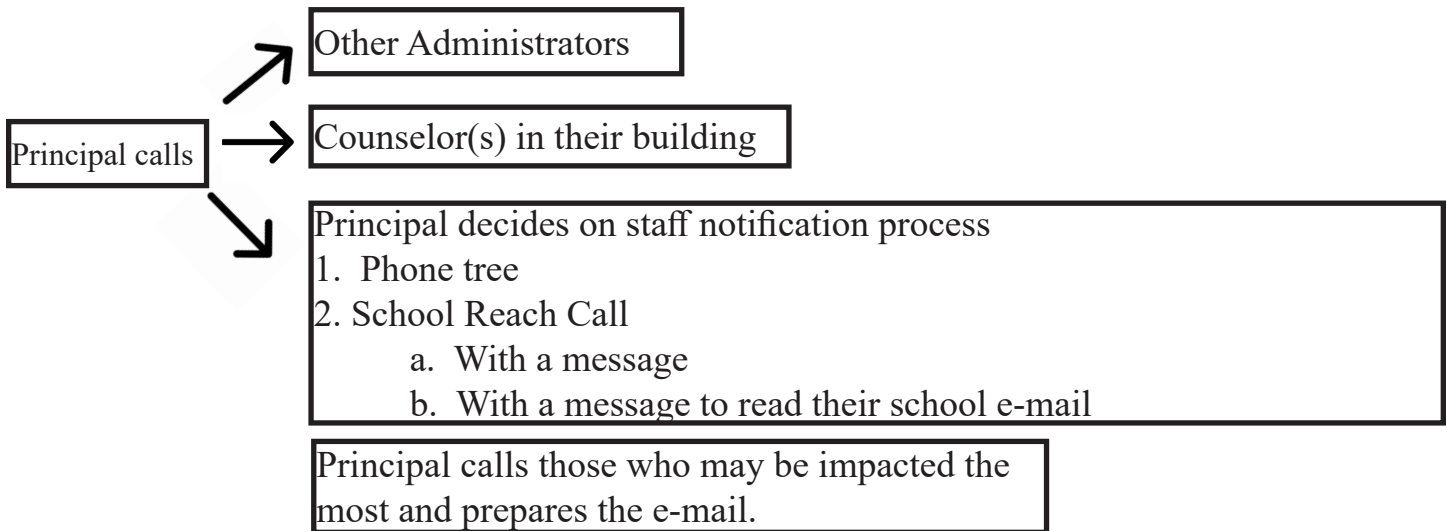


## Response to a Crisis/Death in the La Grande School District

The Superintendent and Building Principal are notified about the crisis.

Superintendent or Principal calls the Flight Team Coordinator (currently the IMESD) or decides if they want to use district employees only.

Superintendent or Principal may delegate someone else to activate the Crisis Flight Team.



Superintendent/Principal makes contact with family to offer condolence and to be sure accurate information is reported.

Principal, cabinet, and Team Leader meet for initial planning.

Principal mobilizes media management and communications systems.

Principal prepares a statement for staff to read.

Principal prepares a statement needed to send home with students.

Administration can ask for input with counselors and or other administrators about any of the above information.