

ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION

DATE: 6-7-21

PLACE: Auditorium

TYPE: Regular

MEMBERS PRESENT: Patrick Howland Jr., Betsy Kent, Brian Perkins and Kevin Walker

MEMBERS ABSENT: Michele Calladine

OTHERS PRESENT: Jennifer Joyce, Jon Morris, Kathryn Slavinski, Lawrence Spangenburg,  
Harold Brown, Blaze Dreyer and Cheri Drake

- I. Patrick Howland Jr., Vice President, called the meeting to order at 6:00 PM and reviewed the Calendar items with the Board.

II. **Public Comments – NONE**

III. **Presentations**

1. Harold Brown – Modern World History 9-12

**Presentations**

IV. **Board Information**

1. Budget Transfers
2. Extracurricular Activities Reconciliation – April 2021

**Board Information**

V. **Policy Updates – NONE**

**Board Dialogue**

VI. **Board Dialogue**

1. Brian Perkins – Are we still slated to put fencing along the driveway outback at the end of the sports fields? Mr. Spangenburg said it is an alternate in our Capital Outlay Project and we are waiting on approval. Mrs. Joyce – Once we receive state approval, we will put the project out to bid. At that point, we will be able to get a better sense of whether we can proceed or not. Brian – If not, it needs to be addressed because people are using that part of the sports field as parking spots.

VII. **Board Action**

1. Consideration of a motion to accept the **Amended Agenda** dated June 7, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.
2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated May 10, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.

**Amended Agenda  
6/7/21**

**BOE Minutes  
5/10/21**

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| 3. Consideration of a motion to accept the <b>Minutes</b> of the Budget Vote meeting dated May 18, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.   | <b>BOE Minutes<br/>Budget Vote<br/>5/18/21</b>                       |
| 4. Consideration of a motion to accept the <b>Minutes</b> of the Special Board of Education meeting dated May 19, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.   | <b>BOE Minutes<br/>Special<br/>5/19/21</b>                           |
| 5. Consideration of a motion to accept the <b>Warrant dated May 1 - 15, 2021</b> . Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.   | <b>Warrant<br/>5/1 – 5/15/21</b>                                     |
| 6. Consideration of a motion to accept the <b>April 2021 Treasurer's Report</b> . Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.  | <b>Treasurer's Report<br/>April 2021</b>                             |
| 7. Consideration of a motion to accept and implement the recommendations of the <b>CSE Committee</b> dated May 6, 2021. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes.   | <b>CSE Committee</b>   |
| 8. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the 2017 Bus Purchase Reserve Fund in an amount not to exceed \$400,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.                    | <b>Fund 2017 Bus<br/>Purchase Reserve Fund</b>                       |
| 9. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Retirement Contribution Reserve Fund in an amount not to exceed \$300,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.            | <b>Fund Retirement<br/>Contribution Reserve<br/>Fund</b>             |
| 10. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Employee Benefits Accrued Liability Reserve Fund in an amount not to exceed \$400,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes. | <b>Fund Employee Benefits<br/>Accrued Liability<br/>Reserve Fund</b> |

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| <p>11. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Retirement Contribution Reserve Sub-Fund in an amount not to exceed \$56,023.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021.</b> Funding will support the maximum contribution of up to 2% of the salaries of all TRS members paid during the preceding fiscal year. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p> | <p><b>Fund Retirement Contribution Reserve Sub-Fund</b></p>                           |
| <p>12. Consideration of a motion authorizing the Superintendent to sign a <b>Budgetary Transfer in the amount of \$45,000.00 from account A9020.800 to A9901.930 (see attached).</b> Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>  | <p><b>Budgetary Transfer In amount of \$45,000.00 from A9020.800 to A9901.930</b></p> |
| <p>13. Consideration of a motion authorizing the Superintendent to sign <b>Budgetary Transfers for BOCES Services (see attached).</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>   | <p><b>Budgetary Transfers for BOCES Services</b></p>                                  |
| <p>14. Consideration of a motion to approve the <b>Final Smart Schools Investment Plan (SSIP).</b> Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>   | <p><b>Final Smart Schools Investment Plan (SSIP)</b></p>                              |
| <p>15. Consideration of a motion authorizing the Superintendent to sign the <b>Client Services Agreement between xSEL Labs and Andover Central School District effective July 1, 2021 until June 30, 2022,</b> unless otherwise terminated earlier in accordance with Section 7 of the Service Terms and Conditions. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>  | <p><b>xSEL Labs Client Services Agreement 7/1/21 – 6/30/22</b></p>                    |
| <p>16. Consideration of a motion authorizing the Superintendent to sign the <b>Consulting Agreement dated June 1, 2021 between Laurel Blyth Tague, Ph.D. and Andover Central School starting July 1, 2021 and terminating on or about June 30, 2022.</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>Laurel Bluth Tague, Ph.D. Consulting Agreement 7/1/21 – 6/30/22</b></p>         |
| <p>17. Consideration of a motion authorizing the Superintendent to sign the <b>Agreement between the Andover Central School District and SDAA Occupational Therapy Solutions, PLLC effective September 1, 2021 through June 30, 2022.</b> Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>SDAA Occupational Therapy Solutions, PLLC Agreement 9/1/21 – 6/30/22</b></p>    |

