

**ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION AGENDA**

**July 12, 2021**

Meeting - Reorganizational 6:00 PM – ACS Auditorium

Oath of office given to newly elected Board Member Betsy Kent.

Oath of office given to the Superintendent, Lawrence E. Spangenburg.

**CALL TO ORDER – District Clerk**

**Action Items -**

Nominations for the Office of Board President are now open

\_\_\_\_\_ nominated by \_\_\_\_\_ and seconded by \_\_\_\_\_

Clerk moves that nominations be closed. Poll vote called for by the Clerk.

Michele Calladine \_\_\_\_ Yes \_\_\_\_ No

Kevin Walker \_\_\_\_ Yes \_\_\_\_ No

Patrick Howland \_\_\_\_ Yes \_\_\_\_ No

Brian Perkins \_\_\_\_ Yes \_\_\_\_ No

Betsy Kent \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_ appointed President of Board of Education.

Oath of office administered.

Nominations for the office of Board Vice-President are now open

\_\_\_\_\_ nominated by \_\_\_\_\_ and seconded by \_\_\_\_\_

Clerk moves that nominations be closed. Poll vote called for by District Clerk.

Michele Calladine \_\_\_\_ Yes \_\_\_\_ No

Kevin Walker \_\_\_\_ Yes \_\_\_\_ No

Patrick Howland \_\_\_\_ Yes \_\_\_\_ No

Brian Perkins \_\_\_\_ Yes \_\_\_\_ N

Betsy Kent \_\_\_\_ Yes \_\_\_\_ N

\_\_\_\_\_ appointed Vice -President of Board of Education.

Oath of office administered.

## BOARD REORGANIZATIONAL ACTION FOR THE 2021-2022 SCHOOL YEAR:

1. Consideration of a motion to approve \_\_\_\_\_ as the **School Board/Teacher Staff Liaison**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Board liaison. \_\_\_\_ Yes \_\_\_\_ No
2. Consideration of a motion to approve \_\_\_\_\_ as the **Allegany/Cattaraugus Association of School Boards Delegate**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Boards Delegate. \_\_\_\_ Yes \_\_\_\_ No
3. Consideration of a motion to approve \_\_\_\_\_ as the **Allegany/Cattaraugus Association of School Boards Alternate**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Boards Alternate. \_\_\_\_ Yes \_\_\_\_ No
4. Consideration of a motion to approve **voting by consensus** on action items **#5 through #71** for the 2021 – 2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
5. Consideration of a motion **approving by consensus** the following appointments and authorizations **#6 through #71** for the 2021 – 2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
6. Consideration of a motion to appoint **Jamie Coyle, District Clerk**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the District Clerk. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

7. Consideration of a motion to appoint **Candace Cornell, Deputy District Clerk**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Deputy District Clerk. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

8. Consideration of a motion to appoint **Jennifer Joyce, District Treasurer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the District Treasurer. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

9. Consideration of a motion to appoint **Michele Brown, Tax Collector**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Tax Collector. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

10. Consideration of a motion to appoint **Community Bank, N.A. of Andover, Deputy Tax Collector**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Deputy Tax Collector. \_\_\_\_ Yes \_\_\_\_ No

11. Consideration of a motion to appoint **Mary Lewis, Internal Claims Auditor**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Internal Claims Auditor. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

12. Consideration of a motion to approve **Jon Morris, Attendance Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Attendance Officer. \_\_\_\_ Yes \_\_\_\_ No

Oath of office administered.

13. Consideration of a motion to appoint **Dr. Kassas, School Physician**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Physician. \_\_\_\_ Yes \_\_\_\_ No

14. Consideration of a motion to appoint **Richardson & Pullen, P.C., (David Pullen), Andover Central School District's Attorneys**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Andover Central School District's Attorneys. \_\_\_\_ Yes \_\_\_\_ No

15. Consideration of a motion to appoint **Hodgson and Russ LLP as Special Council (Andrew Freedman)**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

16. Consideration of a motion to appoint **Candace Cornell, Treasurer of Student Activities Accounts**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Activities Account Treasurer. \_\_\_\_ Yes \_\_\_\_ No

17. Consideration of a motion to appoint **Jon Morris, to be Co-Signer on Student Activities Account Checks**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Co-Signer. \_\_\_\_ Yes \_\_\_\_ No.

18. Consideration of a motion to appoint the firm of **Raymond F. Wager, CPA, P.C. (a division of Mengel, Metzger Barr & Co. LLP) as Independent Auditors**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Independent Auditor. \_\_\_\_ Yes \_\_\_\_ No

19. Consideration of a motion to appoint **Jamie Coyle, Records Access Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Records Access Officer. \_\_\_\_ Yes \_\_\_\_ No

20. Consideration of a motion to appoint **Jennifer Joyce, Records Management Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Records Management Officer. \_\_\_\_ Yes \_\_\_\_ No

21. Consideration of a motion to appoint the Andover Central School **Audit Committee** consisting of all the members of the Andover Central School Board of Education. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

22. Consideration of a motion to appoint **Lawrence E. Spangenburg, Purchasing Agent**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Purchasing Agent. \_\_\_\_ Yes \_\_\_\_ No
23. Consideration of a motion to designate **Community Bank, N.A. and Five Star Bank as official depositories**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the official depositories. \_\_\_\_ Yes \_\_\_\_ No
24. Consideration of a motion to authorize the **official depositories** to accept all checks, drafts and other orders with respect to all funds of the school district bearing the signature of or the facsimile signature of **Jennifer Joyce**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Authorized Signature. \_\_\_\_ Yes \_\_\_\_ No
25. Consideration of a motion to conduct **Regular Board Meetings** according to the attached schedule at 6:00 PM. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Board Meeting dates. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
26. Consideration of a motion to conduct the **Reorganizational Meeting** on July 11, 2022. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Reorganizational Meeting date. \_\_\_\_ Yes \_\_\_\_ No
27. Consideration of a motion to designate **The Spectator (Hornell / Wellsville)** as the official newspaper. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the official newspaper. \_\_\_\_ Yes \_\_\_\_ No
28. Consideration of a motion to authorize **Lawrence E. Spangenburg to certify payrolls**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the certification of payroll. \_\_\_\_ Yes \_\_\_\_ No
29. Consideration of a motion to authorize **Lawrence E. Spangenburg to approve conference, convention, and workshop attendance**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the conference, convention, and workshop attendance. \_\_\_\_ Yes \_\_\_\_ No
30. Consideration of a motion to establish **petty cash funds** of \$100.00 and authorize **Candace Cornell** as custodian for those funds. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving Petty Cash and Custodian. \_\_\_\_ Yes \_\_\_\_ No
31. Consideration of a motion to authorize **Lawrence E. Spangenburg to make transfers** up to \$20,000 between and within functional unit appropriations for teacher salaries and ordinary contingency expenses in accordance with the regulations of the Commissioner. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving transfers. \_\_\_\_ Yes \_\_\_\_ No
32. Consideration of a motion to authorize **Lawrence E. Spangenburg to serve as Local Education Authority** for state and federal funds. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the LEA. \_\_\_\_ Yes \_\_\_\_ No

33. Consideration of a motion to issue a **blanket bond** for the following personnel: Superintendent, District Clerk, Tax Collector, District Treasurer, School Attorney, Internal Claims Auditor, and Activity Account Treasurer. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the bonding. \_\_\_\_ Yes \_\_\_\_ No
34. Consideration of a motion that all **existing policies** of the Board of Education be validated until rescinded or amended. The policies of the Board of Education are only the written policies that are in the policy book as of this time and the student handbooks are considered a policy by the Board. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Board Policies. \_\_\_\_ Yes \_\_\_\_ No
35. Consideration of a motion to approve the **mileage** rate at 56.0 cents (.560). Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the mileage rate. \_\_\_\_ Yes \_\_\_\_ No
36. Consideration of a motion appointing the **CSE Chairperson – Megan Duke**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CSE Chairperson. \_\_\_\_ Yes \_\_\_\_ No
37. Consideration of a motion appointing the **CSE Co-Chairperson – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CSE Co-Chairperson. \_\_\_\_ Yes \_\_\_\_ No
38. Consideration of a motion appointing the **CPSE Chairperson – Megan Duke**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CPSE Chairperson. \_\_\_\_ Yes \_\_\_\_ No
39. Consideration of motion appointing the **CPSE Co-Chairperson – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CPSE Co-Chairperson. \_\_\_\_ Yes \_\_\_\_ No
40. Consideration of a motion appointing the **504 Chairperson – Megan Duke**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the 504 Chairperson. \_\_\_\_ Yes \_\_\_\_ No
41. Consideration of a motion appointing the **504 Co-Chairperson – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the 504 Co-Chairperson. \_\_\_\_ Yes \_\_\_\_ No
42. Consideration of a motion to approve the **CPSE members**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CPSE members. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
43. Consideration of a motion to approve the **CSE members**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CSE members. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)

