

# **COTTONWOOD UNION SCHOOL DISTRICT**

**20512 West First Street  
Cottonwood, California 96022**

## **AGENDA FOR Tuesday, June 6, 2017, 6:30 P.M.**

### **Regular Board Meeting, West Cottonwood Library**

#### **Rules and Procedures**

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

#### **1.0 Call Regular Meeting to Order at 6:30 p.m.**

#### **2.0 Pledge of Allegiance**

#### **3.0 Approval of Agenda**

#### **4.0 Recognition (Students, Staff, Curriculum)/Curriculum Review – Star Performers- North Cottonwood Student of the Month- West Cottonwood**

#### **5.0 Public Forum/Hearing of Persons Wishing to Address the Board**

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

#### **6.0 Consent Agenda**

##### **6.1 Review of Consent Agenda**

##### **6.1.1 Approval of Board Meeting Minutes for:**

**Regular Board Meeting held on May 9, 2017 (pg. 5-8)**

**Special Board Meeting held on May 25, 2017 (pg. 9)**

##### **6.1.2 Accept Letter of Resignation from **Cindy Kiious-** Bus Driver (pg. 10)**

##### **6.1.3 Approval of rescinded layoff notices to the following teachers:**

**Teri Doty, Tawnya Hiscock, Omeara Watson, and Melissa Wierzbicki**

##### **6.1.4 Approval of the following contracts for 2017/18:**

**Anderson Union School District- Technology Services (pg. 11-12)**

**Project Share- After School Program at West Cottonwood (pg. 13-14)**

**Gateway Unified School District- Great Partnership Extended School Year Services (pg. 15)**

##### **6.2 Approval of Consent Agenda**

**7.0 Discussion/Action Items:**

- 7.1 Consider approval of the License Agreement between Cottonwood Union School District and Cottonwood Little League (pg. 16-25)**
- 7.2 Consider approval of the Commercial Warrants (pg. 26-38)**
- 7.3 Consider approval of Resolution #2017-2, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing. (pg. 39)**
- 7.4 Public Hearing – Review the Local Control Accountability Plan (LCAP) for the 2017/2018 year. (The plan will be presented for approval to the board on June 7, 2017.) (pg. 40-115)**
- 7.5 Public Hearing on proposed 2017/2018 District Budgets. (pg. 116-246)  
(The 2017/2018 District Budgets will be presented for approval to the board on June 7, 2017.)**
- |                                       |  |
|---------------------------------------|--|
| <b>Fund 01 - General Fund</b>         | <b>Fund 25 – Capital Facilities Fund</b>             |
| <b>Fund 13 - Cafeteria Fund</b>       | <b>Fund 51 – Bond Interest &amp; Redemption Fund</b> |
| <b>Fund 17 - Special Reserve Fund</b> | <b>Fund 20 – Retiree Fund</b>                        |
- Narrative, Summary of Inter-Fund Activities, Attendance Detail, Cash Flow, Multi-Year Projections and Criteria and Standards are submitted for review and approval.**
- 7.6 Consider approval of Resolution #2017-3, Regarding the Education Protection Account (EPA) for 2017-2018. (pg. 247-249)**
- 7.7 Consider approval of Resolution #2017-4, Authorization for 2017/2018 Interfund Temporary Cash Transfers (pg. 250)**
- 7.8 Consider approval of Resolution #2017-5, Uniform Public Construction Cost Accounting Procedures (pg. 251)**
- 7.9 Consider approval of the Annual Declaration of Need for Fully Qualified Educators for the 2017/2018 school year. (pg. 252-254)**
- 7.10 Consider approval of the Tentative Agreement and AB1200 with the Cottonwood Teachers' Association. (pg. 255-258)**
- 7.11 Consider approval of the amended Cottonwood Creek Charter School Operational MOU for the 2017/18 through the 2019/20 fiscal years. (pg. 259-265)**
- 7.12 Consider approval of salary schedules for Chief Business Official and Payroll/ Accounts Payable/ Human Resources Coordinator. (pg. 266-269)**
- 7.13 Consider approval of the establishment of a Committee on Assignment to approve elective course assignments. (pg. 270-271)**
- 7.14 Consider approval of Resolution #2017-6, Authorizing the Chief Business Official to Sign Contracts, Correspondences, Notices, Reports, and Documents in the Absence of the Superintendent. (pg. 272)**

**7.15 Consider approval of the attached Personnel Request Form for the 2017/18 School Year:**

Instructional Aide- 3.75hrs (pg. 273)

**7.16 Consider approval of the Right of Way Contract and Easement Deed with the County of Shasta for the Gas Point Road Widening Project. (pg. 274-288)**

**7.17 Consider approval of the 2016-17 Single Plan for Student Achievement- West Cottonwood Junior High (pg. 289-302)**

**7.18 Consider approval of the 2016-17 Single Plan for Student Achievement- North Cottonwood School (pg. 303-314)**

**7.19 Consider approval of the Comprehensive School Safety Plan- West Cottonwood Junior High**

**7.20 Consider approval of the Comprehensive School Safety Plan- North Cottonwood School**

**8.0 Informational Items:**

8.1 CTA Report

8.2 Superintendent's Report

-California School Dashboard and Local Indicator Reports

8.3 Principal's Reports

8.4 CBO Report

-Sale of East Cottonwood School

**9.0 Information/Communication Items.**

9.1 Enrollment Report (pg. 315)

9.2 Shasta County Pooled Investment Report for April 28, 2017 (pg. 316-317)

9.3 Fiscal Reports from School Services of California dated April 8, 2016 and May 6, 2016 (pg. 318-322)

**10.0 Governing Board Discussion and Suggested Agenda Items.**

**11.0 Future Meetings:**

11.1 Regular Board Meeting, **Wednesday, June 7, 2017, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

11.2 Regular Board Meeting, **Tuesday, August 15, 2017, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

**12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

12.1 Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release/Evaluation

- 12.2 Pursuant to Government Code Section 54957.6  
Conference with Labor Negotiator: District Negotiator: Superintendent Alexander  
RE: Unrepresented Employees

Public Notice of Action Taken in Closed Session

**13.0 Adjournment**

**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at [www.cwusd.com](http://www.cwusd.com) Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on Board of Trustees in the right hand column

Click on Board Meeting Documents in the left hand column, and

Click on Meeting Agendas, Minutes, or Board Meeting Packets to review or download as you would like.



**Cottonwood Union School District**

**20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Tuesday, May 09, 2017, 5:30 P.M.**  
Regular Board Meeting, West Cottonwood Library

Members Present: Mrs. McDougall, Mr. Iles, Mrs. Semingson, Mr. Vazquez  
Members Absent: Mrs. Cordova  
Others Present: Superintendent Dr. David Alexander  
Principals: Doug Geren, Don Ray  
Laura Merrick, CBO  
Becky Bragg, Administrative Assistant  
Staff: four staff members were present along with six community members

**PR 1.0 Call meeting to Order at 5:30-** Mr. Vazquez called the meeting to order at 5:32 p.m.

**PR 2.0 Tour of West Cottonwood School-** The Board took a tour of the West Cottonwood School Campus

**1.0 Call Regular Meeting to Order-** Mr. Vazquez called the regular meeting to order at 6:30 p.m.

**2.0 Pledge of Allegiance** led by Mr. Vazquez.

**3.0 Approval of Agenda**

**ACTION:** Mrs. Semingson moved, seconded by Mr. Iles, to approve the agenda as presented.

**VOTE:** Unanimous in favor

**4.0 Recognition (Students, Staff, Curriculum)/Curriculum Review –**

**Star Performers- North Cottonwood-** nineteen students recognized

**Student of the Month- West Cottonwood-** eight students recognized

**5.0 Public Forum/Hearing of Persons Wishing to Address the Board –**

Mrs. Perez, parent, shared that CFES will be hosting hotdog dinners at North Cottonwood and West Cottonwood during open house. She also gave a handout that listed what they would like to focus on next year.

Jake Beaton, Addy Electric, gave a short presentation on solar and asked to be put on the agenda for a future meeting.

Mrs. Walker, teacher, thanked the Board for hearing the teachers and keeping teams intact.

**6.0 Consent Agenda**

**6.1 Review of Consent Agenda**

**6.1.1 Approval of Board Meeting Minutes for:**  
Regular Board Meeting held on April 18, 2017

**6.1.2 Approval of the following contracts-**  
-Contract with SCOE for Maintenance of Pupil Transportation Equipment for the 2017/18 year.  
-MOU with Evie Lechleiter for Transportation Training and Consulting services for the 2017/18 year

**6.2 Approval of Consent Agenda**

**ACTION:** Mr. Iles moved, seconded by Mrs. McDougall, to approve the Consent Agenda

**VOTE:** Unanimous in favor

**7.0 Discussion/Action Items:**

- 7.1 Consider approval of the Commercial Warrants**  
**ACTION:** Mrs. Semingson moved, seconded by Mr. Iles, to approve the Commercial Warrants  
**VOTE:** Unanimous in favor
- 7.2 Consider approval of Classified Salary Schedule to Meet 1/1/18 Minimum Wage Requirements.**  
**ACTION:** Mr. Iles moved, seconded by Mrs. Semingson, to increase the salary schedule to meet minimum wage requirements without adding columns to the salary schedule.  
**VOTE:** Unanimous in favor
- 7.3 Consider approval of the following Teacher Consent Forms for elective classes:**  
**See attached**  
**ACTION:** Mrs. McDougall moved, seconded by Mrs. Semingson, to approve the attached Teacher Consent Forms for elective classes  
**VOTE:** Unanimous in favor
- 7.4 Consider approval of Agreement for Architectural Services with Nichols, Melburg and Rosetto, Architects.**  
**ACTION:** No Action taken
- 7.5 Discussion of Extended Learning Programs: Summer School**  
The Board discussed the best time to hold summer school.
- 7.6 Consider approval of the following Personnel Request Forms:**  
**7.6.1 Summer School Teachers (4)**  
**7.6.2 Summer School Administrator**  
**ACTION:** Mrs. Semingson moved, seconded by Mr. Iles, to approve the Personnel Request Forms  
**VOTE:** Unanimous in favor
- 7.7 Consider Approval: Board Policies/ Administrative Regulations**  
BP 0460 - Local Control and Accountability Plan  
BP/AR 3260 - Fees and Charges  
AR 4112.22 - Staff Teaching English Learners  
E 4112.9/4212.9/4312.9 - Employee Notifications  
AR 4161.1/4361.1 - Personal Illness/Injury Leave  
AR 4261.1 - Personal Illness/Injury Leave  
BP 5111 - Admission  
BP 5111.1 - District Residency  
BP/AR 5113 - Absences and Excuses  
BP/AR 5141.52 - Suicide Prevention  
E 5145.6 - Parental Notifications  
BP/AR 5148.2 - Before/After School Programs  
BP 6111 - School Calendar  
BP 6144 - Controversial Issues  
BP/AR/E 6174 - Education for English Learners

Dr. Alexander stated that he would like to table AR 4161.1/4361.1 Personal Illness/ Injury Leave and AR 4261.1 Personal Illness/ Injury Leave

**ACTION:** Mrs. Semingson moved, seconded by Mr. Iles, to approve the Board Policies/ Administrative Regulations pulling AR 4161.1/4361.1/4261.1

**VOTE:** Unanimous in favor

**8.0 Informational Items:**

**8.1 CTA Report-** Mrs. Andrews thanked the board for rescinding pink slips, thanked everyone involved for all the staff appreciation events and treats, and invited the board to open house. West Cottonwood open house will be held May 17<sup>th</sup> and North Cottonwood open house will be held May 24<sup>th</sup>.

**8.2 Superintendent's Report-**  
**-Update on sale of Real Property- East Cottonwood School-** Dr. Alexander updated the board on actions that have been taken and presented them with options moving forward.

**8.3 Principal's Reports**  
**Mr. Ray** shared that North Cottonwood has started kindergarten registration and assessments for next year. They have also held a Kindergarten walkabout to show incoming parents and students around. Food Maxx put on a teacher appreciation breakfast, the staff did a Cinco de Mayo potluck, and the Rodeo BBQ Lunch will be held on Friday. Mr. Ray invited the board to open house on May 24<sup>th</sup>.  
**Mr. Geren** shared that in the last two weeks West Cottonwood students have been testing, went to Rare Air, held the student of the month assembly, and progress reports went home. West will be hosting a track meet this Thursday, Project Share will be putting on a dance recital this Friday and Saturday, and West Cottonwood will have a float Saturday in the Cottonwood Rodeo Parade. Mr. Geren also invited the board to open house on May 17<sup>th</sup>.

**8.4 Cafeteria Report-** Mrs. Merrick, CBO, reviewed and answered any questions regarding the Cafeteria report.

**9.0 Information/Communication Items:**

- 9.1 Enrollment Report
- 9.2 Shasta County Pooled Investment Report for March 31, 2017
- 9.3 Article by CSBA

**10.0 Governing Board Discussion and Suggested Agenda Items.**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, **Tuesday, June 6, 2017, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.
- 11.2 Regular Board Meeting, **Tuesday, June 7, 2017, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

**12.0 Closed Session: Adjournment to Closed Session at 8:00 p.m. to consider and/or take action upon the following items:**

- 12.1 Pursuant Government Code Section 54957  
Public Employee Appointment/ Employment  
Title: Superintendent
- 12.2 Pursuant to Government Code Section 54957,  
Public Employee/ Discipline/Dismissal/Release/Evaluation
- 12.3 Pursuant to Government Code Section 54957.6  
Conference with Labor Negotiator: District Negotiator: Superintendent Alexander  
Re: Cottonwood Teachers' Association
- 12.4 Pursuant to Government Code Section 54957.6  
Conference with Labor Negotiator: District Negotiator: Superintendent Alexander  
Re: Unrepresented Employees

Public Notice of Action Taken in Closed Session

The Board reconvened in Open Session at 9:40 p.m. and Mr. Vazquez made the following announcement:

By a unanimous vote the Board decided not to extend the Superintendent's employment contract by the following vote: Motion by Mrs. Semingson, second by Mr. Iles, and unanimously passed by a vote of 4-0.

**13.0 Adjournment-** the meeting adjourned at 9:45 p.m.

\_\_\_\_\_  
Tom Vazquez, President

\_\_\_\_\_  
Kim Cordova, Clerk

\_\_\_\_\_  
Matt Iles, Member

\_\_\_\_\_  
Deidre McDougall, Member

\_\_\_\_\_  
Judy Semingson, Member

**Cottonwood Union School District  
20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Thursday, May 25, 2017, 5:30 P.M.**  
Special Board Meeting, Cottonwood Union School District Office

Members Present: Mrs. Cordova, Mr. Iles, Mrs. McDougall, Mrs. Semingson, Mr. Vazquez  
Members Absent: None  
Others Present: Laura Merrick, Business Manager  
Staff: six Staff members were present

- 1.0 Call Special Meeting to Order-** Mr. Vazquez called the special meeting to order at 5:30 p.m.
- 2.0 Pledge of Allegiance** led by Mr. Vazquez.
- 3.0 Approval of Agenda**  
**ACTION:** Mrs. Semingson moved, seconded by Mrs. McDougall, to approve the agenda as presented.  
**VOTE:** Unanimous in favor
- 4.0 Public Forum/Hearing of Persons Wishing to Address the Board –**  
None at this time.
- 5.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**
- 5.1 Pursuant to Government Code Section 54957,  
Public Employee Appointment/Employment – Superintendent
- Public Notice of Action taken in Closed Session  
No Action Taken
- Open Session:**
- 6.0 Discussion of Vacancy and Potential Compensation for New Superintendent**  
**ACTION:** Mrs. Semingson moved, seconded by Mr. Iles, to Advertise the vacant Superintendent position on Edjoin and EdCal and not use outside services, with a salary range of \$115,000-\$130,000 at 220 workdays/ year.  
**VOTE:** Unanimous in favor
- 7.0 Adjournment-** the meeting adjourned at 6:56 p.m.

\_\_\_\_\_  
Tom Vazquez, President

\_\_\_\_\_  
Kim Cordova, Clerk

\_\_\_\_\_  
Matt Iles, Member

\_\_\_\_\_  
Judy Semingson, Member

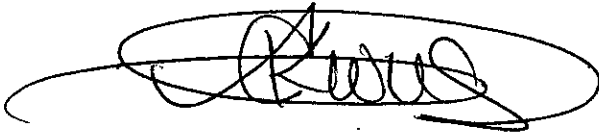
\_\_\_\_\_  
Deidre McDougall, Member

Cottonwood Union School District  
Transportation Department  
20512 First Street  
Cottonwood, CA. 96022

To: Cottonwood Union School District

I would like to say that I've appreciated the opportunity to work with all of You.  
I'm sorry to say that my last day is Friday June 2, 2017. I am moving back up to  
Paradise/Magalia to be closer to my kids.  
Thank You again for letting me be a part of our Cottonwood Family.

Thank you,

A handwritten signature in black ink, appearing to read 'Cindy Kiou', enclosed within a large, loopy oval shape.

Cindy Kiou



# *Anderson Union High School District*

1469 Ferry St., Anderson, CA 96007 • (530) 378-0568 • FAX (530) 378-0834

Tim Azevedo, Superintendent

## **Memorandum of Understanding**

### **Cottonwood Union School District Shared Services Agreement - Technology Services**

The Anderson Union High School District ("AUHSD") and Cottonwood Union School District ("CUSD") agree to this Memorandum of Understanding with all conditions listed below as it relates to services provided by the AUHSD Technology Services Department. It is understood and agreed to that the following items exist in their entirety and may not be individually separated without agreement of AUHSD and CUSD.

#### **Services Provided:**

- 1) AUHSD will provide general technology support for CUSD, including:
  - a. Site level data processing/data systems (software) support for all software owned by CUSD
  - b. Site level network infrastructure (hardware) support on all equipment owned by CUSD
  - c. Support of all required data reporting through CalPADS systems using Student Information System data
  - d. Project management for requested IT projects (infrastructure, hardware/software, construction, modernization, etc.)
  - e. Technology committee/planning assistance as requested (writing/certifying technology plan, advising technology committee, etc.)
  - f. Site-based IT budget development/oversight
  - g. Technology purchasing controls/inventory control/property disposal (following local board policy)
  - h. Assistance advising board and updating/implementing technology-related policies (CIPA compliance, etc.)
  - i. IT-related contract oversight (contract price negotiations, co-terminating and pricing alignment with the technology consortium) whenever possible and beneficial for CUSD
  - j. Coordination with E-rate service provider (currently CSM Consulting)
  - k. Coordination of service/repair/replacement, including warranty service and coverage
  - l. Full support and management of specific projects to provide necessary network services currently being provided from elsewhere (network firewall, spam filter, content filter, email solution) with the goal of establishing CUSD as self-reliant as possible in terms of technology services
- 2) On-site IT staff, via a 0.7 FTE Technology Systems Technician
  - a. The Technology Systems Technician will be employed by AUHSD as a classified employee, under the Technology Systems Technician job description, salary schedule, and collective bargaining agreement.



## *Anderson Union High School District*

1469 Ferry St., Anderson, CA 96007 • (530) 378-0568 • FAX (530) 378-0834

Tim Azevedo, Superintendent

- b. The Technician will be assigned to work at CUSD for 70% of a full time, 12-month position (8 hours/260 days), on a schedule to be agreed upon by CUSD. Overtime or additional hours may only be assigned to the technician with prior approval of the CUSD Superintendent.
- c. The Technician will be supervised and directed by the AUHSD Director of Technology to meet the technology support needs of CUSD, however individual projects and tasks may be assigned to the technician by the CUSD Superintendent as needed.
- d. There will be an annual written evaluation of the Technology Systems Technician which will be a collaborative effort of the Director, and the CUSD Superintendent.

By signing below, CUSD agrees to pay AUHSD for the services listed in section 1) above at a flat rate of \$25,300 for the period from July 1, 2017 through June 30, 2018.

By signing below, CUSD agrees to pay AUHSD for the services listed in section 2) above for actual expenses, not to exceed \$39,500, for the period from July 1, 2017 through June 30, 2018. In the event that the Technician's salary changes due to a negotiated settlement or step/column increase in the collective bargaining agreement, causing the total cost to exceed \$39,500, it is agreed that CUSD will reimburse AUHSD at the newly negotiated rate.