18. Consideration of a motion authorizing the Superintendent to sign the **Medicaid Services Consultant Agreement between Management Advisory Group Business Operations, Inc. (MAGBO) and the Andover Central School District effective July 1, 2021 through June 30, 2022.** Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes. **MAGBO Medicaid Services Agreement 7/1/21 – 6/30/22**
19. Consideration of a motion authorizing the Superintendent to sign the **Memorandum of Commitment between Allegany Council on Alcoholism and Substance Abuse, Inc. (ACASA) and the Andover Central School District for the 2021-2022 school year** to provide prevention services for grades Pre-K through 6 along with any Parent/Teacher services or educational counseling scheduled through Prevention Director. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes. **ACASA Memorandum of Commitment 2021-2022**
20. Consideration of a motion authorizing the Superintendent to sign the Cross Contract Request between the Andover Central School District and Erie 2 Chautauqua-Cattaraugus BOCES for **Project KNOW Programming for the 2021-2022 school year.** Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes. **Project KNOW Programming 2021-2022**
21. Consideration of a motion to declare the **(attached list) of Spanish Books as obsolete.** Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes. **Obsolete Spanish Books**
22. Consideration of a motion to appoint **Alyssa Potter as a Co-Advisor for the Class of 2024** for the 2020-2021 school year. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes. **Alyssa Potter – Co-Advisor Class 2024 2020-2021**
23. Upon the recommendation of the Superintendent, The Board of Education hereby amends its May 18, 2021 resolution to appoint **Robert Gardner Jr. as a Cleaner effective June 7, 2021** to read the following:  
 Consideration of a motion to appoint **Robert Gardner Jr. as a Cleaner effective June 1, 2021.** Pay will be at Grade 2, Step 3 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes. **Robert Gardner Jr. Cleaner effective date Amendment 6/7/21 to 6/1/21**

24. Upon the recommendation of the Superintendent, the Board hereby accepts the terms of and authorizes the Superintendent to execute a **Memorandum of Agreement** among the District and Alyssa Potter providing for the **extension of the probationary appointment of Alyssa Potter in the Guidance Counselor tenure area through August 31, 2022**. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes. **MOA – Alyssa Potter extension of probationary appointment**
25. Consideration of a motion upon the recommendation of the Superintendent to grant **Devon Dray a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes. **Devon Dray – 3<sup>rd</sup> year probationary appointment**
26. Consideration of a motion upon the recommendation of the Superintendent to grant **Megan Duke a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of Special Education effective September 1, 2021. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes. **Megan Duke – 4<sup>th</sup> year probationary appointment**
27. Consideration of a motion upon the recommendation of the Superintendent to grant **Doris Dunham a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes. **Doris Dunham – 4<sup>th</sup> year probationary appointment**
28. Consideration of a motion upon the recommendation of the Superintendent to grant **Stephanie Harrington a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of English effective September 1, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes. **Stephanie Harrington – 4<sup>th</sup> year probationary appointment**
29. Consideration of a motion upon the recommendation of the Superintendent to grant **Melissa Mowrer a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes. **Melissa Mowrer – 3<sup>rd</sup> year probationary appointment**
30. Consideration of a motion upon the recommendation of the Superintendent to grant **Teresa O'Connor a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of School Social Worker effective September 1, 2021. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes. **Teresa O'Connor – 3<sup>rd</sup> Year probationary appointment**

