

**COPENHAGEN CENTRAL SCHOOL**

Board of Education  
3020 Mechanic Street  
Copenhagen, NY 13626

**Tuesday, May 18, 2021, 6:00 p.m.**

**Regular Meeting – via YouTube**

**APPROVED MINUTES**

PRESIDENT, LYNN A. MURRAY, PRESIDING

BOARD MEMBERS PRESENT:

BOARD MEMBERS ABSENT:

KOREEN FREEMAN  
ROBERT STACKEL  
GABRIELLE THOMPSON

TROY BUCKLEY  
KEITH LEE  
ALFRED TOMASELLI

OTHERS PRESENT:

SCOTT N. CONNELL, Superintendent  
SCOT LUTHER, District Treasurer  
BRENDA SHELMIDINE, District Clerk  
NADINE O'SHAUGHNESSY, Building Principal  
PAMELA RATLIFF, Elementary Principal  
ADAM ZEHR, Technology Coordinator

**A. ROUTINE MATTERS**

President Lynn Murray called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was said.

On motion of Koreen Freeman, seconded by Robert Stackel, the Board voted to approve the revised meeting agenda.

VOTE:	YES	4	NO	0	ABSTAIN:	
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On motion of Robert Stackel, seconded by Koreen Freeman, the Board voted to approve the previous minutes: Regular Meeting, April 21, 2021.

VOTE:	YES	4	NO	0	ABSTAIN:	
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On motion of Robert Stackel, seconded by Koreen Freeman, the Board voted to approve the Treasurers Report and Warrant's for April 2021.

VOTE:	YES	4	NO	0	ABSTAIN:	
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**B. PUBLIC COMMENT**

N/A

**C. ADMINISTRATOR'S REPORTS**

**BUILDING PRINCIPAL:**

**Student Highlights:**

- The Academic Awards Ceremony is fully planned and will be held Friday.
- One student has continued the pursuit of the Seal of Biliteracy. She will give her presentation for her culminating project next week via WebEx.
- 10 students took school day SAT and ACT
- The Gender Support Plan was implemented this week for a student for the first time.

**Administrative Highlights:**

- The Master Schedule is currently under construction. Several new courses have been added to the catalog with strong student interest.

*Meeting called  
To order*

*Approval of the  
revised agenda*

*Approval of  
April 21, 2021  
Minutes*

*Approval of  
Treasurers Report  
And Warrants*

- Fire Drills are nearly completed for the year.
- High school students and their parents have been reminded how final averages are computed. Since CCS has been in session for all students for a full schedule five days a week since September, their final averages will be calculated according to policy.

**Student Issues: to reduce bias (ethnicity, religion, gender, weight, socioeconomic status, etc.,)**

- Although no large scale efforts have taken place in this goal area, individual conversations regarding personal behaviors have been taking place as needed.

**BOE Goal #2:**

**Technology:**

**Data safety and security**

**Cyber awareness - teaching behavior that ensures safe use**

- Second grade classes have adapted very well to their new Chromebooks. Typing Club has been introduced to assist them with developing strong keyboarding skills.
- Now that Computer Based Testing has concluded, 3rd Grade will be getting their new Chromebooks very soon.
- Year End Data Integration plans have begun to ensure programs are accessible for Summer School and Summer Learning if needed and to set the stage for a smooth transition with student program access in September.

**BOE Goal #4:**

**NYS Standards**

- A decision has been made to implement the Amplify ELA curriculum in the middle school. This will increase consistency as elementary students move up from the CKLA program, which is also published by Amplify.

**BOE Goal #5:**

**Social/Emotional**

- Administration treated teachers/staff to a nacho bar for teacher appreciation day. The teachers joined the celebration by contributing a dessert bar to go with it.
- May is Mental Health Awareness Month - weekly PS posts and emails for families, students, and staff from counseling dept.