44. Consideration of a motion to approve the **504 Members**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the 504 Members. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
45. Consideration of a motion to approve the **CPSE & CSE Subcommittees**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the CPSE & CSE Subcommittees. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
46. Consideration of a motion to approve the List of **Impartial Hearing Officers** as per state listing. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Impartial Hearing Officers. \_\_\_\_ Yes \_\_\_\_ No
47. Consideration of a motion to approve the **List of 3020A Panel members** as per state listing. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the List of 3020A Panel members. \_\_\_\_ Yes \_\_\_\_ No
48. Consideration of a motion to approve **Jacob Bannerman, Title IX Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Title IX Officer. \_\_\_\_ Yes \_\_\_\_ No
49. Consideration of a motion to approve **Sheryl Dougherty, Title IX Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Title IX Officer. \_\_\_\_ Yes \_\_\_\_ No
50. Consideration of a motion to authorize **Jennifer Joyce to invest idle funds**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving investment of idle funds. \_\_\_\_ Yes \_\_\_\_ No
51. Consideration of a motion to approve the **Substitute Salary List for July 1, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Substitute Salary List. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
52. Consideration of a motion to approve the **Budget Calendar for School Year 2022-2023**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Budget Calendar. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)
53. Consideration of a motion to appoint the **Adult Education Instructors - Zachary Owen and Blair Buchholz**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Adult Education Instructors. \_\_\_\_ Yes \_\_\_\_ No
54. Consideration of a motion appointing the **School Lunch Reviewing Official – Carol Richmond**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Lunch Reviewing Official. \_\_\_\_ Yes \_\_\_\_ No
55. Consideration of a motion appointing the **School Lunch Verification Official – Richard Gill**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Lunch Verification Official. \_\_\_\_ Yes \_\_\_\_ No

56. Consideration of a motion appointing the **School Lunch Hearing Official – Lawrence E. Spangenburg**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the School Lunch Hearing Official. \_\_\_\_ Yes \_\_\_\_ No
57. Consideration of a motion appointing **Copyright Officer – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ approving the Copyright Officer. \_\_\_\_ Yes \_\_\_\_ No
58. Consideration of a motion appointing the **Designated Educational Official to receive court records and coordinate student's participation in programs (SAVE Legislation, Uniform Violence Reporting, and NCLB) – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
59. Consideration of a motion appointing the **Homeless Children & Youth liaison – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
60. Consideration of a motion appointing the **Chief Information Officer (CIO/DDC) – Kathryn Slavinski**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
61. Consideration of a motion appointing the **Dignity For All Students Act Coordinator (DASA) – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
62. Consideration of a motion appointing the **Lead Evaluator for Teachers – Jon Morris**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
63. Consideration of a motion appointing the **Independent Evaluator for Teachers – Kathryn Slavinski**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
64. Consideration of a motion appointing the **Lead Evaluator for Principal – Lawrence E. Spangenburg**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
65. Consideration of a motion approving **A REVENUE ANTICIPATION NOTE RESOLUTION. DELEGATING POWER TO THE PRESIDENT OF THE BOARD OF EDUCATION TO AUTHORIZE, FROM TIME TO TIME AND YEAR TO YEAR, THE ISSUANCE AND SALE OF REVENUE ANTICIPATION NOTES OF THE ANDOVER CENTRAL SCHOOL DISTRICT, NEW YORK, IN ANTICIPATION OF THE COLLECTION OF REVENUES.**

To better provide for the accomplishment of the purposes and goals of the Andover School District, be it resolved by the Board of Education of the Andover Central School District, New York, as follows:

Section 1. The power to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Andover Central School District, New York, including renewals thereof, in anticipation of the collection of revenues to be received by the School District as state aid from the State of New York, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, and of such form and content as may be determined by said President of the Board of Education in accordance with the Local Finance Law of the State of New York.

Section 2. It is hereby determined that any notes which may be issued by the School District pursuant to this resolution in anticipation of the collection of such revenues to be received by the School District from the State of New York for any given fiscal year shall be issued during such fiscal year or during the two weeks prior to the commencement of such fiscal year and otherwise in accordance with Section 25.00 of the Local Finance Law of the State of New York.

Section 3. The Vice President of the Board of Education or the District Clerk may execute such notes in place of the Board President if the Board President shall so designate.

Section 4. It is hereby determined and declared that it is the intent of this Board of Education that this resolution remain in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board.

Section 5. This resolution shall take effect immediately upon its adoption.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

66. Consideration of a motion setting the **Standard Work Day**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No (See supporting documents)

67. Consideration of a motion appointing **Lawrence E. Spangenburg** as **Notice of Claims Officer**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

68. Consideration of a motion appointing **Lawrence E. Spangenburg** as the delegate and **Jennifer L. Joyce** as the alternate delegate to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2021 – 2022 fiscal year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

69. Consideration of a motion appointing **Jennifer Joyce** as the delegate and **Jamie Coyle** as the alternate delegate to the Workman's Compensation Board for the 2021 – 2022 fiscal year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

70. Consideration of a motion to appoint **Megan Duke** as Data Protection Officer. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

71. Consideration of a motion to move to a **regular Board of Education meeting** at \_\_\_\_\_ pm. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

## **PUBLIC COMMENTS**

## **BOARD INFORMATION**

1. Extracurricular Activities Reconciliation – May 2021
2. Allegany County Board of Health Letter
3. NYSSBA Area 3 Director Nomination
4. Student Handbook (includes Code of Conduct, Athletic Code of Conduct, and Bus Rules)
5. Mary E. Lewis, Internal Claims Audit Report December 1, 2020 to June 25, 2021

## **BOARD DIALOGUE**

## **BOARD REGULAR ACTION**

1. Consideration of a motion to accept the **Amended Agenda** dated July 12, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
2. Consideration of a motion to accept the **Minutes** of the Regular BOE meeting June 7, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
3. Consideration of a motion to accept the **Warrant dated May 16 - 31, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
4. Consideration of a motion to accept the **HM18 Project Warrant dated May 16 - 31, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
5. Consideration of a motion to accept the **HM21CO Project Warrant dated May 16 - 31, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
6. Consideration of a motion to accept the **Warrant dated June 1 - 15, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

7. Consideration of a motion to accept and implement the recommendations of the **CPSE Committee** dated June 30, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
8. Consideration of a motion to accept and implement the recommendations of the **CSE Committee** dated May 6, 2021 and June 1, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
9. Consideration of a motion to accept and implement the recommendations of the **CSE Subcommittee** dated June 17, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
10. Consideration of a motion to appoint **Jennifer Joyce as Title I / Grants Coordinator** for the 2021 – 2022 school year as per the 2021 – 2022 Consolidated Application. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
11. Consideration of a motion that **Community Bank, N.A. and Five Star Bank, as Official Depositories, have the following maximum amounts of allowable deposits:**
- |                       |              |
|-----------------------|--------------|
| Community Bank N.A. - | \$15,000,000 |
| Five Star Bank -      | \$15,000,000 |
- Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
12. Consideration of a motion to accept a **donation from the ACS Class of 2021** and increase the budget in the amount of **\$500.00 to the District for a custom popup backdrop and ACS table skirt**. The Board hereby authorizes the increase in the budget code A-1620-450 by \$500.00. This shall be recorded as an additional revenue under A-2750 – Gifts and Donations. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
13. Consideration of a motion to **nominate Christine Schnars as the Area 3 Director** of the New York State School Boards Association. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
14. Consideration of a motion to approve the **2021-2022 Student Handbook (including Code of Conduct, Interscholastic Athletic Policy and the Bus Rider Handbook)**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
15. Consideration of a motion authorizing the Superintendent to sign a Service Agreement for an **Andover Student in Wellsville 12:1:1 for the 2020-2021 school year**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
16. Consideration of a motion authorizing the Superintendent to sign a **Cross Contract with Monroe One BOCES for Special Education Services in 6:1:1 Classroom** for the 2020-2021 School Year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

17. Consideration of a motion authorizing the Superintendent to sign the **Agreement Concerning the Transportation of Preschool Children with Handicapping Conditions** between the Andover Central School District and the County of Allegany, State of New York, for the period of July 1, 2021 to June 30, 2022. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
18. Consideration of a motion authorizing the Superintendent to sign the **Service Agreement** between the Andover Central School District and **Hillside for the 2021-2022 School Year**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
19. Consideration of a motion authorizing the Superintendent to sign an **Agreement with U&S Services** for an original term of (3) years beginning July 1, 2021 and from year to year thereafter unless at least 30 days prior to the expiration date of the original term or any extended term, either party gives the other written notice of its intention to terminate the agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
20. Upon the recommendation of the Superintendent, The Board of Education hereby **rescinds its June 7, 2021 resolution** for the request for **transportation for Everett Brown (Pre-K) to the Immaculate Conception School** in Wellsville for the 2021 – 2022 school year in accordance with Section 3635 of the Education Law for Transportation for Students Enrolled in Nonpublic Schools to provide transportation for pupils enrolled in **kindergarten through grade 8**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
21. Consideration of a motion to approve the request for **transportation for Makayla Capute to the Parker-Jordan Christian Academy School** in Wellsville for the 2021 – 2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
22. Consideration of a motion to accept the **Internal Claims Audit Report of Mary E. Lewis for December 1, 2020 thru June 25, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
23. Consideration of a motion authorizing the Superintendent to sign a **Terms and Conditions of Employment Agreement between the Andover Central School District and Shane Sharrett, Supervisor of Buildings, Grounds and Transportation, commencing on August 1, 2021 until June 30, 2024 in accordance with Civil Service Rules and subject to a one year probationary period**. The probationary period commences on August 1, 2021 and ends on August 1, 2022. The Board further approves the terms and conditions of employment for the Supervisor of Buildings, Grounds and Transportation as presented to the Board, with salary for the 2021-2022 school year to be prorated accordingly; and given the duties of the Supervisor of Buildings, Grounds and Transportation, designates the position to be confidential/managerial with direct report to the Superintendent or his designee. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

