

**MARIETTA CITY SCHOOL DISTRICT
BOARD OF EDUCATION
111 Academy Drive
Marietta, Ohio 45750
August 19, 2019**

The Marietta City School District Board of Education held a regular meeting on Monday, August 19, 2019 at the Administration Offices, 111 Academy Drive in Marietta, Ohio. All Marietta City School District Board of Education meetings are placed on the Marietta City Schools website after board approval.

The President, Mr. Mallett called the meeting to order at 6:30 P.M.

Roll Call:

Members Present: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett
Members Absent: None

Mr. Mallett invited all to join in the Pledge of Allegiance to the flag of the United States.

PRESENTATIONS AND COMMENDATIONS

REPORTS AND COMMENTS:

SUPERINTENDENT AND STAFF:

- Will Hampton – Back to school
- Jona Hall – Report Card Data
- Tasha Werry – BBC Community Meeting - September 12th from 4:00-6:30 at Washington Co. Career Center
- Darrell Prim – Air Conditioning update – 84 of 88 installed and discussed the variance on the Glendale Fence to be held on September 4th

BOARD:

- Ms. Hall discussed the Career Center start date – 8/19/19 and discussed the Energy Bus
- Mr. Duckworth gave an update on the Armory Gym Project – Grand Opening on August 30, 2019.

CITIZEN FORUM

- Judy Perrin discussed the Language Arts curricular selection
- Kathy Shively discussed the School Levy and presented questions to the Board of Education
- Melanie Lockhart discussed the justification on action of approval of reading material

APPROVAL AND ACCEPTANCE ACTIONS

Res. #2019-100 Mr. Hutchinson made a motion to accept the minutes as presented for the regular meeting held on July 18, 2019 and the special meetings held on July 25, 2019 and July 31, 2019. Mr. Garrison seconded the motion.

Mr. Mallett called for a vote – Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: none

The President declared the motion passed and the minutes adopted as presented.

Res. #2019-101 Mr. Garrison made a motion to approve and authorize the following financial data as presented by the Chief Fiscal Officer. Mr. Duckworth seconded the motion.

- Major Fund Balances – July 31, 2019
- Record of Cash and Investments – July 31, 2019
- General Financial Report – SM2 – July 31, 2019
- Approve FY 2020 Permanent Revenue and Appropriations with the legal level of control set at the Fund Level
- Discussion of Five Year Forecast and Actuals
- Checks Over \$1,000.00 for July 2019
- Approve Fiscal Officer's Certificate

Mr. Mallett called for a vote – Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett
Nays: None

The President declared the motion passed and financial data adopted as presented.

Res. #2019-102 Mr. Garrison made a motion and Mr. Hutchinson seconded the motion to accept the following donations:

G(3) WHEREAS, Marietta Marquettes donated \$719.00 to Marietta Marquettes, and

WHEREAS, Marietta Golf donated \$11,320.00 to Marietta Golf, and

WHEREAS, Donation of \$500.00 given in memory of Jon Abraham Poling and Sam Cook by Cheryl Cook to Marietta City Schools, and

WHEREAS, Marietta Cross Country has donated \$1,050.00 to Marietta Cross Country, and

WHEREAS, Mark and Sally Weihl donated water, Gatorade, and pizza for Marietta Football Team lock in, valued at \$293.12 and an ION Audio Block Rocker Sound System, valued at \$171.59, and

BE IT RESOLVED, that the Marietta City School District Board of Education accept these donations, and

BE IT FURTHER RESOLVED, by the Marietta City School District Board of Education, that these gifts be accepted with appreciation.

Mr. Mallett called for a vote – Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson, Mr. Mallett
Nays: None

H. RECOMMENDED ACTIONS

1. Old Business
2. New Business
 - a. Resignations and/or Leaves of Absence:
Classified Staff, Schedule B-19-8
 - b. Appointments:
Professional Staff, Schedule C-19-8 (teaching)
Professional Staff, Schedule D-19-8 (extracurricular) 2018-19 SY
Professional Staff, Schedule D-19-8 (extracurricular) 2019-20 SY
Professional Staff, Schedule E-19-8 (subs)
Classified Staff, Schedule F-19-8 (appointments)
Classified Staff, Schedule G-19-8 (subs)
Educational Aides, Schedule I-19-8 (volunteers)
Classified Staff, Schedule R-19-8 (re-assignment)
Professional Staff, Educational Improvement Program

CONSENT AGENDA - Items 2a through 2j
Item 2m pulled , 2k, 2l,2n voted on separately

Res. #2019-103 Mr. Hutchinson made a motion and Mr. Mallett seconded the motion to accept the consent agenda items 2a-2j.