**Upcoming events:**

- May 21 - Academic Awards Ceremony
- May 22 - Prom
- May 25 - Mandatory Senior Trip Parent Meeting
- May 25 - Spring Band Concert
- May 26 - Counseling Center Advisory Committee Meeting
- May 27 - High School Activity Day (“Copenhagen Cup” and SOS Stress Busters)
- May 28-Jun 1 - Memorial Day “Recess”
- Jun 17-24 - Regents Exams
- Jun 18 - Last Full Day of School
- Jun 21 - No School
- Jun 22-23 - ½ Days Grades preK-6
- Jun 24 - Superintendent’s Day
- Jun 25 - Graduation Rehearsal
- Jun 25 - Last Day for 10 Month Employees
- Jun 27 - Senior Graduation

**ELEMENTARY PRINCIPAL:**

- CPSE annual reviews and transition to CSE meetings were held earlier this month. 6 students transitioned into CSE and 3 more will potentially transition over the summer.
- Now that 2nd graders have Chromebooks, they are rostered in Typing Club, and with Mrs. Greene’s help, learning to type.
- In honor of Teacher’s Appreciation Week, teachers and all staff were treated to a Nacho Bar during May 5th’s remote learning day.
- Enriching elementary activities
  - 87 students in grades PK-5 read for 6 hours or more during the month of April and earned a free ticket to Enchanted Forest Water Safari through our Spring Break Reading Challenge. Thank you to Enchanted Forest Water Safari for providing the tickets!

- Harvest of the Month/Nutrition presentations are back! Educators from Cornell Cooperative Extension pushed into elementary classrooms this month, teaching students about Stop and Go snacks and to make energy balls, which were delicious.
- 4-H After School has taken over the courtyard garden. On sunny days, students can be found cleaning and weeding the garden beds and on rainy days, they are starting vegetable plants from seeds.
- The First Annual CCS Buddy Olympics were held on May 14th. Kudos to Miss Ellingsworth for organizing this amazing day!
- *I am a Knight* assemblies take place virtually each month, and this month students were entertained as Mr. Carden hosted the game show *Walk in Their Shoes* to teach about empathy.
- Plans are in the works with CCE for a summer learning program. The program will include activities to: regain learning loss caused by the pandemic; prevent the summer slide in reading and in math; provide enrichment across a broad range of subjects; and encourage physical movement and outdoor play.
- CKLA reading data for the year has been delineated. Students and teachers alike have worked to reduce the number of students in the red as the year progresses and increase the number in green and blue.
- Mr. Carden delivered a 5th grade MS Transition presentation, including questions and answers to help ease student anxiety about what next year might look like for them.
- Grant Updates:
  - DODEA hosted a 3 half day Community of Practice Meeting including all DODEA grant recipients in the Northeastern United States. Updates on budgeting, programming and evaluations during COVID were discussed and special sessions on Social Emotional Learning, Community Partnerships and STEM activities were included.
  - Knights in Training - Mrs. Stephens and Mrs. Webb hosted a Creepy Campground breakout session for 4th and 5th graders earlier this month. With a Breakout Edu themed game, students were immersed into a creepy campout where they had to use their reading, math, critical thinking and collaboration skills to "escape" from the campout.
  - Future Knights - Just as the 2nd grade enrichment group is about to wrap up their *Catching the Wind* activity, a 5-6 group has begun and is going well.
  - Copenhagen CSD, partnering with Watertown CSD submitted a proposal for NYSED's Learning Technology Grant. If funded, Copenhagen would be the LEA for *The North Country Personalized Learning Academy*.

**Special Education Numbers, 4/16/21: CSE - 71 (4 pending) ; CPSE - 11; 504 - 17**

**D. SUPERINTENDENTS REPORT**

- We had a positive staff member and had to shut down UPK4 room and they will return on Monday May 24th.
- LCPH was here this morning clinic and we had 50 people vaccinated.
- Project is continuing to move along and the landscaping as well. Will probably have to replace the turf because of erosion. FieldTurf will make the final decision on that whether it does or not.
- Federal American Rescue Plan is still a work in progress. We have generated a list that was 4 pages today and we will continue to complete that list with integrity.
- The Prom is this weekend in the courtyard. We met today and talked about what the walk will look like, it will be at 5:00 on the turf so parents will be able to see their children and take pictures in the daylight, etc., Dale Clarke has done an amazing job cleaning up the court yard. It will be something the kids will remember.
- Lewis County Sheriff's office called and the Legislatures met today and tabled it and also started talking about how the whole program works and should they be investing that much money into the program. We may have started something that the other two schools wish we didn't. Meeting later this week to discuss further.

