

Northeast Educational Services Cooperative
Board of Directors Meeting
Wednesday, January 23, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Wednesday, January 23, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:01 P.M.

Members present:

Justin Petersen, Arlington (via teleconference call); Misty Fredrickson, Britton-Hecla (via teleconference call); Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake (via teleconference call – left before action items)

Absent:

Michelle Prins, Deuel; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Sue Braun, Rosholt; Lisa Amdahl, Summit; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18145 Motion by J. Homola, second by J. Shoemaker to approve the agenda with two additional changes: No Director report and no Assistant Director report. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg – aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18146 Motion by G. Bjorklund, second by K. Weinberg to approve the financial report for the period ending December 31, 2018. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
December 1, 2018	\$298,996.18	\$645,029.29	\$18,105.85
<u>Receipts:</u>			
Local Sources	\$3,525.91	\$160,243.99	\$5,354.14
State Sources		\$3,054.77	
Federal Sources		\$155,000.00	
Other	\$8,560.00	\$3,575.10	
<u>Total Monthly Receipts</u>	<u>\$12,085.91</u>	<u>\$321,873.86</u>	<u>\$5,354.14</u>
Total Gross Receipts	\$311,082.09	\$966,903.15	\$23,459.99
Manual Journal Entry			
Less Salaries	\$9,600.51	\$270,299.65	
Less Disbursements	\$11,785.63	\$25,509.65	\$6,880.14
<u>Total Salaries & Disbursements</u>	<u>\$21,386.14</u>	<u>\$295,809.30</u>	<u>\$6,880.14</u>
Ending Cash Balance December 31, 2018	\$289,695.95	\$671,093.85	\$16,579.85

Consent Agenda

Action #18147 Motion by C. Knutson, second by J. Homola to approve the following items on the consent agenda: 7a) Approval of December 17, 2018 meeting minutes with the changes – President Akin declared the board out of executive session at 7:45 P.M. which took place prior to motion; 7b) Approval of January 2019 claims; 7c) Approval of work agreement – Michelle Boer, Certified Occupational Therapy Assistant (COTA) - \$185/day. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

January 2019 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 327.14; CENEX FLEETCARD GAS 3,139.94; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 4.34; CRAIG BASS SANITARY SERVICE JULY-SEPT GARBAGE 36.12; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 656.88; DEUEL CO. CENEX MAINT 30.00; DUST TEX SERVICE, INC. DEC 18 RUG RENTAL 7.20; ECOLAB PEST CONTROL 52.18; ESTELLINE COMMUNITY OIL CO. MAINT 37.68; HAMLIN COUNTY FARMERS COOP MAINT & GAS 668.12; JURGENS OIL MAINT 37.91; KORMANAGEMENT SERVICES, LLC DRUG TESTING 1,379.77; NESC PAYROLL JANUARY 2019 9,625.28; NESC SPECIAL REVENUE PROJECTS 2ND QTR EXP MI 2,675.14; OTTER TAIL POWER CO. ELEC 80.10; SANFORD HEALTH PLAN HSA/FSA FEES 9.52; SD DEPT. OF REVENUE NEW LIC PLATES 320.77; STORMO, TIFFANY JULY-DEC 18 MI 31.52; TOWN OF HAYTI WATER 4.97; W.W. TIRE SERVICE MAINT 46.42

Fund Total: \$19,171.00

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,765.19;BRITTON-HECLA SCHOOL DISTRICT DEC 18 MI 82.32;CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 9,545.00;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 26.69;COMMUNITY TRANSIT, INC. TRANS - SISSETON 9.69;CRAIG BASS SANITARY SERVICE JULY-SEPT GARBAGE 221.88;CULHANE, AUTUMN ASHA DUES 195.75;DUST TEX SERVICE, INC. DEC 18 RUG RENTAL 44.21;ECOLAB PEST CONTROL 320.57;HAMLIN SCHOOL DISTRICT DEC 18 USE FEE 883.24;HANSEN, HEATHER ASHA DUES 225.00;JUTTINGS GROCERY CB SUPP - HAMLIN/CASTLE 43.56;PARENT DEC 18 MI 75.60;NESC SPECIAL REVENUE PROJECTS 2ND QTR EXP MI 69,798.30;NESC PAYROLL JANUARY PAYROLL 262,685.86;NORTH CENTRAL SPECIAL EDUCATION COOP. SLP PROF SERV 174.00;OTTER TAIL POWER CO. ELEC 492.07;SANFORD HEALTH PLAN HSA/FSA FEES 58.48;STORMO, TIFFANY JULY-DEC 18 MI 193.60;SUTTEN, KRISTINA REIMB PROF DEVELOPMENT 200.00;TOWN OF HAYTI WATER 30.53;WEBSTER SCHOOL DISTRICT DEC 18 USE FEE 535.09;WIESE, RITA DEC 18 HOME VISITS - MI 40.32

Fund Total: \$365,646.95

Discussion Items

January 9, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Lighting Project

Discussion was held on renovating the light fixtures to LED lighting.

