

Walsh School District

Title of Position – Assistant Grounds/Maintenance Person

Directly Responsible to: Head Grounds/Maintenance Person

Assignment Period: 12 months

Qualifications:

High School Diploma or Equivalent

CDL License

Responsibilities:

1. The Grounds/Maintenance person will have duties over and above regular duties
2. Will notify the Head Grounds/Maintenance Person of any major maintenance problems which need the attention of a specialized person to be called to the school for the special help
3. Responsible for reporting any building or grounds problems that he is aware of that may be unsafe for the welfare of students and personnel to the Head Grounds/Maintenance Person.
4. Help replace light bulbs in the district as needed.
5. May be used as needed to help the bus mechanic or other district personnel when the need arises
6. Repair all plumbing problems which fall within his capability
7. Replace broken window glass
8. Paint and do minor repair work as needed
9. Perform other duties as requested by the Head Grounds/Maintenance Person or Principal