**E. NEW BUSINESS**

1. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the appointment of **Kristin Vogt**, to a full-time four (4) year probationary teacher appointment, tenure area: Early Childhood Education, Birth-2, Childhood Education, Grades 1-6, effective September 1, 2021. Tentative expiration of probationary appointment, June 30, 2025 (Per the requirements of Education Law 3012-d). Certification Status: Initial Certificate: Birth-2, Childhood Education, Grades 1-6, Anticipated May 2021; Students with Disabilities Certification, Anticipated May, 2021. Salary: Step 1, Column 2, on the 2021 –2022 Salary Schedule.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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2. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the appointment of **Heather Adsit**, to a full-time four (4) year probationary teacher appointment, tenure area: Early Childhood Education, Birth-2, Childhood Education, Grades 1-6, effective September 1, 2021. Tentative expiration of probationary appointment, June 30, 2025 (Per the requirements of Education Law 3012-d). Certification Status: Initial Certificate: Birth-2, Childhood Education, Grades 1-6, Anticipated May 2021. Salary: Step 1, Column 2, on the 2021 –2022 Salary Schedule.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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3. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved the appointment of **Lindsey Schoff**, to a full-time four (4) year probationary teacher appointment, tenure area: Early Childhood Education, Birth-2, Childhood Education, Grades 1-6, effective September 1, 2021. Tentative expiration of probationary appointment, June 30, 2025 (Per the requirements of Education Law 3012-d). Certification Status: Initial Certificate: Birth-2, Childhood Education, Grades 1-6, Anticipated May 2021. Salary: Step 1, Column 2, on the 2021 –2022 Salary Schedule.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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4. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the appointment of **Nicole Grandjean**, to a full time, 12 month, School Lunch Manager, position effective July 1, 2021.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	1 – Lynn Murray
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5. On motion of Gabrielle Thompson, seconded by Koreen Freeman, the Board approved the appointment to tenure **Marissa Kerins** in Math, (Grades 5-12) and Annotation in Moderate to Severe Disabilities (Grades 7-12), effective September 1, 2021.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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6. On motion of Gabrielle Thompson, seconded by Robert Stackel, the Board approved the appointment to tenure **Zachary MaKuch** in Social Studies, (Grades 5-12) and English Language Arts (Grades 7-12), effective September 1, 2021.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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7. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved the appointment to tenure **Kaillie O'Mara** in Physical Education, and Health Education, effective September 1, 2021.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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8. On motion of Gabrielle Thompson, seconded by Koreen Freeman, the Board approved the appointment to tenure **Emily Purvines** in Child Education (Grades 1-6) and Early Childhood Education (Birth-Grade 2), effective September 1, 2021.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*Approval of  
Appointment of  
Kristin Vogt*

*Approval of  
Appointment of  
Heather Adsit*

*Approval of  
Appointment of  
Lindsey Schoff*

*Approval of  
Appointment of  
Nicole Grandjean*

*Appointment to  
Tenure Marissa  
Kerins*

*Appointment to  
Tenure Zachary  
MaKuch*

*Appointment to  
Tenure Kaillie  
O'Mara*

*Appointment to  
Tenure Emily  
Purvines*

9. On motion of Koreen Freeman, seconded by Robert Stackel, the Board approved the appointment to tenure **Mary Roesch** in Students with Disabilities (Grades 7-12) and Students with Disabilities (Birth-Grade 6), effective September 1, 2021.

VOTE:	YES	4	NO	0	ABSTAIN:	
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10. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the appointment to tenure **Clay Russell** in Physical Education (Grades 7-12) and Health Education, effective September 1, 2021.

VOTE:	YES	4	NO	0	ABSTAIN:	
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11. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board re-approved the appointment of **Nicole Grandjean**, to a full time, 12 month, Civil Service Title - Food Service Director 1 position effective July 1, 2021.

VOTE:	YES	4	NO	0	ABSTAIN:	
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12. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the creation of a Workers' Compensation Reserve Fund:

**BE IT RESOLVED**, by the Board of Education of the Copenhagen Central School District, pursuant to Section 1709(8-c) of the Education Law, as follows:

- The Board hereby establishes, pursuant to General Municipal Law Section 6-j, a reserve fund to be known as the Workers' Compensation Reserve Fund;
- The source of funds for such Workers' Compensation Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
- The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
- This Resolution shall take effect immediately.

VOTE:	YES	4	NO	0	ABSTAIN:	
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13. On motion of Robert Stackel, seconded by Koreen Freeman, the Board approved the Revised 2020 – 2021 Copenhagen Central School Instructional Calendar as follows:

- June 18, 2021–Last Day for 7-12 Students
- June 21, 2021– Snow Day
- June 22, 2021–K-6 Early Dismissal at 11:30 a.m.
- June 23, 2021–K-6 Early Dismissal at 11:30 a.m.
- June 24, 2021– Superintendent's Conference Day
- June 25, 2021–Rating Day

VOTE:	YES	4	NO	0	ABSTAIN:	
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14. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board approved the resolution to continue Employees' Health Insurance Buyback – Declination and Waiver of Health Insurance Coverage for the 2021 – 2022 school year.

