

Board of Education  
Regular Meeting  
October 15, 2008

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Wednesday, October 15, 2008 in the cafeteria at Jersey Community High School. The meeting was called to order at 6:30 P.M. by John Copley, President. Other members present were Angie Cory, Pete Hatfill, Bob Norman and Paul Rogers. Also in attendance were Colleen Legge, Superintendent; Ken Schell, District Administrator; Tracy Howard, Special Education Coordinator.

A motion was made by Rogers, seconded by Norman to adjourn to closed session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters; and the placement of individual students. The Board along with Ms. Legge, Mr. Schell, and Mrs. Howard adjourned to closed session at 6:31 P.M.

Mrs. Howard left closed session at 6:40 P.M. Mr. Schell and Ms. Legge left closed session at 6:55 P.M.

The Board returned from closed session at 7:10 P.M. A motion was made by Rogers, seconded by Hatfill to reconvene the open session. Motion carried.

Also in attendance during open session were: Alan Churchman, Curriculum Director; Keith Norman, Director of Technology; Tammy Steckel, Director of Business Affairs; Jill Boomer, The Jersey County Star; Jong Cambron, Jersey County Journal; Tom Bott, The Telegraph; also, Michelle Brown, Michelle Bidlack, Mary Schell, Rose DeCoursey; Cynthia Barnhart, Denise Kallal, Cory Breden, and Lisa Schuenke, Principals; Chris Skinner, Kim Wackerly, Connie Springman, Kevin Robertson, Judy Fritz, Jim Bosomworth, Rachel Evans, Patty Heineman, Maggie McCalla, Frank Speidel, Gwen Brunaugh, Stote Reeder, district staff employees, and Ed Test, Stevie McAdams, Nikki Birdsell, Ellen Suttles, Darla Havins, Bob Manns, Jillann Prough, and JaCinda Jones, students and citizens.

A motion was made by Rogers, seconded by Hatfill to approve the agenda as presented. Motion carried.

#### MINUTES

A motion was made by Norman, seconded by Rogers that the minutes of the regular meeting of September 17, and special meetings of September 23, and October 8 be approved as recorded. Motion carried.

#### COMMUNICATIONS

1. Ms. Legge reported that a number of parents commented on how much they like Family Access. They are happy with the way teachers are keeping the grades updated.
2. Mr. Copley reported that in a conversation with Mr. Larry Pfeiffer, Regional Superintendent, Mr. Pfeiffer stated that he was very pleased with JCHS and their staff in hosting the Regional Institute.

3. Darla Havens voiced concerns regarding the reading and math scores dropping at Illini Middle School. Mr. Churchman and Ms. Legge explained to Ms. Havens that the scores at Illini have improved over the past three years and that Illini is on the watch list because of the test results of those students with disabilities - subgroup.

### BILLS

A motion was made by Hatfill, seconded by Rogers that the bills as presented be approved for payment and orders drawn. On roll call Cory, yes; Hatfill, yes; Norman, yes; Rogers, yes, Copley, yes. Motion carried.

### PERSONNEL

Ms. Legge reviewed the personnel recommendations. Following discussion, a motion was made by Rogers, seconded by Norman to approve the following personnel recommendations:

#### Resignations/Leaves

- Approve the medical leave request of Melonie Renee Purcell, bus driver, effective September 29, 2008 for approximately 6 – 8 weeks.
- Approve the medical leave request of Mary Ann Snider, bus rider, effective October 7, 2008 through January 5, 2009.

Motion carried.

### INVESTMENTS/LOANS/TRANSFERS

None

### PURCHASES/ CONTRACTS

Mr. Schell reviewed proposals for snow and ice removal for the facilities of JCHS, Illini Middle School, and West Elementary. Dean Long submitted the lowest proposal with price of services including all plows \$65 per hour; backhoes \$75 per hour; snow scoop \$130 per hour; and salt \$12.40 per 50 lb. bag.

A motion was made by Rogers, seconded by Norman to approve the recommendation of Mr. Schell accepting lowest bid from Dean Long for snow and ice removal. On roll call Cory, yes; Hatfill, yes; Norman, yes; Rogers, yes, Copley, yes. Motion carried.