31. Consideration of a motion upon the recommendation of the Superintendent to grant **Tyler Seaman a 2<sup>nd</sup> year of a 4 year probationary appointment** in the tenure area of Foreign Language effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.
- Tyler Seaman –  
2<sup>nd</sup> year probationary  
appointment**
32. Consideration of a motion upon the recommendation of the Superintendent to grant **Cynthia Smith a 3<sup>rd</sup> year of a 3 year probationary appointment** in the tenure area of Special Education effective September 1, 2021. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.
- Cynthia Smith –  
3<sup>rd</sup> year probationary  
appointment**
33. Consideration of a motion upon the recommendation of the Superintendent to grant **Allison White a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of Special Education effective September 1, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.
- Allison White –  
3<sup>rd</sup> year probationary  
appointment**
34. Consideration of a motion upon the recommendation of the Superintendent to grant **Katharine Houy tenure** in the area of Library Media Specialist effective September 1, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.
- Katharine Houy –  
Tenure**
35. Consideration of a motion upon the recommendation of the Superintendent to grant **Erica Jacobs tenure** in the tenure area of Art effective September 1, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.
- Erica Jacobs –  
Tenure**
36. Consideration of a motion upon the recommendation of the Superintendent to grant **Maci Lloyd tenure** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.
- Maci Lloyd –  
Tenure**
37. Consideration of a motion authorizing the Superintendent to sign a **Memorandum of Agreement between the Andover Central School District and Internal Claims Auditor Mary E. Lewis for the 2021 – 2022 school year.** Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.
- Mary E. Lewis,  
Internal Claims Auditor  
MOA 2021-2022**
38. Consideration of a motion authorizing the Superintendent to sign a Terms and Conditions of Employment Agreement between the Andover Central School District and **John Dougherty, School Security Officer, commencing on July 1, 2021 through June 30, 2026.** Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.
- John Dougherty,  
School Security Officer  
Agreement  
7/1/21 – 6/30/26**

39. Consideration of a motion authorizing the Superintendent to sign a Memorandum of Agreement between the Andover Central School District and the **Andover Educational Support Personnel Association dated July 1, 2019 to June 30, 2024, providing Juneteenth as a paid holiday for all 11- and 12-month unit members.** Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes. **AESPA MOA Juneteenth Holiday**
40. Upon the recommendation of the Superintendent, the Board of Education hereby approves the Amendment of the Terms and Conditions of Employment as presented to the Board, **providing Juneteenth as a paid holiday for the 2021-2022, 2022-2023 and 2023-2024 for Building & Ground/Transportation Supervisor, Building Principal, Director of Curriculum/Instruction & Assistant Superintendent, District Treasurer, Secretary to the Superintendent and School Security Officer.** Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes. **Amended Terms and Conditions of Employment Juneteenth Holiday**
41. Consideration of a motion to accept the request for **transportation for Everett Brown (Pre-K) to the Immaculate Conception School** in Wellsville for the 2021 – 2022 school year. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes. **ICS Transportation Everett Brown**
42. Consideration of a motion to appoint **Jacob Bannerman as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.** Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes. **Jacob Bannerman – 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor**
43. Consideration of a motion to appoint **John Dougherty as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.** Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes. **John Dougherty – 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor**
44. Consideration of a motion to appoint **Gretta Howland as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.** Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 3 votes of Yes. Abstain – Patrick Howland Jr. **Gretta Howland - 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor**
45. Consideration of a motion to appoint **James Joyce as a 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Athletic Camp Instructor.** Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes. **James Joyce – 2021 21<sup>st</sup> Century Volunteer Summer Athletic Camp Instructor**

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| 46. Consideration of a motion to approve the <b>(attached list) of 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Soccer Coaches (pending fingerprint clearance)</b> . Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 3 votes of Yes. Abstain – Brian Perkins | <b>2021 21<sup>st</sup> Century Volunteer Summer Soccer Coaches</b> |
| 46a. Consideration of a motion to approve the <b>purchase of Modern World History 9-12</b> as presented by Harold Brown. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.  | <b>Purchase of Modern World History 9-12</b>                        |
| 47. Consideration of a motion to <b>Adjourn</b> at 6:30 PM. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.   | <b>Adjourn</b>  |

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Jamie H. Coyle, District Clerk