\_\_\_\_\_  
Anderson Union High School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cottonwood Union School District

\_\_\_\_\_  
Date





**Shasta Health, Academic, and Recreation Enrichment**  
Making a difference...After school-every day!



**SHASTA**  
COUNTY OFFICE OF  
EDUCATION

**Memorandum of Understanding**  
**Project SHARE**  
**(Shasta Health, Academic, and Recreation Enrichment)**  
**a partnership between**  
**Cottonwood Union School District**  
**and the Shasta County Office of Education**  
**for the 2017-2018 School Year**

This memorandum of understanding establishes a formal working relationship between Cottonwood Union School District and the Shasta County Office of Education acting as partners in the Project SHARE, After School Education and Safety funded after school program. The goals and objectives of our collaboration are to expand learning opportunities for students, families, and community members with the goal of providing quality educational services, recreation, and enrichment activities to children and families in an effort to promote education, health and social well-being.

**Shasta County Office of Education, as the lead fiscal agency for West Cottonwood School will provide:**

- Program administration
- Staffing and associated risk management
- Training and Professional Development
- Fiscal Grant Management
- Provide interim financial projections
- Individual District support to meet the needs of students, parents, and community
- Compliance with all required forms and documentation necessary for evaluation
- A 90 day notification of program closure in the event that the site operating deficit will not be balanced by the district.

**Cottonwood Union School District will:**

- Be knowledgeable of district responsibilities for participation, and as such, cooperate with the designated LEA in documentation of requirements
- Agree to the following means of capturing the local match contribution amount of 33%, as required by the ASES grant:
- Provide evidence of the in-kind match of 33% of core grant received
- Provide cash match to balance any site operating deficit that remains after parent fees.
- Provide and allow use of facilities (classrooms/cafeteria/multi-purpose), custodial services and utilities.
- Collaborate with the LEA and site staff to establish annual program design and goals for site program
- Include project staff in school related activities/meetings and assist them in developing knowledge regarding school policies and procedures

*Allyson Harris, Program Director, [aharris@shastacoe.org](mailto:aharris@shastacoe.org)*



**Shasta Health, Academic, and Recreation Enrichment**  
Making a difference...After school-every day!



**SHASTA**  
COUNTY OFFICE OF  
EDUCATION

- Align curriculum and existing methodology with school day programs as necessary
- Assist with personnel matters involving staff and student supervision
- Assist program staff with student concerns as necessary
- Assist in recruitment of personnel through outreach communication with community
- Participate in snack reimbursement program through the State of California
- Provide required data and documentation for reporting purposes
- Assume ownership of purchases for the afterschool program and as such, insure and complete annual inventory
- Provide and maintain network access, maintain technology as reasonable and communicate any misuse or associated needs.
- Adhere to Shasta County Office of Education's Technology Agreement
- Ensure that Project SHARE staff and students have complete access to all inventory purchased with ASES funds.
- Ensure that all staff members that work within the Project SHARE program have cleared FBI and DOJ background checks and have completed Mandated Reporter training that meets state and federal guidelines for school staff, as verified by the District's Human Resources department.

**Payment for such services will be reimbursed to the Shasta County Office of Education, for the amount of \$82,050.00, from the annual ASES funding provided to West Cottonwood School. Payment will be made to the Shasta County Office of Education upon receipt of invoice for services, on a quarterly basis. Payment is due within 30 days of receipt of invoice. Such procedures will be followed until the California Department of Education approves the Shasta County Office of Education as the Lead Fiscal Agent representing West Cottonwood School.**

The stated parties, Shasta County Office of Education and Cottonwood Union School District agree to defend, indemnify and hold harmless the appointed officials, employees, agents and volunteers from any losses or injuries arising from, or allegedly arising from, the negligence of the party its employees and or agents while participating in the partnership.

David Alexander, Superintendent  
Cottonwood Union School District

Tom Armelino, Superintendent  
Shasta County Office of Education

5/24/17  
Date

Date

*Allyson Harris, Program Director, [aharris@shastacoe.org](mailto:aharris@shastacoe.org)*

**AGREEMENT BETWEEN  
THE GREAT PARTNERSHIP  
AND  
COTTONWOOD UNION SCHOOL DISTRICT  
FOR  
EXTENDED SCHOOL YEAR SERVICES**

This Agreement is executed by and between The GREAT Partnership, hereinafter referred to as "GREAT" and Cottonwood Union School District, hereinafter referred to as "DISTRICT".

GREAT and the DISTRICT desire to enter into a collaborative agreement to provide Extended School Year services to DISTRICT's Special Needs students not currently enrolled in the GREAT Partnership Program.

The period covered by this agreement shall be from June 7, 2017 to June 27, 2017.

GREAT will employ all staff and provide full operation of the program. DISTRICT will provide transportation to and from GREAT's Extended School Year campus located at:

Buckeye School of the Arts  
3407 Hiatt Drive  
Redding, CA 96003

GREAT will provide to DISTRICT, in detail, ADA information for DISTRICT reporting purposes.

DISTRICT agrees to pay \$1,082.00 per student enrolled. GREAT will invoice the DISTRICT based on total number of students enrolled. Available enrollment space will be at the discretion of GREAT.

DISTRICT is responsible for all Direct Individual Services and for hiring its own 1:1 Aides.

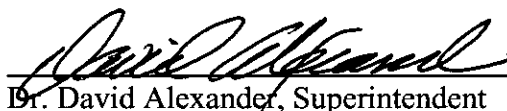
GREAT agrees to indemnify and hold harmless DISTRICT from any and all costs, claims, and damages of whatever nature arising from the before mentioned Agreement activity.

DISTRICT agrees to and shall hold harmless and indemnify the GREAT, its officers, agents and employees from every claim or demand made and every liability or loss, damage, or expense, which may be incurred by reason of the operation of this Agreement.

DISTRICT may terminate this Agreement upon written notice to GREAT in the event program funding is reduced/eliminated or GREAT does not perform duties/services as specified in the Agreement.

  
\_\_\_\_\_  
Tracy Ray, Director  
The GREAT Partnership

5-30-17  
Date

  
\_\_\_\_\_  
Dr. David Alexander, Superintendent  
Cottonwood Union School District

5/30/17  
Date

## **LICENSE AGREEMENT**

THIS LICENSE AGREEMENT (“Agreement”) is made and entered into as of January 1, 2017 by and between the COTTONWOOD UNION SCHOOL DISTRICT, a political subdivision of the State of California (“Licensor”), and COTTONWOOD LITTLE LEAGUE, a California Non-Profit (“Licensee”).

### **RECITALS**

**WHEREAS**, pursuant to Education Code section 38131, Licensor, upon the terms and conditions it deems proper, may grant the use of school facilities or grounds for, among other things, supervised sports league activities for youth; and

**WHEREAS**, Licensor is the owner of West Cottonwood School (“School Site”), having an address of 20512 West First Street, in the City of Cottonwood, County of Shasta, State of California;

**WHEREAS**, Licensor is the owner of athletic fields (“Athletic Fields”) located on the School Site;

**WHEREAS**, Licensee provides youth league activities (“Services”) to Licensor’s students and other youth in Licensor’s community;

**WHEREAS**, Licensee desires use of the Athletic Fields to provide Services to the community;

**WHEREAS**, Licensee will need a right of entry onto the School Site to access the Athletic Fields and carry out the Services; and

**WHEREAS**, Licensee and the youth who participate in Licensee’s programs will benefit from gaining access Licensor’s Athletic Fields; and

**WHEREAS**, Licensor’s students who participate in youth league activities will also benefit from having access Licensee’s Services and the use of Licensor’s Athletic Fields, as will the community that Licensor serves; and

**WHEREAS**, the terms of this Agreement will help ensure that the Licensor is able to protect its school grounds while complying with the mandates of the Civic Center Act.

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL BENEFITS SET FORTH ABOVE AND THE PROMISES SET FORTH BELOW, LICENSOR AND LICENSEE HEREBY MUTUALLY AGREE AS FOLLOWS:**

### **ARTICLE I**

## **License**

1.1 Grant of License. Licensors agree to grant Licensee a revocable license ("License") to enter the School Site for the sole purpose of accessing the Athletic Fields and carrying out the Licensee's Services. The rights granted to and the obligations imposed on Licensee herein shall extend to Licensee's officers, agents, employees, volunteers, and independent contractors. The License shall automatically terminate and be of no further force and effect upon the expiration or earlier termination of this Agreement.

1.2 Physical Extent of Right to Enter. Subject at all times to the terms of this Agreement, Licensee shall have access to the Athletic Fields at the School Site for carrying out its Services during "Non-School Hours" only. For the purposes hereof, "Non-School Hours" are defined as the hours between 3 p.m. and 10 p.m. on weekdays, occurring during Licensors' school year, excluding school holidays, and from 8 a.m. to 10 p.m. on weekends, school holidays, and on weekdays occurring during Licensors' summer recess. All hours outside of "Non-School Hours" are deemed school hours. Licensors reserve the right to change the Non-School Hours to correspond with any changes in school hours or in the school year implemented by Licensors, or to address any legitimate concerns or issues regarding such hours of entry which are identified by Licensors or brought to Licensors' attention. Licensee shall not have the right to enter or use the Athletic Fields during school hours. Prior to renewal of the License pursuant to Section 1.6(a) of this Agreement, Licensors and Licensee shall meet to review the hours of entry under the License during the prior License period. Following such a meeting (or if Licensee fails to meet with Licensors), Licensors reserve the right to alter the hours of entry under this Section 1.2 to address any issues regarding hours of entry during the prior License period that are identified by Licensors.

1.3 Permitted Use/Licensee's Responsibilities. Licensee shall use the School Site and Athletic Field solely for the purpose of providing Licensee's Services and shall be solely responsible for all costs relating to said Services. Licensee shall also be responsible for providing all equipment and furnishings for Licensee's Services at its sole cost.

1.4 Ownership. Nothing in this License shall be construed to transfer legal ownership of any part of the School Site, including the Athletic Fields, to the Licensee and Licensee shall have no possessory interest in the School Site.

1.5 Terms, Termination and Revocation of the License.

(a) The License shall commence on January 1, 2017, and continue in effect until December 31, 2027, subject to its earlier termination as provided herein. The Term of the License shall automatically renew upon the expiration of the Term and each year thereafter for a one year period to the ensuing unless Licensors or Licensee provides written notice to the other party at least thirty (30) days prior to the Renewal Date of its intent not to renew the License ("Non-Renewal Notice"). In the event that either party timely provides the Non-Renewal Notice, this License shall terminate on the ensuing Renewal Date.

(b) This Agreement may be terminated by Licensee at any time for convenience. Any such termination shall become effective on the ninetieth (90<sup>th</sup>) calendar day following the date Licensee gives written notice to Licensor of the termination.

(c) This Agreement may be terminated by either party at any time for cause. "Cause" shall consist of a material breach of any provision of this Agreement and the failure of the breaching party to cure the breach within thirty (60) days of being notified in writing of the breach (unless a different cure period is specifically required by the terms of this Agreement). Such a termination shall become effective immediately upon the giving of written notice of the termination.

(d) Should Licensor in its sole discretion determine that the Athletic Fields are needed by Licensor for any type of expansion, modification or improvement of the Licensor's facilities located at the School Site, Licensor shall provide Licensee with ninety (90) days advance written notice of its intent to cancel or terminate this Agreement for this purpose.

(e) Upon the expiration or earlier termination of this Agreement under any provision of this Agreement, Licensee and Licensee's agents, officers, employees, volunteers and independent contractors shall immediately vacate the Property. Upon termination, Licensee shall be responsible for the cost to Licensor for repairs to the School Site caused by Licensee or by any other cause not the fault of Licensor. Licensee shall make payment to Licensor within thirty (30) days of receipt of an invoice for the costs Licensor incurred. Licensor shall make the repairs.

(f) The remedies given to Licensor in this Article shall not be exclusive but shall be cumulative and in addition to all remedies now or hereafter available at law or in equity and elsewhere provided in this Agreement.

## **ARTICLE II**

### **Restrictions and Conditions**

#### **2.1 Athletic Fields.**

(a) Licensor makes no representations of any kind as to the conditions of, on or under the Athletic Fields or School Site. Licensee has inspected the Athletic Fields and the School Site and accepts the license for the Athletic Fields in its "as is" condition. Licensor has no responsibility to make any modifications to the Athletic Fields or School Site that may be required to prepare the Athletic Fields or School Site for Licensee to carry out the Licensee's Services. Furthermore, Licensor makes no representations or warranties regarding the fitness or suitability of the Athletic Fields for Licensee's intended use of same.

(b) Licensee shall act in a professional manner and shall not do or permit anything to be done on the School Site which would obstruct or interfere with the rights of anyone on the School Site, or that would injure or annoy them. Licensor shall not permit any

nuisance or waste on the School Site.

(c) Licensee shall not obstruct anyone's access to or passage across the School Site.

(d) Subject to compliance with applicable law (including obtaining any required individual consents), Licensee shall, at its own expense require its officers, employees, agents, volunteers, and independent contractors who are involved in providing Licensee's Services or any other matter contemplated by this Agreement, and who will come in more than incidental contact with Licensors' students to comply with the fingerprinting requirements of California Education Code section 45125.1 before each enters the School Site under this Agreement. No officer, employee, agent, volunteer or independent contractor of Licensee with a record of conviction for a serious or violent felony, as defined in Education Code section 45122.1, may be assigned to perform services which will place them in contact with Licensors' students.

(e) Licensee, its agents, employees, invitees, volunteers and independent contractors shall observe and comply fully and faithfully with all reasonable and nondiscriminatory rules and regulations (including all Board policies) (collectively, "Rules") adopted by Licensors for the care, protection, cleanliness and operation and use of the Athletic Fields and/or School Site, including any modification or addition to such Rules adopted by Licensors, provided Licensors shall give written notice thereof to Licensee.

2.2 Improvements. Any Licensee improvements to the Athletic Fields shall be made at Licensee's sole expense. Licensors shall have no obligation to purchase or provide any improvements to the Athletic Fields.

2.3 Permits, Licenses and Compliance With Laws. Licensee shall, at Licensee's own cost and expense, comply with all applicable statutes, ordinances, regulation, and requirements of all Governmental entities, both Federal, State and County or Municipal, whether those statutes, ordinances, regulations, and requirements are now in force or are subsequently enacted. If any license, permit, or other Governmental authorization is required for the lawful use or occupancy of the Athletic Fields or any portion of the School Site, the Licensee shall procure and maintain it throughout the term of this Agreement. Licensee shall provide Licensors with copies of all approvals and permits upon request. Without limiting Licensee's other indemnification obligations herein, Licensee shall defend, indemnify, and hold Licensors and the School Site, Licensors' board members, officers, employees, agents and volunteers free and harmless from any and all liability, loss, damages, fines, penalties, claims, and actions resulting from Licensee's failure to comply with and perform the requirements of this Section. The foregoing indemnification obligation shall survive the expiration or earlier termination of this Agreement.

2.4 Prohibited Uses. Licensee shall not use or permit the Athletic Fields or any portion of the School Site to be improved, used or occupied under this Agreement in any manner or for any purpose that is in any way in violation of any valid law, ordinance, or regulation or any Federal, State, County, or Local Government agency, body or entity with jurisdiction. This includes, but is not limited to, no tobacco product or alcohol consumption in or on the Athletic Fields or School Site. Licensee shall also not permit anything to be done in or about the Athletic Fields or School Site which will increase the existing rate of insurance upon the Athletic Fields

or School Site, or cause the cancellation of any insurance policy covering the Athletic Fields or School Site, and Licensee shall be responsible for paying any increase in insurance caused thereby.

2.5 Assessments, Fees, and Charges. During the term of this Agreement, Licensee shall pay or cause to be paid, and hold Licensor and the School Site, including the Athletic Fields, free and harmless from all assessments, fees, and charges. Licensee also shall be responsible for the removal of garbage and rubbish from the Athletic Fields after each use of the Athletic Fields by Licensee.

2.6 Maintenance; Repairs. Licensor shall be responsible for the repair and maintenance of the remainder of the School Site, including the Athletic Fields. Licensee shall be responsible for the cost of any damage caused to the School Site, including the Athletic Fields, resulting from or in connection with Licensee's use of the Athletic Fields (ordinary wear and tear excepted).

2.7 Payments by Licensor. Should Licensee fail to pay any assessments, fees or other charges required to be paid by Licensee, Licensor may, without notice to or demand on Licensee, pay, discharge, or adjust that assessment, bill, or other charge for the benefit of Licensee. In that event, Licensee shall promptly, on written demand of Licensor, reimburse Licensor for the full amount paid by Licensor in paying, discharging, or adjusting that tax, assessment, bill or other charge, together with interest thereon at the rate of ten percent (10%) per annum from the date of payment by Licensor until the date of repayment by Licensee.

2.8 Insurance.

(a) Coverage Required.

Before the commencement of the Agreement and during the Term of this Agreement, Licensee shall obtain and maintain, at its expense, with insurance companies acceptable to Licensor, the following insurance policies covering the Athletic Field:

(1) commercial general liability insurance for bodily injury, personal injury and property damage and including products and completed operation and non-owned and hired automobile coverage, with liability limits of not less than One Million Dollars (\$1,000,000) combined single limit. Bodily injury shall not be less than One Million Dollars (\$1,000,000), combined single limit of One Million Dollars (\$1,000,000) per person and per accident. The policy shall provide coverage for broad form property damage not less than One Million Dollars (\$1,000,000) per loss. If the policy contains a General Aggregate, then the liability limit must be not less than Two Million Dollars (\$2,000,000).

(2) automobile liability insurance for bodily injury, personal injury and property damage for vehicles owned, non-owned, or hired, with policy limits or not less than One Million Dollars (\$1,000,000) combined single limit covering all officers, agents, employees and contractors of Licensee involved in providing Licensee's services at the School Site.

(b) Insurance Provisions.



(1) The policies described in Subsection (a) above shall: (i) name Licensor as an additional insured and be provided on a per occurrence basis; (ii) state that such policy is primary, excess, and non-contributing with any other insurance carried by Licensor; (iii) state that the naming of an additional insured shall not negate any right the additional insured would have had as claimant under the policy if not so named; and (iv) state that not less than thirty (30) days written notice shall be given to Licensor before the cancellation or reduction of coverage or amount of such policy.

(2) A certificate issued by the carrier of the policies described in Subsection (a) above shall be delivered to Licensor prior to Licensee's, its employees', volunteers', agents', and/or its independent contractor's first entry onto the School Site. Each such certificate shall set forth the limits, coverage, and other provisions required under this Section. A renewal certificate for each of the policies described above shall be delivered to Licensor not less than thirty (30) days before the expiration of the term of such policy. Coverage shall be subject to Licensor's approval and shall carry a rating of A:X or higher and insurance company shall be admitted and licensed in California to transact insurance coverage and issue policies.

(3) The policy described in Subsection (a) above may be made part of a blanket policy of insurance so long as such blanket policy contains all of the provisions required in this Section and does not reduce the coverage, impair Licensor's rights under this License, or negate Licensee's obligations under this Agreement.

(4) Upon Licensor's request, a copy of the insurance policies described above shall be provided to Licensor.

2.9 No Property Interest Created. The License and this Agreement does not create any interest for Licensee in the Athletic Fields or School Site or any other property owned or maintained by Licensor, and is not coupled with any property interest or other interest. The License is personal to Licensee and is not assignable. The License does not inure to the benefit of any assignees, heirs or successors of Licensee.

2.10 Safety. Licensee shall be solely and completely responsible for the safety of all persons and property related to Licensee's use of the Athletic Fields. Licensee, its agents, employees, volunteers and independent contractors shall fully comply with all state, federal and other laws, rules, regulations, and orders relating to safety. Licensee, its agents, employees, volunteers, and participants shall be required to use the appropriate protective equipment when using the Athletic Fields, including, as appropriate, batting helmets.

