ACTION 22006

Jean Moulton moved that the Watertown School District be authorized to participate in the National School Lunch and Breakfast Program for the 2021-22 school year. Jon Iverson seconded. Five votes yes. Motion carried.

ACTION 22007

Stuart Stein moved the approval of the Agreement for Truancy Officer Services between the City of Watertown Police Department and the Watertown School District. Kari Lohr seconded. Five votes yes. Motion carried. (A complete copy of this Agreement can be viewed in the office of the Superintendent.)

ACTION 22008

Kari Lohr moved that the following activity fees and lunch and breakfast prices be established for the 2021-22 school year.

Activity Ticket Fee Schedule

Item and Activity:	<u>High School</u>	<u>Middle/Intermediate/ Elementary School</u>
Activity Ticket-Annual	\$15.00	\$10.00
Single Event	High School & Post High Students – with ID \$2.00	\$2.00
	<u>Adult</u>	
Single Event	\$5.00	
10 Punch Pass	\$40.00	
Annual Pass	\$75.00	

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Nutrition Services/Meals

Classification:	<u>High School</u>	<u>Middle School</u>	<u>Intermediate/Elementary</u>	<u>Adult</u>
Regular Meal	\$2.55	\$2.55	\$2.30	\$3.85
Reduced Price	\$0.40	\$0.40	\$0.40	---
Free Meal	\$0.00	\$0.00	\$0.00	---
Regular Breakfast	\$1.95	\$1.95	\$1.70	\$2.40
Reduced Breakfast	\$0.30	\$0.30	\$0.30	---



Milk (1/2 Pint)	\$0.30	\$0.30	\$0.30	\$0.30
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Stuart Stein seconded. Five votes yes. Motion carried.

### APPOINTMENTS

Chairman Tammy Rieber made the following committee appointments for the 2021-22 year:

- Personnel Committee: Stuart Stein and Kari Lohr
- Property Committee: Jean Moulton and Jon Iverson
- Northeast Technical High School Board Members: Tammy Rieber, Stuart Stein, Jon Iverson and alternate Jean Moulton
- ASBSD Convention Delegate: Kari Lohr and alternate Jon Iverson
- ASBSD Legislative Representative: Jon Iverson
- Board of Equalization: Jean Moulton
- BISCO Representative: Kari Lohr
- Arrow Education Foundation Board Member: Kari Lohr
- LATC Foundation Board Member: Stuart Stein
- LATC Strategic Advisory Council: Tammy Rieber
- Professional Growth Committee: Jon Iverson and Stuart Stein
- LATC Leadership Committee: Tammy Rieber and Jean Moulton

### ACTION 22009

Jean Moulton moved that the Great Western Bank be designated as the District's official financial depository for the 2021-22 year. Kari Lohr seconded. Five votes yes. Motion carried.

### ACTION 22010

Kari Lohr moved that the Watertown Public Opinion be designated as the official newspaper for the District for the 2021-22 year. Jon Iverson seconded. Five votes yes. Motion carried.

### ACTION 22011

Stuart Stein moved that Rory King, Bantz Gosch & Cremer LLC, be designated as the District's legal counsel for the 2021-22 year. Jon Iverson seconded. Five votes yes. Motion carried.

### ACTION 22012

Stuart Stein moved that Maria Nei, Assistant Special Education Director, be designated as the District's Title I, Section 504 representative for the 2021-22 year. Jon Iverson seconded. Five votes yes. Motion carried.

### ACTION 22013

Kari Lohr moved that Darrell Stacey, Assistant Superintendent, be designated as the District's Title II Homeless Education representative for the 2021-22 year. Stuart Stein seconded. Five votes yes. Motion carried.

ACTION 22014

Jon Iverson moved that Craig Boyens, Activities Director, be designated as the District's Title IX, Discrimination Representative for the 2021-22 year. Stuart Stein seconded. Five votes yes. Motion carried.

ADJOURNMENT

Jean Moulton moved that the Watertown School Board adjourn its Organizational Meeting at 6:28 p.m. Kari Lohr seconded. Five votes yes. Motion carried.

By: Heidi Clausen, Business Manager