

Policy JBCC

Assignment to Schools:

Elementary Students (Grades K-6)

Students in elementary grades K-6 will attend the elementary school in that school's designated attendance area. The school attendance areas will be defined and published by the Rome City Schools Board of Education. The elementary school attendance areas will provide for the neighborhood school concept.

Pursuant to the provisions of O.C.G.A. § 20-2-2131 for Intra-District Transfers, the parent or guardian of a student may request an "available space" transfer if: (1) there is available permanent classroom space at the receiving school after enrollment of all students originally assigned to the receiving school, (2) the parent or guardian assumes responsibility for providing transportation for the student if the request for transfer is granted, and (3) the parent or guardian complies with all the procedures for submitting an application for Intra-District Transfer. **Students accepted for an Intra-District Transfer may continue enrollment at the receiving school each year without reapplying. Current Rome City School Students may request a transfer after the application window opens and through the first day of the new academic school year.** ~~Applications are accepted annually during a two-week window in June. Specific dates will be posted on the district website in May. Parents or guardians will be notified no later than July 1 of acceptance. Applications are only accepted during this window.~~ The Superintendent and/or his designee is charged with developing and maintaining the procedures and guidelines for requesting a transfer from one school to another.

Any exceptions to the attendance zone policy as stated above must have prior approval of the Superintendent. A Request for Exemption from School Zone Form should be filled out prior to the first day of school or as soon as the situation deems it necessary. Students who move from one attendance zone to another during the school year must **also** complete a Request for Exemption from School Zone Form and may complete the school year at the current school as long as his/her attendance is aligned with current Rome City requirements of all students. No school bus transportation will be provided. A transfer to the school in the correct attendance area will be required for the following school year. If a parent or guardian falsifies information on this form, the student will be required to transfer to the appropriate school immediately. Parents or legal guardians may appeal **to** the Rome City Schools Board of Education for consideration of requests for zone exemption that were not approved by the Superintendent's Office.

Parents or legal guardians must be informed through student handbooks and/or through oral communications of the deadline for receiving zone exemption applications, and of the appeal procedure for requests not approved.