2.11 Indemnity By Licensee. Licensee shall defend, indemnify and hold Licensor, its officers, agents, employees, members of its Board of Trustees and the property of Licensor, including the School Site and improvements now or hereafter on the Athletic Fields, free and harmless from any and all liability, claims, loss, damages, or expenses resulting from Licensee's occupation and use of the Athletic Fields or any occupation or use of the Athletic Fields by its

assigns, specifically including, without limitation, any liability, claim, loss, damage, or expense (collectively, "Claims") arising by reason of any of the following:

(a) The death or injury of any person, including any person who is an employee, guest, invitee, participant or agent of Licensee or Sub-licensee, or by reason of any damage to or destruction of any property, including property owned by Licensee or by any person who is an employee or agent of Licensee, from any cause whatsoever as a direct result of using the Athletic Fields while that person or property is in, on, or about the Athletic Fields or School Site or in any way connected with the Athletic Fields or School Site or with any of the improvements or personal property on the Athletic Fields or School Site;

(b) The death or injury of any person, including Licensee or Sub-licensee or any person who is an employee or agent of Licensee or Sub-licensee, or by reason of any damage to or destruction of any property, including property owned by Licensee or Sub-licensee or any person who is an employee or agent of Licensee or Sub-licensee, caused or allegedly caused by any of the following: (1) the condition of the Athletic Fields and/or improvements located on or about the Athletic Fields, and/or (2) some act or omission occurring on or about the Athletic Fields with the permission and consent of Licensee or Sub-licensee;

(c) Licensee's or its Sub-licensee's failure to perform any provision of this Agreement or to comply with any requirement of law or any requirement imposed on Licensee by any duly authorized agency or political subdivision.

(d) The foregoing indemnification obligations shall survive the expiration or earlier termination of this Agreement.

2.12 Entry by Licensor. Licensor may enter the Athletic Fields at any time, including to determine whether Licensor is complying with this Agreement, to post notices of non-responsibility, and to inspect, maintain or repair the Athletic Fields, in each case consistent with the terms of this Agreement. Licensee waives any claim for damages for injury, inconvenience or interference with Licensee's activities, or any loss of occupancy or quiet enjoyment, caused by such entry. Licensor shall have keys to unlock any locks to be located on or about the Project or Project Area and the right to enter by any means necessary in an emergency.

2.13 Vehicle Access. Licensee shall not access the Athletic Fields with vehicles of any sort without prior notice to Licensor and consent of Licensor for such vehicular access. Licensee shall ensure that any vehicle allowed by Licensor to access the Athletic Fields shall be subject to the insurance terms set forth in Section 2.8 of this Agreement. In the event that Licensee's vehicles cause any damage to the Athletic Fields and/or School Site, Licensee shall promptly repair such damage and restore the Athletic Fields and/or School Site to its prior condition at Licensee's sole cost, to Licensor's reasonable satisfaction.

2.14 Limitation of Liability. No board member, officer, employee, representative, or agent of Licensor, shall be personally liable in any manner or to any extent under or in connection with this Agreement, and Licensee, its successors, or assigns hereby waives any and all such personal liability.

## ARTICLE III

### General Terms and Provisions

3.1 Entire Agreement. This Agreement constitutes the sole and entire agreement between the parties with respect to the subject matter dealt with in this Agreement and all understandings, oral or written, with respect to the subject matter of this Agreement are hereby superseded.

3.2 Future Assurances. Each party hereto shall cooperate and take such actions as may reasonably be required by the other party hereto in order to carry out the provisions of this Agreement and the transactions contemplated by this Agreement.

3.3 Amendment of Agreement. No modification of, deletion from, or addition to this Agreement shall be effective unless made in writing and executed by both Licensor and Licensee.

3.4 Waiver. The failure by either party to enforce any term or provision of this Agreement shall not constitute a waiver of that term or provision, or any other term or provision. No waiver by either party of any term or provision of this Agreement shall be deemed or shall constitute a waiver of any other provision of this Agreement, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided in writing.

3.5 Severability. In the event any clause, sentence, term or provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, invalid, or unenforceable for any reason, the remaining portions of this Agreement shall nonetheless remain in full force and effect.

3.6 Construction of Agreement. The terms and provisions of this Agreement shall be liberally constructed to effectuate the purpose of this Agreement. In determining the meaning of, or resolving any ambiguity with respect to, any word, phrase or provision of this Agreement, no uncertainty or ambiguity shall be construed or resolved against either party under any rule of construction, including the party primarily responsible for the drafting and preparation of this Agreement.

3.7 Gender and Number. Wherever the context of this Agreement may so require, the gender shall include the masculine, feminine and neuter, and the singular shall include the plural.

3.8 Governing Law and Venue. In the event of litigation, this Agreement shall be governed by and construed in accordance with the laws of the State of California, unless there is a conflict with a federal law or regulation which federal law or regulation shall then prevail. Venue shall be with the appropriate state or federal court located in Shasta County.

3.9 Licensee's Rights to Assignment. Licensee shall not have the right to assign this Agreement or the License or any interest in this Agreement, without Licensor's prior written consent. Any assignment or sublicense made without such prior written consent shall be void,

and at the option of Licensor, shall terminate this Agreement.

3.10 Licensees Right to Sublicense or Provide Use to Third Parties. Licensee shall not have the right to sublicense or permit third parties to use all or any portion of the Athletic Fields ("Sub-Licensee").

3.11 Independent Contractor. Licensee (and any Sub-licensees) are independent contractors, not officers, employees or agents of Licensor.

3.12 Notices. Any notice required or desired to be given pursuant to this Agreement shall be in writing, addressed to the parties below. By written notice in conformance herewith, either party may change the address to which notices to said party must be delivered. Any notice deposited with the United States Postal Service shall be deemed to have been duly given when so deposited certified or registered, postage prepaid, addressed as set forth below or as changed as set forth herein. Notice sent by any other manner shall be effective only upon actual receipt thereof.

**Licensor:**

Cottonwood Union School District  
20512 West First Street  
Cottonwood, CA 96022  
Attention: Superintendent  
Telephone: (530) 347-3165  
Fax: (530) 347-0247

**Licensee:**

Cottonwood Little League  
P.O. BOX 466  
Cottonwood, CA 96022  
Attention: President  
Tele: (530) 377-0034  
Fax: (\_\_\_\_) \_\_\_\_\_

3.13 Time of Essence. Time is of the essence with respect to the obligations of each party under this Agreement.

3.14 Headings and References. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions of this Agreement. All uses of the words "Article(s)" and "Section(s)" in this Agreement are references for articles and sections of this Agreement, unless otherwise specified.

3.15 Ratification by Governing Board. The terms of this Agreement do not become effective until it is ratified by the Licensor's Governing Board at a publicly noticed meeting.

3.16 Warranty of Authority. Each of the persons signing this Agreement represents and warrants that such person has been duly authorized to sign this Agreement on behalf of the party indicated, and each of the parties by signing this Agreement warrants and represents that such party is legally authorized and entitled to enter into this Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Agreement the date and year first above written.

LICENSOR:

Cottonwood Union School District

LICENSEE:

Cottonwood Little League

By: \_\_\_\_\_  
David Alexander  
Superintendent

By: \_\_\_\_\_  
Brandt A. Shriner  
President

SC078453

Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		AMAZON/ SYNCB (000560/2) P.O. BOX 530958 ATLANTA, GA 30353-0958								
FP	2016/17	05/02/17	R4817-00368	PROJECTOR	175610165105	05/30/17	Audit	533.59		533.59
		2017 (001189) 01-050-1100-2420-4310-1110-1000-100-								
Check #						BatchId	Check Date	PO# P4817-00368	Register #	
						Total Invoice Amount		533.59		

Direct Vendor		AMERIGAS (000535/2) P.O. BOX 7155 PASADENA, CA 91109-7155								
	2016/17	05/06/17		PROPANE - NORTH	202210654	05/30/17	Audit	1,070.84		1,070.84
		2017 (001307) 01-001-0000-8260-5510-0000-8200-000-								
						Total Invoice Amount		1,070.84		

AP Vendor		ANDERSON-COTTONWOOD DISP SRVCE (000005/1) PO BOX 541065 LOS ANGELES, CA 90054-1065								
	2016/17	06/01/17	R4817-00267	DISPOSAL SERVICE	1769399-0531-9	05/30/17	Audit	876.41		876.41
		2017 (002086) 01-001-0000-8240-5510-0000-8200-000-								
Check #						BatchId	Check Date	PO# P4817-00267	Register #	
	2016/17	06/01/17	R4817-00267	DISPOSAL SERVICE	1769400-0531-5	05/30/17	Audit	716.40		716.40
		2017 (002086) 01-001-0000-8240-5510-0000-8200-000-								
Check #						BatchId	Check Date	PO# P4817-00267	Register #	
						Total Invoice Amount		1,592.81		

AP Vendor		BEYNON SPORTS SURFACES INC (000635/1) 19600 SW 129TH AVENUE TUALATIN, OR 97062								
FP	2016/17	05/26/17	R4817-00365	LONG JUMP RESURFACING	0003125-IN	05/30/17	Audit	14,000.00		14,000.00
		2017 (003834) 01-020-8150-8110-6510-0000-8110-100-								
Check #						BatchId	Check Date	PO# P4817-00365	Register #	
						Total Invoice Amount		14,000.00		

Direct Vendor		COASTAL BUSINESS SYSTEMS LEASING COMPANY (000270/1) 336 FIRST ST EUREKA, CA 95501								
	2016/17	05/18/17		DOC STAR	855198	05/30/17	Audit	232.73		232.73

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			COASTAL BUSINESS SYSTEMS LEASING COMPANY (000270/1) (continued)							
2016/17	05/18/17		DOC STAR	855198 (continued)	05/30/17	Audit		(continued)		
		2017 (001311)	01-001-0000-7200-5610-0000-7200-000-							
Total Invoice Amount								232.73		
Direct Vendor			COTTONWOOD CUSTOM MIRROR&GLASS (000032/1) 3660 MAIN ST STE A COTTONWOOD, CA 96022							
2016/17	05/02/17		GLASS REPLACEMENT	8984	05/30/17	Audit		66.43		66.43
		2017 (001253)	01-050-0000-8200-4510-0000-8200-100-							
Total Invoice Amount								66.43		
Direct Vendor			CRESSWELL PHYSICAL THERAPY (000271/1) PO BOX 492006 REDDING, CA 96049							
2016/17	05/05/17		PT SERVICES	0505	05/30/17	Audit		137.50		137.50
		2017 (002528)	01-001-6500-0204-5805-5770-1180-100-							
2016/17	05/19/17		PT SERVICES	0519	05/30/17	Audit		137.50		137.50
		2017 (002528)	01-001-6500-0204-5805-5770-1180-100-							
Total Invoice Amount								275.00		
AP Vendor			CROSS PETROLEUM (000083/1) PO BOX 492200 REDDING, CA 96049-2200							
2016/17	05/15/17	R4817-00338	FUEL FOR VEHICLES	CL45832	05/30/17	Audit		2,079.57		2,079.57
		2017 (003195)	01-001-0000-0000-4601-0000-3600-000-			1,960.48				
		2017 (001250)	01-001-0000-8120-4510-0000-8110-100-			119.09				
		2017 (001889)	13-001-5310-0000-4510-0000-3700-000-							
Check #		BatchId			Check Date		PO# P4817-00338		Register #	
Total Invoice Amount								2,079.57		
AP Vendor			FIRST NATIONAL BANK OMAHA MASTERCARD (000129/1) PO BOX 2818 OMAHA, NE 68103-2818							
FP	2016/17	05/02/17	R4817-00375	SWEET SPOT	84762C	05/31/17	Audit	330.00		330.00
		2017 (001359)	01-001-0000-2700-5801-0000-2700-000-							

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor			FIRST NATIONAL BANK OMAHA MASTERCARD (000129/1)	(continued)						

Check # BatchId Check Date PO# P4817-00375 Register #  
Total Invoice Amount 330.00

Direct Vendor			FRANZ FAMILY BAKERIES (000537/1) P.O. BOX 742654 LOS ANGELES, CA 90074-2654							
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2016/17	05/01/17		BAKERY - CAFE	047300512121	05/31/17	Audit		82.55		82.55
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/08/17		BAKERY - CAFE	047300512811	05/31/17	Audit		244.70		244.70
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/15/17		BAKERY - CAFE	047300513518	05/31/17	Audit		126.10		126.10
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/22/17		BAKERY - CAFE	047300514220	05/31/17	Audit		67.66		67.66
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/30/17		BAKERY - CAFE	047300515016	05/31/17	Audit		211.60		211.60
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
								Total Invoice Amount		732.61

Direct Vendor			GOLD STAR FOODS, INC. (000630/2) P.O. BOX 4328 ONTARIO, CA 91761							
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2016/17	05/02/17		FOOD - CAFE	2022084	05/31/17	Audit		826.66		826.66
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/23/17		FOOD - CAFE	2052771	05/31/17	Audit		597.42		597.42
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
								Total Invoice Amount		1,424.08

Direct Vendor			HARBERT ROOFING, INC. (000691/1) 8865 AIRPORT DR. REDDING, CA 96002							
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2016/17	05/08/17		ROOF REPAIR - EAST	3649	05/30/17	Audit		200.00		200.00
		2017 (001328)	01-030-0000-8200-5630-0000-8200-100-							
								Total Invoice Amount		200.00

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		INDEPENDENT ED PROGRAMS (000547/1) 1756 SOUTH ST. ANDERSON, CA 96007								
2016/17	04/30/17		IEP SCHOOL	043017	05/30/17	Audit		2,814.00		2,814.00
2017 (001371) 01-001-6500-0203-5805-5750-1180-100-										
Total Invoice Amount								2,814.00		

AP Vendor		LAUNDRY WORLD (000141/1) PO BOX 98 ANDERSON, CA 96007								
2016/17	05/03/17	R4817-00269	LAUNDRY SERVICE	146663	05/30/17	Audit		9.65		9.65
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/03/17	R4817-00269	LAUNDRY SERVICE	146664	05/30/17	Audit		49.75		49.75
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/03/17	R4817-00269	LAUNDRY SERVICE	146666	05/30/17	Audit		60.00		60.00
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/10/17	R4817-00269	LAUNDRY SERVICE	147056	05/30/17	Audit		9.65		9.65
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/10/17	R4817-00269	LAUNDRY SERVICE	147057	05/30/17	Audit		49.75		49.75
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/10/17	R4817-00269	LAUNDRY SERVICE	147058	05/30/17	Audit		60.00		60.00
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	
2016/17	05/17/17	R4817-00269	LAUNDRY SERVICE	147436	05/30/17	Audit		9.65		9.65
JAN-JUNE 2017										
2017 (001306) 01-001-0000-8250-5510-0000-8200-000-										
Check #				BatchId			Check Date	PO# P4817-00269	Register #	

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page  
Break by Check? = N, Zero? = Y)

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor	LAUNDRY WORLD (000141/1)		(continued)		(continued)					
2016/17	05/17/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	147437	05/30/17	Audit		49.75		49.75
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/17/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	147438	05/30/17	Audit		60.00		60.00
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/24/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	147808	05/30/17	Audit		9.65		9.65
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/24/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	147809	05/31/17	Audit		49.75		49.75
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/24/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	147810	05/30/17	Audit		60.00		60.00
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/31/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	148201	05/31/17	Audit		9.65		9.65
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/31/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	148202	05/31/17	Audit		49.75		49.75
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
2016/17	05/31/17	R4817-00269	LAUNDRY SERVICE JAN-JUNE 2017	148204	05/31/17	Audit		60.00		60.00
		2017 (001306)	01-001-0000-8250-5510-0000-8200-000-							
	Check #			BatchId		Check Date		PO# P4817-00269	Register #	
Total Invoice Amount								597.00		

Direct Vendor MAILFINANCE (000302/1)  
25881 NETWORK PLACE  
CHICAGO, IL 60673-1258

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page  
Break by Check? = N, Zero? = Y)

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## ReqPay05a

## Payment Register

Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor			MAILFINANCE (000302/1) (continued)							
2016/17	05/19/17		POSTAGE METER	N65553035	05/30/17	Audit		492.21		492.21
		2017 (001311)	01-001-0000-7200-5610-0000-7200-000-							
Total Invoice Amount								492.21		
Direct Vendor			MCKINLEY ELEVATOR CORPORATION (000232/1) 7611 ARMSTRONG AVE IRVINE, CA 92614							
2016/17	05/19/17		ANNUAL PLANNED MAINT	A093216-IN	05/30/17	Audit		300.00		300.00
		2017 (001325)	01-050-8150-0000-5630-0000-8110-100-							
Total Invoice Amount								300.00		
Direct Vendor			MT. SHASTA SPRING WATER (000036/1) 1878 TWIN VIEW BLVD REDDING, CA 96003-1501							
2016/17	04/01/17		WATER DO	180675	05/30/17	Audit		22.69		22.69
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
2016/17	04/08/17		WATER TRANS	181547	05/30/17	Audit		14.05		14.05
		2017 (003223)	01-001-0000-0000-4510-0000-3600-100-							
2016/17	04/28/17		WATER TRANS	187041	05/30/17	Audit		23.19		23.19
		2017 (003223)	01-001-0000-0000-4510-0000-3600-100-							
2016/17	04/28/17		CR MEMO	187054	05/30/17	Audit		20.84-		20.84-
		2017 (003223)	01-001-0000-0000-4510-0000-3600-100-							
2016/17	04/29/17		WATER TRANS	187040	05/30/17	Audit		14.05		14.05
		2017 (003223)	01-001-0000-0000-4510-0000-3600-100-							
2016/17	04/29/17		WATER DO	187043	05/30/17	Audit		22.69		22.69
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
2016/17	05/20/17		WATER TRANS	193250	05/30/17	Audit		25.75		25.75
		2017 (003223)	01-001-0000-0000-4510-0000-3600-100-							
2016/17	05/20/17		WATER DO	193253	05/30/17	Audit		7.70		7.70
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
Total Invoice Amount								109.28		
Direct Vendor			NORTH STATE GROCERY, INC. (000476/1) P.O. BOX 439 COTTONWOOD, CA 96022							
2016/17	05/02/17		COOKING ELECTIVE	131341105	05/30/17	Audit		25.17		25.17

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		NORTH STATE GROCERY, INC. (000476/1) (continued)								
2016/17	05/02/17		COOKING ELECTIVE	131341105 (continued)	05/30/17	Audit		(continued)		
		2017 (003882)	01-020-0100-1110-4310-1110-4100-000-							
2016/17	05/09/17		COOKING ELEC	155341105	05/30/17	Audit		37.34		37.34
		2017 (003882)	01-020-0100-1110-4310-1110-4100-000-							
2016/17	05/16/17		COOKING ELECTIVE	90341105	05/30/17	Audit		29.71		29.71
		2017 (003882)	01-020-0100-1110-4310-1110-4100-000-							
2016/17	05/22/17		COOKING ELECTIVE	159341105	05/30/17	Audit		30.41		30.41
		2017 (003882)	01-020-0100-1110-4310-1110-4100-000-							
Total Invoice Amount								122.63		

Direct Vendor NORTH VALLEY SCHOOLS INC (000126/1)  
 ACCOUNTS RECEIVABLE  
 1360 E LASSEN AVENUE  
 CHICO, CA 95973

2016/17	05/04/17		NPS	2017-05-04-COTT-2-46	05/30/17	Audit		5,771.29		5,771.29
		2017 (002165)	01-001-6500-0203-5101-5750-1180-100-							
Total Invoice Amount								5,771.29		

Direct Vendor NORTHSTATE MECHANICAL SERVICES (000054/1)  
 PO BOX 494996  
 REDDING, CA 96049

2016/17	04/17/17		LAB HEAT REPAIR	324493	05/30/17	Audit		701.65		701.65
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-							
2016/17	04/27/17		LIBRARY LAB	324496	05/30/17	Audit		584.52		584.52
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-							
2016/17	05/03/17		RM 103 - WEST	324511	05/30/17	Audit		100.00		100.00
		2017 (001337)	01-020-0000-8200-5630-0000-8200-100-							
2016/17	05/03/17		CAFETERIA	324512	05/30/17	Audit		805.90		805.90
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-							
2016/17	05/15/17		LAB UNIT REPAIR	324522	05/30/17	Audit		200.00		200.00
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-							
Total Invoice Amount								2,392.07		