24. Consideration of a motion to accept the **retirement resignation of Jon Morris**, Building Principal, effective August 20, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
25. Consideration of a motion authorizing the Superintendent to sign the **Consulting Agreement between Michael J. Hulse** and the Andover Central School District for a period of approximately three (3) months from July 3, 2021 until October 3, 2021 unless further extended in writing and agreed to by both parties. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
26. Upon the recommendation of the Superintendent, The Board of Education hereby amends its June 7, 2021 resolution to appoint **David Kephart** as a 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Soccer Coach to read the following:
- Consideration of a motion to appoint **Daniel Kephart 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Soccer Coaches (pending fingerprint clearance)**.
- Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_ No \_\_\_\_\_
27. Consideration of a motion to appoint **Debra Troutman as a 2021 Summer Bus Monitor**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
28. Consideration of a motion to appoint **Sarah Whitesell as a 2021 Summer Bus Monitor**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
29. Consideration of a motion to appoint **Lori Clarke as a 2021 Summer Lunch Monitor**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
30. Consideration of a motion to accept the **resignation of Molly Carlin, Teacher's Aide**, effective June 30, 2021. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. Yes \_\_\_\_\_
31. Upon the recommendation of the Superintendent and on a consideration of a motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_, **Jamie Weeks**, who holds Professional New York State Teaching Certificates permitting her to teach in the Early Childhood Education (Birth-Grade 2), Childhood Education (Grades 1-6), Students with Disabilities (Grades 1-6), Literacy (Birth-Grade 6) and Literacy (Grades 5-12) certification areas, is hereby **conditionally appointed to the position of full-time Elementary Teacher** in the tenure area of Elementary Education for a probationary period of four (4) years, to commence **September 1, 2021, and to end on August 31, 2025**. Eligibility for tenure at the end of the probationary period is dependent upon Jamie Weeks receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. The salary during the first year of this appointment will be paid at Step 7 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Yes \_\_\_\_\_ No \_\_\_\_\_

32. Consideration of a motion to appoint **Gretta Howland as a full-time Long-Term Substitute Elementary Teacher**, certification pending, **effective September 1, 2021**. The salary for this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstain
33. Consideration of a motion to appoint **Molly Carlin as a full-time Long-Term Substitute Special Education Teacher**, certification pending, **effective September 1, 2021**. The salary for this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
34. Consideration of a motion to appoint **Jenna Munro as a full-time Long-Term Substitute Vocal Music Teacher**, certification pending, **effective September 1, 2021**. The salary for this appointment will be paid at Step 1 in accordance with the current Andover Teacher's Association Collective Bargaining Agreement. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
35. Consideration of a motion to appoint the following as **Advisors for the 2021 – 2022 school year**:

<b>Senior Class</b>	<b>Sheryl Dougherty &amp; John Dougherty</b>
<b>Junior Class</b>	<b>Molly Carlin &amp; Melanie Zengerle</b>
<b>Sophomore Class</b>	<b>Angela Brewster &amp; Alyssa Potter</b>
<b>Freshmen Class</b>	<b>Dakota Whitesell</b>
<b>8<sup>th</sup> Grade Class</b>	<b>Thomas Franclemont &amp; Stephanie Harrington</b>
<b>7<sup>th</sup> Grade Class</b>	<b>Jennifer Joyce</b>
<b>Yearbook</b>	<b>Erica Jacobs</b>
<b>Multimedia Club</b>	<b>Candace Cornell</b>
<b>Play Director</b>	<b>Seth Grant</b>
<b>Drama Club</b>	<b>Seth Grant</b>
<b>Student Council</b>	<b>Bridget Bannerman</b>
<b>7-12 Academics</b>	<b>Harold Brown, Stephanie Harrington, Lisa Kent &amp; Sean Reilly</b>
<b>Elementary Academics</b>	<b>Doris Dunham, Maci Lloyd &amp; Kathleen McCutcheon</b>
<b>SADD</b>	<b>Thomas Franclemont</b>
<b>Color Guard</b>	<b>Jessica Hyland-Wieszczyk</b>
<b>Fine Arts Club (Co-Advisors)</b>	<b>Melissa Harrison, Erica Jacobs &amp; Jenna Munro</b>
<b>Health Coordinator</b>	<b>Beth Klein</b>
<b>SAT Review Math</b>	<b>Sean Reilly</b>
<b>Lunch Monitors</b>	<b>Cortney Andrus &amp; Cheri Drake</b>
<b>Senior High Chorus (Unpaid)</b>	<b>Jenna Munro</b>
<b>Band Club (Unpaid)</b>	<b>Melissa Harrison</b>

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

36. Consideration of a motion to appoint the **Gretta Howland as the National Honor Society Advisor** for the 2021-2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstain
37. Consideration of a motion to appoint the **Gretta Howland as the NHS School Store Advisor** for the 2021-2022 school year. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstain
38. Consideration of a motion to approve **Mikayla Burns**, Alfred University College of Liberal Arts and Sciences student, as a **Student Teacher with Laura Cone, 1<sup>st</sup> Grade, from September 1, 2021 to December 10, 2021**. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No
39. Consideration of a motion to **adjourn** at \_\_\_\_\_ PM. Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_. \_\_\_\_ Yes \_\_\_\_ No

## 2021-2022 Board of Education Meeting Dates 6:00 PM

JULY	12	&	26
AUGUST	9	&	23
SEPTEMBER	7	&	20
OCTOBER	4	&	18
NOVEMBER	8	&	22
DECEMBER	6	&	20
JANUARY	10	&	24
FEBRUARY	14		
MARCH	7	&	21
APRIL	4	&	19
MAY	9		
JUNE	6	&	27
JULY	11	REORGANIZATIONAL	

BUDGET WORKSHOPS	FEBRUARY 14 & MARCH 21
BOCES ANNUAL & VOTE	APRIL 19
BUDGET HEARING	MAY 9 - 7:00 PM
BUDGET VOTE	MAY 17 - 12:00 PM - 8:00 PM

## **ANDOVER CENTRAL SCHOOL-SPECIAL EDUCATION**

**2021-2022 SCHOOL YEAR**

### **CPSE MEMBERS:**

**Chair, County Representative, Special Education Teacher, General Education Teacher, School Psychologist, Parent, Any Related Service Providers**

### **CSE MEMBERS:**

**Chair, Special Education Teacher, General Education Teacher, School Psychologist, Parent, Any Related Service Providers**

### **504 MEMBERS:**

**Chair, Special Education Teacher, General Education Teacher, School Psychologist, Parent, Any Related Service Providers**

### **SUB COMMITTEE (CSE & CPSE):**

**Chair, Parent, Special Education Teacher, General Education Teacher**

**SUBSTITUTE SALARIES**  
Effective July 1, 2021

<b>SUBSTITUTE TEACHER</b>	
<b>CERTIFIED</b>	<b>\$103.00 per day</b>
 <b>BACHELORS DEGREE</b>	 <b>\$ 98.00 per day</b>
<b>ASSOCIATES DEGREE (60 hrs.)</b>	<b>\$93.00 per day</b>
<b>ASSOCIATES DEGREE w/120 sub days at ACS</b>	<b>\$95.00 per day</b>
 <b>OTHERS</b>	 <b>\$88.00 per day</b>
<b>OTHERS w/120 sub days at ACS</b>	<b>\$93.00 per day</b>
 <b>SUBSTITUTE AIDE &amp; TA</b>	 <b>NYS Minimum Wage</b>
 <b>SUBSTITUTE NURSE</b>	
<b>RN</b>	<b>\$99.00 per day</b>
<b>LPN</b>	<b>\$96.00 per day</b>
<b>CERTIFIED EMT</b>	<b>\$94.00 per day</b>
 <b>SUBSTITUTE SECRETARY</b>	 <b>NYS Minimum Wage</b>
 <b>SUBSTITUTE BUS DRIVER</b>	 Minimum of \$13.00 per hour (Negotiable based on experience)
 <b>SUBSTITUTE CLEANER</b>	 <b>NYS Minimum Wage</b>
 <b>SUBSTITUTE MONITOR, CAFETERIA WORKER, BUS ATTENDANT</b>	 <b>NYS Minimum Wage</b>
 <b>TUTORING</b>	 ACS Teacher's Contractual Hourly Rate
 <b>SPEECH PATHOLOGIST</b>	 <b>\$200.00 per day</b>
 <b>LIFEGUARD</b>	 <b>\$15.00 per hour</b>
 <b>STUDENT TUTORS</b>	 <b>NYS Minimum Wage</b>

