

**GOVERNING BOARD MEETING MINUTES of the  
YAVAPAI ACCOMMODATION SCHOOL DISTRICT NO. 99**

**Wednesday, May 9, 2018 3:00pm  
Yavapai Accommodation School District Office  
2972 Centerpointe East Dr., Prescott, AZ 86301  
The agenda for the meeting will be as follows:**

**AGENDA**

**Item A. Call to Order, Welcome and Introductions**

*Board President, Mr. Tim Carter, opened the meeting at 3:00pm.*

*Present for the meeting was Superintendent Carter, Allison Fontana, and Kellie Burns.*

**Item B. Pledge of Allegiance**

**Item C. Limited call - Public Participation**

*No public participated in the meeting.*

**Item D. Consent Agenda**

*(All of these items can be voted on with one motion, unless the Board or a member of the public would like to consider an item separately.)*

- 1. Consider and approve the agenda as presented.**
- 2. Consider and approve the minutes from the April 20, 2018 Special Board Meeting.**
- 3. Consider and ratify per [A.R.S. §15-321]:**
  - a. Accounts Payable voucher(s) in the amount of:**  
**VO# 9118 - \$29,893.45**
  - b. Payroll voucher(s) in the amount of:**  
**VO#23 PP#21 - \$24,534.88**  
**VO#24 PP#22 - \$24,670.66**

*The consent agenda was considered and approved.*

**Item D. Action**

- 1. Consider and approve the District Executive Officer Evaluation Form.**

*This item was considered and approved.*

- 2. Consider and approve the Intergovernmental Agreement between Kirkland Elementary School District #23 and Yavapai Accommodation School District #99 for Alternative Education Program Services.**

*This item was considered and approved.*

- 3. Consider and approve the Memorandum of Understanding between Yavapai Community Hospital Association and Affiliates d/b/a/Yavapai Regional Medical Center, an Arizona non-profit corporation (YRMC) and Yavapai Accommodation School District #99.**

*This item was considered and approved.*

- 4. Consider and approve the YCESA IDEA Basic Entitlement and Preschool Grant Services Memorandum of Understanding for FY18-19.**

*This item was considered and approved.*

- 5. Consider and approve the District to pay for eligible employee life insurance through Meritain.**

*This item was considered and approved.*

- 6. Consider and approve the Board of Authorization for Time Slip Approval.**

*This item was considered and approved.*

- 7. Consider and approve the Payroll Statement of Authorization.**

*This item was considered and approved. Kellie Burns and Allison Fontana are authorized to sign employee time slips.*

- 8. Consider and approve the Expense Voucher Statement of Authorization.**

*This item was considered and approved.*

- 9. Consider and approve the FY18 School District Annual Expenditure Budget Revision.**

*This item was considered and approved.*

- 10. Consider and approve the resignation of John Steward effective May 24, 2018.**

*This item was considered and approved.*

- 11. Consider and approve Ginger Flaumenhaft as the Instructional Resource Advisor for FY18-19.**

*This item was considered and approved.*

- 12. Consider and approve Jessica Marks as the certified English teacher for FY18-19.**

*This item was considered and approved.*

**Item E. Presentations (No action will be taken)**

**1. Governing Board President – Superintendent Carter**

- **Complete survey for FFMA priorities**

*#1 Lobbying*

*#2 Teacher Retention*

*#3 Teacher Recruitment*

*#4 Substitute Training*

*#5 Yavapai College Matinee*

*#6 Elections*

- **Waiver of Conflict of Interest concerning the preparation of an Intergovernmental Agreement for the Yavapai Accommodation School District**

**to provide alternative education instruction and services to students from Chino Valley Unified School District.**

*Board President Tim Carter signed and returned this waiver of conflict to the Yavapai County Attorney.*

- **Waiver of Conflict of Interest concerning the preparation of an Intergovernmental Agreement for the Yavapai Accommodation School District to provide alternative education instruction and services to students from Congress Elementary School District.**

*Board President Tim Carter signed and returned this waiver of conflict to the Yavapai County Attorney.*

**2. District Executive Officer – Kellie Burns**

- **Step less salary schedule**
- **Possible staff salary increase**

*Board President Tim Carter discussed a 2% raise for all classified and certified employees. Additional raises will be considered and approved upon additional state funding confirmation.*

**3. AdvancED Report**

**4. Budget/Cash Analysis Report FY17/18**

- **81.87% of YASD Budget Spent**
- **Civic Fund \$19,407.54**
- **Gifts and Donations \$1,132.88**
- **Social Services \$670.29**
- **Student Activity Funds \$601.42**
- **Tax Credit \$12,834.87**
- **National Bank Credit Card Statements – Statement date April 12<sup>th</sup>**

**5. Enrollment Report**

**This time last year: 83 (Total Students) / 57 (ADM)**

**Current enrollment: 83 (Total Students) / 61 (ADM)**

**6. Open Call to the Public and Future Agenda Items** ["Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date."]

**Item F. Closing of Meeting**

**1. Date and Time of next Governing Board meeting**

**June 12, 2018 @ 3:00pm**

**July 10, 2018 @ 3:00pm**

**August 13, 2018 @ 3:00pm (changed from August 14)**

**September 11, 2018 @ 3:00pm**

**October 9, 2018 @ 3:00pm**

**November 13, 2018 @ 3:00pm**

**December 11, 2018 @ 3:00pm**

## 2. Adjournment

Dated this 10<sup>th</sup> day of May, 2018.

Time 11:00am

Allison Fontana

Allison Fontana

Business Manager / Administrative Assistant to the YASD Board