AP Vendor OFFICE DEPOT BUSINESS SERV DIV (000091/2)  
 PO BOX 70025  
 LOS ANGELES, CA 90074-0025

2016/17	05/02/17	R4817-00367	OFFICE SUPLIES	924928182001	05/30/17	Audit		198.21		198.21
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Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page  
 Break by Check? = N, Zero? = Y)

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## ReqPay05a

## Payment Register

Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor			OFFICE DEPOT BUSINESS SERV DIV (000091/2)		(continued)					
2016/17	05/02/17	R4817-00367	OFFICE SUPPLIES	924928182001	05/30/17	Audit		(continued)		
				(continued)						
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
	Check #			Batchld		Check Date		PO# P4817-00367	Register #	
2016/17	05/02/17	R4817-00367	OFFICE SUPPLIES	925282287001	05/30/17	Audit		19.29-		19.29-
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
	Check #			Batchld		Check Date		PO# P4817-00367	Register #	
2016/17	05/17/17	R4817-00378	OFFICE SUPPLIES	928607571001	05/30/17	Audit		64.16		64.16
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
	Check #			Batchld		Check Date		PO# P4817-00378	Register #	
FP 2016/17	05/17/17	R4817-00367	OFFICE SUPPLIES	928613284001	05/30/17	Audit		14.54		14.54
		2017 (001247)	01-001-0000-2700-4510-0000-2700-100-							
	Check #			Batchld		Check Date		PO# P4817-00367	Register #	
						Total Invoice Amount		257.62		
AP Vendor			PERFECT POOL & SPA (000439/1)							
			PO BOX 491975							
			REDDING, CA 96049							
2016/17	05/12/17	R4817-00273	POOL CHEMICALS	32092	05/30/17	Audit		720.12		720.12
			JAN-JUNE 2017							
		2017 (001254)	01-001-0000-8210-4510-0000-8200-100-							
	Check #			Batchld		Check Date		PO# P4817-00273	Register #	
2016/17	05/23/17	R4817-00273	POOL CHEMICALS	32177	05/30/17	Audit		507.53		507.53
			JAN-JUNE 2017							
		2017 (001254)	01-001-0000-8210-4510-0000-8200-100-							
	Check #			Batchld		Check Date		PO# P4817-00273	Register #	
2016/17	05/24/17	R4817-00273	POOL CHEMICALS	32192	05/30/17	Audit		425.18		425.18
			JAN-JUNE 2017							
		2017 (001254)	01-001-0000-8210-4510-0000-8200-100-							
	Check #			Batchld		Check Date		PO# P4817-00273	Register #	
						Total Invoice Amount		1,652.83		
Direct Vendor			PRESENCE LEARNING (000669/2)							
			DEPT LA 24306							
			PASADENA, CA 91185-4306							
2016/17	04/30/17		SPEECH SERVICES	INV15797	05/30/17	Audit		6,252.20		6,252.20
		2017 (002497)	01-001-6500-0204-5805-5750-1190-100-							

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Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		PRESENCE LEARNING (000669/2)		(continued)				(continued)		
2016/17	04/30/17		SPEECH SERVICES	INV16370	05/31/17	Audit		1,972.00		1,972.00
		2017 (002497)	01-001-6500-0204-5805-5750-1190-100-							
Total Invoice Amount								8,224.20		
Direct Vendor		PRODUCERS DAIRY (000203/1) PO BOX 1231 FRESNO, CA 93715-1231								
2016/17	05/13/17		DAIRY - CAFE	20912423	05/31/17	Audit		465.13		465.13
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/13/17		DAIRY - CAFE	20912424	05/31/17	Audit		450.63		450.63
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/20/17		DAIRY - CAFE	20915107	05/31/17	Audit		465.13		465.13
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/20/17		DAIRY - CAFE	20915108	05/31/17	Audit		540.18		540.18
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/27/17		DAIRY - CAFE	20917801	05/31/17	Audit		407.60		407.60
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/27/17		DAIRY - CAFE	20917802	05/31/17	Audit		464.28		464.28
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
Total Invoice Amount								2,792.95		
Direct Vendor		PROFESSIONAL EXTERMINATORS (000403/1) PO BOX 991507 REDDING, CA 96099								
2016/17	05/07/17		PEST CONTROL	0096461	05/30/17	Audit		40.00		40.00
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-							
Total Invoice Amount								40.00		
Direct Vendor		PROGRESSUS THERAPY, LLC (000416/3) P.O. BOX 639045 CINCINNATI, OH 45263-9045								
2016/17	05/12/17		OT SERVICES	050825	05/30/17	Audit		1,278.83		1,278.83
		2017 (002497)	01-001-6500-0204-5805-5750-1190-100-							
Total Invoice Amount								1,278.83		
Direct Vendor		PROPACIFIC FRESH (000491/1) P.O. BOX 1069 DURHAM, CA 95938								

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## ReqPay05a

## Payment Register

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		PROPACIFIC FRESH (000491/1)		(continued)						
2016/17	04/10/17		CR MEMO	RA6433985	05/31/17	Audit		44.06-		44.06-
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/05/17		FOOD- CAFE	6445968	05/31/17	Audit		894.33		894.33
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/12/17		FOOD - CAFE	6448664	05/31/17	Audit		469.75		469.75
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/19/17		FOOD - CAFE	6451730	05/31/17	Audit		443.19		443.19
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
2016/17	05/26/17		FOOD - CAFE	6454224	05/31/17	Audit		304.43		304.43
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
Total Invoice Amount								2,067.64		

Direct Vendor REDDING - RECORD SEARCHLIGHT (000003/3)  
P.O. BOX 52172  
PHOENIX, AZ 85072-2172

2016/17	04/29/17		NOTICE FOR SALE OF EAST COTT	1593205	05/30/17	Audit		186.20		186.20
		2017 (001382)	01-001-0000-7200-5814-0000-7200-000-							
Total Invoice Amount								186.20		

AP Vendor REDDING TELEPHONE ANSWERING SERV (000189/1)  
PO BOX 990956  
REDDING, CA 96099-0956

2016/17	05/01/17	R4817-00274	SUB CALLING	170400330101	05/30/17	Audit	110.10	110.10
			JAN-JUNE 2017					
		2017 (001335)	01-020-0000-2700-5630-0000-2700-100-			55.05		
		2017 (001324)	01-050-0000-2700-5630-0000-2700-100-			55.05		
Check #			BatchId		Check Date	PO# P4817-00274	Register #	
					Total Invoice Amount	110.10		

AP Vendor RYAN DOUGLAS STOCKTON (000526/3)  
22119 RED BUD LANE  
PALO CEDRO, CA 96073

2016/17	04/22/17	R4817-00272	LAWN SERVICE JAN-JUNE2017	1234	05/30/17	Audit		750.00		750.00
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-			375.00				
		2017 (001326)	01-050-0000-8110-5630-0000-8110-100-			375.00				
Check #		BatchId		Check Date		PO# P4817-00272		Register #		

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page  
Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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## ReqPay05a

## Payment Register

Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AP Vendor		RYAN DOUGLAS STOCKTON (000526/3)		(continued)						(continued)
2016/17	05/14/17	R4817-00272	LAWN SERVICE	1241	05/30/17	Audit		750.00		750.00
			JAN-JUNE2017							
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-			375.00				
		2017 (001326)	01-050-0000-8110-5630-0000-8110-100-			375.00				
Check #				BatchId		Check Date		PO# P4817-00272	Register #	
2016/17	05/25/17	R4817-00272	LAWN SERVICE	1246	05/30/17	Audit		187.50		187.50
			JAN-JUNE2017							
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-			187.50				
		2017 (001326)	01-050-0000-8110-5630-0000-8110-100-			187.50				
Check #				BatchId		Check Date		PO# P4817-00272	Register #	
2016/17	05/27/17	R4817-00272	LAWN SERVICE	1249	05/30/17	Audit		750.00		750.00
			JAN-JUNE2017							
		2017 (001336)	01-020-0000-8110-5630-0000-8110-100-			375.00				
		2017 (001326)	01-050-0000-8110-5630-0000-8110-100-			375.00				
Check #				BatchId		Check Date		PO# P4817-00272	Register #	
Total Invoice Amount								2,437.50		

Direct Vendor SHASTA CO OFFICE OF EDUCATION (000055/1)  
1644 MAGNOLIA AVE  
REDDING, CA 96001

2016/17	05/15/17		EXCEL (2 STUDENTS)	INV17-01360	05/30/17	Audit		15,318.00		15,318.00
		2017 (002525)	01-001-6500-0200-5101-5750-1110-100-							
2016/17	05/22/17		VEHICLE MAINT	INV17-01410	05/30/17	Audit		3,105.14		3,105.14
		2017 (003205)	01-001-0000-0000-5630-0000-3600-000-							
2016/17	05/23/17		TRANS OVERSIGHT	INV17-01427	05/30/17	Audit		204.38		204.38
		2017 (003205)	01-001-0000-0000-5630-0000-3600-000-							
Total Invoice Amount								18,627.52		

AP Vendor SST (000338/1)  
PO BOX 990327  
REDDING, CA 96099-327

2016/17	05/23/17	R4817-00380	DEF FLUID	3371	05/30/17	Audit	129.18	129.18
2017 (003196) 01-001-0000-0000-4602-0000-3600-000-								
Check #	BatchId			Check Date	PO# P4817-00380		Register #	
Total Invoice Amount							129.18	

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

ESCAPE ONLINE

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

Fiscal Year	Invoice Date	Req #	Comment	Payment Id	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor		SYSCO FOOD SVCS OF SACRAMENTO (000169/1) PO BOX 138007 SACRAMENTO, CA 95813-8007								
2016/17	05/04/17		FOOD - CAFE	131241671	05/31/17	Audit		1,719.19		1,719.19
		2017 (001889)	13-001-5310-0000-4510-0000-3700-000-			121.62				
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			1,502.50				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			95.07				
2016/17	05/11/17		FOOD - CAFE	131250956	05/31/17	Audit		1,750.51		1,750.51
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			1,646.07				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			104.44				
2016/17	05/18/17		FOOD - CAFE	131260006	05/31/17	Audit		1,518.22		1,518.22
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			1,475.54				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			42.68				
2016/17	05/25/17		FOOD - CAFE	131268999	05/31/17	Audit		998.75		998.75
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-							
Total Invoice Amount								5,986.67		

Direct Vendor		THE DANIELSON COMPANY (000495/1) 435 SOUTHGATE COURT CHICO, CA 95928								
2016/17	05/01/17		FOOD - CAFE	132130	05/31/17	Audit		965.95		965.95
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			902.09				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			63.86				
2016/17	05/08/17		FOOD - CAFE	132739	05/31/17	Audit		473.02		473.02
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			408.01				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			65.01				
2016/17	05/15/17		FOOD - CAFE	133484	05/31/17	Audit		2,186.01		2,186.01
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			2,115.15				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			70.86				
2016/17	05/25/17		FOOD - CAFE	134351	05/31/17	Audit		549.57		549.57
		2017 (001890)	13-001-5310-0000-4710-0000-3700-000-			510.72				
		2017 (001891)	13-001-5310-0000-4790-0000-3700-000-			38.85				
Total Invoice Amount								4,174.55		

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	65,923.43	3,812,770.52	3,746,847.09

Selection Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page Break by Check? = N, Zero? = Y)

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Scheduled 05/30/2017 - 05/31/2017

Bank Account COUNTY - County

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
13	17,178.50	55,226.95	38,048.45
<b>Total</b>	<b>83,101.93</b>		

(continued)

APPROVAL JUNE 6, 2017

Number of Payments	95
Number of Checks	34
Total Check Amount	\$83,101.93
Total Unpaid Sales Tax	\$0.00
Total Expense Amount	\$83,101.93

## CHECK AMOUNT DISTRIBUTION COUNTS

\$0 - \$99	2
\$100 - \$499	12
\$500 - \$999	3
\$1,000 - \$4,999	12
\$5,000 - \$9,999	3
\$10,000 - \$14,999	1
\$15,000 - \$99,999	1
\$100,000 - \$199,999	
\$200,000 - \$499,999	
\$500,000 - \$999,999	
\$1,000,000 -	

## \*\*\*\*\* ITEMS OF INTEREST \*\*\*\*\*

\* Number of payments to a different vendor

! Number of Prepaid payments

@ Number of Liability payments

? denotes check name different than payment name

FP denotes Final Payment

Report Totals -      Number of Payments      95      Number of Checks      34      Total Check Amount      83,101.93

Selection    Sorted by AP Check Order Option, Filtered by (Org = 48, Payment Type = , Payment Status = 7, On Hold? = Y, Approval Batch Id(s) = 013548, Page  
Break by Check? = N, Zero? = Y)

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# **COTTONWOOD UNION SCHOOL DISTRICT**

20512 West First Street  
Cottonwood, CA. 96022

## **RESOLUTION AUTHORIZING YEAR- END BUDGET TRANSFERS**

### **RESOLUTION #2017-2**

**WHEREAS**, Education Code 42601 enables the Governing Board to authorize such transfers of District funds as may be necessary to pay the obligations of the district;

**NOW THEREFORE, BE IT RESOLVED** that the County Superintendent of Schools is authorized to make such transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district as are necessary to permit the payment of obligations of the district incurred during the 2016/2017 school year.

**PASSED AND ADOPTED** this 6th day of June, 2017, by the following vote:

Ayes:

Noes:

Absent:

---

Tom Vazquez, Board President

LCAP Year ☒ 2017-18 ☐ 2018-19 ☐ 2019-20

# Local Control Accountability Plan and Annual Update (LCAP) Template

Addendum: General instructions & regulatory requirements.

Appendix A: Priorities 5 and 6 Rate Calculations

Appendix B: Guiding Questions: Use as prompts (not limits)

LCFF Evaluation Rubrics: Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name Cottonwood Union School District

Contact Name and Title David Alexander, Ed.D.  
Superintendent

Email and Phone dalexander@cwusd.com  
530-347-3165

## 2017-20 Plan Summary

### THE STORY

Briefly describe the students and community and how the LEA serves them.

The Cottonwood Union School District (CWUSD) is located in the southern most reaches of Shasta County. CWUSD offers transitional kindergarten (TK) through eighth grade. In the 2016/17 school year the district's enrollment was 863 students. CWUSD is comprised of a elementary school, a junior high school and authorized K-8 hybrid independent study program charter school. North Cottonwood School serves approximately 475 students transitional kindergarten students through fourth grades. West Cottonwood Junior High School serves 388 students in grades 5th through 8th grades. The district also authorizes Cottonwood Creek Charter School (29% FRPM) that are required to create their own LCAP.

Our Total Unduplicated (FRPM/EL/Foster Youth) Eligible Count is 52.4% (CALPADS 2016/17)); including 51.3% low income (or Free & Reduced Meal Program FRPM), 3.7% English Learner (EL), 1% Homeless, and 1% Foster Children.

Our student population is 74% White, not Hispanic, 14% Hispanic or Latino of Any Race, 5% Two or More races, Not Hispanic, 4% American Indian or Alaska Native, Not Hispanic, 2% Asian, Not Hispanic, and >1% for each of the following; Pacific Islander, Not Hispanic, Filipino, Not Hispanic, African American, Not Hispanic and Not Reported.

### LCAP HIGHLIGHTS

Identify and briefly summarize the key features of this year's LCAP.

This year's LCAP for the Cottonwood Union School District's encompasses three goals:

Goal 1 Increase Academic Proficiency & Support Student Learning.

Goal 2 Increase Effective Communication/Connectedness and Promote a Positive Culture/Climate.

Goal 3 Provide Safe and Well-Maintained Facilities

Goal One focuses on increase academic proficiency & support student learning. To accomplish this the following actions and services are highlighted:.

Textbooks

Intervention for All

Professional Development

Collaboration

Technology  
Promote Reading/ Early Literacy

Goal Two emphasizes to increase effective communication/connectedness and promote a positive culture/climate. To accomplish this the following actions and services are highlighted:

Open Communication  
Community/Parent Involvement  
Promote Positive Relations  
Broad Course of Study

Goal Three addresses safe and well-maintained facilities. To accomplish this the following actions and services are highlighted::

Support deferred maintenance  
Maintain facilities

A focus on ensuring each and every students needs are met has helped direct our efforts and resources.

## REVIEW OF PERFORMANCE

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

CWUSD is proud of our work towards increasing academic proficiency and supporting students learning. Our school district has built a solid foundation to support learning for all students.

NOTE: The data on the California School Dashboard is incorrect due to incorrect CALPADS certification information in 2014; therefore, data from other state sources are used throughout this LCAP. to assist CWUSD in measuring progress toward goals.

Goal 1: Increase Academic Proficiency & Support Student Learning:

Based on student achievement results from the SBAC and local measures CWUSD demonstrated progress as follows:

District-wide: SBAC and local academic measures results indicate an increase in students achievement. This data shows that CWUSD experienced an overall increase from 43% of students meeting or exceeding standards in 2015 to 46% in 2016 in English Language Arts. and 34% to 35% in mathematics. In additional local measure shows in increase in student achievement. Specific school data is as follows:

North Cottonwood School has made dramatic changes by implementing an intervention for all model and Professional Learning Communities (PLC).

As a result :

4th grade SBAC ELA Percent of Students Met or Exceed increased from 34% in 2015 to 43% in 2016. North Cottonwood third graders in 2015 who were in 4th grade in 2016 increased from 39% to 43%..

3rd grade SBAC Math Percent of Students Met or Exceed increased from 33% in 2015 to 38% in 2016.

ELA Fluency Assessment Results using DIBELS::

1st grades students in 2015 37% and 1st grade students in 2106 48%  
2nd grades students in 2015 31% and 2nd grade students in 2106 46%  
3rd grades students in 2015 23% and 3rd grade students in 2106 52%  
4th grades students in 2015 16% and 4th grade students in 2106 19%

District-wide STARS.Assessment Results:

1st grades students in 2015 45% and 1st grade students in 2106 58%  
2nd grades students in 2015 51% and 2nd grade students in 2106 54%  
3rd grades students in 2015 39% and 3rd grade students in 2106 55%  
4th grades students in 2015 32% and 4th grade students in 2106 45%

## GREATEST PROGRESS

West Cottonwood Junior High School has made dramatic changes by implementing an intervention model and Professional Learning Communities (PLC).

As a result:

5th grade SBAC ELA Percent of Students Met or Exceed increased from 24% in 2015 to 35% in 2016.

7th grade SBAC ELA Percent of Students Met or Exceed increased from 45% in 2015 to 61% in 2016

North Cottonwood 4th graders in 2015 who were in 5th grade at West Cottonwood in 2016 increased from 34% to 35%..

West Cottonwood 5th graders in 2015 who were in 6th grade in 2016 increased from 24% to 32%..

West Cottonwood 6th graders in 2015 who were in 7th grade in 2016 increased from 36% to 61%

West Cottonwood 7th graders in 2015 who were in 8th grade in 2016 increased from 45% to 58%

7th grade SBAC Math Percent of Students Met or Exceed increased from 29% in 2015 to 35% in 2016

8th grade SBAC Math Percent of Students Met or Exceed increased from 31% in 2015 to 37% in 2016

West Cottonwood 5th graders in 2015 who were in 6th grade in 2016 increased from 25% to 29%..

West Cottonwood 6th graders in 2015 who were in 7th grade in 2016 increased from 28% to 35%

West Cottonwood 7th graders in 2015 who were in 8th grade in 2016 increased from 29% to 37%

STARS Assessment Results:

5th grades students in 2015 28% and 5th grade students in 2106 34%

6th grades students in 2015 11% and 6th grade students in 2106 26%

7th grades students in 2015 31% and 7th grade students in 2106 33%

Goal 2: Increase Effective Communication/ Connectedness and Promote a Positive Culture/Climate

Suspension Rates in the California School Dashboard are based on the 2013/14 to 2014/15 school year and CWUSD suspension rate is incorrect based on the CALPADS errors. Although the data is incorrect CWUSD will analysis closely the latest data which will be released in the fall of 2017 and continue best practices for this goal.

Goal 3: Provide Safe and Well-Maintained Facilities

Many facilities and maintenance projects have been completed this year due to the focus on facilities.

Based on these results CWUSD plans to support, maintain and build actions and services based on past forward progress.

