

**Rome City Schools**  
**Payroll Schedule 2021-2022**  
**Adjustments paid in arrears per date range below**

<u>Payroll Cut-Off</u>	<u>Courier Pick-Up</u>	<u>Pay Date</u>	<u>Begin Date</u>	<u>End Date</u>	240 Days Worked
August 21	August 23	September 30	Sunday, July 25, 2021	Saturday, August 21, 2021	20 Days
September 18	September 20	October 29	Sunday, August 22, 2021	Saturday, September 18, 2021	19 Days
October 23	October 25	November 30	Sunday, September 19, 2021	Saturday, October 23, 2021	25 Days
November 20**	November 29	December 31	Sunday, October 24, 2021	Saturday, November 20, 2021	20 Days
December 18**	January 3	January 31	Sunday, November 21, 2021	Saturday, December 18, 2021	19 Days
January 29	January 31	February 28	Sunday, December 19, 2021	Saturday, January 29, 2022	21 Days
February 26	February 28	March 31	Sunday, January 30, 2022	Saturday, February 26, 2022	19 Days
March 26	March 28	April 29	Sunday, February 27, 2022	Saturday, March 26, 2022	20 Days
April 30	May 2	May 31	Sunday, March 27, 2022	Saturday, April 30, 2022	20 Days
May 28	May 31	June 30	Sunday, May 1, 2022	Saturday, May 28, 2022	19 Days
June 25	June 27	July 29	Sunday, May 29, 2022	Saturday, June 25, 2022	20 Days
July 23	July 25	August 31	Sunday, June 26, 2022	Saturday, July 23, 2022	19 Days

Payroll cut-off dates are tentative and are subject to change. Any changes will be reported to all schools and departments in writing upon approval from the Superintendent. Requests to process payroll items received after the stated cut-off date will be at the discretion of the Superintendent, Finance Director, and/or the Payroll Manager.

\*\* Payroll Cut-Off is early because of Holiday, but we have Courier Pick-Up the Monday after the holiday. Prepare your paperwork to ensure timely courier pick-up.