

Thursday, August 11, 2022
LGI Room, Tamarac Secondary School
APPROVED

Members Present: D. Galipeau, J. Horton, V. Lee, D. Roadcap, J. Roddy, K. Shufon, D. Trahan

Absent: T. Fanfa, L. Wertz

Also in Attendance: Dr. Angelina Maloney, Stephanie Steinhart, Jodi Hogsberg, Maureen Jensen, Board Secretary/District Clerk

1. CALL TO ORDER AND FLAG SALUTE

President Roddy called the meeting to order with a salute to the flag at 6:00 p.m.

2. APPROVAL OF MINUTES

Action: 2.1 Approval of Meeting Minutes

1 - Ms. Roadcap 2 - Ms. Horton

Recommended Action: BE IT RESOLVED, that the Board of Education hereby approves the following Minutes:

- July 7, 2022 Organizational & Regular Meeting
- July 27, 2022 Special Board Meeting

7 Yes Motion Carried

3. SUPERINTENDENT

Information: 3.1 Update from Superintendent

- SRO
- Construction Project
- School Reopening Plan

Discussion, Information: 3.2 Update from Administrators

- TCIS Training and Crisis Management
- Summer School
- Childcare Program
- Updated Elementary School Handbook
- Orientation Dates and Times

4. BOARD DISCUSSION/REPORTS

Information: 4.1 Committee and Liaison Updates

5. PUBLIC COMMENT

Information: 5.1 Procedures for Public Comment

- Ms. Clinton voiced some concerns with the French Program. Dr. Maloney assured everyone the main priority is commitment to the students.

6. SPECIAL EDUCATION

BY CONSENT

1 - Ms. Roadcap 2 - Ms. Trahan

Action: 6.1 Student Placement Recommendations - Committees on Special Education and Preschool Special Education

Recommended Action: BE IT RESOLVED, the Board of Education accepts the recommendations of the Committees on Special Education and Preschool Special Education dated: 03/03/2022, 06/07/2022, 05/24/2022, 05/24/2022, 06/22/2022, 06/01/2022, 05/16/2022, 06/07/2022:

- 1124
- 823
- 1017
- 1092
- 3225
- 3025
- 756
- 3021

Action: 6.2 Special Education CSE Secretary Consultant

Recommended Action: BE IT RESOLVED, the Board of Education approves Present Level Consulting be appointed to support Brunswick Central School District's new CSE Secretary for the 2022-2023 school year. These mentoring hours are not to exceed 80 hours for the school year, as per the attached contract.

END OF CONSENT

7 Yes/Motions Carried

7. SUPERINTENDENT'S RECOMMENDATIONS - PERSONNEL

BY CONSENT
1 - Ms. Trahan 2 - Ms. Lee

Action: 7.1 Abolishment of Positions

Recommended Action: BE IT RESOLVED, the Board of Education approves the abolishment of the following positions: Childcare Worker, Childcare Director, and Part-Time School Office Aide due to the abolishment of In District Childcare Program. Ali, Tammy Anders, Heather Foster, Sarah Kaulfuss, Jessica Urquhart, Cassandra Colleen Manley-Office Aide

Action: 7.2 Supervisor of Building Maintenance and Transportation-Retirement-Whitney Colvin

Recommended Action: BE IT RESOLVED, the Board of Education accepts, with sincere appreciation for the 16+ years of dedicated service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Whitney Colvin from his position as Supervisor of Building Maintenance and Transportation effective July 7, 2023.

Action: 7.3 2022 Summer Hours-Judy Anderson

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent of Schools, Ms. Judy Anderson to complete up to 15 hours of summer work around the creation of transportation and meal identification badges for pre-kindergarten and kindergarten students. Compensation will be provided per the current BTA contract (\$30/hr).

Action: 7.4 Additional Summer Tutor- Alicia Devine

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent of Schools, the appointment of Alicia Devine to provide summer tutoring services with compensation per the current BTA contract. Tutoring services will be provided and prioritized based on recommendations from teachers on students who would benefit from such services to continue to mitigate the effects of COVID learning loss.

Action: 7.5 Summer Math Assessment/Materials Work-Mary McNeice & Elizabeth Farley

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent, the approve of summer work conducted by Mary McNeice and Elizabeth Farley for the purposes of math assessment and materials work, including but not limited to: Assigning online math books to every student in grades K-5 (each year a new book is added to each student's account), Writing/preparing Standard based pretests and post tests for grades K-5, Gathering/recording/sharing the data from the Pretest/Post tests with all teachers based on each individual teacher as well as each grade level. Compensation will be provided per the BTA contract rate (\$30/hour) at 45 hours each for a total of 90 hours and a total cost of \$2,700.

Action: 7.6 Kindergarten Curriculum Hours- Amendment- Haley Willsie

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent of Schools, the amendment to the curriculum hours approved for the kindergarten team on June 9, 2022. Approved work is for the purpose of reviewing/revising Kindergarten ELA curriculum to integrate ReadyGen and a new phonics curriculum. Jessica Marsh was appointed to a new position and will longer be participating in this work. It is recommended that Haley Willsie be approved to participate in this work as a newly-appointed kindergarten teacher.

Action: 7.7 French Teacher - Probationary Appointment - Jeri Carlstedt (Remote)

Recommended Action: BE IT RESOLVED, the Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the rules of the Board of Regents Law, the appointment of Jeri Carlstedt to the position of .83 Probationary French Teacher, commencing on September 1, 2022. Through mutual agreement, Ms. Carlstedt will work remotely while we continue to search for an in-person World Language teacher.

Action: 7.8 French Tutor-Jeri Carlstedt

Recommended Action: BE IT RESOLVED, the Board of Education approves the appointment of Jeri Carlstedt as French Tutor for the 2022-2023 school year with remuneration per the current BTA contract.