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the "Red" or "Orange" performance category or where the LEA received a "Not Met" or "Not Met for Two or More Years" rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

CWUSD is on the journey of continuous school improvement work towards increasing academic proficiency and supporting students learning.

NOTE: The data on the California School Dashboard is incorrect due to incorrect CALPADS certification information in 2014; therefore, data from other state sources are used throughout this LCAP. to assist CWUSD in measuring progress toward goals.

The requirement to address any performance level in the orange or red on the California School Dashboard does not apply to CWUSD as district-wide academic performance indicators for CWUSD are in the yellow indicating growth.

The CA School Dashboard shows a change status for the district of "Increased" 9.8 points in ELA and 8.0 points in math. This change of increase is positive; however, the CWUSD "status is "low" thus the color of yellow. Our greatest need is to continue with the work begun in meeting the needs of each and every student through interventions and Professional Learning Communities.

The CA School Dashboard academic performance indicators for each school reveal:

At North Cottonwood (with the exception of the significant incorrect data in the suspension rates), has "Increased Significantly" in ELA by 27.3 points and "Increased" by 11 points in math. There are no orange or red student groups.

## GREATEST NEEDS

At West Cottonwood (with the exception of the significant incorrect data in the suspension rates) has declined 7.5 points in math, which places that indicator in orange.. There are 2 students groups in orange which are Socioeconomically Disadvantaged and White student groups.

Although the actual dashboard data is incorrect, we recognize continuous improve will benefit student.:CWUSD will continue with current actions and services to build a solid foundation to support learning for all students.

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the "all student" performance. What steps is the LEA planning to take to address these performance gaps?

## PERFORMANCE GAPS

CWUSD is proud of our work towards increasing academic proficiency and supporting students learning. Our school district has built a solid foundation to support learning for all students. NOTE: The data on the California School Dashboard is incorrect due to incorrect CALPADS certification information in 2014; therefore, data from other state sources are used throughout this LCAP. to assist CWUSD in measuring progress toward goals..Although the actual dashboard data is incorrect, we recognize continuous improve will benefit student. CWUSD will continue with current actions and services to build a solid foundation to support learning for all students.

## INCREASED OR IMPROVED SERVICES

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

Goal One focuses on increase academic proficiency & support student learning. To accomplish this the following actions and services are highlighted::

Textbooks

Intervention for All

Professional Development

Collaboration

Technology

Promote Reading/ Early Literacy

Reduce Class Sizes/and Minimize the Number of Combination Classes

Goal Two emphasizes to increase effective communication/connectedness and promote a positive culture/climate. To accomplish this the following actions and services are highlighted:

Open Communication

Community/Parent Involvement

Promote Positive Relations

Broad Course of Study

Goal Three addresses safe and well-maintained facilities.To accomplish this the following actions and services are highlighted::

Support deferred maintenance

Maintain facilities

## BUDGET SUMMARY

Complete the table below. LEAs may include additional information or more detail, including graphics.

### DESCRIPTION

### AMOUNT

Total General Fund Budget Expenditures for LCAP Year

\$9,158,074

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

\$1,121,663.00

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.



For the 2016/17 year, the General Fund Budget includes Salaries & Benefits for staff of \$5,911,837, Instructional Materials/Contracted services for student education and services of \$1,722,079, Land Purchase \$16,050, and Debt Payments of \$167,200. These total \$7,817,166 which is slightly over the difference between Total Expenditures and those listed in the LCAP.

\$7,335,079

Total Projected LCFF Revenues for LCAP Year

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

**Goal**  
**1**

Goal 1: Increase Academic Proficiency & Support Student Learning

State and/or Local Priorities Addressed by this goal:

STATE	<input checked="" type="checkbox"/>	1	<input checked="" type="checkbox"/>	2	<input type="checkbox"/>	3	<input checked="" type="checkbox"/>	4	<input checked="" type="checkbox"/>	5	<input type="checkbox"/>	6	<input type="checkbox"/>	7	<input checked="" type="checkbox"/>	8
COE	<input type="checkbox"/>	9	<input type="checkbox"/>	10												
LOCAL																

## ANNUAL MEASURABLE OUTCOMES

### EXPECTED

Required Metrics for State Priorities:

1. Basic Services: Degree to which teachers are appropriately assigned and credentialed in subject area: 100% of Teachers Appropriately Credentialed, 100% of Teachers Highly Qualified in subjects taught
1. Basic Services: Degree to which students have sufficient access to standards-aligned instructional materials: 100% of students will have access to CCSS Math aligned instructional materials.
2. Implementation of state standards: Implementation of content and performance standards for all students, including EL: 100% of teachers trained in State Standards ELA, Math and NGSS.
2. Implementation of state standards: Programs and Services enable ELs to access core and ELD standards
4. English Learner reclassification rates will improve by 10%
4. Pupil Achievement: Statewide assessments: Students will show annual improvement on SBAC assessment (ELA and Math) once baseline is established Students will increase in CST Science grade 5 by 5%

### ACTUAL

Required Metrics for State Priorities:

1. Basic Services: Degree to which teachers are appropriately assigned and credentialed in subject area: 97.5% of Teachers Appropriately Credentialed (All but one teacher was Highly Qualified and was using a GELAP).
1. Basic Services: Degree to which students have sufficient access to standards-aligned instructional materials: 100% of students have access to CCSS Math aligned instructional materials. 100% of students have access to CCSS ELA Math standards-aligned instructional materials.
2. Implementation of state standards: Implementation of content and performance standards for all students, including EL: 100% of teachers trained in State Standards ELA and Math.. 100% of teachers trained in State Standards ELA, and Math.
2. Implementation of state standards: Programs and Services enable ELs to access core and ELD standards. 100% of EL students have access core and ELD standards.
4. English Learner reclassification rates will improve by 10% Reclassification rate increase by 15%
4. Pupil Achievement: Statewide assessments: Students increased over all in district from 2015 to 2016 in ELA from 43% to 46% and in math 34% to 35%.
4. Pupil Achievement: Academic Performance Index: API Scores suspended.

4. Pupil Achievement: Academic Performance Index: API Scores suspended.

5. Pupil Engagement: Middle School dropout rate: will decrease to 0

8. Other Pupil Outcomes Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS 2014-15 benchmark + 5% gain

Because Cottonwood Union School District is a K-8 district, the following state required metric do not apply: A-G, AP Pass Rate, EAP, High School Dropout rate, and High School Graduation Rate.

**District Metrics:**

Students in grades 1-3 will have a summer learning opportunity. Students will have access to school library in summer.

All students in grades K-8 will be provided adequate instructional time in ELA and math for basic core instructional programs as well as additional instructional time for strategic intervention support.

Teachers are provided instructional assistance and support; (i.e., trained coaches, content experts, and specialist).

Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis, progress and effectiveness of program.

District supports one hour structured collaboration meeting twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.

District/Schools will explore and develop opportunities for students including programs such as Visual and Performing Arts (VAPA), industrial arts, etc...

5. Pupil Engagement: Middle School dropout rate maintained at 0

8. Other Pupil Outcomes Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS 2014-15 benchmark + 5% gain. Students increased from 2015 to 2016 at least 5% in grades 1st through 3rd.

Because Cottonwood Union School District is a K-8 district, the following state required metric do not apply: A-G, AP Pass Rate, EAP, High School Dropout rate, and High School Graduation Rate.

**District Metrics:**

Students in grades 1-4 had a summer learning opportunity. Students will have access to school library in summer. Summer program was offered by the district; cooperatively with the YMCA in 2016 and will again in 2017..

All students in grades K-8 were provided adequate instructional time in ELA and math for basic core instructional programs as well as additional instructional time for strategic intervention support.

Teachers were provided instructional assistance and support; (i.e., trained coaches, content experts, and specialist).

Schools used ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis, progress and effectiveness of program.

District supported one hour structured collaboration meeting twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.

District/Schools developed opportunities for students including programs such as Visual and Performing Arts (VAPA), industrial arts, etc...

## ACTIONS / SERVICES

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

## Action

**1**

## Actions/Services

## PLANNED

Textbook/Instructional Materials: California State Standards:  
Resupply curriculum consumables and provide replacements if  
needed

Provide intervention materials.

Adopt and purchase ELA/ELD curriculum.

## ACTUAL

Textbook/Instructional Materials: California State Standards:  
No curriculum consumables and replacements were needed.

Provided intervention materials.

Adopted and purchase ELA/ELD curriculum.

## Expenditures

## BUDGETED

Instructional Materials 0000: Unrestricted \$12,000

Instructional Materials 0000: Unrestricted Lottery \$60,000

Textbooks 0000: Unrestricted \$185,000

## ESTIMATED ACTUAL

Instructional Materials 0.00

Intervention Materials 4000-4999: Books And Supplies Lottery 55,044

Purchased ELA Textbooks 0000: Unrestricted Locally Defined \$215,986

## Action

**2**

## Actions/Services

## PLANNED

Intervention for All Students

Continue to support Intervention for All Model including 1.25  
FTE of resource teachers and 2 periods a day of teacher  
support in Advisory program.

## ACTUAL

Intervention for All Students

Continued to support Intervention for All Model including 1.25  
FTE of resource teachers and 2 periods a day of teacher  
support in Advisory program.

## Expenditures

## BUDGETED

1000-1999: Certificated Personnel Salaries Supplemental and  
Concentration \$109,634

## ESTIMATED ACTUAL

Certificated Salaries & Benefits 1000-1999: Certificated Personnel Salaries  
Supplemental and Concentration \$110,070

## Action

**3**

## Actions/Services

## PLANNED

Continue to support previous year increase of small group  
support. Continue to provide additional staff such as  
Instructional Assistants to allow teachers to work with small  
groups.

## ACTUAL

Continued to support previous year increase of small group  
support. Continued to provide additional staff such as  
Instructional Assistants to allow teachers to work with small  
groups.

## Expenditures

## BUDGETED

2000-2999: Classified Personnel Salaries Supplemental and Concentration  
\$259,558

## ESTIMATED ACTUAL

Instructional Assistant Salaries & Benefits 2000-2999: Classified Personnel  
Salaries Supplemental and Concentration \$304,265

Action **4**

Actions/Services	<b>PLANNED</b> Continue to support previous year increase of kindergarten and first grade Instructional Assistant support	<b>ACTUAL</b> Continued to support previous year increase of kindergarten and first grade Instructional Assistant support. Included in action #3
Expenditures	<b>BUDGETED</b> Instructional Assistant Salaries Supplemental and Concentration \$45,437	<b>ESTIMATED ACTUAL</b> Instructional Assistant Salaries & Benefits 2000-2999: Classified Personnel Salaries Supplemental and Concentration

Action **5**

Actions/Services	<b>PLANNED</b> Professional Development Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time.	<b>ACTUAL</b> Professional Development Continued to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time.
Expenditures	<b>BUDGETED</b> Conferences Title I \$40,500	<b>ESTIMATED ACTUAL</b> Professional Development 5000-5999: Services And Other Operating Expenditures Title I \$42,540

Action **6**

Actions/Services	<b>PLANNED</b> Continue to provide Curriculum & Instructional Support/Coach C/I Coach for North AP:C/I/I for West	<b>ACTUAL</b> Continued to provide Curriculum & Instructional Support/Coach C/I Coach for North AP:C/I/I for West
Expenditures	<b>BUDGETED</b> Teacher Salaries Title I \$60,000  75% Unrestricted 25% Title 1/Assistant Principal Salaries \$110,778	<b>ESTIMATED ACTUAL</b> Teacher Salaries & Benefits 1000-1999: Certificated Personnel Salaries Title I \$79,520 Assistant Principal Salary & Benefits (25% of Total below is out of Title I Funds) 1000-1999: Certificated Personnel Salaries Base \$112,062

Action **7**

Actions/Services	PLANNED	ACTUAL
	Collaboration: Scheduled collaboration time for grade level/subject collaboration Continue to support weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, Rtl/intervention decisions for reteaching/advancement (cost associated with additional after school program hours)	Collaboration: Scheduled collaboration time for grade level/subject collaboration Continued to support weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, Rtl/intervention decisions for reteaching/advancement (cost associated with additional after school program hours)

Expenditures	BUDGETED	ESTIMATED ACTUAL
	No Cost	Collaboration Time \$0.00

Action

**8**

Actions/Services	PLANNED	ACTUAL
	Support continuous school improvement summer training/collaboration	Supported continuous school improvement summer training/collaboration
Expenditures	BUDGETED	ESTIMATED ACTUAL
	Teacher Extra Duty Salary and Benefits Supplemental and Concentration \$12,502	Teacher Extra Duty Salary & Benefits 1000-1999: Certificated Personnel Salaries Supplemental and Concentration \$33,400

Action

**9**

Actions/Services	PLANNED	ACTUAL
	Technology Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments  Continue to support increased tech support	Technology Continued to upgrade hardware Continued to purchase Chromebooks/carts  Continued to support software Data Management system for student achievement assessments  Continued to support increased tech support
Expenditures	BUDGETED	ESTIMATED ACTUAL
	Instructional Materials 0000: Unrestricted \$188,744  Instructional Materials Title I \$10,000	Purchased Chromebooks and Carts 0000: Unrestricted Locally Defined \$181,242  Purchased EADMS program 4000-4999: Books And Supplies Title I \$9,824

Contracted Services 0000: Unrestricted \$24,500

Contracted Service for Tech Support 5000-5999: Services And Other  
Operating Expenditures Base \$24,500

## Action

**10**

## Actions/Services

## PLANNED

Early Childhood Education  
Continue to support preschool to support early literacy and academic success.

## ACTUAL

Early Childhood Education  
Continued to support preschool to support early literacy and academic success

## Expenditures

## BUDGETED

No Cost: Continue to partnership with YMCA

## ESTIMATED ACTUAL

0.00

## Action

**11**

## Actions/Services

## PLANNED

Promote Reading/Early Literacy  
Promote reading  
Provide Librarians at both sites  
Support AR Club  
Support intrinsic and extrinsic motivation  
Support English Language Development  
Provide EL parent/ student support liaison  
Continue Reading Club with translator  
Provide EL support

## ACTUAL

Promoted Reading/Early Literacy  
Promoted reading  
Provided Librarians at both sites  
Supported AR Club  
Supported intrinsic and extrinsic motivation  
Supported English Language Development  
Provide EL parent/ student support liaison  
Continued Reading Club with translator  
Provided EL support

## Expenditures

## BUDGETED

2000-2999: Classified Personnel Salaries Supplemental and Concentration \$97,899

Instructional Assistant Salaries Supplemental and Concentration \$29,825

Cont. Services Supplemental and Concentration \$9,618

## ESTIMATED ACTUAL

Provided (2) Full time Librarians (Salaries & Benefits Total Below) 2000-2999: Classified Personnel Salaries Supplemental and Concentration \$97,248

Provided EL Instructional Assistant/Parent Liaison 2000-2999: Classified Personnel Salaries Supplemental and Concentration \$34,878

Contracted Service for EL Coordination 0.00

## Action 12

Actions/Services	<b>PLANNED</b> Beyond School Day Intervention Support Provide interventions (afterschool and summer school small group tutoring programs)	<b>ACTUAL</b> Beyond School Day Intervention Support Provided interventions (afterschool and summer school small group tutoring programs)
Expenditures	<b>BUDGETED</b> Personal Contacted Instruction Title I \$13,000 Teacher Extra Duty Salary and Benefits Supplemental and Concentration \$15,658 Inst. Materials Supplemental and Concentration \$2,000	<b>ESTIMATED ACTUAL</b> Provided Summer School (Moved to July/Aug - 2017/18 funds) 1000-1999: Certificated Personnel Salaries Supplemental and Concentration 0.00 Provide Summer School Materials (See above expenditure comment) 4000-4999: Books And Supplies Supplemental and Concentration 0.00

## Action 13

Actions/Services	<b>PLANNED</b> Parent Education Continue to support and provide parent education nights	<b>ACTUAL</b> Parent Education No parent education nights were offered
Expenditures	<b>BUDGETED</b> General Operating Expense 0000: Unrestricted \$3,225 General Supplies Supplemental and Concentration \$250	<b>ESTIMATED ACTUAL</b> Support Parent Education Nights 0.00 Supplies for Parent Education Nights 0.00

## Action 14

Actions/Services	<b>PLANNED</b> Highly Qualified and Appropriately Assigned As part of administrators' regular duties, monitor teachers for Highly Qualified teacher and proper assignments	<b>ACTUAL</b> Highly Qualified and Appropriately Assigned As part of administrators' regular duties, monitor teachers for Highly Qualified teacher and proper assignments
Expenditures	<b>BUDGETED</b> \$0	<b>ESTIMATED ACTUAL</b> 0.00



**ANALYSIS**

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

All actions were implemented and will forwarded into the next LCAP plan

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

CWUSD analyzed the overall effectiveness of these actions with the goal of ensuring each and every child learns and is cared for in the school district. An on-going need is time for structured collaboration Professional Learning Communities. It is recognized that collaboration focused on student data and work is an effective approach to increasing achievement

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No material differences were noted.

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes occurred.

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

**Goal**  
**2**

Goal 2: Increase Effective Communication /Connectedness and Promote a Positive Culture/Climate

State and/or Local Priorities Addressed by this goal:

STATE	<input type="checkbox"/>	1	<input type="checkbox"/>	2	<input checked="" type="checkbox"/>	3	<input type="checkbox"/>	4	<input checked="" type="checkbox"/>	5	<input checked="" type="checkbox"/>	6	<input checked="" type="checkbox"/>	7	<input type="checkbox"/>	8
COE	<input type="checkbox"/>	9	<input type="checkbox"/>	10												
LOCAL																

## ANNUAL MEASURABLE OUTCOMES

### EXPECTED

Required Metrics for State Priorities:

3. Parental Involvement: Efforts to seek parent input and decision making: Student success will increase through the involvement of community in the site councils

3. Promotion of Parental Participation: Parental involvement at school activities baseline will be developed

5. Pupil Engagement: School attendance rates: SARB referrals will decrease by 50% Student attendance rates will increase by 1% Middle School dropout rate will decrease to 0

5. Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism will decrease by 1%

5. Pupil Engagement: Middle School dropout rate: will decrease to 0

6. School Climate: Student suspension rates: Pupil Suspension rate will drop by 10%

6. School Climate: Student expulsion rates: Pupil Expulsion rate will drop to 0

6. School Climate: Other local measures: School sites climate surveys

### ACTUAL

Required Metrics for State Priorities:

3. Parental Involvement: Efforts occurred to seek parent input and decision making: Student success will increase through the involvement of community in the site councils

3. Promotion of Parental Participation: Parental involvement at school activities were captured in Fall parent survey.

5. Pupil Engagement: School attendance rates: Data will be available after June 6th.

5. Pupil Engagement: Chronic absenteeism rates: Data will be available after June 6th.

5. Pupil Engagement: Middle School dropout rate: will decrease to 0

6. School Climate: Student suspension rates: Data will be available after June 6th.

6. School Climate: Student expulsion rates: Pupil Expulsion rate will drop to 0

6. School Climate: Other local measures: District/School sites climate surveys

7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district students will have opportunity to participate in a visual and performing arts.

District Metrics:

7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district students will have opportunity to participate in a visual and performing arts.

**District Metrics:**

Students will have parents that are equipped to help them succeed through the use of technology

Students will improve at school thorough parent information evenings to aide in home-school communication

Student will improve in skills through the use of highly qualified parent volunteers

5th-8th grade students will have access to behavioral counseling.

Students parents' are equipped to help them succeed through the use of technology

Students improved at school thorough parent information evenings to aide in home-school communication

Student improved in skills through the use of highly qualified parent volunteers

5th-8th grade students had access to behavioral counseling.

