

Title of Position: Part-time Custodian/Lunchroom help

Directly Responsible to: Principal

Assignment Period: 9 months

Qualifications:

- High school diploma or equivalent
- Strong written and oral communication skills required
- Ability to establish and maintain cooperative relationships with students, parents and staff.
- Ability to learn to use cleaning materials and equipment with skill and efficiency.
- Ability to perform heavy physical labor.
- Ability to understand and follow a work schedule.
- Ability to adjust work schedules to meet unusual conditions.

General Description:

Under general supervision, to perform routine cleaning work inside and outside of school buildings; and to do related work as required.

Specific Responsibilities:

1. Working from a prepared work schedule, weeps, scrubs, waxes, polishes concrete, linoleum, tile and wood floors.
2. Cleans offices, nurses, faculty rooms, classrooms, shop buildings, gymnasiums, libraries, recreation rooms, auditoriums, cafeterias, hallways, ramps, and stairways.
3. Cleans and dusts walk, furniture, woodwork, hall lockers.
4. Checks fire extinguishers and other equipment.
5. Washes, scrubs and disinfects restrooms and shower rooms.
6. Carries out directions of immediate supervisor as a first priority.
7. Serves food rapidly and follows portion control and guidelines. Is aware of plate and waste and control of food
8. waste.
9. Prepares food as directed and follows standard recipes. Complies with sanitation guidelines in food preparation and temperature control.
10. Maintains a working knowledge of kitchen routine and job responsibilities. Checks daily work sheet and accomplishes required tasks with little direction.
11. Maintains a good working relationship with staff and students.
12. Makes an effort to learn to use all kitchen equipment and to clean it following safety guidelines.
13. Must have a physical ability to lift heavy food and storage cartons.
14. Assists with clean up in compliance with district and Health Department sanitary guidelines.

Please send resume to [s.jones@walsheagles.com](mailto:s.jones@walsheagles.com) or call 79-324-5632