

**GOVERNING BOARD MEETING MINUTES of the
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Monday, June 18, 2018 3:00pm
Yavapai Accommodation School District Office
2972 Centerpointe East Dr., Prescott, AZ 86301
The agenda for the meeting will be as follows:**

AGENDA

Item A. Call to Order, Welcome and Introductions

Board President, Mr. Tim Carter, opened the meeting at 3:00pm.

Present for the meeting was Superintendent Carter, Allison Fontana, and Kellie Burns.

Item B. Pledge of Allegiance

Item C. Limited call - Public Participation

No public participated in the meeting.

Item D. Consent Agenda

(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the May 22, 2018 Special Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
 - a. Accounts Payable voucher(s) in the amount of:**
VO# 9119 - \$29,034.71
VO#9120 - \$32,874.73
 - b. Payroll voucher(s) in the amount of:**
VO#25 PP#23 - \$22,919.56
VO#26 PP#24 - \$48,435.24
VO#27 PP#24.3 - \$29,088.02
VO#28 PP#25 - \$12,697.93

The consent agenda was considered and approved. President Carter voted yes.

Item D. Action

- 1. Consider and approve the Waiver of Conflict of Interest regarding an agreement with Yavapai County concerning E-Rate and technical services.**

This item was considered and approved. President Tim Carter voted yes.

- 2. Consider and approve the FY19 Contract Agreement between Yavapai County School Superintendents Office and YASD to provide educational services.**

This item was considered and approved. President Tim Carter authorized the DEO to sign on behalf of the governing board. President Tim Carter voted yes.

3. Consider and approve the FY19 Intergovernmental Agreement between Chino Valley Unified School District and YASD for Alternative Educational Program Services.

This item was considered and approved. President Tim Carter voted yes.

4. Consider and approve the FY19 Intergovernmental Agreement between Congress Elementary School District and YASD for Alternative Educational Program Services.

This item was considered and approved. President Tim Carter voted yes.

5. Consider and approve the Payment Procedures for FY19.

This item was considered and approved. President Tim Carter voted yes.

6. Consider and approve the authorization of excess of expenditures within sub-sections (programs) for FY19.

This item was considered and approved. President Tim Carter voted yes.

7. Consider and approve the engagement letters for the financial audit for the fiscal year ending June 30, 2018.

This item was considered and approved. President Tim Carter voted yes.

8. Consider and approve the FY19 Student Handbook.

This item was considered and approved. President Tim Carter voted yes.

9. Consider and approve the FY19 Employee Handbook.

This item was considered and approved. President Tim Carter voted yes.

10. Consider and approve the FY19 School District Annual Expenditure Budget.

This item was considered and approved. President Tim Carter voted yes.

11. Consider and approve the Communications/Technical Director Employment Agreement between YASD and Frank Vander Horst for FY19.

This item was considered and approved. President Tim Carter voted yes.

12. Consider and approve the purchase of carpet and tile through Primera Carpet One for Yavapai County High School.

This item was considered and approved. President Tim Carter voted yes.

Item E. Presentations (No action will be taken)

1. Governing Board President – Superintendent Carter

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2. District Executive Officer – Kellie Burns

- **Transition Program. Any changes????**
- **E-rate agreement between County and YASD (separate contract) for reimbursement through E-rate. Will have to call a special meeting to approve. July 3rd county board meeting.**

3. AdvancED Report

4. Budget/Cash Analysis Report FY17/18

- **95.48% of YASD Budget Spent**
- **Civic Fund \$19,443.37**
- **Gifts and Donations \$1,134.98**
- **Social Services \$671.53**
- **Student Activity Funds \$602.53**
- **Tax Credit \$12,932.83**
- **National Bank Credit Card Statements – Statement date June 12th**

5. Enrollment Report

This time last year: (Total Students) / (ADM)

Current enrollment: (Total Students) / (ADM)

6. Open Call to the Public and Future Agenda Items [“Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.”]

Item F. Closing of Meeting

1. Date and Time of next Governing Board meeting

July 10, 2018 @ 3:00pm

August 13, 2018 @ 3:00pm (changed from August 14)

September 11, 2018 @ 3:00pm

October 9, 2018 @ 3:00pm

November 13, 2018 @ 3:00pm

December 11, 2018 @ 3:00pm

2. Adjournment

The meeting was adjourned at 3:50pm by Board President Tim Carter.

Dated this 19th day of June, 2018.

Time 2:59 pm

Allison Fontana

Allison Fontana

Business Manager / Administrative Assistant to the YASD Board