## ACTIONS / SERVICES

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action	<b>1</b>	
Actions/Services	<b>PLANNED</b> Open Communication Continue to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update (stipend position 1 hour per week)  Administer local school climate surveys	<b>ACTUAL</b> Open Communication Continued to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update (stipend position 1 hour per week)  Administered local district/school climate surveys
Expenditures	<b>BUDGETED</b> \$ (See Goal 1 under Continue to support previous year's increase tech support) Unrestricted/Contracted Services	<b>ESTIMATED ACTUAL</b> (See Goal 1 under Continue to support previous year's increase tech support) Unrestricted/Contracted Services

Postage 0000: Unrestricted \$1,000

Postage for School Climate Surveys 5900: Communications Base \$800

Action

**2**

Actions/Services

PLANNED

Continue to support of participation/use of School Info App

ACTUAL

Continue to support of participation/use of School Info App

Expenditures

BUDGETED

General Operating Expense 0000: Unrestricted \$500

ESTIMATED ACTUAL

Purchase Use of School Info App for parent notifications 5000-5999:  
Services And Other Operating Expenditures Base \$499

Action

**3**

Actions/Services

PLANNED

Community/Parent Involvement

Continue to support and provide social events w/staff, Parents,  
Community (food)

ACTUAL

Community/Parent Involvement

Continued to support and provide social events w/staff,  
Parents, Community (food)

Expenditures

BUDGETED

General Operating Expense 0000: Unrestricted \$1,500

ESTIMATED ACTUAL

Hosted Ice Cream Social Night 5000-5999: Services And Other Operating  
Expenditures Base \$292

Action

**4**

Actions/Services

PLANNED

Promote Positive Relations

Continue to support and provide professional development in  
Capturing Kids' Hearts

ACTUAL

Promoted Positive Relations

Continued to support and provide professional development  
in Capturing Kids' Hearts

Continue to support and provide positive behavior and support

Continued to support and provide positive behavior and  
support

Expenditures

BUDGETED

Conferences Title I \$1,250

Instructional Materials 0000: Unrestricted \$3,000

ESTIMATED ACTUAL

Staff Attended Capturing Kids' Hearts Conference 5000-5999: Services  
And Other Operating Expenditures Title I \$1,200Promoted and Supported PBIS Materials 4000-4999: Books And Supplies  
Supplemental and Concentration \$1,086

## Action 5

Actions/Services	<b>PLANNED</b> Broad Course of Study Provide a broad course of study including electives in VAPA, foreign language, career technical education, etc...	<b>ACTUAL</b> Broad Course of Study Provided a broad course of study including electives in VAPA, foreign language, career technical education, etc...
Expenditures	<b>BUDGETED</b> Contracted Services. Supplemental and Concentration \$35,000	<b>ESTIMATED ACTUAL</b> Provided Music @ North and Elective Program @ West 2000-2999: Classified Personnel Salaries Supplemental and Concentration \$16,800 Expanded Elective Program at West (Instructional Materials) 4000-4999: Books And Supplies Supplemental and Concentration \$13,205 Contracted Service for Electives @ West (Spanish) 5000-5999: Services And Other Operating Expenditures Supplemental and Concentration \$14,000

## Action 6

Actions/Services	<b>PLANNED</b> Languages of Appreciation Continue to support and provide district and site level awards, appreciation, recognition and team building activities	<b>ACTUAL</b> Languages of Appreciation Continued to support and provided district and site level awards, appreciation, recognition and team building activities
Expenditures	<b>BUDGETED</b> General Operating Expense 0000: Unrestricted \$5,000	<b>ESTIMATED ACTUAL</b> District Recognition and Appreciation 5000-5999: Services And Other Operating Expenditures Base 3,973

## Action 7

Actions/Services	<b>PLANNED</b> Transportation Provide home to school transportation	<b>ACTUAL</b> Transportation Provided home to school transportation
Expenditures	<b>BUDGETED</b> Contribution to unrestricted funds Supplemental and Concentration \$42,702	<b>ESTIMATED ACTUAL</b> Contribution To Transportation Program 0000: Unrestricted Base \$81,440

**ANALYSIS**

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

All actions were implemented and will be forwarded with the exception of the parent education nights.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

CWUSD analyzed the overall effectiveness of these actions with the goal of ensuring an increase in communication and connectedness in our school communities. An on-going effort in these areas will benefit each school community.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

No material differences were noted

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

No changes were made for this goal.

# Annual Update

LCAP Year Reviewed: 2016-17

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

**Goal**  
**3**

Goal 3: Provide Safe and Well-Maintained Facilities

State and/or Local Priorities Addressed by this goal:

STATE	<input type="checkbox"/>	1	<input type="checkbox"/>	2	<input checked="" type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>	6	<input type="checkbox"/>	7	<input type="checkbox"/>	8
COE	<input type="checkbox"/>	9	<input type="checkbox"/>	10												
LOCAL																

## ANNUAL MEASURABLE OUTCOMES

### EXPECTED

Required Metrics for State Priorities:

3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0

Develop a local measure to collect data on safety and school learning environment.

District Metrics:

Students will attend clean, safe, well maintained schools as identified by prioritized needs.

District/School safety plans are updated.

District Facilities Plan is updated twice a year.

### ACTUAL

Required Metrics for State Priorities:

3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0

Developed a local measure to collect data on safety and school learning environment.

District Metrics:

Students attended clean, safe, well maintained schools as identified by prioritized needs

District/School safety plans are updated.

District Facilities Plan is updated twice a year.

## ACTIONS / SERVICES

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

## Action

**1**

## Actions/Services

PLANNED  
Staffing

ACTUAL  
Staffing

Add 1.0 FTE Maintenance Staff/Maintenance Coordinator

Added 1.0 FTE Maintenance Staff/Maintenance Coordinator

## Expenditures

BUDGETED  
Restricted (RRM) Contracted Services \$66,000

ESTIMATED ACTUAL  
Maintenance Coordinator Position 2000-2999: Classified Personnel  
Salaries Locally Defined \$67,065

## Action

**2**

## Actions/Services

PLANNED  
Major Facilities Work and Repair  
North Cottonwood School  
Redo flooring in children's bathrooms

ACTUAL  
Major Facilities Work and Repair for North Cottonwood  
School

Safety gate & fence on playground by cafeteria

The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.

Safety fencing: west end of building toward the bus circle.

Safety gate & fence on playground by cafeteria - completed

Compliance signage

Safety fencing: west end of building toward the bus circle.- completed.

Safety cameras  
Area outside north of library made usable

## Expenditures

BUDGETED  
Restricted (RRM) Contracted Services \$5,000

ESTIMATED ACTUAL  
Major Facility Work and Repair 5000-5999: Services And Other Operating  
Expenditures Restricted (RRM) Contracted Services \$60,000

Restricted (RRM) Contracted Services \$6,000

Restricted (RRM) Contracted Services \$4,000

Restricted (RRM) Contracted Services \$3,000

Restricted (RRM) Contracted Services \$5,000

Restricted (RRM) Contracted Services \$8,500

## Action

**3**

## Actions/Services

PLANNED  
Major Facilities Work and Repair

ACTUAL  
Major Facilities Work and Repair for West Cottonwood



	<p>West Cottonwood Junior High School</p> <p>Replace doors in main building, gym and music room</p> <p>Safety cameras</p> <p>Drain in front of 5th grade rooms</p> <p>Drainage issue west side of cafeteria</p> <p>New roof for gym</p> <p>Renovate/paint front of school and gym/music room area</p>	<p>The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.</p>
Expenditures	<p><b>BUDGETED</b></p> <p>Restricted (RRM) Contracted Services \$20,000</p> <p>Restricted (RRM) Contracted Services \$5,000</p> <p>Restricted (RRM) Contracted Services \$2,500</p> <p>Restricted (RRM) Contracted Services \$15,000</p> <p>Restricted (RRM) Contracted Services \$15,000</p> <p>Restricted (RRM) Contracted Services \$20,000</p>	<p><b>ESTIMATED ACTUAL</b></p> <p>Major Facility Work and Repair 5000-5999: Services And Other Operating Expenditures Restricted (RRM) Contracted Services \$60,000</p>
Action	<p><b>4</b></p>	
Actions/Services	<p><b>PLANNED</b></p> <p>Major Facilities Work and Repair</p> <p>Transportation Yard</p> <p>Update bus &amp; base stations radios, add one to new truck</p>	<p><b>ACTUAL</b></p> <p>Major Facilities Work and Repair for Transportation Yard</p> <p>The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.</p> <p>Updated bus &amp; base stations radios, add one to new truck</p>
Expenditures	<p><b>BUDGETED</b></p> <p>Restricted (RRM) Contracted Services \$10,000</p>	<p><b>ESTIMATED ACTUAL</b></p> <p>Replace Bus Radios and Base Stations 5000-5999: Services And Other Operating Expenditures Restricted (RRM) Contracted Services \$14,500</p>

**ANALYSIS**

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Budgeted Expenditures and Estimated Actual Expenditures were similar although the facilities plan was adjusted to meet the need of the district

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

The CWUSD three year facilities plan was adjusted to meet the needs of the district. All facilities plans were reprioritized based on need and timing of completed tasks. Many projects were deferred to Summer 2017 and into the 2017/18 school year.

# Stakeholder Engagement

LCAP Year

☒ 2017-18   ☐ 2018-19   ☐ 2019-20

## INVOLVEMENT PROCESS FOR LCAP AND ANNUAL UPDATE

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

CWUSD provided stakeholders multiple opportunities to participate and be consulted on the revision of the 2017-20 LCAP. Through a series of informational, input gathering and strategic planning meetings throughout the 2016-17 school year CWUSD was successful involving our community. During these meetings we asked our participants to share ideas about what our school district was doing successfully, sought areas of improvement and specific action steps the district needed to consider to move forward.

January 17, 2017 Board Meeting: New LCAP/Budget Year 3-Year Plan Introduction Presentation  
 January 30, 2017 North Cottonwood School New LCAP/Budget Year 3-Year Plan Introduction Presentation  
 February 2, 2017 West Cottonwood Junior High School New LCAP/Budget Year 3-Year Plan Introduction Presentation  
 February 21, 2017: Board Meeting Mid-Year Study Session. Facilitated Community LCAP Input Meeting  
 Parent Advisory Meeting at North Cottonwood School  
 Parent Advisory Meeting at West Cottonwood Junior High  
 February 24, 2017 Student Advisory Meeting at North Cottonwood Elementary School  
 February 27, 2017: English Learners (E.L.) Advisory Meeting  
 February 27, 2017: Student Advisory Meetings at West Cottonwood Junior High  
 March 1, 2017: Foster Parent & Homeless Advisory Meeting  
 March 6, 2017: North Cottonwood School Advisory Meeting  
 March 8, 2017: West Cottonwood Junior High School Advisory Meeting  
 March 22, 2017 CTA Executive Team Advisory Meeting  
 March 28, 2017: Leadership Advisory/Retreat Meeting  
 April 6, 2017 Leadership Advisory Follow-Up Meeting  
 June 6, 2017: Board Meeting – Public Hearing for the 2016-17 LCAP  
 June 7, 2017: Board Meeting – Board meeting to adopt final revision

In addition, throughout 2016/17 school year the superintendent provided LCAP updates at each board meeting, Leadership, Principal and other staff meetings.

CWUSD sought input at same meetings identified above and were used to review the 2016/17 LCAP, as well as plans for the next three years. The various stakeholder groups throughout the 2016-17 school year included board members, staff, parents, E.L. Advisory group, Site Councils, District Leadership (superintendent, teachers, classified employees, confidential employees, management, and heads of departments), Foster Parent Advisory group, Student Advisory groups, teachers, and community members input was used to create the 2017-20 LCAP. CWUSD is actively seeking to engage all stakeholders in the LCAP and guided by the vision and direction of creating a more collaborative culture for the benefit of all students.

Throughout the process, presentations that explained the details of the state's goals and district alignment through LCAP goals have guided the conversations. A thorough examination based on needs and input has led to a recognition to build capacity in our system, focus on essential components while creating additional student opportunities and create a culture of high expectations in a collaborative culture has provided a starting point for a new future for our district. A commitment to existing services for all students is recognized and is an integral part of the LCAP actions and services.

## IMPACT ON LCAP AND ANNUAL UPDATE

How did these consultations impact the LCAP for the upcoming year?

All stakeholders in the district were invited to meetings and efforts were made to reach stakeholders in a variety of settings. The intent of the meetings were to review data, gather input, discuss prior efforts by the district and bring preliminary goals to review and discuss. The LCAP involvement process for CWUSD confirmed our district's strengths and areas of improvement which led to improved and focused goals and actions required for the 2017-20 school year. The first step in the revision of the LCAP was to engage our stakeholders in the understanding of the LCAP process and the current contents of the 2016-17 LCAP.

Advisory meetings throughout the year of parents, staff, students and community provided stakeholders the opportunity to share and suggest needed services, provided progress toward specific action and services. Each meeting lead to other strategic planning meetings providing a collaborative setting to develop themes, create possible actions, prioritize actions and services and possible strategies and actions to reach LCAP goals. The final steps for the 2016-17 school year was to provided opportunity for public input on 2017-20 LCAP before approval and final Board approval of 2017-20 LCAP. During these stakeholder meetings we were successful to create a balance of services while minimizing a negative effect on the budget. for our school district.

CWUSD sought input from various stakeholder groups throughout the 2015-16 school year. The LCAP goals have been a focus for the various district meetings agendas throughout the school year as well. This year one of the primary focus throughout the process has been to seek consultation from stakeholders groups in preparing the LCAP annual update. Specifically, we sought out what the strengths our district and areas of improvement. In addition, our goal was to establish baseline data, with an emphasis on building academic measures, to utilize for future analysis. This process reconfirmed the specific areas of improvement for our school district. The themes: 1. Increase Academic Proficiency and Support Learning, 2. Increase Effective Communication/ Connectedness and Promote a Positive Culture/Climate and 3. Provide a Safe Environment (facilities). The engagement process shaped the LCAP by assisting our district focus goals and services to best meet the needs of all our students.

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Modified	<input type="checkbox"/> Unchanged																												
<b>Goal 1</b>	Increase Academic Proficiency & Support Student Learning																														
<u>State and/or Local Priorities Addressed by this goal:</u>																															
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">STATE</td> <td style="border: none;"><input checked="" type="checkbox"/> 1</td> <td style="border: none;"><input checked="" type="checkbox"/> 2</td> <td style="border: none;"><input type="checkbox"/> 3</td> <td style="border: none;"><input checked="" type="checkbox"/> 4</td> <td style="border: none;"><input type="checkbox"/> 5</td> <td style="border: none;"><input type="checkbox"/> 6</td> <td style="border: none;"><input type="checkbox"/> 7</td> <td style="border: none;"><input checked="" type="checkbox"/> 8</td> </tr> <tr> <td style="border: none;">COE</td> <td style="border: none;"><input type="checkbox"/> 9</td> <td style="border: none;"><input type="checkbox"/> 10</td> <td colspan="6" style="border: none;"></td> </tr> <tr> <td style="border: none;">LOCAL</td> <td colspan="8" style="border: none;"></td> </tr> </table>					STATE	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input checked="" type="checkbox"/> 8	COE	<input type="checkbox"/> 9	<input type="checkbox"/> 10							LOCAL								
STATE	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7	<input checked="" type="checkbox"/> 8																							
COE	<input type="checkbox"/> 9	<input type="checkbox"/> 10																													
LOCAL																															
<u>Identified Need</u>																															
Although baseline data from CAASPP, state assessments and local measures indicate increase in student achievement continuous improvement is needed. Professional development addressing quality first instruction and data use for instructional decision-making will continue to build capacity of educators and increase student achievement																															

### EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Priority 1: Local Indicator/Teacher credential	100% of Teachers Appropriately Credentialed, 97.5% of Teachers Highly Qualified in subjects taught(one teacher with a GELAP)	100% of Teachers Appropriately Credentialed, 100% of Teachers Highly Qualified in subjects taught	100% of Teachers Appropriately Credentialed 100% of Teachers Highly Qualified in subjects taught	100% of Teachers Appropriately Credentialed 100% of Teachers Highly Qualified in subjects taught
Priority 1: Local Indicator/Instructional materials	100% of students have access to CCSS ELA/ELD & Math aligned instructional materials	100% of students will have access to CCSS Math aligned instructional materials	100% of students will have access to CCSS Math aligned instructional materials	100% of students will have access to CCSS Math aligned instructional materials
Priority 2: Local Indicator/Implementation of State Standards/Local Evaluation Tool	All teachers trained in CA Common Core Standards	All teachers trained in CA Common Core Standards  Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis,	All teachers trained in CA Common Core Standards  Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis,	All teachers trained in CA Common Core Standards  Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis,

		<p>progress and effectiveness of program.</p> <p>District supports one hour structured collaboration meeting twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.</p> <p>Programs and Services enable ELs to access core and ELD standards</p>	<p>progress and effectiveness of program.</p> <p>District supports one hour structured collaboration meeting twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.</p> <p>Programs and Services enable ELs to access core and ELD standards</p>	<p>progress and effectiveness of program.</p> <p>District supports one hour structured collaboration meeting twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.</p> <p>Programs and Services enable ELs to access core and ELD standards</p>
Priority 4: State Indicator/Academic Indicator/Grades 3-8 ELA SBAC results	Students will show annual improvement on SBAC ELA assessment.	Students will show annual improvement on SBAC ELA assessment	Students will show annual improvement on SBAC ELA assessment	Students will show annual improvement on SBAC ELA assessment
Priority 4: State Indicator/Academic Indicator/Reclassification rates	English Learner reclassification rates improved by 15%	English Learner reclassification rates will improve by 10%	English Learner reclassification rates will improve by 10%	English Learner reclassification rates will improve by 10%
Priority 8: Local Metric/Other student outcomes (Reach Higher Shasta K-3 reading, Reach Higher Shasta K-2 math, iReady, local benchmarks, PSAT 8-9, SBAC interims, STAR reading assessment, DIBELS Plus, etc.)	Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS benchmark + 5% gain	Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS benchmark + 5% gain	Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS benchmark + 5% gain	Students will have improved literacy. Students will show improvement on Local Measures – Reading Assessments and DIBELS benchmark + 5% gain

**PLANNED ACTIONS / SERVICES**

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Students with Disabilities	<input type="checkbox"/>
<u>Location(s)</u>	<input checked="" type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

OR			
<b>For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:</b>			
<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income		
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide            OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

**ACTIONS/SERVICES**

<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
<input type="checkbox"/> New <input checked="" type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input checked="" type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input checked="" type="checkbox"/> Modified <input type="checkbox"/> Unchanged
<p>Textbooks/Instructional Materials: Ensure California State Standards adopted textbooks and instructional materials are available to each students: (including intervention curriculum).</p> <p>No History/Social Studies or Next Generation Standards Science text adoptions will be purchased in 2017/18</p> <p>Purchase supplemental curriculum units if needed</p> <p>Provide instructional support (computer-based programs)</p>	<p>Textbooks/Instructional Materials: Ensure California State Standards adopted textbooks and instructional materials are available to each students:(including intervention curriculum).</p> <p>Purchase History/Social Studies Standards Curriculum</p> <p>Purchase supplemental curriculum units if needed</p> <p>Provide instructional support (computer-based programs)</p>	<p>Textbooks/Instructional Materials: Ensure California State Standards adopted textbooks and instructional materials are available to each students:(including intervention curriculum).</p> <p>Purchase Next Generation Science Standards Curriculum</p> <p>Purchase supplemental curriculum units if needed</p> <p>Provide instructional support (computer-based programs)</p>

**BUDGETED EXPENDITURES**

<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
Amount <span style="border: 1px solid black; padding: 2px 10px;">\$8,000</span>	Amount <span style="border: 1px solid black; padding: 2px 10px;">\$8,000</span>	Amount <span style="border: 1px solid black; padding: 2px 10px;">\$8,000</span>
Source <span style="border: 1px solid black; padding: 2px 10px;">Lottery</span>	Source <span style="border: 1px solid black; padding: 2px 10px;">Lottery</span>	Source <span style="border: 1px solid black; padding: 2px 10px;">Lottery</span>
Budget Reference <span style="border: 1px solid black; padding: 2px 10px;">0000: Unrestricted Instructional Materials</span>	Budget Reference <span style="border: 1px solid black; padding: 2px 10px;">0000: Unrestricted Instructional Materials</span>	Budget Reference <span style="border: 1px solid black; padding: 2px 10px;">0000: Unrestricted Instructional Materials</span>
Amount <span style="border: 1px solid black; padding: 2px 10px;">0</span>	Amount <span style="border: 1px solid black; padding: 2px 10px;">\$100,000</span>	Amount <span style="border: 1px solid black; padding: 2px 10px;">\$100,000</span>

Source		Source	Other	Source	Other
Budget Reference	No History/Social Studies or Next Generation Standards Science text adoptions will be purchased in 2017/18	Budget Reference	4000-4999: Books And Supplies Purchase History/Social Studies Standards Curriculum	Budget Reference	4000-4999: Books And Supplies Purchase Next Generation Science Standards Curriculum
Amount	\$60,000	Amount	\$60,000	Amount	\$60,000
Source	Lottery	Source	Lottery	Source	Lottery
Budget Reference	4000-4999: Books And Supplies Computer-based programs	Budget Reference	4000-4999: Books And Supplies computer-based programs	Budget Reference	4000-4999: Books And Supplies computer-based programs

## Action 2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Students with Disabilities	<input type="checkbox"/>
<u>Location(s)</u>	<input checked="" type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners	<input type="checkbox"/> Foster Youth	<input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide	<input type="checkbox"/> Schoolwide	OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

### ACTIONS/SERVICES

2017-18

<input type="checkbox"/> New	<input checked="" type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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Intervention for All Support:

2018-19

<input type="checkbox"/> New	<input checked="" type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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Intervention for All Support:

2019-20

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
------------------------------	-----------------------------------	------------------------------------

Intervention for All Support:



Provide intervention teacher for All Students Model and Learning Lab at North Cottonwood School

Instructional Assistants to provide small group instruction

Provide intervention teacher for All Students Model and Learning Lab at North Cottonwood School

Instructional Assistants to provide small group instruction

Provide intervention teacher for All Students Model and Learning Lab at North Cottonwood School

Instructional Assistants to provide small group instruction

### BUDGETED EXPENDITURES

#### 2017-18

Amount	\$51,000
Source	Supplemental and Concentration
Budget Reference	1000-1999: Certificated Personnel Salaries intervention teacher
Amount	\$421,845
Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistants

#### 2018-19

Amount	\$53,400
Source	Supplemental and Concentration
Budget Reference	1000-1999: Certificated Personnel Salaries intervention teacher
Amount	436,650
Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistants

#### 2019-20

Amount	55,200
Source	Supplemental and Concentration
Budget Reference	1000-1999: Certificated Personnel Salaries Intervention Teacher
Amount	\$446,389
Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistants

Action

**3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☒ All ☐ Students with Disabilities ☐

Location(s)

☐ All Schools ☒ Specific Schools: North Cottonwood School ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served

☐ English Learners ☐ Foster Youth ☐ Low Income

Scope of Services

☐ LEA-wide ☐ Schoolwide **OR** ☐ Limited to Unduplicated Student Group(s)

Location(s)

☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:

--	--

**ACTIONS/SERVICES****2017-18**
☐ New    ☐ Modified    ☐ Unchanged

 Continue to provide kindergarten and first grade  
Instructional Assistant support (refer to action #2)
**2018-19**
☐ New    ☐ Modified    ☐ Unchanged

 Continue to provide kindergarten and first grade  
Instructional Assistant support (refer to action #2)
**2019-20**
☐ New    ☐ Modified    ☐ Unchanged

 Continue to provide kindergarten and first grade  
Instructional Assistant support (refer to action #2)
**BUDGETED EXPENDITURES****2017-18**

Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistant Salaries

**2018-19**

Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistant Salaries

**2019-20**

Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Instructional Assistant Salaries

Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide    OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES****2017-18****2018-19****2019-20**

<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Professional Development Continue to support professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities and technology.	Professional Development Continue to support professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities and technology.	Professional Development Continue to support professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities and technology.

**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount: <input style="width: 100%;" type="text" value="\$36,000"/>	Amount: <input style="width: 100%;" type="text" value="\$36,000"/>	Amount: <input style="width: 100%;" type="text" value="36,000"/>
Source: <input style="width: 100%;" type="text" value="Title I"/>	Source: <input style="width: 100%;" type="text" value="Title I"/>	Source: <input style="width: 100%;" type="text" value="Title I"/>
Budget Reference: <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures Conferences"/>	Budget Reference: <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures Conferences"/>	Budget Reference: <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures Conferences"/>

**Action 5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:		
<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>	
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:	
OR		
For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:		
<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income	
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide   OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)	
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:	

ACTIONS/SERVICES**2017-18**
☐ New   ☐ Modified   ☐ Unchanged

Continue to provide Curriculum & Instructional Support/Coach  
C/I Coach for North  
AP:C/I/I for West

**2018-19**
☐ New   ☐ Modified   ☐ Unchanged

Continue to provide Curriculum & Instructional Support/Coach  
C/I Coach for North  
AP:C/I/I for West

**2019-20**
☐ New   ☐ Modified   ☐ Unchanged

Continue to provide Curriculum & Instructional Support/Coach  
C/I Coach for North  
AP:C/I/I for West

BUDGETED EXPENDITURES**2017-18**

Amount	\$99,360
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Salaries (80% Title I 20% Unrest.)
Amount	\$113,455
Source	Base
Budget Reference	1000-1999: Certificated Personnel Salaries 75% Unrestricted 25% Title I/Assistant Principal Salaries

**2018-19**

Amount	\$99,360
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Salaries (80% Title I 20% Unrest.)
Amount	\$113,455
Source	Base
Budget Reference	1000-1999: Certificated Personnel Salaries 75% Unrestricted 25% Title I/Assistant Principal Salaries

**2019-20**

Amount	\$100,160
Source	Title I
Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Salaries (80% Title I 20% Unrest.)
Amount	113,455
Source	Base
Budget Reference	1000-1999: Certificated Personnel Salaries 75% Unrestricted 25% Title I/Assistant Principal Salaries

Action **6**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served
☐ All   ☐ Students with Disabilities   ☐
Location(s)
☐ All Schools   ☐ Specific Schools:   ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income		
	<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)	
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: _____ <input type="checkbox"/> Specific Grade spans: _____		

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Collaboration: Scheduled collaboration time for grade level/subject collaboration Continue to support weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, RtI/intervention decisions for reteaching/advancement (cost associated with additional after school program hours)	Collaboration: Scheduled collaboration time for grade level/subject collaboration Continue to support weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, RtI/intervention decisions for reteaching/advancement (cost associated with additional after school program hours)	Collaboration: Scheduled collaboration time for grade level/subject collaboration Continue to support weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, RtI/intervention decisions for reteaching/advancement (cost associated with additional after school program hours)

**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Budget Reference <div style="border: 1px solid black; padding: 2px;">No Cost</div>	Budget Reference <div style="border: 1px solid black; padding: 2px;">No Cost</div>	Budget Reference <div style="border: 1px solid black; padding: 2px;">No Cost</div>

Action **7**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:		
<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>	
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: _____ <input type="checkbox"/> Specific Grade spans: _____	
<b>OR</b>		
For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:		

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
	<u>Scope of Services</u> <input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide         OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Support continuous school improvement summer training/collaboration	Support continuous school improvement summer training/collaboration	Support continuous school improvement summer training/collaboration

**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount: \$10,200	Amount: \$10,200	Amount: 10,200
Source: Supplemental and Concentration	Source: Supplemental and Concentration	Source: Supplemental and Concentration
Budget Reference: 1000-1999: Certificated Personnel Salaries Teacher Extra Duty	Budget Reference: 1000-1999: Certificated Personnel Salaries Teacher Extra Duty Salary and Benefits	Budget Reference: 1000-1999: Certificated Personnel Salaries Teacher Extra Duty Salary and Benefits

Action **8**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:	
<u>Students to be Served</u>	<input checked="" type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:	
<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income

<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Technology Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments EADMS  Continue to support increased tech support	Technology Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments EADMS  Continue to support increased tech support	Technology Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments EADMS  Continue to support increased tech support

**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount: \$20,000	Amount: \$20,000	Amount: \$20,000
Source: Base	Source: Base	Source: Base
Budget Reference: 0000: Unrestricted Instructional Materials	Budget Reference: 0000: Unrestricted Instructional Materials	Budget Reference: 0000: Unrestricted Instructional Materials
Amount: \$12,000	Amount: \$12,000	Amount: \$12,000
Source: Title I	Source: Title I	Source: Title I
Budget Reference: 4000-4999: Books And Supplies Instructional Materials EADMS	Budget Reference: 4000-4999: Books And Supplies Instructional Materials EADMS	Budget Reference: 4000-4999: Books And Supplies Instructional Materials EADMS
Amount: \$39,500	Amount: \$39,500	Amount: \$39,500
Source: Base	Source: Base	Source: Base
Budget Reference: 5000-5999: Services And Other Operating Expenditures	Budget Reference: 5000-5999: Services And Other Operating Expenditures	Budget Reference: 5000-5999: Services And Other Operating Expenditures

Contracted Services

Contracted Services

Contracted Services

Action **9**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☒ All ☐ Students with Disabilities ☐Location(s)☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☐ English Learners ☐ Foster Youth ☐ Low IncomeScope of Services☐ LEA-wide ☐ Schoolwide OR ☐ Limited to Unduplicated Student Group(s)Location(s)☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:ACTIONS/SERVICES**2017-18**☐ New ☐ Modified ☐ UnchangedEarly Childhood Education  
Continue to support preschool to support early literacy  
and academic success.**2018-19**☐ New ☐ Modified ☐ UnchangedEarly Childhood Education  
Continue to support preschool to support early literacy  
and academic success.**2019-20**☐ New ☐ Modified ☐ UnchangedEarly Childhood Education  
Continue to support preschool to support early literacy  
and academic success.BUDGETED EXPENDITURES**2017-18**Budget  
ReferenceNo Cost: Continue to partnership with  
YMCA**2018-19**Budget  
ReferenceNo Cost: Continue to partnership with  
YMCA**2019-20**Budget  
ReferenceNo Cost: Continue to partnership with  
YMCA



Action **10**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☒ All ☐ Students with Disabilities ☐Location(s)☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☐ English Learners ☐ Foster Youth ☐ Low IncomeScope of Services☐ LEA-wide ☐ Schoolwide OR ☐ Limited to Unduplicated Student Group(s)Location(s)☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:ACTIONS/SERVICES**2017-18**☐ New ☐ Modified ☐ Unchanged

Promote Reading/Early Literacy  
 Promote reading  
 Provide Librarians at both sites  
 Support AR Club  
 Support intrinsic and extrinsic  
 motivation  
 Support English Language Development  
 Provide EL parent/ student support  
 liaison  
 Continue Reading Club with  
 translator  
 Provide EL support

**2018-19**☐ New ☐ Modified ☐ Unchanged

Promote Reading/Early Literacy  
 Promote reading  
 Provide Librarians at both sites  
 Support AR Club  
 Support intrinsic and extrinsic  
 motivation  
 Support English Language Development  
 Provide EL parent/ student support  
 liaison  
 Continue Reading Club with  
 translator  
 Provide EL support

**2019-20**☐ New ☐ Modified ☐ Unchanged

Promote Reading/Early Literacy  
 Promote reading  
 Provide Librarians at both sites  
 Support AR Club  
 Support intrinsic and extrinsic  
 motivation  
 Support English Language Development  
 Provide EL parent/ student support  
 liaison  
 Continue Reading Club with  
 translator  
 Provide EL support

BUDGETED EXPENDITURES**2017-18****2018-19****2019-20**

Amount	\$100,728	Amount	\$106,053	Amount	\$111,426
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Librarians	Budget Reference	2000-2999: Classified Personnel Salaries Librarians	Budget Reference	2000-2999: Classified Personnel Salaries Librarians
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries EL Instructional Assistant Salaries (Included in Goal 1)	Budget Reference	2000-2999: Classified Personnel Salaries EL Instructional Assistant Salaries (Included in Goal 1)	Budget Reference	2000-2999: Classified Personnel Salaries EL Instructional Assistant Salaries (Included in Goal 1)

# Action 11

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

## ACTIONS/SERVICES

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Beyond School Day Intervention Support	Beyond School Day Intervention Support	Beyond School Day Intervention Support

Provide interventions (afterschool and summer school small group tutoring programs)

Provide interventions (afterschool and summer school small group tutoring programs)

Provide interventions (afterschool and summer school small group tutoring programs)

### BUDGETED EXPENDITURES

2017-18		2018-19		2019-20	
Amount	\$14,500	Amount	\$14,500	Amount	14,500
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Extra Duty	Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Extra Duty	Budget Reference	1000-1999: Certificated Personnel Salaries Teacher Extra Duty
Amount	\$2,000	Amount	2,000	Amount	2,000
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	4000-4999: Books And Supplies Instructional Materials	Budget Reference	4000-4999: Books And Supplies Instructional Materials	Budget Reference	4000-4999: Books And Supplies Instructional Materials

Action **12**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income		
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

ACTIONS/SERVICES

**2017-18**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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**2018-19**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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**2019-20**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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BUDGETED EXPENDITURES

**2017-18**

**2018-19**

**2019-20**

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

☐ New ☐ Modified ☐ Unchanged

### Goal 2

Goal 2: Increase Effective Communication /Connectedness and Promote a Positive Culture/Climate

State and/or Local Priorities Addressed by this goal:

STATE ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☒ 5 ☒ 6 ☒ 7 ☐ 8  
 COE ☐ 9 ☐ 10  
 LOCAL

Identified Need

Increase information reaching parents and community.  
 Increase positive culture/climate  
 Students need to feel engaged in learning and feeling a sense of connection to their school community  
 Students need to learn developmentally appropriate social skills  
 Students need to attend school regularly

### EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Priority 3: Local Indicator/Parent Involvement/Local Evaluation Tool	<p>CWUSD 2016 Fall Parent Survey Results (involvement related questions): ~ 66 North parent participants &amp; 62 West parent participants</p> <p>"School personnel encourage me to participate in my child's education"</p> <p>North Responses: 98% Strongly Agree/Agree</p> <p>West Responses: 98% Strongly Agree/Agree</p> <p>My child's teacher provides sufficient and appropriate information regarding my child's academic progress"</p>	<p>Parental involvement at school activities baseline developed using sign in sheets from Back to School Night, Open House and Parent Survey Questions</p> <p>District Metrics: Students will have parents that are equipped to help them succeed through the use of technology</p> <p>Students will improve at school thorough parent information evenings to aide in home-school communication</p>	<p>Parental involvement at school activities baseline developed using sign in sheets from Back to School Night, Open House and Parent Survey Questions</p> <p>District Metrics: Students will have parents that are equipped to help them succeed through the use of technology</p> <p>Students will improve at school thorough parent information evenings to aide in home-school communication</p>	<p>Parental involvement at school activities baseline developed using sign in sheets from Back to School Night, Open House and Parent Survey Questions</p> <p>District Metrics: Students will have parents that are equipped to help them succeed through the use of technology</p> <p>Students will improve at school thorough parent information evenings to aide in home-school communication</p>

	<p>North Responses: 94% Strongly Agree/Agree West Responses: 94% Strongly Agree/Agree</p> <p>The school district and school web page provide me with the information I need" North Responses: 79% Strongly Agree/Agree West Responses: 92% Strongly Agree/Agree</p> <p>I use the school Info App to acquire school information" North Responses: 34% Strongly Agree/Agree West Responses: 52% Strongly Agree/Agree</p> <p>I regularly access Aeries to acquire school information" West Responses: 78% Strongly Agree/Agree</p> <p>"I participate in my child's parent/teacher conference" North Responses: 98% Strongly Agree/Agree West Responses: 92% Strongly Agree/Agree</p> <p>"I attend Back to School Night" North Responses: 87% Strongly Agree/Agree West Responses: 80% Strongly Agree/Agree</p> <p>"I attend Open House Nights" North Responses: 93% Strongly Agree/Agree West Responses: 94% Strongly Agree/Agree</p> <p>"I volunteer at my child's school" North Responses: 69% Strongly Agree/Agree West Responses: 34% Strongly Agree/Agree</p>	<p>Student will improve in skills through the use of highly qualified parent volunteers</p>	<p>Student will improve in skills through the use of highly qualified parent volunteers</p>	<p>Student will improve in skills through the use of highly qualified parent volunteers</p>
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Priority 5: State Indicator/Student Engagement/Chronic absenteeism rates	<p>5. Pupil Engagement: School attendance rates: SARB referrals - data will be available after June 6, 2017</p> <p>5. Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism - data will be available after June 6, 2017</p> <p>5th-8th grade students will have access to behavioral counseling -data will be available after June 6, 2017</p>	<p>5. Pupil Engagement: School attendance rates: SARB referrals will decrease by 50%</p> <p>5. Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism will decrease by 1%</p> <p>5th-8th grade students will have access to behavioral counseling.</p>	<p>5. Pupil Engagement: School attendance rates: SARB referrals will decrease by 50%</p> <p>5. Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism will decrease by 1%</p> <p>5th-8th grade students will have access to behavioral counseling.</p>	<p>5. Pupil Engagement: School attendance rates: SARB referrals will decrease by 50%</p> <p>5. Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism will decrease by 1%</p> <p>5th-8th grade students will have access to behavioral counseling.</p>
Priority 5: Local Metric/Middle school dropout rate	Drop out rate - data will be available after June 6, 2017	5. Pupil Engagement: Middle School dropout rate: will decrease to 0	5. Pupil Engagement: Middle School dropout rate: will decrease to 0	5. Pupil Engagement: Middle School dropout rate: will decrease to 0
Priority 6: State Indicator/Student Suspension Indicator	Student suspension and expulsion data will be available after June 6, 2017	<p>6. School Climate: Student suspension rates: Pupil Suspension rate will drop by 10%</p> <p>6. School Climate: Student expulsion rates: Pupil Expulsion rate will drop to 0</p>	<p>6. School Climate: Student suspension rates: Pupil Suspension rate will drop by 10%</p> <p>6. School Climate: Student expulsion rates: Pupil Expulsion rate will drop to 0</p>	<p>6. School Climate: Student suspension rates: Pupil Suspension rate will drop by 10%</p> <p>6. School Climate: Student expulsion rates: Pupil Expulsion rate will drop to 0</p>
Priority 6: Local Indicator/Local tool for school climate	<p>CWUSD 2016 Fall Parent Survey Results (involvement related questions):</p> <p>"As a parent I am welcome at my child's school" North Responses: 99% Strongly Agree/Agree West Responses: 99% Strongly Agree/Agree</p>	6. School Climate: Other local measures: School sites climate surveys	6. School Climate: Other local measures: School sites climate surveys	6. School Climate: Other local measures: School sites climate surveys
Priority 7: Local Metric/A broad course of study	7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district	7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district	7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district	7. Course Access: Student access and enrollment in all required areas of study. All students will have access to a foreign language offerings in 7-8 grade students and district

	students will have opportunity to participate in a visual and performing arts	students will have opportunity to participate in a visual and performing arts.	students will have opportunity to participate in a visual and performing arts.	students will have opportunity to participate in a visual and performing arts.
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**PLANNED ACTIONS / SERVICES**

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:			
<u>Students to be Served</u>	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Students with Disabilities	<input type="checkbox"/>
<u>Location(s)</u>	<input checked="" type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:
OR			
For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:			
<u>Students to be Served</u>	<input type="checkbox"/> English Learners	<input type="checkbox"/> Foster Youth	<input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide	<input type="checkbox"/> Schoolwide	OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Open Communication Continue to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update.  Administer local school climate surveys	Open Communication Continue to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update.  Administer local school climate surveys	Open Communication Continue to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update.  Administer local school climate surveys



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**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount: \$500	Amount: \$500	Amount: \$500
Source: Base	Source: Base	Source: Base
Budget Reference: 5000-5999: Services And Other Operating Expenditures Postage	Budget Reference: 5000-5999: Services And Other Operating Expenditures Postage	Budget Reference: 5000-5999: Services And Other Operating Expenditures Postage

**Action 2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide         OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Continue to support of participation/use of School Info App	Continue to support of participation/use of School Info App	Continue to support of participation/use of School Info App

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**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount <input style="width: 100%;" type="text" value="\$500"/>	Amount <input style="width: 100%;" type="text" value="\$500"/>	Amount <input style="width: 100%;" type="text" value="\$500"/>
Source <input style="width: 100%;" type="text" value="Base"/>	Source <input style="width: 100%;" type="text" value="Base"/>	Source <input style="width: 100%;" type="text" value="Base"/>
Budget Reference <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures General Operating Expense"/>	Budget Reference <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures General Operating Expense"/>	Budget Reference <input style="width: 100%;" type="text" value="5000-5999: Services And Other Operating Expenditures General Operating Expense"/>

Action **3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income		
	<u>Scope of Services</u> <input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide            OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Community/Parent Involvement Continue to support and provide social events w/staff, Parents, Community (food)	Community/Parent Involvement Continue to support and provide social events w/staff, Parents, Community (food)	Community/Parent Involvement Continue to support and provide social events w/staff, Parents, Community (food)

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**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount: \$1,500	Amount: \$1,500	Amount: \$1,500
Source: Base	Source: Base	Source: Base
Budget Reference: 5000-5999: Services And Other Operating Expenditures General Operating Expense	Budget Reference: 5000-5999: Services And Other Operating Expenditures General Operating Expense	Budget Reference: 5000-5999: Services And Other Operating Expenditures General Operating Expense

Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input checked="" type="checkbox"/> Specific Schools: <u>North Cottonwood</u> <input type="checkbox"/> Specific Grade spans:		

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income		
	<u>Scope of Services</u> <input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)		
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:		

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Continue to support and provide positive behavior intervention support (PBIS)	Continue to support and provide positive behavior intervention support (PBIS)	Continue to support and provide positive behavior intervention support (PBIS)

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**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
Amount <span style="border: 1px solid black; padding: 2px;">\$1,500</span>	Amount <span style="border: 1px solid black; padding: 2px;">\$1,500</span>	Amount <span style="border: 1px solid black; padding: 2px;">\$1,500</span>
Source <span style="border: 1px solid black; padding: 2px;">Base</span>	Source <span style="border: 1px solid black; padding: 2px;">Base</span>	Source <span style="border: 1px solid black; padding: 2px;">Base</span>
Budget Reference <span style="border: 1px solid black; padding: 2px;">4000-4999: Books And Supplies PBIS Support Materials</span>	Budget Reference <span style="border: 1px solid black; padding: 2px;">4000-4999: Books And Supplies PBIS Support Materials</span>	Budget Reference <span style="border: 1px solid black; padding: 2px;">4000-4999: Books And Supplies PBIS Support Materials</span>

**Action 5**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> <u>Special Ed</u>
<u>Location(s)</u>	<input checked="" type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
	<u>Scope of Services</u> <input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged
Broad Course of Study	Broad Course of Study	Broad Course of Study

Provide a broad course of study including electives in VAPA, foreign language, career technical education, etc....