Action: 7.9 First Grade Teacher-Probationary Appointment-Jessica Marsh-REVISED

Recommended Action: BE IT RESOLVED, the Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the probationary appointment of Jessica Marsh to the position of First Grade Teacher, in the tenure area of Elementary Education, effective September 1, 2022 with a four year probationary term commencing on September 1, 2022 tentatively scheduled to conclude on August 31, 2026 contingent upon her successful completion of the probationary term and having received composite or overall APPR ratings of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" at the conclusion of the 2025-2026 school year. Salary and benefits shall be per the current BTA collective bargaining agreement of BA/BS Salary Schedule Step 4: \$45,547 for the 2022-2023 school year.

Action: 7.10 2022-2023 Mentors - Annual Appointment

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Mentor Committee, the following individuals as Mentor for the 2022-2023 school year with a stipend per the current BTA contract.

Action: 7.11 2022-2023 Substitute Appointment(s)

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements (volunteers will be subject to a background check), effective September 9, 2021 (unless otherwise noted).

Action: 7.12 2022-2023 Coaching Appointments

Recommended Action: BE IT RESOLVED, the Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

Action: 7.13 2022-2023 CSEA Appointment(s)

Recommended Action: BE IT RESOLVED, the Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements with the effective date noted and with benefits and salary per the current CSEA contract.

Action: 7.14 Transportation Appointments

Recommended Action: BE IT RESOLVED, the Board of Education approves, contingent upon NYS Department of Motor Vehicle Regulations on fingerprint clearance and NYSED Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, the following transportation appointments:

Action: 7.15 Change in Work Schedule

Recommended Action: The Board of Education approves an increase in the 2022-2023 work schedule for the following individual for the purpose stated. Salaries will be prorated accordingly.

Action: 7.16 Extracurricular Appointment

Recommended Action: BE IT RESOLVED, the Board of education approved the following extracurricular appointment for the 2022-2023 school year paid at the BTA intramural rate.

**END OF CONSENT
7 Yes/Motions Carried**

8. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS/FINANCE

**BY CONSENT
1 - Ms. Roadcap 2 - Mr. Shufon**

Action: 8.1 Tax Warrant

Recommended Action: WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2022-23 school year a sum not to exceed \$14,225,521. THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll: MOTION CONCERNING TAX WARRANT Motion made by _____, Seconded by _____ WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore at the close of the 2021-22 school year, the amount of the unexpended funds in excess of four percent of the current school budget in custody of the School Board is \$500,000 which has been used in the computation of the school tax rates for 2022-23. BE IT ADDITIONALLY RESOLVED AS FOLLOWS: To the collector of Brunswick Central School District: You are hereby commanded: To give notice and start collection on September 1, 2022 in accordance with the provisions of Section 1322 of the Real Property Tax Law. To give notice that tax collection will end on October 31, 2022. To collect taxes in the total sum of \$14,225,521 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first tax collection period. To add two percent interest penalties to all taxes collected during the second tax collection period and to add three percent interest penalties to all taxes collected during any part of the third tax collection period and to account for such sums as income due to the school district. To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file records of all such receipts issued as required by Section 987 of the Real Property Tax Law. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law. The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law. Given under our hand this 11 th day of August, 2022.

Action: 8.2 Tax Certiorari Reserve Fund

Recommended Action: WHEREAS, the Board of Education previously authorized the establishment of the Tax Certiorari Reserve Fund on June 8, 2017 in accordance with Education Law 3651; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Brunswick Central School District hereby authorizes the funding of the reserve in an amount not to exceed \$200,000 from the general fund effective 6/30/2022.

Action: 8.3 Capital Reserve Fund

Recommended Action: WHEREAS, the voters of the Brunswick Central School District previously authorized the establishment of a Capital Reserve Fund on May 20, 2014 pursuant to Education Law Section 3651 ; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Brunswick Central School district hereby authorizes the funding of the reserve in an amount not to exceed \$300,000 from the general fund effective 6/30/2022.

Action: 8.4 2022 - 2023 Tax Levy

Recommended Action: WHEREAS, the Board of Education has been authorized by the voters at the Annual School Meeting to raise the current budget of the 2022-2023 school year as sum not to exceed \$14,225,521. THEREFORE BE IT RESOLVED, that the board fix the equalized rates by town and confirm the extension of taxes as they appear on the following described roll.

Action: 8.5 Financial Reports - PENDING

Recommended Action: BE IT RESOLVED, the Board of Education accepts and approves the following financial reports:

Action: 8.6 Management Confidential Handbook - Updated

Recommended Action: BE IT RESOLVED, the Board of Education approves the updated Management Confidential Handbook.

END OF CONSENT
7 Yes/Motions Carried

9. PUBLIC COMMENT

Information: 9.1 Procedures for Public Comment - None

10. EXECUTIVE SESSION

1 - Mr. Shufon 2 - Mr. Galipeau

The Board of Education entered into Executive Session at 6:25 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No. 239, Paragraph B to discuss the following checked item(s):

- Proposed, pending or current litigation;
- Collective negotiations under the Taylor Law;
- The medical, financial, credit or employment history of a particular person or corporation;
- X Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The proposed acquisition, sale or lease of real property;
- Other: Upcoming tenure recommendations

7 Yes/Motion Carried

11. MOTION TO ADJOURN

1 - Ms. Lee 2 - Ms. Horton

The Board of Education adjourned at 6:51 p.m.

7 Yes/Motion Carried

12. INFORMATIONAL ITEMS

Action: 12.1 Town of Brunswick Meeting Minutes

Respectfully Submitted,

Angelina Maloney, Superintendent_____

Maureen Jensen, Board Secretary/District Clerk_____