### FUNDRAISING REQUESTS

A motion was made by Cory, seconded by Hatfill to approve the following fund raising requests:

- Request of Delhi PTO to sell merchandise from Uncle Jerry's T's from October 16 - October 30, 2008.
- Request of Dow PTO to sell Otis Spunkmeyer cookie dough from October 16 – 24, 2008.
- Request of Dow Elementary to participate in Computers for Education from January 16 – 23, 2009.
- Request of Dow PTO to sponsor a spring fund raising event using Show-Me-Dough Company to sell butter braids for the week of March 23, 2009.

- Request of Kevin Robertson, teacher Fieldon Elementary, to hold the St. Jude Children's Research Hospital Math-a-thon from November 5 - November 30, 2009 and donating the proceeds to the St. Jude's Research Hospital.
- Request of Fieldon PTO to hold a Katherine Beich fund raiser from October 21- November 3, 2008.
- Request from Grafton PTC to take orders for engraved bricks starting in February 2009 and continuing through the spring.
- Request of Patty Heineman and Rachel Evans, teachers at Illini Middle School, to sponsor an after school concession stand on Fridays throughout the school year.
- Request of JCHS FFA to sell cheese and sausage through Century Resources from October 16 - October 30, 2008.
- Request of the Panther Athletic Club to sell tickets to possibly win a big screen television sponsored by Cass Communications.
- Request of Vicki Bone, Gwen Brunaugh, and the class of 2011 to sell items from the Pampered Chef catalog from October 27 through the month of November 2008, and to hold a yard sale and wrap Christmas gifts for a profit.
- Request of Frank Speidel and the Jersey Junior Panthers Wrestling Club to run a 50/50 drawing at the JV and Varsity Wrestling Tournament, and run a two day camp on November 7 – 8, 2008 at JCHS charging \$5 for admission, and host a youth wrestling tournament on January 11, 2009.
- Request of Stote Reeder to hold a basketball league for 4<sup>th</sup>, 5<sup>th</sup>, & 6<sup>th</sup> grade students in January and February 2009 inviting businesses within the school district to provide sponsorships for the league.
- Request of James Bosomworth and the Class of 2012 to sell Little Caesar's pizzas from February 2 - March 2, 2009.
- Request of Connie Springman requesting JILG students sell Home Interior Candles from November 2 - November 21, 2008.

Motion carried.

#### USE OF DISTRICT FACILITIES

A motion was made by Rogers, seconded by Hatfill to approve the request of Frank Speidel for the Jersey Junior Panthers Wrestling Club to use the multi-purpose room at JCHS for practice November 1, 2008 continuing through March 1, 2009. On roll call, Cory, yes; Hatfill, yes; Norman, yes; Rogers, yes; Copley, yes. Motion carried.

#### APPROVAL 2008-09 RISK MANAGEMENT PLAN

Mrs. Steckel presented the revised Risk Management Plan put together by our attorney. Mr. Copley read the resolution to approve the implementation of the new Risk Management Plan. A motion was made by Rogers, seconded by Norman to approve the 2008-09 Risk Management resolution as presented. (Attachment A) On roll call, Cory, yes; Hatfill, yes; Norman, yes; Rogers, yes; Copley, yes. Motion carried.

#### GIFT TO DISTRICT

A motion was made by Cory, seconded by Hatfill to approve accepting the gift from Dave Loellke of a 2001 Chevy 1 ton cargo van pending a clean inspection. Motion carried.

#### GARDEN BEDS AT WEST ELEMENTARY

A motion was made by Cory, seconded by Hatfill to approve the placement of two new raised garden beds at West Elementary. Motion carried.

#### STUDENT TRANSFER

A motion was made by Hatfill, seconded by Rogers to approve the transfer of student 1015081 to the Safe School Program for the remainder of the 2008-09 school year as discussed in closed session. Motion carried.

#### RESOLUTION AUTHORIZING EMPLOYMENT OF SUPERINTENDENT

A motion was made by Rogers, seconded by Norman to approve the following resolution authorizing employment of the Superintendent.