**SUBSTITUTE SALARIES**  
Effective July 1, 2021

<b>SUBSTITUTE TEACHER (7 hours 7:30-3:00 minus lunch)</b>	
<b>CERTIFIED</b>	<b>\$103.00 per day (\$14.71/hr)</b>
<b>BACHELORS DEGREE</b>	<b>\$ 98.00 per day (\$14.00/hr)</b>
<b>ASSOCIATES DEGREE (60 hrs.)</b>	<b>\$93.00 per day (\$13.29/hr)</b>
<b>ASSOCIATES DEGREE w/120 sub days at ACS</b>	<b>\$95.00 per day (\$13.57/hr)</b>
<b>OTHERS</b>	<b>\$88.00 per day (\$12.57/hr)</b>
<b>OTHERS w/120 sub days at ACS</b>	<b>\$93.00 per day (\$13.29/hr)</b>
<b>SUBSTITUTE AIDE &amp; TA</b>	<b>NYS Minimum Wage (\$12.50/hr)</b>
<b>SUBSTITUTE NURSE (7.5 hours 7:30-3:00 NO LUNCH)</b>	
<b>RN</b>	<b>\$99.00 per day (\$13.20/hr)</b>
<b>LPN</b>	<b>\$96.00 per day (\$12.80/hr)</b>
<b>CERTIFIED EMT</b>	<b>\$94.00 per day (\$12.53/hr)</b>
<b>SUBSTITUTE SECRETARY</b>	<b>NYS Minimum Wage (\$12.50/hr)</b>
<b>SUBSTITUTE BUS DRIVER</b>	<b>Minimum of \$13.00 per hour (Negotiable based on experience)</b>
<b>SUBSTITUTE CLEANER</b>	<b>NYS Minimum Wage (\$12.50/hr)</b>
<b>SUBSTITUTE MONITOR, CAFETERIA WORKER, BUS ATTENDANT</b>	<b>NYS Minimum Wage (\$12.50/hr)</b>
<b>TUTORING</b>	<b>ACS Teacher's Contractual Hourly Rate</b>
<b>SPEECH PATHOLOGIST</b>	<b>\$200.00 per day</b>
<b>LIFEGUARD</b>	<b>\$15.00 per hour</b>
<b>STUDENT TUTORS</b>	<b>NYS Minimum Wage (\$12.50/hr)</b>

# ANDOVER CENTRAL SCHOOL 2022-2023 BUDGET CALENDAR

Budget Calendar Adopted by Board Of Education	July 12, 2021
Budget Development Guidelines and Budget Forms to Budget Developers	November 1, 2021
Budgets Due From Budget Developers	December 17, 2021
Dates to Advertise Budget Workshops (10 days before Workshops)	February 4, 2022 March 11, 2022
Budget Workshops:  Additional budget workshops will be scheduled if necessary	February 14, 2022 – Reg. BOE Mtg. March 21, 2022 – Reg. BOE Mtg. Any others – as needed
Submission of petitions for Board of Education candidates. Deadline 30 days prior to Budget Vote. (If it falls on a Sunday then Monday is acceptable.)	April 18, 2022 (lottery of order)
Submission of petitions for propositions to be placed on the ballot. Deadline 30 days prior to Budget Vote. (If it falls on a Sunday then Monday is acceptable.)	April 18, 2022
Publications – Legal notice of school budget hearing and budget vote dates (4 times during the 7 weeks preceding the date of the Annual Meeting and Election. (2 newspapers)(Must be posted in as many public places as possible. Recommend 20.  <ul style="list-style-type: none"> <li>• First Publication – 45 days prior</li> <li>• Second Publication</li> <li>• Third Publication</li> <li>• Fourth Publication</li> </ul>	April 1, 2022 April 18, 2022 May 2, 2022 May 12, 2022
Date of completion of the budget by the board (at least 28 days prior to Annual Meeting depending on date of hearing)	No later than April 19, 2022
Board must adopt Property Tax Report Card no later than 24 days prior to Uniform Voting Day. Must be transmitted to local newspapers for general circulation.	No later than April 22, 2022
Budget available upon request 14 days before the Annual Meeting and 7 days before Budget Hearing	May 2, 2022
Newsletter Mailing	Approximately May 2, 2022
Budget Hearing (at least 7 days, but not more than 14 days before the Annual Election.	May 9, 2022
Last day to receive applications for Absentee Ballots by mail which must be received by the Clerk at least 7 days before the election	May 10, 2022
Budget Mailer – After budget hearing but at least 6 days prior to Annual Meeting	May 10, 2022
Last day to receive an application for an Absentee Ballot in person	May 16, 2022
Annual Meeting – Budget vote and election of Board of Education members	May 17, 2022

## STANDARD WORK DAY

<u>TITLE</u>	<u>HOURS PER DAY</u>
Food Service Helper	6.5
School Monitor	6.5
Teacher's Aide A	6.5
Teacher's Aide B	7.5
Cleaner	8
Account Clerk	8
Typist	8
Senior Typist	8
Bus Driver	6
Custodian	8
School Bus Attendant	6
Auto Mechanic / Bus Driver	8
Senior Account Clerk Typist	8
Building Maintenance Assistant	8
Microcomputer Technician	8
Secretary to Superintendent	8
Supervisor of Building, Grounds, & Transportation	8
Cook / Manager	8
Registered Professional Nurse	7.5

<b>ANDOVER CENTRAL SCHOOL</b>				
<b>Extraclassroom Activity Funds</b>				
Statement of Cash Receipts and Disbursements - Modified Cash Basis				
For the month May 1, 2021 through May 31, 2021				
<b><u>Activities</u></b>	<b>May 1, 2021</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>May 31, 2021</b>
Class Clubs:				
Class 2021 - 12th	12,935.16	-	575.91	12,359.25
Class 2022 - 11th	14,085.39	-	-	14,085.39
Class 2023 - 10th	7,941.18	-	-	7,941.18
Class 2024 - 9th	8,733.58	-	-	8,733.58
Class 2025 - 8th	282.33	-	-	282.33
Class 2026 - 7th	1,016.51	429.60	32.09	1,414.02
Band Club	1,523.73	-	-	1,523.73
Cheerleading	66.16	-	-	66.16
Color Guard	215.71	-	-	215.71
Drama Club	7,743.70	30.00	-	7,773.70
Fine Arts Club	1,151.54	-	-	1,151.54
National Honor	4,593.80	3.80	-	4,597.60
National Honor Store	4,586.45	-	-	4,586.45
SADD	428.69	-	-	428.69
Sr. High Chorus	1,172.23	-	-	1,172.23
Student Council	3,801.93	0.73	-	3,802.66
Tax Fund	-	32.09	-	32.09
Yearbook	15,596.49	271.11	-	15,867.60
	85,874.58	767.33	\$ 608.00	\$ 86,033.91



## ALLEGANY COUNTY BOARD OF HEALTH

---

County Office Building  
7 Court Street  
Belmont, New York 14813-1076  
Telephone: 585-268-9250  
Leo Cusumano, M.D.- President

June 9, 2021

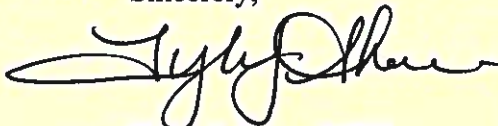
Andover Central School  
Attn: Lawrence Spangenburg  
31 Elm Street  
Andover, NY 14806

Dear Mr. Spangenburg,

On behalf of the Allegany County Department of Health and the Allegany County Board of Health, I would like to extend our sincerest thank you for your partnership throughout the COVID-19 pandemic. The Andover Central School has been an integral partner to protecting the health and wellness of our Allegany County community through assistance with hosting COVID-19 rapid testing clinics, contact-tracing efforts, and our most recent COVID-19 vaccination effort. The hosting and space that was provided helped offer shelter for our employees to administer rapid testing and assisted in 97 individuals being tested. The testing not only assisted in helping to stop the spread of COVID-19, it benefits all of Allegany County.

We appreciate your organizations support and commitment to the Allegany County community and the Allegany County Department of Health could not have accomplished these monumental tasks without your organizations support. We look forward to working with your organization in the future.

Sincerely,



Tyler J. Shaw, MHA  
Public Health Director / Secretary  
Allegany County Board of Health

May 26, 2021

To: NYSSBA Area 3 Board Clerks  
From: Christine Schnars, Area 3 Director  
Re: NYSSBA Area Director Elections

Area Directors are elected to the NYSSBA Board of Directors for 2 year terms. I have served in that position for 10 years and am seeking re-election this year. Nominations for individuals must be by board resolution and forwarded to the NYSSBA office by July 31, 2021. They may be sent by regular mail, fax, or e-mail to the attention of Mary Metheny. The nomination must be on district letterhead signed by the board president, clerk, or superintendent.

I have enclosed a letter to the board members asking for their nomination. Would you please copy the letter for your board members? Then ask that the nomination be placed on a board meeting agenda. Once nomination is made it must be forwarded to the association office.

If you have any questions about the process you can contact Mary Metheny, New York State School Boards Association, 24 Century Hill Drive, Suite 200, Latham, NY 12110-2125. Her phone is 518-783-3709 and fax is 518-783-0211. Her e-mail is [mary.metheny@nyssba.org](mailto:mary.metheny@nyssba.org).

Thank you so much for your assistance with this matter. Please feel free to call me if you have any questions.

Christine Schnars  
Area 3 Director  
New York State School Boards Association  
20 Fairfield Ave.  
Jamestown, NY 14701  
716-664-6964  
[schnarsc@yahoo.com](mailto:schnarsc@yahoo.com)

May 26, 2021

Dear School Board Colleagues,

It has been a privilege to serve as your New York State School Boards Association Area 3 Director for the past 10 years. Directors are elected for 2 year terms and I am seeking re-election to the position this year.

I have been a school board member since 1987, serving 25 years with the Jamestown Board of Education and since 2008 with the Erie 2 Chautauqua Cattaraugus BOCES Board. During my tenure with the Jamestown Board I served as vice president and for several years as president of that body. I was president during three superintendent searches and found that process to be very valuable to my own leadership development. Four years ago I was again elected to the Jamestown Board of Education and have just finished the first year of a three year term. I am an ex-officio member of the Executive Committee of the Chautauqua County School Board Association and in the past served for 5 years as their president.

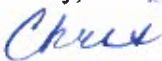
In addition I was a member of the New York State PTA's Board of Governors for thirteen years. For several years I was employed by Hospice Chautauqua County as their volunteer coordinator and Director of Development. Following that I was the Assistant Administrator of an Assisted Living Facility in Lakewood for one year and then Administrator for 12 years before I retired. I am married and my husband, Jim and I have 4 adult children and 8 grandchildren.

For the past 10 years I have served as Area 3 Director and your representative to the NYSSBA Board of Directors. Until this past year and a half I had met with many of you when I visited your board meetings, at County School Board events, and at NYSSBA programs, conventions, and workshops. That has not been possible for a while and I am looking forward to being able to resume in person meetings with all of you soon. I believe as an Area Director it is my job to represent you and your board's concerns to NYSSBA. During this difficult time I have continued to do just that. As we go forward there will be many changes and decisions concerning the education of our children. I will continue to listen to your concerns and needs and work to communicate them to NYSSBA.. I feel my experience will be valuable as we work to advocate for the education and future of our students in New York State.

I would very much like to continue to be your board's liaison to NYSSBA as the Area 3 Director and so I ask you to please place my nomination to that position on your next board agenda as an action item.

Notice of your nomination should be sent to Mary Metheny, Executive Assistant, NYS School Board Association, 24 Century Hill Drive, Suite 200, Latham, NY 12110-2125. **Nominations must be received by 5pm on July 31, 2021.** Thank you in advance for your support. If you have any questions you can reach me at [schnarsc@yahoo.com](mailto:schnarsc@yahoo.com), 716-664-6964, or 20 Fairfield Ave., Jamestown, NY 14701.

Sincerely,



Christine Schnars

June 28, 2021

Andover School Board

The school year period of December 1, 2020 thru June 25, 2021

690 invoices in the amount of \$ 2,717,221.72 were audited.

Included in the 690 invoices were 12 invoices that were for various  
Capital Improvement Projects in the amount of \$ 281,525.00.

In May 2021, I personally met with the School Audit Team, several  
processes for auditing were reviewed and there was no issue of concern  
brought up during this audit review.

Mary E. Lewis

  
Internal Claims Auditor

ANDOVER CENTRAL SCHOOL  
BOARD OF EDUCATION

DATE: 6-7-21

PLACE: Auditorium

TYPE: Regular

MEMBERS PRESENT: Patrick Howland Jr., Betsy Kent, Brian Perkins and Kevin Walker

MEMBERS ABSENT: Michele Calladine

OTHERS PRESENT: Jennifer Joyce, Jon Morris, Kathryn Slavinski, Lawrence Spangenburg,  
Harold Brown, Blaze Dreyer and Cheri Drake

- I. Patrick Howland Jr., Vice President, called the meeting to order at 6:00 PM and reviewed the Calendar items with the Board.
- II. **Public Comments – NONE**
- III. **Presentations**

**Presentations**

  1. Harold Brown – Modern World History 9-12
- IV. **Board Information**

**Board Information**

  1. Budget Transfers
  2. Extracurricular Activities Reconciliation – April 2021
- V. **Policy Updates – NONE**

**Board Dialogue**
- VI. **Board Dialogue**
  1. Brian Perkins – Are we still slated to put fencing along the driveway outback at the end of the sports fields? Mr. Spangenburg said it is an alternate in our Capital Outlay Project and we are waiting on approval. Mrs. Joyce – Once we receive state approval, we will put the project out to bid. At that point, we will be able to get a better sense of whether we can proceed or not. Brian – If not, it needs to be addressed because people are using that part of the sports field as parking spots.
- VII. **Board Action**

**Amended Agenda**  
**6/7/21**

  1. Consideration of a motion to accept the **Amended Agenda** dated June 7, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.
  2. Consideration of a motion to accept the **Minutes** of the Regular Board of Education meeting dated May 10, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.

**BOE Minutes**  
**5/10/21**

June 7, 2021

- |   |  |
|---|--|
| 3. Consideration of a motion to accept the <b>Minutes</b> of the Budget Vote meeting dated May 18, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.   | <b>BOE Minutes<br/>Budget Vote<br/>5/18/21</b>                       |
| 4. Consideration of a motion to accept the <b>Minutes</b> of the Special Board of Education meeting dated May 19, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.   | <b>BOE Minutes<br/>Special<br/>5/19/21</b>                           |
| 5. Consideration of a motion to accept the <b>Warrant dated May 1 - 15, 2021</b> . Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.   | <b>Warrant<br/>5/1 – 5/15/21</b>                                     |
| 6. Consideration of a motion to accept the <b>April 2021 Treasurer's Report</b> . Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.  | <b>Treasurer's Report<br/>April 2021</b>                             |
| 7. Consideration of a motion to accept and implement the recommendations of the <b>CSE Committee</b> dated May 6, 2021. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes.   | <b>CSE Committee</b>   |
| 8. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the 2017 Bus Purchase Reserve Fund in an amount not to exceed \$400,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.                    | <b>Fund 2017 Bus<br/>Purchase Reserve Fund</b>                       |
| 9. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Retirement Contribution Reserve Fund in an amount not to exceed \$300,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.            | <b>Fund Retirement<br/>Contribution Reserve<br/>Fund</b>             |
| 10. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Employee Benefits Accrued Liability Reserve Fund in an amount not to exceed \$400,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021</b> . Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes. | <b>Fund Employee Benefits<br/>Accrued Liability<br/>Reserve Fund</b> |

- |  |   |
|--|---|
| <p>11. Consideration of a motion upon the recommendation of the Superintendent to <b>fund the Retirement Contribution Reserve Sub-Fund in an amount not to exceed \$56,023.00 for the fiscal year from the unappropriated fund balance as of June 30, 2021.</b> Funding will support the maximum contribution of up to 2% of the salaries of all TRS members paid during the preceding fiscal year. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p> | <p><b>Fund Retirement Contribution Reserve Sub-Fund</b></p>                           |
| <p>12. Consideration of a motion authorizing the Superintendent to sign a <b>Budgetary Transfer in the amount of \$45,000.00 from account A9020.800 to A9901.930 (see attached).</b> Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>  | <p><b>Budgetary Transfer In amount of \$45,000.00 from A9020.800 to A9901.930</b></p> |
| <p>13. Consideration of a motion authorizing the Superintendent to sign <b>Budgetary Transfers for BOCES Services (see attached).</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>   | <p><b>Budgetary Transfers for BOCES Services</b></p>                                  |
| <p>14. Consideration of a motion to approve the <b>Final Smart Schools Investment Plan (SSIP).</b> Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>   | <p><b>Final Smart Schools Investment Plan (SSIP)</b></p>                              |
| <p>15. Consideration of a motion authorizing the Superintendent to sign the <b>Client Services Agreement between xSEL Labs and Andover Central School District effective July 1, 2021 until June 30, 2022,</b> unless otherwise terminated earlier in accordance with Section 7 of the Service Terms and Conditions. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>  | <p><b>xSEL Labs Client Services Agreement 7/1/21 – 6/30/22</b></p>                    |
| <p>16. Consideration of a motion authorizing the Superintendent to sign the <b>Consulting Agreement dated June 1, 2021 between Laurel Blyth Tague, Ph.D. and Andover Central School starting July 1, 2021 and terminating on or about June 30, 2022.</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>Laurel Bluth Tague, Ph.D. Consulting Agreement 7/1/21 – 6/30/22</b></p>         |
| <p>17. Consideration of a motion authorizing the Superintendent to sign the <b>Agreement between the Andover Central School District and SDAA Occupational Therapy Solutions, PLLC effective September 1, 2021 through June 30, 2022.</b> Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>SDAA Occupational Therapy Solutions, PLLC Agreement 9/1/21 – 6/30/22</b></p>    |

- |   |  |
|---|--|
| <p>18. Consideration of a motion authorizing the Superintendent to sign the <b>Medicaid Services Consultant Agreement between Management Advisory Group Business Operations, Inc. (MAGBO)</b> and the Andover Central School District <b>effective July 1, 2021 through June 30, 2022</b>. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>   | <p><b>MAGBO Medicaid Services Agreement</b><br/><b>7/1/21 – 6/30/22</b></p>        |
| <p>19. Consideration of a motion authorizing the Superintendent to sign the <b>Memorandum of Commitment between Allegany Council on Alcoholism and Substance Abuse, Inc. (ACASA)</b> and the <b>Andover Central School District for the 2021-2022 school year</b> to provide prevention services for grades Pre-K through 6 along with any Parent/Teacher services or educational counseling scheduled through Prevention Director. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>   | <p><b>ACASA Memorandum of Commitment 2021-2022</b></p>                             |
| <p>20. Consideration of a motion authorizing the Superintendent to sign the Cross Contract Request between the Andover Central School District and Erie 2 Chautauqua-Cattaraugus BOCES for <b>Project KNOW Programming for the 2021-2022 school year</b>. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>Project KNOW Programming 2021-2022</b></p>                                   |
| <p>21. Consideration of a motion to declare the <b>(attached list) of Spanish Books as obsolete</b>. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>Obsolete Spanish Books</b></p>   |
| <p>22. Consideration of a motion to appoint <b>Alyssa Potter as a Co-Advisor for the Class of 2024</b> for the 2020-2021 school year. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>  | <p><b>Alyssa Potter – Co-Advisor Class 2024 2020-2021</b></p>                      |
| <p>23. Upon the recommendation of the Superintendent, The Board of Education hereby amends its May 18, 2021 resolution to appoint <b>Robert Gardner Jr. as a Cleaner effective June 7, 2021</b> to read the following:<br/>Consideration of a motion to appoint <b>Robert Gardner Jr. as a Cleaner effective June 1, 2021</b>. Pay will be at Grade 2, Step 3 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p> | <p><b>Robert Gardner Jr. Cleaner effective date Amendment 6/7/21 to 6/1/21</b></p> |

24. Upon the recommendation of the Superintendent, the Board hereby accepts the terms of and authorizes the Superintendent to execute a **Memorandum of Agreement** among the District and Alyssa Potter providing for the **extension of the probationary appointment of Alyssa Potter in the Guidance Counselor tenure area through August 31, 2022**. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.
25. Consideration of a motion upon the recommendation of the Superintendent to grant **Devon Dray a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.
26. Consideration of a motion upon the recommendation of the Superintendent to grant **Megan Duke a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of Special Education effective September 1, 2021. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.
27. Consideration of a motion upon the recommendation of the Superintendent to grant **Doris Dunham a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.
28. Consideration of a motion upon the recommendation of the Superintendent to grant **Stephanie Harrington a 4<sup>th</sup> year of a 4 year probationary appointment** in the tenure area of English effective September 1, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.
29. Consideration of a motion upon the recommendation of the Superintendent to grant **Melissa Mowrer a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.
30. Consideration of a motion upon the recommendation of the Superintendent to grant **Teresa O'Connor a 3<sup>rd</sup> year of a 4 year probationary appointment** in the tenure area of School Social Worker effective September 1, 2021. Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes.
- MOA – Alyssa Potter extension of probationary appointment**
- Devon Dray – 3<sup>rd</sup> year probationary appointment**
- Megan Duke – 4<sup>th</sup> year probationary appointment**
- Doris Dunham – 4<sup>th</sup> year probationary appointment**
- Stephanie Harrington – 4<sup>th</sup> year probationary appointment**
- Melissa Mowrer – 3<sup>rd</sup> year probationary appointment**
- Teresa O'Connor – 3<sup>rd</sup> Year probationary appointment**

- |   |  |
|---|--|
| <p>31. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Tyler Seaman a 2<sup>nd</sup> year of a 4 year probationary appointment</b> in the tenure area of Foreign Language effective September 1, 2021. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>                               | <p><b>Tyler Seaman –<br/>2<sup>nd</sup> year probationary<br/>appointment</b></p>            |
| <p>32. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Cynthia Smith a 3<sup>rd</sup> year of a 3 year probationary appointment</b> in the tenure area of Special Education effective September 1, 2021. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>                               | <p><b>Cynthia Smith –<br/>3<sup>rd</sup> year probationary<br/>appointment</b></p>           |
| <p>33. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Allison White a 3<sup>rd</sup> year of a 4 year probationary appointment</b> in the tenure area of Special Education effective September 1, 2021. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>                             | <p><b>Allison White –<br/>3<sup>rd</sup> year probationary<br/>appointment</b></p>           |
| <p>34. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Katharine Houy tenure</b> in the area of Library Media Specialist effective September 1, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>  | <p><b>Katharine Houy –<br/>Tenure</b></p>  |
| <p>35. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Erica Jacobs tenure</b> in the tenure area of Art effective September 1, 2021. Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>   | <p><b>Erica Jacobs –<br/>Tenure</b></p>  |
| <p>36. Consideration of a motion upon the recommendation of the Superintendent to grant <b>Maci Lloyd tenure</b> in the tenure area of Elementary Education effective September 1, 2021. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>   | <p><b>Maci Lloyd –<br/>Tenure</b></p>  |
| <p>37. Consideration of a motion authorizing the Superintendent to sign a <b>Memorandum of Agreement between the Andover Central School District and Internal Claims Auditor Mary E. Lewis for the 2021 – 2022 school year</b>. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>Mary E. Lewis,<br/>Internal Claims Auditor<br/>MOA 2021-2022</b></p>                   |
| <p>38. Consideration of a motion authorizing the Superintendent to sign a Terms and Conditions of Employment Agreement between the Andover Central School District and <b>John Dougherty, School Security Officer, commencing on July 1, 2021 through June 30, 2026</b>. Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p> | <p><b>John Dougherty,<br/>School Security Officer<br/>Agreement<br/>7/1/21 – 6/30/26</b></p> |

- |  |  |
|--|--|
| <p>39. Consideration of a motion authorizing the Superintendent to sign a Memorandum of Agreement between the Andover Central School District and the <b>Andover Educational Support Personnel Association dated July 1, 2019 to June 30, 2024, providing Juneteenth as a paid holiday for all 11- and 12-month unit members.</b> Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>   | <p><b>AESPA MOA<br/>Juneteenth Holiday</b></p>   |
| <p>40. Upon the recommendation of the Superintendent, the Board of Education hereby approves the Amendment of the Terms and Conditions of Employment as presented to the Board, <b>providing Juneteenth as a paid holiday for the 2021-2022, 2022-2023 and 2023-2024 for Building &amp; Ground/Transportation Supervisor, Building Principal, Director of Curriculum/Instruction &amp; Assistant Superintendent, District Treasurer, Secretary to the Superintendent and School Security Officer.</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p> | <p><b>Amended Terms and<br/>Conditions of<br/>Employment<br/>Juneteenth Holiday</b></p>                        |
| <p>41. Consideration of a motion to accept the request for <b>transportation for Everett Brown (Pre-K) to the Immaculate Conception School</b> in Wellsville for the 2021 – 2022 school year. Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>   | <p><b>ICS Transportation<br/>Everett Brown</b></p>   |
| <p>42. Consideration of a motion to appoint <b>Jacob Bannerman as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.</b> Motion made by Kevin Walker and seconded by Betsy Kent. Passed by 4 votes of Yes.</p>  | <p><b>Jacob Bannerman –<br/>2021 21<sup>st</sup> Century<br/>Summer Athletic Camp<br/>Instructor</b></p>       |
| <p>43. Consideration of a motion to appoint <b>John Dougherty as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.</b> Motion made by Brian Perkins and seconded by Kevin Walker. Passed by 4 votes of Yes.</p>  | <p><b>John Dougherty –<br/>2021 21<sup>st</sup> Century<br/>Summer Athletic Camp<br/>Instructor</b></p>        |
| <p>44. Consideration of a motion to appoint <b>Gretta Howland as a 2021 21<sup>st</sup> Century Summer Athletic Camp Instructor.</b> Motion made by Betsy Kent and seconded by Brian Perkins. Passed by 3 votes of Yes. Abstain – Patrick Howland Jr.</p>  | <p><b>Gretta Howland -<br/>2021 21<sup>st</sup> Century<br/>Summer Athletic Camp<br/>Instructor</b></p>        |
| <p>45. Consideration of a motion to appoint <b>James Joyce as a 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Athletic Camp Instructor.</b> Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.</p>  | <p><b>James Joyce –<br/>2021 21<sup>st</sup> Century<br/>Volunteer Summer<br/>Athletic Camp Instructor</b></p> |

- |  |   |
|--|---|
| 46. Consideration of a motion to approve the <b>(attached list) of 2021 21<sup>st</sup> Century Volunteer (Unpaid) Summer Soccer Coaches (pending fingerprint clearance)</b> . Motion made by Betsy Kent and seconded by Kevin Walker. Passed by 3 votes of Yes. Abstain – Brian Perkins | <b>2021 21<sup>st</sup> Century Volunteer Summer Soccer Coaches</b> |
| 46a. Consideration of a motion to approve the <b>purchase of Modern World History 9-12</b> as presented by Harold Brown. Motion made by Brian Perkins and seconded by Betsy Kent. Passed by 4 votes of Yes.  | <b>Purchase of Modern World History 9-12</b>                        |
| 47. Consideration of a motion to <b>Adjourn</b> at 6:30 PM. Motion made by Kevin Walker and seconded by Brian Perkins. Passed by 4 votes of Yes.   | <b>Adjourn</b>  |

---

Jamie H. Coyle, District Clerk

# ANDOVER CSD

Check Warrant Report For A - 32: 5/16/21 - 5/31/21 GEN. FUND MAY 2020 - 2021 For Dates 5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164114	05/17/2021	344	ALLEGCA TT SCHOOLS MEDICAL PLAN	MAY HEALTH INSURANCE	2000295	71,026.43
164115	05/17/2021	4426	IDEN TOGO	FINGERPRINT FEE - N GREENE	2000523	102.00
164116	05/21/2021	144	NATIONAL FUEL GAS	GARAGE HEAT	2000339	352.47
164117	05/26/2021	3662	EDDY LUMBER COMPANY	LUMBER FOR MAINT.	2000557	40.00
164118	05/27/2021	1862	AMAZON CAPITAL SERVICES	INK FOR PRINTER	2000533	123.95
164119	05/27/2021	1862	AMAZON CAPITAL SERVICES	BINDERS	2000524	94.89
164120	05/27/2021	1862	AMAZON CAPITAL SERVICES	DOCUMENT CAMERAS	2000517	905.76
164121	05/27/2021	1862	AMAZON CAPITAL SERVICES	GRAPHING TABLET	2000518	69.99
164122	05/27/2021	374	BALE COMPANY	GRADUATION MEDALS	2000463	39.42
164123	05/27/2021	357	BOCES CATTARAUGUS ALLEGA NY	SUPERINTENDENT SEARCH	2000535	843.02
164124	05/27/2021	4741	CALLADINE, MICHELE	REIMBURSE FOR AP EXAM		95.00
164125	05/27/2021	3926	COMDOC INC.	COPIER USAGE	2000085	74.59
164126	05/27/2021	4742	CONKLIN, RYAN	BASEBALL UMPIRE		97.25
164127	05/27/2021	3511	COTTER, LEONARD	SOFTBALL UMPIRE		97.25
164128	05/27/2021	2750	TOM DIMURO	SOFTBALL UMPIRE		97.25
164129	05/27/2021	3662	EDDY LUMBER COMPANY	LUMBER	2000538	150.00
164130	05/27/2021	3115	ENERGY ENTERPRISES INC	GAS REPORTING SERVICE	2000086	295.00
164131	05/27/2021	4060	FILTREC CORPORATION	LIFT INSPECTION	2000546	486.00
164132	05/27/2021	4602	ASBO NEW YORK	2021 VIRTUAL EDUCATION SUMMIT	2000543	275.00
164133	05/27/2021	905	TOM HANBACH	BASEBALL OFFICIAL		145.88
164134	05/27/2021	1329	RANDY HARMON	SOFTBALL OFFICIAL		102.15
164135	05/27/2021	4467	HARRISON, MELISSA	REIMBURSE FOR ENGRAVING		18.00
164136	05/27/2021	350	HERMITAGE ART COMPANY INC	PROGRAM COVERS	2000513	29.08
164137	05/27/2021	478	HESS TIRE SERVICE	TIRE	2000542	94.64
164138	05/27/2021	1450	HORNELL EVENING TRIBUNE	LEGAL ADS	2000470	110.07
164139	05/27/2021	4738	LAVERTY, BRAD	SOFTBALL OFFICIAL		97.25
164140	05/27/2021	4332	MATHIS, ALLEN	SOFTBALL OFFICIAL		97.25
164141	05/27/2021	4372	MTE TURF EQUIPMENT SOLUTIONS	MOWER BLADES	2000531	99.94
164142	05/27/2021	1944	NYS DEC REGION 9	BULK STORAGE PERMIT FEE - 5 YRS	2000545	300.00
164143	05/27/2021	2916	MICHAEL RAPAN	BASEBALL OFFICIAL		97.25
164144	05/27/2021	217	NATE SIEBERT	BASEBALL OFFICIAL		102.15
164145	05/27/2021	4116	SIMON, LEAH	FINGERPRINT REIMBURSEMENT		102.00
164146	05/27/2021	3920	SJE FBO ENERGY MARK LLC	SCHOOL HEAT	2000547	1,543.75

# ANDOVER CSD

Check Warrant Report For A - 32: 5/16/21 - 5/31/21 GEN. FUND MAY 2020 - 2021 For Dates 5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164147	05/27/2021	4611	THE COLLEGE BOARD	PSAT 10 TESTING	2000529	119.00
164148	05/27/2021	4611	THE COLLEGE BOARD	SATSD W/O ESSAY	2000526	8.00
164149	05/27/2021	2183	U & S SERVICES INC	WIRELESS LOCK INSTALLATION	2000128	5 685.00
164150	05/27/2021	3887	FASSETT LANE	LUMBER FOR SHOP	2000539	221.53
164151	05/27/2021	2565	HERFF JONES INC	CAPS & GOWNS	2000556	468.00

Number of Transactions: 38

Warrant Total: 84,706.21  
Vendor Portion: 84,706.21

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 38 in number, in the total amount of \$84,706.21. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

06/1/2021  
Date

Michelle Brown  
Signature

Account Clerk  
Title

# ANDOVER CSD

Check Warrant Report For C - 18: 5/16/21 - 5/31/21 CAFE FUND MAY 2020 - 2021 For Dates  
5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
251852	05/17/2021	344	ALLEGCAIT SCHOOLS MEDICAL PLAN	MAY HEALTH INSURANCE	2000522	2,903.57
251853	05/27/2021	4174	AMERICAN FRUIT & VEGETABLE CO	CAFETERIA FOOD	2000550	506.70
251854	05/27/2021	4346	BIMBO BAKERIES USA	BREAD FOR CAFETERIA	2000383	100.85
251855	05/27/2021	4514	GIANT FOOD MART	CAFETERIA FOOD	2000548	42.54
251856	05/27/2021	2483	JTM PROVISIONS CO	PROCESSING FEE	2000551	614.13
251857	05/27/2021	4392	LATINA BOULEVARD FOODS, LLC	CAFETERIA FOOD	2000549	862.89
251858	05/27/2021	1833	MAPLEVALE FARMS	CAFETERIA SUPPLIES	2000484	603.76
251859	05/27/2021	1833	MAPLEVALE FARMS	CAFETERIA FOOD	2000179	2,996.90
251860	05/27/2021	3217	UPSTATE NIAGRA COOP, INC	DRINKS FOR CAFETERIA	2000422	2,177.20

Number of Transactions: 9

Warrant Total: 10,808.54

Vendor Portion: 10,808.54

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$10,808.54. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/1/2021      Michelle Brown      Account Clerk  
 Date                      Signature                      Title

# ANDOVER CSD

Check Warrant Report For F21C - 21: 5/16/21 - 5/31/21 F21C MAY 2020 - 2021 For Dates 5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350690	05/27/2021	4386	INTIVITY	SUPPLIES FOR PROGRAM	2000502	902.44
350691	05/27/2021	4709	MILLS, ZACHERY	REIMBURSE FOR SUPPLIES		40.55
350692	05/27/2021	4710	READY TO RESPOND TRAINING SERVICES	RED CROSS BABYSITTER TRAINING COURSE	2000532	990.00

Number of Transactions: 3

Warrant Total: 1,932.99

Vendor Portion: 1,932.99

## Certification of Warrant

To The District Treasurer, I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$1,932.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/1/2021  
Date

Michael Brown  
Signature

Account Clerk  
Title

# ANDOVER CSD

Check Warrant Report For HM18 - 10: 5/16/21 - 5/31/21 HM18 MAY 2020 - 2021 For Dates 5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700227	05/27/2021	2317	J W DANFORTH	MECHANICAL WORK	2000527	172,567.50
Number of Transactions: 1					Warrant Total:	172,567.50
					Vendor Portion:	172,567.50

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$172,567.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/1/2021      Michelle Brown      Account Clerk  
 Date                      Signature                      Title

**ANDOVER CSD**

Check Warrant Report For HM21CO - 4: 5/16/21 - 5/31/21 HM21CO MAY 2020 - 2021 For Dates  
5/16/2021 - 5/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700228	05/27/2021	4504	DUGGAN & DUGGAN	GENERAL CONTRACTOR	2000528	4,230.00
Number of Transactions: 1					Warrant Total:	4,230.00
					Vendor Portion:	4,230.00

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$4,230.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/1/2021      Michelle Brown      Account Clerk  
Date                                  Signature                                  Title

# ANDOVER CSD

Check Warrant Report For A - 34: 6/1/2021 - 6/15/2021 GEN. FUND JUNE 2021 -2022 For Dates  
6/1/2021 - 6/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164152	06/08/2021	2968	VERIZON	CELL PHONE	2000357	17.02
164153	06/08/2021	2678	FRONTIER PHONES	SCHOOL PHONES	2000080	399.03
164154	06/09/2021	2886	CARDMEMBER SERVICES	FURNITURE PLANS & 3D PRINTER PARTS		87.90
164155	06/14/2021	2350	SECTION V	BASKETBALL SECTIONALS	2000563	297.25
164156	06/14/2021	344	ALLEG CATT SCHOOLS MEDICAL PLAN	JUNE HEALTH INSURANCE	2000295	73,223.43
164157	06/15/2021	817	ALLEGANY COUNCIL ON ALCOHOLISM	2020 -2021 CONTRACT - PREVENTION SERVICES	2000583	1,900.00
164158	06/15/2021	4002	AIRGAS USA, LLC	TANKS	2000367	92.50
164159	06/15/2021	3804	ALLE-CATT NYSASBO	NYSASBO CHAPTER 2020 - 2021 DUES	2000569	50.00
164160	06/15/2021	1862	AMAZON CAPITAL SERVICES	EYEWASH SOLUTION	2000553	34.90
164161	06/15/2021	872	ANDOVER HARDWARE & HOME CENTER	SHOP SUPPLIES	2000568	294.49
164162	06/15/2021	872	ANDOVER HARDWARE & HOME CENTER	MAINTENANCE SUPPLIES	2000088	535.57
164163	06/15/2021	4270	ANTHONY MARRA	MAY OCCUPATIONAL THERAPY SERVICES	2000573	1,830.00
164164	06/15/2021	4157	AUTO PLUS - WELLSVILLE	WIPER BLADES & OIL FILTERS	2000055	84.19
164165	06/15/2021	2958	CY FARMS LLC	MOUND CLAY	2000541	115.00
164166	06/15/2021	357	**CONTINUED** BOCES CATTARAUGUSALLEGA NY	Voided During Printing		0.00
164167	06/15/2021	357	BOCES CATTARAUGUSALLEGA NY	MAY 2021 BILL		188,731.16
164168	06/15/2021	3501	BROOKS, ROBERT	BASEBALL UMPIRE		102.15
164169	06/15/2021	357	**CONTINUED** BOCES CATTARAUGUSALLEGA NY	Voided During Printing		0.00
164170	06/15/2021	357	BOCES CATTARAUGUSALLEGA NY	JUNE 2021 BILL		154,920.12
164171	06/15/2021	3384	CASELLA WASTE SERVICES	TRASH REMOVAL	2000105	782.01
164172	06/15/2021	3654	CERTIFIED SAFETY PRODUCTS	PLAQUES	2000574	90.00
164173	06/15/2021	3654	CERTIFIED SAFETY PRODUCTS	SENIOR SIGNS	2000562	265.50
164174	06/15/2021	3926	COMDOC INC.	COPIER USAGE	2000085	259.51
164175	06/15/2021	4742	CONKLIN, RYAN	BASEBALL UMPIRE		194.50
164176	06/15/2021	3288	DAVE'S PRINTING	EMERGENCY AUTHORIZATION FORMS	2000540	86.00
164177	06/15/2021	3982	G & G FITNESS EQUIPMENT, INC.	PREVENTATIVE MAINTENANCE ON FITNESS CENTER	2000499	467.00
164178	06/15/2021	2755	GRAINGER	MAINTENANCE SUPPLIES	2000462	538.58
164179	06/15/2021	3850	GREEN, GILBERT	SOFTBALL UMPIRE		97.25
164180	06/15/2021	1873	JEFF HARMON	SOFTBALL UMPIRE		97.25
164181	06/15/2021	3855	HIBBARD, STEVE	SOFTBALL UMPIRE		194.50
164182	06/15/2021	1329	RANDY HARMON	SOFTBALL UMPIRE		194.50

# ANDOVER CSD

Check Warrant Report For A - 34: 6/1/2021 - 6/15/2021 GEN. FUND JUNE 2021 -2022 For Dates  
6/1/2021 - 6/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
164183	06/15/2021	905	TOM HANBACH	BASEBALL UMPIRE		97.25
164184	06/15/2021	4743	HILLIARD, J.A.	BASEBALL UMPIRE		102.15
164185	06/15/2021	1450	HORNELL EVENING TRIBUNE	LEGAL AD	2000470	27.37
164186	06/15/2021	4432	JENKINS, JAMES	SOFTBALL UMPIRE		97.25
164187	06/15/2021	2844	MAG GROUP BUSINESS OPERATIONS	MAY MEDICAID SERVICES	2000083	421.67
164188	06/15/2021	2844	MAG GROUP BUSINESS OPERATIONS	JUNE MEDICAID SERVICES	2000083	421.67
164189	06/15/2021	4342	MAPLE CITY PHYSICAL THERAPY, PLLC	MAY PHYSICAL THERAPY SERVICES	2000567	541.14
164190	06/15/2021	4433	MCCORMICK, TERRANCE	SOFTBALL UMPIRE		97.25
164191	06/15/2021	4248	MOBILETECH	MONTHLY FEE ON RADIOS	2000333	1,095.00
164192	06/15/2021	144	NATIONAL FUEL GAS	SCHOOL HEAT	2000461	791.47
164193	06/15/2021	144	NATIONAL FUEL GAS	GARAGE HEAT	2000339	147.05
164194	06/15/2021	4010	P&AADMINISTRATIVE SERV. INC.	JUNE HRA	2000052	284.00
164195	06/15/2021	4010	P&AADMINISTRATIVE SERV. INC.	JUNE FSA	2000053	34.00
164196	06/15/2021	3036	QUILL CORPORATION	CENTRAL SUPPLY	2000559	616.28
164197	06/15/2021	2941	TAM'S FLORAL EXPRESSIONS	FLOWERS FOR SR NIGHT	2000558	20.85
164198	06/15/2021	4611	THE COLLEGE BOARD	AP EXAMINATIONS	2000584	956.00
164199	06/15/2021	4728	THE METRO GROUP, INC.	BOILER CHEMICALS	2000403	380.00
164200	06/15/2021	2353	THYSSEN KRUPP ELEVATOR CORPORA	ELEVATOR MAINTENANCE	2000566	428.49
164201	06/15/2021	170	US POSTAL SERVICE	POSTAGE BOX RENT	2000564	150.00
164201	06/15/2021	170	**VOID** US POSTAL SERVICE	**VOID**	2000564	-150.00
164202	06/15/2021	253	VILLAGE OF ANDOVER		2000570	818.21
164203	06/15/2021	253	VILLAGE OF ANDOVER	SCHOOL ELECTRIC	2000358	3,187.10
164204	06/15/2021	253	VILLAGE OF ANDOVER	GARAGE UTILITIES	2000093	174.84
164205	06/15/2021	736	JOHN WALSH	BASEBALL UMPIRE		97.25
164206	06/15/2021	170	US POSTAL SERVICE	POST OFFICE BOX RENT	2000564	150.00

Number of Transactions: 56

Warrant Total: 436,967.60  
Vendor Portion: 436,967.60

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 56 in number, in the total amount of \$436,967.60. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/18/2021 Michelle L. Brown  
Date Signature

Account Clerk  
Title

**ANDOVER CSD**

Check Warrant Report For C - 19: 6/1/21 - 6/15/21 CAFE FUND JUNE 2020 - 2021 For Dates 6/1/2021 - 6/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
251861	06/14/2021	344	ALLEGCA TT SCHOOLS MEDICAL PLAN	JUNE HEALTH INSURANCE	2000576	2,903.57
251862	06/15/2021	4174	AMERICAN FRUIT & VEGETABLE CO	CAFETERIA FOOD	2000580	304.50
251863	06/15/2021	4346	BIMBO BAKERIES USA	CAFETERIA FOOD	2000383	107.31
251864	06/15/2021	4626	HERSHEY CREAMERY CO.	CAFETERIA FOOD	2000579	142.44
251865	06/15/2021	2646	JENNIE-O TURKEY STORE SALES LLC	PROCESSING FEE	2000581	186.48
251866	06/15/2021	4392	LATINA BOULEVARD FOODS, LLC	CAFETERIA FOOD	2000578	850.07
251867	06/15/2021	1833	MAPLEVALE FARMS	CAFETERIA FOOD	2000577	1,446.71
251868	06/15/2021	1833	MAPLEVALE FARMS	CAFETERIA SUPPLIES	2000484	163.83
251869	06/15/2021	3217	UPSTATE NIAGRA COOP., INC	DRINKS FOR CAFETERIA	2000422	1,195.68

Number of Transactions: 9

Warrant Total: 7,300.59

Vendor Portion: 7,300.59

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$7,300.59. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/18/21  
DateMichelle Brown  
SignatureAccount Clerk  
Title

**ANDOVER CSD**

Check Warrant Report For F21C - 22: 6/1/21 - 6/15/21 F21C JUNE 2020 - 2021 For Dates 6/1/2021 - 6/15/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350693	06/15/2021	1862	AMAZON CAPITAL SERVICES	SUPPLIES FOR PROGRAM	2000534	996.13
350694	06/15/2021	4520	DR. LAUREL B. TAGUE	GRANT EVALUATOR	2000097	1,583.33
Number of Transactions: 2					Warrant Total:	2,579.46
					Vendor Portion:	2,579.46

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$2,579.46. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/18/2021      Michelle Brown      Account Clerk  
Date                      Signature                      Title