2a

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the resignations and/or leaves of absence, for both professional and classified personnel, be approved, effective at the date shown.

Schedule B-19-8
RESIGNATIONS and/or LEAVES OF ABSENCE
Classified Staff

NAME	POSITION	REMARKS
Laurie Nicholson	Teacher Aide-Washington	Resignation eff. 8/14/2019
Robert Ball	Bus Mechanic-Bus Garage	Resignation eff. 8/16/2019
Amy Huck	Teacher Aide-Phillips	Resignation eff. 8/16/2019
Vincent Lucente	MHS Asst. Band Director	Resignation eff. 8/19/2019

2b

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the employment of the following professional personnel and classified personnel (pending receipt of proper certification from the State Department of Education, BCII and FBI approval), be approved, effective at the date and terms shown.

Schedule C-19-8
APPOINTMENTS – Professional Staff
For the 2019-20 School Year

NAME	POSITION	STEP & SALARY	REMARKS
Jon Sarver	MMS – Music/Digital Acad. *Pending Proper Certification	5-11 \$49,116.00	1 yr. contract
Amy Huck	MMS – Int. Specialist	M-1 \$38,760.00	1 yr. contract

Schedule D-19-8
EXTRACURRICULAR APPOINTMENTS
For the 2018-19 School Year

NAME	ASSIGNMENT	AMOUNT
Mindy Wolfe	Fine Arts Stipend	\$100.00 2018-19 SY

Schedule D-19-8
EXTRACURRICULAR APPOINTMENTS
For the 2019-20 School Year

NAME	ASSIGNMENT	AMOUNT
Brian Welch	Adult Vo-Ag.	\$1,313.00 2019-20 SY
Lindsey Bills	2 wks. ext. service	\$2,493.00
Steve Brown	Putnam/Washington Choir	\$680.00 2019-20 SY
Martha Webster	Phillips Choir	\$340.00 2019-20 SY
Elizabeth Mason	Harmar Choir	\$340.00 2019-20 SY
Cindy Burton	Phillips Yearbook Advisor 50%	\$170.00 2019-20 SY
Debbie Kiefer	2 wks. ext. service	\$3,672.00
J.D. Benson	MMS Dept. Chair	\$1,020.00
John Doughty	MHS Fall Site Manager 1/3	\$680.00 Fall 2019
Josh McKittrick	MHS Fall Site Manager 1/3	\$680.00 Fall 2019

Schedule E-19-8
SUBSTITUTES AND TUTORS
For the 2019-20 School Year

NAME	POSITION	REMARKS
Sue Price	Dev. Hand/SLD	\$100.00/day
Emily Sams	M.A PK-12/Gen. Ed.	\$100.00/day
Lynne George	Substitute-Gen. Ed.	\$100.00/day
Gail Popp	ESL Tutor	\$20.00 hr.
Debrah Karas	Elementary K-8	\$100.00/day
Brittany Piccone	Intervention Tutor	\$20.00 hr. up to 6 hrs.
Kathryn Hartline	Substitute-Gen. Ed.	\$100.00/day
Audrey Reynolds	Intervention Tutor	\$20.00 hr. up to 12 hours
Daniel Bayer	Elementary 1-8	\$100.00/day
Jessica Mossack	Early Childhood P-3	\$100.00/day
Beverly Davis	Substitute-Gen. Ed.	\$100.00/day
Linda Pettit	Multi-Age PK-12	\$100.00/day

Susan Lane	Multi-Age PK-12	\$100.00/day
David St. Peter	Substitute-Gen. Ed.	\$100.00/day

