

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
MINUTES
FEBRUARY 12, 2018

The Little Axe Board of Education met in regular session, Monday, February 12, 2018 in the Administration Building meeting room. Jay Thomas, Superintendent, posted the agenda and meeting notices between 1-5 p.m. Thursday, February 8, 2018. The President, Beverly Felton, called the meeting to order. Roll call was made with the following members present:

Beverly Felton – President
Tommy Hamilton-Member

Rickey Gourley - Member
Tessa Proffitt – Member

Let the minutes reflect that Al Heitkamper, Vice President, was not present at the meeting.

Let the minutes reflect there was a quorum.

FLAG SALUTE

Mrs. Felton led the flag salute.

CONSENT DOCKET

1. Approval of Minutes from the January 8, 2018 regular meeting.
2. Consider a request to vote to approve the following items listed within the Activity Fund Accounts:
 - a. Consider a request to vote to approve Girls Basketball, account #805 to collect donations during basketball games for the Canavello Family who lost their home in a fire.
 - b. Consider a request to vote to approve the Class of 2020, account #837 for the sale of pickles and popcorn to raise funds for Prom and Senior Projects.
 - c. Consider a request to vote to approve HS Football, account # 853 for the sale of hoodies, pop sockets, and old fashion candy to raise funds to pay for food, camps, shirts, equipment and the hudl program.
 - d. Consider a request to vote to approve Student Council, account # 811 for the sale of clothing to raise funds for conferences and Student Exchange.
3. Consider a request to vote to approve Sheila Klover as assistant board clerk

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the Board voted to approve the following items under Consent Docket: 1, 2 a, b, c and d and 3.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

REQUEST

1. Presentation by Tap Architecture regarding Cheer/Batting facility and tech center/shelter as well as discussion of painting elementary buildings
2. Discussion and vote to approve/ not approve plan to move forward with Cheer/Batting facility and tech center/shelter

On motion by Ms. Proffitt, and seconded by Mr. Gourley, the Board voted to approve the plan to move forward with Cheer/Batting facility and tech center/shelter.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

3. Discussion and vote to approve/ not approve plan to create bid documents and solicit bids for the purpose of painting elementary buildings using TAP Architecture

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board approved plan to create bid documents and solicit bids for the purpose of painting elementary buildings using TAP Architecture.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

4. Discussion and vote to approve/ not approve design agreement with TAP Architecture for Cheer/Batting facility and tech center/shelter as well as assistance with documentation regarding painting elementary buildings

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board approved design agreement with TAP Architecture for Cheer/Batting facility and tech center/shelter as well as assistance with documentation regarding painting elementary buildings.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

5. Discussion and vote to direct / not direct Superintendent Thomas to begin the process of selecting a construction management firm to complete Cheer/Batting Facility and tech center/shelter project.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to direct Superintendent Thomas form a committee and begin the process of selecting a construction management firm to complete Cheer/Batting Facility and tech center/shelter project.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

6. Discussion and vote to approve or not approve contract with MacArthur Associated Consultants for civil work involved in construction project.

On motion by Ms. Proffitt, and seconded by Mr. Gourley, the Board voted to approve the contract with MacArthur Associated Consultants for civil work involved in construction project.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

7. Consider a request and vote to approve or not approve entering into a Memorandum of Understanding between the Little Axe Public Schools and the Absentee Shawnee Tribe Tribal Youth Program (TYP) to collaborate, support, and enhance efforts to prevent juvenile delinquency, reduce truancy at school, promote mentors for youth, reduce bullying, reduce alcohol and drug use, reduce early teen pregnancy, improve school success in Native American youth, and promote gang awareness.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve entering into a Memorandum of Understanding between the Little Axe Public Schools and the Absentee Shawnee Tribe Tribal Youth Program (TYP) to collaborate, support, and enhance efforts to prevent juvenile delinquency, reduce truancy at school, promote mentors for youth, reduce bullying, reduce alcohol and drug use, reduce early teen pregnancy, improve school success in Native American youth, and promote gang awareness.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