Social Thinking Training: the ILAUGH Model

Assistant Director Frewing presented information on the Social Thinking Training: the ILAUGH Model that will be held on October 21, 2019.

Renewal of Certificate of Deposit

Discussion was held on cashing out certificate of deposit and re-issuing on maturity date to an eighteen month certificate with higher interest rate.

Action Items

Approval of contract – Think Social Publishing, Inc. - \$3,400 plus travel expenses

Action #18147 Motion by J. Shoemaker, second by A. Schuurman to approve contract for Think Social Publishing, Inc. \$3,400 plus travel expenses. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Renewal of Certificate of Deposit

Action #18048 Motion by G. Bjorklund, second by J. Homola to cash out the certificate of deposit held at Reliabank and re-issue certificate of deposit at new interest rate with eighteen month contract. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Executive Session

Action #18149 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by J. Homola, second by C. Knutson to enter executive session at 7:29 P.M. to discuss Director and Business Manager Contract. Teleconference no longer available at this time. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye,

Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

President Akin declared the board out of executive session at 7:59 P.M.

Action Items after Executive Session

Action #18050 Motion by A. Schuurman, second by N. Koehlmoos to offer contract to Director Gerald Aberle for FY20 with salary to be determined at a later date. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Action #18051 Motion by G. Bjorklund, second by J. Homola to offer contract to Business Manager Tiffany Stormo for FY20 with salary to be determined at a later date. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Action #18052 Motion by C. Knutson, second by G. Marx to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Adjournment

Action #18153 With there being no further business, motion by J. Homola, second by A. Schuurman to adjourn. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, February 18, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, January 9, 2019

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 9, 2019 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman Schuster at 10:08 A.M. and adjourned at 10:57 A.M.

Present: Justin Downes, Arlington; Luanne Warren, Clark; Abi Van Regenmorter, De Smet; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Jim Lentz, Estelline; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Dean Jones, Waubay; Jon Meyer, Waverly; James Block, Webster; Larry Hulscher, Wilmot

Absent: Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Kimberly Kludt, Deubrook; Nadine Eastman, Enemy Swim; Mitch Reed, Florence; Chris Lee, Willow Lake

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Financial Report

Business Manager Stormo reviewed the financial report for November 2018.

Making up services

Director Aberle lead a discussion on making up missed services when providers are attending meetings, are ill, or any other times when providers are absent, as one district questioned if all services could be made up. The expectation of all NESC providers is that if possible, services should be made up. However, the lack of time and schedule conflicts do not allow all services to be made up. This would require hiring additional staff. If districts are interested in this concept, they should contact NESC administration. Director Aberle recommended that any additional costs incurred by the Cooperative for the additional staff should not be part of the base assessment, but only to districts that request all services to be made up.

Performance surveys for NESC providers

Discussion was held on Performance surveys for NESC providers. Director Aberle requests those to be returned by February 1st.

December 1 child count

Administrators are to submit the December 1 child count report to Director Aberle after submitting to DOE.

Future Meeting Dates

Meeting dates will be February 6, March 6, April 3(undecided), May 1.

Reading Recovery

Discussion was held on Reading Recovery for next school year.

CASE(Council of Administrators of Special Education)

Discussion was held on Hybrid Conference that will be held March 7 and 8, 2019.

ltransitionsd.org

Assistant Director Frewing presented information about ltransitionsd.org, a new website being promoted by Disability Rights South Dakota (formerly known as SD Advocacy). The concept is that a transition-age student could access the website to complete a transition interview. Doing so creates a report that could be shared with the local school district to help with transition planning. However, the automatically-generated reports contain so much extraneous and fictional information that it is difficult to know what the student really wants. School districts ought to conduct transition interviews with transition-age students, but NESC administration recommends not utilizing that particular website.

Social Thinking Training: the ILAUGH Model

Discussion was held on Social Thinking Training: the ILAUGH Model that will be held on October 21, 2019.

Adjournment

There being no further business, motion by Lake Preston, second by Hamlin to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager