

**NORTHWESTERN AREA SCHOOL DISTRICT #56-7
221 3RD STREET, MELLETTE, SD 57461
ANNUAL MEETING OF THE BOARD OF EDUCATION**

PROPOSED AGENDA

DATE OF MEETING: Monday, July 12, 2021

TIME OF MEETING: Following Regular Meeting

PLACE OF MEETING: Northwestern Area School, Mellette, SD

I Meeting Opening

- A. Election of Chair and Vice Chair - Business Manager assumes chair for election and administers the Oath of Office to all board members
- B. Chairman assumes the Chair
- C. Approval of Agenda

II Consideration of Disclosure of Conflict of Interest Authorization

- A Approve Waiver Authorization

III Authorizations for Fiscal Year 2022

- A. Appointments giving authority to act: (may be approved in one motion)
 - 1. Custodian of Accounts – Lisa Frericks
 - 2. Additional Authorized Signer on Accounts - Chairman
 - 3. Representative of District Insurance – Lisa Frericks
 - 4. Representative of SD Retirement – Lisa Frericks
 - 5. Purchasing Agents – Lisa Frericks and Ryan Bruns
 - 6. Truant Officer – Ryan Bruns
 - 7. Director of Food Service – Lisa Frericks
 - 8. Federal Programs Representative – Ryan Bruns and Lisa Frericks
 - 9. Title IX Coordinator – Ryan Bruns
 - 10. Homeless Coordinator – Richard Osborn
 - 11. Title III - LEP & Immigrant Coordinator – Ryan Bruns
 - 12. School Improvement Coordinator – Ryan Bruns
 - 13. ESL Coordinator – Richard Osborn
- B. Legal depositories: American Bank & Trust
Plains Commerce Bank of Conde
SD Public Funds Investment Trust (FIT)
Federal Government securities
- C. School Attorney – Rodney Freeman, Huron, SD
- D. Official Newspaper – Redfield Press
- E. Authorize Business Manager to invest funds
- F. Set reimbursement rates - separate motions for 1 and for 2&3
 - 1. Board compensation (currently \$75 for up to 15 meetings/year)
 - 2. Mileage state rate - currently \$.42 per mile
 - 3. State rates for meals \$26.00 and lodging best available state rate or rates available
- G. Give authority to hire recurring casual labor and set pay rates
(may be approved in one motion)
 - 1. Student janitors-Min Wage = (currently \$9.45)

2. Substitutes (currently \$100 daily; \$115 per day over 10 days)
3. Detention supervision – (currently \$20 per hour)
4. Extra driving: (currently \$10 per hour - \$20.00 minimum)
5. Substitute bus driver – (currently \$30.00 per route)
7. Kitchen substitutes (\$11 per hour)
8. Ticket Takers: (hourly staff) - \$20 per game

H. Set Prices for Food Service, Co-Curricular and Tech Fees

1. Set meal prices as follows: \$.50 for extra milk; \$.50 for extra fruit/veggie; \$1.00 for entree'(when available); Adult lunch & breakfast to be set later.
2. Set the following co-curricular prices: STUDENTS: \$3.00 for single & double header events; ADULTS: \$5.00 for single & double header events; \$45.00 for adult activity pass; and \$35 for senior citizens 65 years and older. Activity fees for all NW students: No charge for K-3; \$10 for grades 4 & 5; \$15 for grades 6, 7 & 8; and \$20 for 9 through 12.
3. Set the following tech fees: \$25 Ipad tech fees for grades 6, 7, 8; \$30 Computer tech fees for grades 9, 10, 11 & 12.

I. Appoint Delegate to ASBSD Convention and Legislative Liaison

- J. Give Business Manager authority to prepay: advance payments under \$1,000; gas and fuel, referees for sporting events, meals and lodging at state rates, registration fees for conferences, assembly programs, COD packages, utilities, payments for which a cash discount is allowed to paid on a date prior to the next scheduled board meeting or to avoid late charges.

- K. Authorize \$6,000 (it was \$5,000) transfer from General Fund to Agency Funds to imprest (prepaid) purchases. Authorize cash on hand of \$1,000 for gates and concessions. Authorize \$100 petty cash

- L. Legal Statements: Parental Involvement-Title I; Non-Discrimination; GEPA 427; Disabilities Act, Acceptable Use; any others required by federal or state programs; Verification of compliance with Title I Part A, Section 1119.

- M. Set board meeting dates

- N. Designating school board member to sit on the Governing Board of the North Central Special Education Cooperative

IV Approval of Claims

- A. Approve Payment of Current Claims.

V Information and Approval Items

- A.

VI Board concerns and other items of business

- A.

VII Set Date and Time of Next Meeting –

VIII Adjournment