Schedule F-19-8
APPOINTMENTS - Classified Staff
For the 2019-20 School Year

Name	Position	Remarks
Katie Haney-McGowan	MMS Volleyball Coach	\$2,380.00 8/1/19-11/9/19 eff. 7/26/19
Jason Lantz	Washington Elem. Attendant	Step I +30 - \$13.53 hr./6.25 hrs. day/ 9 mos. eff. 8/19/19
Kim Hearing	MMS Attendant	Step I +30 - \$13.53 hr./6.25 hrs. day/9 mos. eff. 8/19/19
Jane Page	Harmar Yearbook Advisor	\$340.00 2019-20 SY
Cheryl Swaney	Washington Yearbook Advisor	\$340.00 2019-20 SY
Jill Kendall	Putnam Yearbook Advisor	\$340.00 2019-20 SY
Jo Alley	Phillips Yearbook Advisor 50%	\$170.00 2019-20 SY
Jonah Litman	MHS Asst. Band Director	\$4,080.00 2019-20 SY
Darlene Dishong	Ticket Taker	\$9.00 hr.
Josh Thrash	MHS Fall Site Manager 1/3	\$680.00 Fall 2019
Darci Miller	Co-Director Vocal Pointe	\$1,360.00 2019-20 SY
Melissa Farley	MMS Fall Site Manager	\$1,020.00 Fall 2019

Schedule G-19-8
SUBSTITUTES – Classified Staff
For the 2019-20 School Year

NAME	POSITION	REMARKS
Adriana Heisler	Attendant/Aide/Sec.	\$10.00/hr.
Erin Meeks	Bus Driver/Bus Attendant	\$12.00/hr. \$10.00/hr.
Stacey Merrill	Attendant/Aide/Sec.	\$10.00/hr.
Tamela Stephens	Attendant/Aide/Sec.	\$10.00/hr.
Jillyn Hodge	Attendant/Aide/Sec.	\$10.00/hr.
Courtney Johnson	Attendant/Aide/Sec.	\$10.00/hr.
Ellen West	Attendant/Aide/Sec.	\$10.00/hr.

Schedule I-19-8
APPOINTMENTS – Educational Aides
For the 2019-20 School Year

NAME	SALARY
Michael Sutton	Volunteer
Chrystal Sutton	Volunteer

Schedule R-19-8
REASSIGNMENT –Classified Staff
For the 2019-20 School Year

NAME	PRESENT	NEW
Bonnie Dailey	Attendant – Phillips 6.75	Attendant - Washington, Step 2 +30

Kayla Venham	hrs./day Attendant – Phillips	\$13.78 hr. 7 hrs. day eff. 8/19/19 Teacher Aide – Phillips, Step 3 \$15.39 hr. 7.5 hrs. day eff. 8/19/19
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EDUCATIONAL IMPROVEMENT PROGRAM

Name	Sem. Hrs.	Qtr. Hrs.	Amount
Don Tekavec	3		\$381.65
Kathryn Grimm	8		\$1,920.00
Millicent Stuthard	4		\$960.00

2c

BE IT RESOLVED, by the Marietta City School District Board of Education, that upon the recommendation of the Superintendent of Schools, the following change in salary and/or contract status be approved for the 2019-20 school year:

Lindsay Mackie From: MMS 8th gr. Int. Specialist
To: MHS Social Studies

Zachary Goodman From: 5-1 To: 5-3
Mark Hannuksela From: M+15-25 To: M+30-25

2d

WHEREAS, the transportation schedule submitted to the Marietta City School District Board of Education has been designed to serve the best interest of those students eligible to receive busing to and from their assigned schools; therefore

BE IT RESOLVED, that said schedule be adopted as the official routing plan for the 2019-20 school year, and that school administrators be authorized to implement any minor changes that may occur during the school year as justified by board policy and State of Ohio transportation regulations.

2e

WHEREAS, the Marietta City School District Board of Education, acting as fiscal agent, agrees to enter into contracts with Warren Local, Frontier Local, Fort Frye Local, Wolf Creek Local, and Belpre City Schools, Washington County, Ohio, for the purpose of providing instruction for low incidence handicapped children. Tuition or excess costs will be paid at the conclusion of the 2019-20 academic school year as invoiced by Marietta City Schools.

2f

WHEREAS, the Marietta City School District Board of Education, agrees to enter into a contract with Marietta High School Band Boosters for the Don Drumm Stadium cleanup, therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that the school district enter into an agreement with Marietta High School Band Boosters for stadium clean up at a rate of \$500.00 per game for six (6) total games per school year.

2g

WHEREAS, the Marietta City School District Board of Education, agrees to enter into a contract with Marietta High School Band Boosters for crossing guard services, therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, that the school district enter into an agreement with Marietta High School Band Boosters for crossing guard services at a rate of \$2,500.00 per crossing guard per school year.