8. Consider a request and vote to approve or not approve entering into a contract agreement with Sanders, Bledsoe and Hewett, Certified Public Accountants, LLP to prepare the financial audit for the year ending June 30, 2018; Preparation of the 2018-2019 Temporary Appropriations; Preparation of the 2018-19 Estimate of Needs; State Auditor and Inspector’s filing fee for the 2017-18 audit report; Presentation of the 2017-18 audit report to the Board of Education; Supplemental Appropriations, as needed; Preparation of 2017-2018 Schedule of Expenditures of Federal Awards; and unlimited toll-free telephone consultation throughout the year with District personnel relating to any matter of concern.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to enter into a a contract agreement with Sanders, Bledsoe and Hewett, Certified Public Accountants, LLP to prepare the financial audit for the year ending June 30, 2018; Preparation of the 2018-2019 Temporary Appropriations; Preparation of the 2018-19 Estimate of Needs; State Auditor and Inspector’s filing fee for the 2017-18 audit report; Presentation of the 2017-18 audit report to the Board of Education; Supplemental

Appropriations, as needed; Preparation of 2017-2018 Schedule of Expenditures of Federal Awards; and unlimited toll-free telephone consultation throughout the year with District personnel relating to any matter of concern.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

9. Consider a request and vote to approve or not approve the Contract for Audit of Public Schools 2017-2018 School Year to be submitted to the Oklahoma State Department of Education.

On motion by Mr. Hamilton, and seconded by Ms. Proffitt, the Board voted to approve the Contract for Audit of Public Schools 2017-2018 School Year to be submitted to the Oklahoma State Department of Education.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

10. Consider a request and vote to approve or not approve the school calendar for the 2018-2019 school year.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to approve the version #4 school calendar for the 2018-2019 school year.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

11. Consider a request and vote to approve or not approve to the following change in the Student/Parent Handbook: Page 22 "Tardies" Change subpoint 4 to "Elementary tardies: The school will provide written notification to the parents of a student who acquires 9 tardies, and or, "early withdrawals." If a student acquires 15 tardies, then the Cleveland County District Attorney may be notified."

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to approve the following change in the Student/Parent Handbook: Page 22 "Tardies" Change subpoint 4 to "Elementary tardies: The school will provide written notification to the parents of a student who acquires 9 tardies, and or, "early withdrawals." If a student acquires 15 tardies, then the Cleveland County District Attorney may be notified."

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

12. Consider a request and vote approve or not approve contract with OKTLE Support Evaluation System for 2018-2019 school year.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve contract with OKTLE Support Evaluation System for 2018-2019 school year.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

REPORTS

Mr. Thomas, High School Principal, reported the flu has hit the community and has resulted in less than 90% attendance. Current steps through advocacy courses have been taken to help catch students up that have missed due to illness. He also reported there are 15 students who are on track to graduate with distinction, we have another Oklahoma Merit Scholar and the Valedictorian and Salutatorian have been named.

Mr. Griffin, Middle School Principal, said the Middle School has started a new practice to recognize the “good Kids” by sending home letters to the parent/guardian of these students to let them know how much the parent/guardian and their child(ren) are appreciated. There has been a lot of positive feedback from these letters.

Mr. Tupper, Elementary Principal, said we made changes to the Rise and Shine Program and it is a positive change for the Elementary. The teachers as well as the students are involved and enjoying it.

Superintendent Thomas gave the Treasurer’s Report; Ms. Thele was absent.

FINANCE CONSENT

1. Vote to accept Treasurer’s report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2016-2017 General Fund Warrants for Approval 1-01-2018 through 1-31-2018 (Report Date: 2-07-2018)
- b. 2017-2018 General Fund Encumbrances for Approval Purchase Orders 382 - 413 Attachment (A)
- c. 2017-2018 General Fund Warrants for Approval 1-01-2018 through 1-31-2018 (Report Date: 2-07-2018)

BUILDING FUND

- a. 2017-2018 Building Fund Encumbrances for Approval Purchase Orders - None

- b. 2017-2018 Building Fund Warrants for Approval 1-01-2018 through 1-31-2018 (Report Date: 2-07-2018)

CHILD NUTRITION FUND

- a. 2017-2018 Child Nutrition Encumbrance for Approval Purchase Orders 37 Attachment (B)
- b. 2017-2018 Child Nutrition Warrants for Approval 1-01-2018 through 1-31-2018 (Report Date: 2-07-2018)

3. Vote to approve expenditures for the following cash funds for the 2017-2018 school year as listed in the February 12, 2018 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the voted to approve items listed under Finance Consent 1, 2; General Fund a, b, and c; Building Fund a and b; Child Nutrition Fund a and b; and 3 a.