WHEREAS, the Board of Education has determined to continue to employ the individual named herein as superintendent on a multiple year basis effective July 1, 2008 through June 30, 2011 pursuant to Section 5/10-23.8 of *The School Code*;

WHEREAS, this contract extension is entered into by the Board of Education after finding that the individual named herein as superintendent has satisfied all current student performance and academic improvement goals.

NOW, THEREFORE, Be It Resolved by the Board of Education of Jersey Community Unit School District No. 100, counties of Jersey and Greene, State of Illinois, as follows:

Section 1: The Board of Education shall employ Colleen Legge as Superintendent of Schools for a three (3) year period effective July 1, 2008 through June 30, 2011, subject to the terms and provisions of a written contract of employment as set-forth in the Exhibit attached hereto.

Section 2: The President and Secretary of the Board of Education are hereby authorized and directed to execute on behalf of the Board a written contract of employment designating Colleen Legge as Superintendent, subject to the terms and provisions as set-forth in the Exhibit attached hereto.

Section 3: The Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 175 day of October 2008, by the following vote:

AYES: 3                      NAYS: 2                      ABSENT: 2

On roll call, Cory, no; Hatfill, no; Norman, yes; Rogers, yes; Copley, yes. Motion carried.

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President, Board of Education

ATTEST:

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Secretary, Board of Education

Mrs. Cory stated her clarification for voting no – the resolution was passed in March but she felt the financial stability of the district does not promote a 2% raise at this time.

## ITEMS FOR DISCUSSION

### Regular Finance Reports

Mrs. Steckel presented the regular monthly finance reports. The Treasurer's Report, Revenue & Expenditure Report, Interest Revenue Report, PMA Activity Statement, and the Utility Report were received, discussed and placed on file.

### Freedom of Information Act Request

A Freedom of Information Act request was received from the United Union of Roofers, Waterproofers and Allied Works.

### Revise School Calendar – April 22 Half Day School Improvement Day to April 29, 2009

Due to PSAE testing on Wednesday, April 22, 2009, the administration recommends changing the school improvement half day to Wednesday, April 29, 2009. This will be an Action Item on the November agenda.

### Math Course Grades 8 -12

Mr. Churchman reported that based on the recommendation of our math consultant, Sandra Fulte, and the low PSAE math scores at the high school - he believes it is necessary to realign the math course offerings for grades 8 – 12. Mr. Churchman plans to have a plan ready for action at the November meeting.

### Overview of District Textbooks

Mr. Churchman reviewed a handout summary showing the textbooks being used by students in our district. He stated that many of the books are old and outdated and that it is necessary to prepare a textbook adoption cycle to ensure that new textbooks are being purchased in a timely manner. Mr. Churchman will present a priority list at the November meeting and a recommended textbook adoption cycle.

### Technology Lease/Purchase - Levy

Mr. Norman reviewed the inventory of computers in the district and discussed the option of leasing computers and monitors beginning the 2009-2010 fiscal year. Mr. Norman and Mrs. Steckel also discussed the option to levy funds allowing the district the necessary funds to support our technology requirements. Mr. Norman and Mrs. Steckel will present proposals at the November meeting which will outline the needed financial resources to support each proposal and the amount that would need to be levied.

## SUPERINTENDENT'S REPORT

Ms. Legge reported on the following:

- First day to pick up and circulate petitions to run for a school board member position on the April 7, 2009 election is October 28, 2008; first day to turn in signed petitions to the school board secretary is January 20, 2009 and the last day to turn in signed petitions is January 26, 2009.
- November 18 & 19, 2008 – JCHS will host an 8<sup>th</sup> grade parent orientation/registration meeting in the high school auditorium.
- November 15, 2008 – Designated day to recognize the work of school board members.

- Policy Committee Meeting - need to schedule date.
- Finance Committee Meeting – November 3 at 5:00 P.M.

A motion was made by Hatfill, seconded by Rogers to adjourn. Motion carried. The regular meeting of October 15, 2008 adjourned at 8:50 P.M.