2h

WHEREAS, the Marietta City School District enters into an agreement with Washington State Community College for the College Credit Plus Program,

THEREFORE BE IT RESOLVED, that the memorandum of understanding between MCS and Washington State Community College be approved for the 2019-20 school year.

2i

WHEREAS, Ohio School Board Association has made suggested revisions to the following required board policies and

WHEREAS, The administration and the board policy committee have reviewed and made appropriate changes to these policies,

THEREFORE, BE IT RESOLVED, that these policies be adopted and revised by the board of Marietta City Schools.

File: DID

Inventories

2j

WHEREAS, Darlene Baldwin needs to transport two disabled students to Marietta College for the Pioneer Pipeline program, and

THEREFORE BE IT RESOLVED, that the board authorizes the Treasurer to pay Mrs. Baldwin the 2019 IRS approved mileage reimbursement.

Duckworth Y Garrison Y Hall Y Hutchinson Y Mallett Y

Mr. Mallett called for a vote - Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: None

The President declared the consent agenda items 2a-2j approved as presented.

Res. #2019-104 Mr. Hutchinson made a motion and Ms. Hall seconded the motion to accept the consent agenda item 2k.

2k

WHEREAS, the Marietta City School District Board of Education of Washington County hereby appoints Russell Garrison as the delegate to the 2019 OSBA Annual Business Meeting and in the event the delegate cannot serve, J. Douglas Mallett has been appointed as alternate. The delegate and alternate were appointed at the meeting of the board of education on August 19, 2019.

Russell Garrison
Russell Garrison

Franklin Antill
Franklin Antill, Treasurer

Mr. Mallett called for a vote - Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: None

The President declared the consent agenda items 2k approved as presented.

Res. #2019-105 Mr. Garrison made a motion and Mr. Duckworth seconded the motion to accept the consent agenda item 2l.

2l

WHEREAS, the Auditor of State requires the compilation of information and preparation of general purpose financial statements annually; therefore

BE IT RESOLVED, by the Marietta City School District Board of Education, amend Resolution 2019-89 2i CA as follows: from: Marietta City School District contract with Perry & Associates for an audit period of July 1, 2018 through June 30, 2019 in the amount of \$25,000.00 to: Marietta City School District contract with the Auditor of State for an audit period of July 1, 2018 through June 30, 2019 in the amount of \$24,600.00.

Mr. Mallett called for a vote - Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: None

The President declared the consent agenda items 2l approved as presented.

2m
PULLED

Res. #2019-106 Mr. Garrison made a motion and Mr. Hutchinson seconded the motion to accept the consent agenda item 2n.

2n

Mr. Garrison introduced the following resolution and moved its passage:

RESOLUTION NO. 2019-106
SUPPORTING QUALITY CONSTRUCTION

The Superintendent recommends that the Board of Education act to show its support for quality construction for planned construction projects.

Background Information:

1. The Board plans to address facility needs within the District through construction projects, including participating in the Ohio School Facilities Commission's Classroom Facilities Assistance Program (CFAP) overseen by the Ohio Facilities Construction Commission (OFCC).
2. The standard for award of construction contracts for improvements to school buildings is established in Ohio Revised Code (ORC) Section 3313.46 for public school districts is the lowest responsible bidder; when participating in a co-funded OSFC program project, the standard for award is the same as that for the State of Ohio – lowest responsive and responsible bidder, as defined in ORC Section 9.312.
3. Schools may encourage participation by local contractors and vendors within the regional area, but may not require a certain percentage of participation by these local companies when work is subject to the statutory competitive bidding process. The regional area is defined loosely as Washington County, counties adjacent to Washington County and those adjacent to the adjacent counties (e.g., Marietta, Belmont, Guernsey, Muskingum, Perry, Hocking, Vinton, and Meigs Counties), and areas in West Virginia. The regional area will fluctuate depending upon the nature of the work needed and availability of contractors.
4. When participating in a CFAP project, contract documents prepared by the State are used, and these define the bidding requirements and contractor criteria for evaluating whether a bidder is responsible.
5. Contract documents issued to contractors for co-funded projects pursued in partnership with OFCC to solicit bids for the work include criteria for determining contractor responsibility. These criteria include: experience under the current and former business names; financial standing, facilities and equipment; on-going and relevant projects; regulatory/contractual information (including state and federal prevailing wage violations or judgments; affirmative action and EDGE program violations; contract abandonment, contract termination, as a contractor or a subcontractor, or surety takeover of a contract; debarment by state, federal, or local jurisdictions; EPA/OSHA violations; liquidated damages and statutory delay forfeiture assessment; and drug-free safety program and drug-free workplace program violations); management (individuals assigned to the project as principal, project manager, and field superintendent, and their experience); and EDGE participation. These criteria are modified for non-CFAP projects as appropriate to delete specific State requirements that are not applicable when the State is not involved in the project. Criteria for contractor selection, including subcontractors by construction managers and design-build firms, must be approved by the Board or its authorized representative and included in bid packages or other qualification submittals