VOTE:	YES	3	NO	0	ABSTAIN:	1 – Koreen Freeman
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15. On motion of Robert Stackel, seconded by Koreen Freeman, the Board approved the resolution to continue the Health Insurance Buy Out to qualified retirees in the amount of \$10,000.00 (Retiree Only, \$20,000.00 for Retiree and Dependent) for the 2021 – 2022 school year.

VOTE:	YES	4	NO	0	ABSTAIN:	
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16. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved the appointment of the following positions for the 2021 – 2022 school year:

Appointment to  
Tenure Mary  
Roesch

Appointment to  
Tenure Clay Russell

Re-approval of  
Nicole Grandjean

Approval of  
Creation of  
Workers'  
Compensation  
Reserve Fund

Approval of  
Revised  
2020 – 2021  
Instructional  
Calendar

Approval of  
Resolution to  
Continue  
Employees Health  
Insurance buy out

Approval of  
Resolution to  
Continue Health  
Insurance buy out  
For retirees

Approval of  
Positions for  
2021-2022

- Robin Spaulding – Tax Collector
- Donna Wheeler – Tax Collector Helper
- Rachel Guyette – Substitute Caller
- Melissa Herbert – Co-Director of Student Activities
- Michelle Castor – Co-Director of Student Activities

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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17. On motion of Robert Stackel, seconded by Koreen Freeman, the Board approved the 3.3% salary increase for position employees with independent contracts, employees covered in the managerial/confidential handbook (Handbook for Non-Unionized Employees), sub caller, and CPSE Chairperson for the 2021 – 2022 school year as presented by the Business Manager.

*Approval of  
Salary Increase*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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18. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved the appointment of **Colleen Henegan** as School Psychologist for the 2021-2022 school year at a per evaluation rate.

*Approval of  
Appointment of  
Colleen Henegan,  
School Psychologist*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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19. On motion of Koreen Freeman, seconded by Robert Stackel, the Board approved the appointment of **Jenelle TenEyck** as Speech Pathologist to provide “under the direction of” supervision to the Speech/Language Therapist for the 2021-2022 school year per Medicaid-In-Education, Department of Health regulations, at a per hour rate.

*Approval of  
Appointment of  
Jenelle TenEyck*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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20. On motion of Koreen Freeman, seconded by Robert Stackel, the Board approved the recommendation to excess equipment to Auction International:

*Approval of  
Equipment  
Excise to  
Auction  
International*

- Score board and stand
- Two blue 300 gallon tanks
- Dishwasher counters and booster heater
- Granite curbing
- Air compressor

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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21. On motion of Koreen Freeman, seconded by Robert Stackel, the Board approved the sale and /or disposal of electronic equipment and supplies that have exceeded their useful life, as presented.

*Approval of  
Equipment  
Excise*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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22. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved **Ed Merrill** as substitute cleaner pending fingerprinting clearance for the 2020 – 2021 school year.

*Approval of  
Appointment of  
Ed Merrill*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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23. On motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board approved **Sara Wilder** as a majorette volunteer for the 2020 – 2021 school year.

*Approval of  
Appointment of  
Sara Wilder*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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24. On motion of Gabrielle Thompson, seconded by Robert Stackel, the Board approved the recommendations from the Committee on Special Education, Committee on Preschool Special Education and Section 504, as presented.

*Approval of  
Recommendations  
From CSE/CPSE*

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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*Into Executive  
Session*

At 6:35 p.m. and on motion of Koreen Freeman, seconded by Gabrielle Thompson, the Board voted to enter Executive Session.

VOTE: 

	YES	4		NO	0		ABSTAIN:	
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At 7:15 p.m. and on motion of Koreen Freeman, seconded by Robert Stackel, the Board voted to come out of Executive Session.

Out of  
Executive  
Session

VOTE:	YES	4	NO	0	ABSTAIN:	
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At 7:15 p.m. and on motion of Koreen Freeman, seconded by Robert Stackel, the Board voted to adjourn the meeting.

Meeting  
Adjourned

VOTE:	YES	4	NO	0	ABSTAIN:	
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Brenda C. Shelmidine  
District Clerk

