

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Tuesday, November 13, 2018 12:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Board President, Mr. Tim Carter, opened the meeting at 12:00pm.

Present for the meeting was Superintendent Carter, Allison Fontana, and Kellie Burns.

Item B. Pledge of Allegiance

Item C. Limited call - Public Participation

No public participated in the meeting.

Item D. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the October 10, 2018 Board Meeting.**
- 3. Consider and approve the minutes from the October 29, 2018 Special Board Meeting.**
- 4. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
 - VO# 8107 - \$21,696.74**
 - VO# 8108 - \$35,086.06**
 - VO# 8109 - \$5,221.74**
 - b. Payroll voucher(s) in the amount of:**
 - VO#7 PP#7 - \$27,656.12**
 - VO#8 PP#8 - \$26,419.07**
 - VO#9 PP#9 - \$27,651.24**

The consent agenda was considered and approved. President Carter voted yes.

Item E. Action

- 1. Consider and approve the updated Evaluation of Professional Staff Members tool.**

This item was considered and approved. President Tim Carter voted yes.
- 2. Consider and approve the purchase of 12 Dell Precision laptops, 10 docking stations and 10 Dell monitors for staff at the cost of \$16,465.44.**

This item was considered and approved. President Tim Carter voted yes.
- 3. Consider and approve Beginning Guitar Class as an extra-curricular activity to be a part of the tax credit fund.**

This item was considered and no action was taken.

Item F. Presentations (No action will be taken)

1. Governing Board President – Superintendent Carter

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2. District Executive Officer – Kellie Burns

- Emergency Response Plan (ERP)

3. AdvancED Report

4. Budget/Cash Analysis Report FY18/19

- 37.60% of YASD Budget Spent
- Civic Fund \$19,022.44
- Gifts and Donations \$1,138.15
- Social Services \$567.46
- Student Activity Funds \$604.21
- Tax Credit \$11,538.27
- National Bank Credit Card Statements – October 2018

5. Enrollment Report

This time last year: (Total Students) 91/ 66 (ADM)

Current enrollment: (Total Students) 103/ 81 (ADM)

6. Open Call to the Public and Future Agenda Items ["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."]

Item G. Closing of Meeting

1. December 11, 2018 @ 3:00pm

January 8, 2019 @ 10:00am

2. Adjournment

The meeting was adjourned at 3:23pm by Board President Tim Carter.

Dated this 13th day of November, 20 18.

Time 12:43pm

Allison Fontana

Business Manager / Administrative Assistant to the YASD Board