Mr. Hamilton – aye
Ms. Felton – aye

Ms. Proffitt – aye
Mr. Gourley- aye

NEW BUSINESS

No new business

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items Listed under Personnel: 25 O.S. Section 307 (B) (1).

1. Resignation of Elizabeth Woodmansee, Elementary Paraprofessional, effective immediately.
2. Employment of Bobbie Ross, 4th grade Teacher assistant, pending back ground check and drug testing.
3. Employment of Krista George, 4th grade Teacher assistant, pending back ground check and drug testing.
4. Employment of Vanessa McKay, Childcare Worker, pending back ground check and drug testing.
5. Hire a Maintenance Director for the remainder of the 2017-2018 school year.

6. 7th hour stipend for the following teachers: KaSondra Foster, Tierney Shawnee and Adrienne Wootten
7. Employment of Barry Thomas, High School Principal; Dalton Griffin, Middle School Principal; Brian Tupper, Elementary Principal; Mike Bread, Assistant Middle School Principal; Scot Crowder, High School Dean Of Students; and Teresa Neeley, Elementary Assistant Principal.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the Board voted to convene in executive session at 7:42 p.m.

Mr. Hamilton – aye	Ms. Proffitt – aye
Ms. Felton – aye	Mr. Gourley- aye

8. Acknowledge Board’s return to open session

Let the minutes reflect that the Board returned to open session at 8:57 p.m.

9. Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Tessa Proffitt, Tommy Hamilton and Rickey Grouley with Jay Thomas, Superintendent and Cathey Miller, Board Clerk.

Ms. Felton reported that the Board members and Superintendent discussed items listed under Personnel with no votes taken while in executive session.

10. Vote to approve or not approve resignation of Elizabeth Woodmansee, Elementary Paraprofessional, effective immediately.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the Board voted to approve resignation of Elizabeth Woodmansee, Elementary Paraprofessional, effective immediately.

Mr. Hamilton – aye	Ms. Proffitt – aye
Ms. Felton – aye	Mr. Gourley- aye

11. Vote to approve or not approve employment of Bobbie Ross, 4th grade Teacher assistant, pending back ground check and drug testing.

No action taken on item 11.

12. Vote to approve or not approve employment of Krista George, 4th grade Teacher assistant, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board approved employment of Krista George, 4th grade Teacher assistant, pending back ground check and drug testing.

13. Vote to approve or not approve employment of Vanessa McKay, Childcare Worker, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board approved employment of Vanessa McKay, Childcare Worker, pending back ground check and drug testing.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

14. Discussion and consider a request to hire or not to hire a Maintenance Director for the remainder of 2017-2018 school year.

On motion by Ms. Proffitt, and seconded by Mr. Gourley, the board voted to hire Brad Miller as Maintenance Director for the remainder of the 2017-2018 school year.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

15. Discussion and vote to approve/ not approve 7th Hour Stipends for the following teachers: KaSondra Foster, Tierney Shawnee and Adrienne Wootten.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve 7th Hour Stipends for the following teachers: KaSondra Foster, Tierney Shawnee and Adrienne Wootten.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

16. Discussion and consider to vote to approve or not approve employment of Barry Thomas, High School Principal; Dalton Griffin, Middle School Principal; Brian Tupper, Elementary Principal; Mike Bread, Assistant Middle School Principal; Scot Crowder, High School Dean Of Students; and Teresa Neeley, Elementary Assistant Principal.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve employment of Barry Thomas, High School Principal; Dalton Griffin, Middle School Principal; Brian Tupper, Elementary Principal; Mike Bread, Assistant Middle School Principal; Scot Crowder, High School Dean Of Students; and Teresa Neeley, Elementary Assistant Principal.

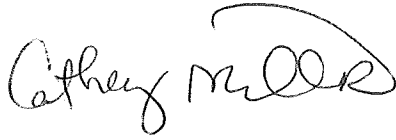
Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

ADJOURMENT

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to adjourn at 9:01 p.m.

Mr. Hamilton – aye Ms. Proffitt – aye
Ms. Felton – aye Mr. Gourley- aye

Respectfully submitted,



Cathey Miller
Board Clerk

APPROVAL OF MINUTES