issued for construction projects; such criteria will be based upon the current version of bidder qualifications from Section 2.90.3.1 of the current version of OFCC Document 00 21 13 – Instructions to Bidders.

6. Subcontractors proposed for use by a contractor will be evaluated using the same criteria applied to prime contractors submitting bids for work on District projects.
7. Bidders must submit a complete bid for work on a project; if the bid is not complete (i.e., it does not include all of the required information or documents, or it does not include all of the specified work), then the bid is not responsive and must be rejected as provided in Ohio Revised Code Section 9.312 for CFAP projects or it will not be considered for award of a contract for non-CFAP projects if the omitted information could give a bidder a competitive advantage.
8. If a bid submittal is responsive, then the bidder's responsibility is assessed, based upon the criteria included in the Instructions to Bidders. Bidders must complete a Bidder's Qualifications document for CFAP projects (or a similar contractor qualifications statement for non-CFAP projects), which is used to evaluate the bidder's responsibility to perform the work based upon the criteria included in the Instructions to Bidders provided to contractors as part of the Project Manual and Contract Documents for the project.
9. The bid submitted by a bidder that is determined not to be responsible to perform the work will be rejected.
10. Rejecting bids that are not responsible or that are submitted by non-responsible bidders helps ensure quality workmanship, efficient operation, safety, and timely completion of projects.
11. Including the criteria outlined as requirements of the bid process and evaluation of bids received promotes quality construction for District facilities and minimizes claims and other issues related to poor construction.
12. The intent of the Best Bid Criteria and Submission Requirements is included in the process and documents used for CFAP projects and will be incorporated into projects for other construction contracts as described above.
13. Project delivery methods other than competitive bidding are available to public school districts as the result of construction reform legislation enacted in 2011, and these include construction manager at risk (CMR) and design-build (DB).
14. The OFCC encourages the use of alternative construction delivery methods as a way to control quality and to encourage local participation by contractors, as prequalified subcontractors based upon criteria established in the Ohio Administrative Code and as expanded by the CMR or DB firms with input from the District.
15. The Board supports the use of the regional workforce and will work with the appropriate parties to include the goal of using the regional workforce in contract requirements to the extent it can.

The Marietta City School District Board of Education resolves as follows:

1. The Board declares its support of the goal to achieve quality construction for improvements to District facilities, including those included as part of a CFAP project and other improvements pursued independently by the Board.

2. The Board will consider the responsibility criteria outlined above for each apparent low bidder in determining whether to award a contract to that bidder as the lowest responsible bidder for work on any of the Board's projects.
3. The Board will encourage participation by the regional workforce on all construction projects to the extent permitted by law.

Mr. Hutchinson seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

AYES: All NAYS: None

Mr. Mallett called for a vote - Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: None

The President declared the consent agenda items 2n approved as presented.

Res. #2019-107 Mr. Garrison made a motion to go into executive session to consider the employment of a public employee or official and to consider the purchase of property for public purposes. Mr. Mallett seconded the motion.

The President called for a vote: Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson
Mr. Mallett
Nays: None

The President declared the motion passed and the regular meeting to be in executive session at 7:14 P.M.

Res. #2019-108 Mr. Garrison made a motion to conclude executive session and to continue the regular meeting in open session at 7:59 P.M. Ms. Hall seconded the motion.

Mr. Mallett called for a vote – Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson
Mr. Mallett
Nays: None

Res. #2019-109 Mr. Garrison made a motion to adjourn the regular meeting. Mr. Hutchinson seconded the motion.

Mr. Mallett called for a vote – Yeas: Mr. Duckworth, Mr. Garrison, Ms. Hall, Mr. Hutchinson,
Mr. Mallett
Nays: None

The President declared the motion passed and the meeting adjourned at 8:11 P.M.

August 19, 2019

ATTEST:

J. Douglas Mallett, President

Franklin Antill, Chief Fiscal Officer