

Rome City Schools

**\*Payroll Schedule**

**Adjustments Paid in Arrears Per Date Ranges Below**

2020-2021

<u>Payroll Cut-Off</u>	<u>Courier Pick-Up</u>	<u>Pay Date</u>	<u>Begin Date</u>	<u>End Date</u>	<u>240 Days Worked</u>
August 22	August 24	September 30	Sunday, July 26, 2020	Saturday, August 22, 2020	20 Days
September 19	September 21	October 30	Sunday, August 23, 2020	Saturday, September 19, 2020	19 Days
October 24	October 26	November 30	Sunday, September 20, 2020	Saturday, October 24, 2020	25 Days
November 21**	November 30	December 31	Sunday, October 25, 2020	Saturday, November 21, 2020	20 Days
December 19***	January 4	January 29	Sunday, November 22, 2020	Saturday, December 19, 2020	19 Days
January 30	February 1	February 26	Sunday, December 20, 2020	Saturday, January 30, 2021	21 Days
February 27	May 1	March 31	Sunday, January 31, 2021	Saturday, February 27, 2021	19 Days
March 27	March 29	April 30	Sunday, February 28, 2021	Saturday, March 27, 2021	20 Days
May 1	May 3	May 31	Sunday, March 28, 2021	Saturday, May 1, 2021	20 Days
May 29	May 31	June 30	Sunday, May 2, 2021	Saturday, May 29, 2021	19 Days
June 26 *****	June 28	July 30	Sunday, May 30, 2021	Saturday, June 26, 2021	20 Day
July 24	July 26	August 31	Sunday, June 27, 2021	Saturday, July 24, 2021	19 Days

Bank Holidays Checked

**NO NON-WORK DAYS**

\* Payroll cut-off dates are tentative and are subject to change. Any changes will be reported to all schools and departments in writing upon approval from the Superintendent. Requests to process payroll items received after the stated cut-off date will be at the discretion of the Superintendent, Finance Director, and/or the Payroll Officer.

\*\* Payroll Cut-Off is early because of Thanksgiving week, but we have Courier Pick-Up the Monday after the holiday. Prepare your paperwork to ensure timely courier pick-up.

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