Provide a broad course of study including electives in VAPA, foreign language, career technical education, etc....

Provide a broad course of study including electives in VAPA, foreign language, career technical education, etc....

### BUDGETED EXPENDITURES

2017-18		2018-19		2019-20	
Amount	\$16,800	Amount	\$16,500	Amount	\$16,500
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Music North Cottonwood	Budget Reference	2000-2999: Classified Personnel Salaries Music North Cottonwood	Budget Reference	2000-2999: Classified Personnel Salaries Music North Cottonwood
Amount	\$14,093	Amount	14,093	Amount	\$14,093
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	2000-2999: Classified Personnel Salaries Electives at West Cottonwood	Budget Reference	2000-2999: Classified Personnel Salaries Electives at West Cottonwood	Budget Reference	2000-2999: Classified Personnel Salaries Electives at West Cottonwood
Amount	\$17,175	Amount	\$17,175	Amount	\$17,175
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	4000-4999: Books And Supplies Instructional materials at West	Budget Reference	4000-4999: Books And Supplies Instructional materials at West	Budget Reference	4000-4999: Books And Supplies Instructional materials at West
Amount	\$29,100	Amount	\$29,100	Amount	\$29,100
Source	Supplemental and Concentration	Source	Supplemental and Concentration	Source	Supplemental and Concentration
Budget Reference	5000-5999: Services And Other Operating Expenditures Contracted Services for Elective Teachers	Budget Reference	5000-5999: Services And Other Operating Expenditures Contracted Services for Elective Teachers	Budget Reference	5000-5999: Services And Other Operating Expenditures Contracted Services for Elective Teachers

# Goals, Actions, & Services

## Strategic Planning Details and Accountability

Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

☐ New      ☒ Modified      ☐ Unchanged

### Goal 3

Goal 3: Provide Safe and Well-Maintained Facilities

State and/or Local Priorities Addressed by this goal:

STATE ☒ 1   ☐ 2   ☐ 3   ☐ 4   ☐ 5   ☐ 6   ☐ 7   ☐ 8  
 COE   ☐ 9   ☐ 10  
 LOCAL

Identified Need

CWUSD facilities are in good repair; however, are aging and in need of continual maintenance and upkeep.

### EXPECTED ANNUAL MEASURABLE OUTCOMES

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Priority 1: Local Indicator/ Facilities in good repair	<p>Required Metrics for State Priorities:</p> <p>3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0</p> <p>Developed a local measure to collect data on safety and school learning environment.</p> <p>District Metrics: Students will attend clean, safe, well maintained schools as identified by prioritized needs. District/School safety plans are updated. District Facilities Plan is updated twice a year</p>	<p>Required Metrics for State Priorities:</p> <p>3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0</p> <p>Utilize a local measure to collect data on safety and school learning environment.</p> <p>District Metrics: Students will attend clean, safe, well maintained schools as identified by prioritized needs. District/School safety plans are updated. District Facilities Plan is updated twice a year.</p>	<p>Required Metrics for State Priorities:</p> <p>3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0</p> <p>Utilize a local measure to collect data on safety and school learning environment.</p> <p>District Metrics: Students will attend clean, safe, well maintained schools as identified by prioritized needs. District/School safety plans are updated. District Facilities Plan is updated twice a year.</p>	<p>Required Metrics for State Priorities:</p> <p>3. Basic Services: Degree to which school facilities are maintained and in good repair. Maintain Williams Act Findings at 0</p> <p>Utilize a local measure to collect data on safety and school learning environment.</p> <p>District Metrics: Students will attend clean, safe, well maintained schools as identified by prioritized needs. District/School safety plans are updated. District Facilities Plan is updated twice a year</p>

**PLANNED ACTIONS / SERVICES**

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action **1**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input checked="" type="checkbox"/> All	<input type="checkbox"/> Students with Disabilities	<input type="checkbox"/>
<u>Location(s)</u>	<input checked="" type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

<u>Students to be Served</u>	<input type="checkbox"/> English Learners	<input type="checkbox"/> Foster Youth	<input type="checkbox"/> Low Income
<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide	<input type="checkbox"/> Schoolwide	OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools	<input type="checkbox"/> Specific Schools:	<input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

**2017-18**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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Staffing

Continue to provide 1.0 FTE Maintenance Staff/Maintenance Coordinator from 2016-17

**2018-19**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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Staffing

Continue to provide 1.0 FTE Maintenance Staff/Maintenance Coordinator from 16-17

**2019-20**

<input type="checkbox"/> New	<input type="checkbox"/> Modified	<input type="checkbox"/> Unchanged
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**BUDGETED EXPENDITURES**

**2017-18**

Amount	\$66,000
Source	Restricted (RRM) Contracted Services

**2018-19**

Amount	\$66,000
Source	Restricted (RRM) Contracted Services

**2019-20**

Amount	
Source	

Action **2**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☒ All ☐ Students with Disabilities ☐Location(s)☒ All Schools ☐ Specific Schools: ☐ Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served☐ English Learners ☐ Foster Youth ☐ Low IncomeScope of Services☐ LEA-wide ☐ Schoolwide OR ☐ Limited to Unduplicated Student Group(s)Location(s)☐ All Schools ☐ Specific Schools: ☐ Specific Grade spans:ACTIONS/SERVICES

2017-18

☐ New ☐ Modified ☐ Unchanged

2018-19

☐ New ☐ Modified ☐ Unchanged

2019-20

☐ New ☐ Modified ☐ Unchanged

Major Facilities Work and Repair

BUDGETED EXPENDITURES

2017-18

Amount

\$

Source

Restricted (RRM) Contracted Services

2018-19

Amount

\$

Source

Restricted (RRM) Contracted Services

2019-20

Amount

Source

Action **3**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:



<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:	
<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income
	<u>Scope of Services</u> <input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide         OR <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

2017-18	2018-19	2019-20
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged

**BUDGETED EXPENDITURES**

2017-18	2018-19	2019-20
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Action **4**

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:	
<u>Students to be Served</u>	<input type="checkbox"/> All <input type="checkbox"/> Students with Disabilities <input type="checkbox"/>
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:	
<u>Students to be Served</u>	<input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Low Income

<u>Scope of Services</u>	<input type="checkbox"/> LEA-wide <input type="checkbox"/> Schoolwide <b>OR</b> <input type="checkbox"/> Limited to Unduplicated Student Group(s)
<u>Location(s)</u>	<input type="checkbox"/> All Schools <input type="checkbox"/> Specific Schools: <input type="checkbox"/> Specific Grade spans:

**ACTIONS/SERVICES**

<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged	<input type="checkbox"/> New <input type="checkbox"/> Modified <input type="checkbox"/> Unchanged

**BUDGETED EXPENDITURES**

<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>
Amount <input style="width: 150px;" type="text"/>	Amount <input style="width: 150px;" type="text"/>	Amount <input style="width: 150px;" type="text"/>

## Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year

☒ 2017-18   ☐ 2018-19   ☐ 2019-20

Estimated Supplemental and Concentration Grant Funds: \$659,104

Percentage to Increase or Improve Services: 10.56%

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds ([see instructions](#)).

Based on preliminary Local Control Funding Formula (LCFF) calculations using P2 ADA for 2016-17, the district estimated to receive Supplemental Grant of \$660,083. The funds will be used to support instruction for all low income, English learner pupils and Foster youth, in a district-wide program that supports all learners.

It is our belief that the most effective way to provide opportunities to these pupils is through these goals:

Goal 1: Increase Academic Proficiency & Support Student Learning

Goal 2: Increase Effective Communication /Connectedness and Promote a Positive Culture/Climate

Goal 3: Provide Safe and Well-Maintained Facilities

Goal One focuses on increase academic proficiency & support student learning. To accomplish this the following actions and services are highlighted::

Textbooks

Intervention for All

Professional Development

Collaboration

Technology

Promote Reading/ Early Literacy

Goal Two emphasizes to increase effective communication/connectedness and promote a positive culture/climate. To accomplish this the following actions and services are highlighted:

Open Communication

Community/Parent Involvement

Promote Positive Relations

Broad Course of Study

Goal Three addresses safe and well-maintained facilities. To accomplish this the following actions and services are highlighted::

Support deferred maintenance  
Maintain facilities

Cottonwood Union School District has targeted these actions principally directed to the target pupils; however, all students benefit from ensuring a system of Interventions for All which is steep in Effective School Research and the Essential Program Components.

Cottonwood Union School District will provide an instructional program consistent with the Effective Schools Research and the Essential Program Components including standards aligned basic core instructional programs/materials in Reading Language Arts (RLA & ELD) and math. In addition, CWUSD will provide intervention programs in ELA and math, differentiated to meet the specific learning needs of this student population. Professional development opportunities for teachers/staff and appropriate instructional resources (i.e. books, supplies, technology) will be provided to students and teachers. Ongoing instructional assistance and support for teachers will be offered through curriculum/instruction/intervention specialists. CWUSD will develop an effective student achievement monitoring system as well as regularly scheduled grade level/program level for teachers. In addition, these funds will help support a district EL Coordinator and Foster Youth Coordinator.

We are further developing summer programs and extending preschool opportunities to give younger students a jump start for the new school year and provide additional early education support. We are redesigning our RTI program District wide principally directed for LI, Foster Youth and ELD students. The reasoning behind redesigning this program is to encompass more students than we currently reach as well as to ensure that ELD students spend 30 minutes of each day in a program designed to meet their needs. Finally, to communicate with parents of student's district wide through the use of technology and by organizing parent activities both during the day and in the evening to assist parents in developing strategies to assist their student. Parent programs will be designed specifically for ELD parents where appropriate. We have heard from families that want to assist in their child's education but that there are barriers to that occurring. We believe that this will begin to reduce the barriers that inhibit parent involvement. Additionally, programs will be developed to assist parents and community members to become volunteers at the school sites in a variety of ways depending on the strengths of the volunteer. Our plan to provide services to low income, foster youth, and English learner pupils students through a district-wide spending plan is developed based on a continuous school improvement plan. These actions and services are principally directed to the targeted pupils in need of these effective research based action and services. In that research, we believe a blended service model environment is proven and demonstrated by local models to be a more effective structure and learning environment than isolated or segregated target programs.

Based on preliminary Local Control Funding Formula (LCFF) calculations using P-2 ADA for 2016-17, estimated supplemental grant in following years show that the Minimum Proportionality Percentage (MPP) for the district in 2017-18 , 2018-19, and 2019-20 are fairly consistent at 10.56%, 10.74 and 10.87 respectively

The district plans to spend \$659,104 to provide services described above. These services will be provided district-wide because of the high concentration of unduplicated students. While all students will benefit, the strategies were developed to principally focus on providing improved services for the unduplicated students. Out of the total LCFF dollars of \$7,221,575 this constitutes 9.13% of our funding and is an increase of \$26,967 over prior year expenses equating to a 4.1% increase in additional services provided.

With these funds we will continue to improve and increase our intervention and support systems as described above to target pupils.



# **Revised Local Control and Accountability Plan and Annual Update Template Instructions**

## **Addendum**

*The Local Control and Accountability Plan (LCAP) and Annual Update Template documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. For school districts and county offices of education, the LCAP is a three-year plan which is reviewed and updated in the second and third years of the plan. Charter schools may complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.*

*For school districts, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all students and each student group identified by the Local Control Funding Formula (LCFF) (ethnic, socioeconomically disadvantaged, English learners, foster youth, pupils with disabilities, and homeless youth), for each of the state priorities and any locally identified priorities.*

*For county offices of education, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all students and each LCFF student group funded through the county office of education (students attending juvenile court schools, on probation or parole, or expelled under certain conditions) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services funded by a school district that are provided to students attending county-operated schools and programs, including special education programs.*

*If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in Education Code (EC) sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.*

*Charter schools must describe goals and specific actions to achieve those goals for all students and each LCFF subgroup of students including students with disabilities and homeless youth, for each of the state priorities that apply for the grade levels served or the nature of the program operated by the charter school, and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code. Changes in LCAP goals and actions/services for charter schools that result from the annual update process do not necessarily constitute a material revision to the school's charter petition.*

*For questions related to specific sections of the template, please see instructions below:*

## **Instructions: Linked Table of Contents**

Plan Summary

Annual Update

Stakeholder Engagement

Goals, Actions, and Services

Planned Actions/Services

Demonstration of Increased or Improved Services for Unduplicated Students

*For additional questions or technical assistance related to completion of the LCAP template, please contact the local county office of education, or the CDE's Local Agency Systems Support Office at: 916-319-0809 or by email at: [lcff@cde.ca.gov](mailto:lcff@cde.ca.gov).*

### **Plan Summary**

The LCAP is intended to reflect an LEA's annual goals, actions, services and expenditures within a fixed three-year planning cycle. LEAs must include a plan summary for the LCAP each year.

When developing the LCAP, mark the appropriate LCAP year, and address the prompts provided in these sections. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous summary information with information relevant to the current year LCAP.

In this section, briefly address the prompts provided. These prompts are not limits. LEAs may include information regarding local program(s), community demographics, and the overall vision of the LEA. LEAs may also attach documents (e.g., the LCFF Evaluation Rubrics data reports) if desired and/or include charts illustrating goals, planned outcomes, actual outcomes, or related planned and actual expenditures.

An LEA may use an alternative format for the plan summary as long as it includes the information specified in each prompt and the budget summary table.

The reference to LCFF Evaluation Rubrics means the evaluation rubrics adopted by the State Board of Education under EC Section 52064.5.

### **Budget Summary**

The LEA must complete the LCAP Budget Summary table as follows:

- **Total LEA General Fund Budget Expenditures for the LCAP Year:** This amount is the LEA's total budgeted General Fund expenditures for the LCAP year. The LCAP year means the fiscal year for which an LCAP is adopted or updated by July 1. The General Fund is the main operating fund of the LEA and accounts for all activities not accounted for in another fund. All activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. For further information please refer to the *California School Accounting Manual* (<http://www.cde.ca.gov/fq/ac/sa/>). (Note: For some charter schools that follow governmental fund accounting, this amount is the total budgeted expenditures in the Charter Schools Special Revenue Fund. For charter schools that follow the not-for-profit accounting model, this amount is total budgeted expenses, such as those budgeted in the Charter Schools Enterprise Fund.)
- **Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for the LCAP Year:** This amount is the total of the budgeted expenditures associated with the actions/services included for the LCAP year from all sources of funds, as reflected in the LCAP. To the extent actions/services and/or expenditures are listed in the LCAP under more than one goal, the expenditures should be counted only once.
- **Description of any use(s) of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP:** Briefly describe expenditures included in total General Fund Expenditures that are not included in the total funds budgeted for planned actions/services for

the LCAP year. (Note: The total funds budgeted for planned actions/services may include funds other than general fund expenditures.)

- **Total Projected LCFF Revenues for LCAP Year:** This amount is the total amount of LCFF funding the LEA estimates it will receive pursuant to *EC* sections 42238.02 (for school districts and charter schools) and 2574 (for county offices of education), as implemented by *EC* sections 42238.03 and 2575 for the LCAP year respectively.

### **Annual Update**

The planned goals, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the previous year's\* approved LCAP. Minor typographical errors may be corrected.

\* For example, for LCAP year 2017/18 of the 2017/18 – 2019/20 LCAP, review the goals in the 2016/17 LCAP. Moving forward, review the goals from the most recent LCAP year. For example, LCAP year 2020/21 will review goals from the 2019/20 LCAP year, which is the last year of the 2017/18 – 2019/20 LCAP.

### **Annual Measurable Outcomes**

For each goal in the prior year, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in the prior year for the goal.

### **Actions/Services**

Identify the planned Actions/Services and the budgeted expenditures to implement these actions toward achieving the described goal. Identify the **actual** actions/services implemented to meet the described goal and the estimated actual annual expenditures to implement the actions/services. As applicable, identify any changes to the students or student groups served, or to the planned location of the actions/services provided.

### **Analysis**

Using actual annual measurable outcome data, including data from the LCFF Evaluation Rubrics, analyze whether the planned actions/services were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions/services to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process.
- Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures or a dollar-for-dollar accounting is not required.
- Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the data provided in the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

### **Stakeholder Engagement**

Meaningful engagement of parents, students, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Education Code identifies the minimum consultation requirements for school districts and county offices of education as consulting with teachers, principals, administrators, other school personnel, local bargaining units of the school district, parents, and pupils in developing the LCAP. Education Code requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the LCAP. In addition, Education Code Section 48985 specifies the requirements for the translation of notices, reports, statements, or records sent to a parent or guardian.



The LCAP should be shared with, and LEAs should request input from, school site-level advisory groups, as applicable (e.g., school site councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet specific goals.

**Instructions:** The stakeholder engagement process is an ongoing, annual process. The requirements for this section are the same for each year of a three-year LCAP. When developing the LCAP, mark the appropriate LCAP year, and describe the stakeholder engagement process used to develop the LCAP and Annual Update. When developing the LCAP in year 2 or year 3, mark the appropriate LCAP year and replace the previous stakeholder narrative(s) and describe the stakeholder engagement process used to develop the current year LCAP and Annual Update.

**School districts and county offices of education:** Describe the process used to consult with the Parent Advisory Committee, the English Learner Parent Advisory Committee, parents, students, school personnel, the LEA's local bargaining units, and the community to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

**Charter schools:** Describe the process used to consult with teachers, principals, administrators, other school personnel, parents, and students to inform the development of the LCAP and the annual review and analysis for the indicated LCAP year.

Describe how the consultation process impacted the development of the LCAP and annual update for the indicated LCAP year, including the goals, actions, services, and expenditures.

### **Goals, Actions, and Services**

LEAs must include a description of the annual goals, for all students and each LCFF identified group of students, to be achieved for each state priority as applicable to type of LEA. An LEA may also include additional local priorities. This section shall also include a description of the specific planned actions an LEA will take to meet the identified goals, and a description of the expenditures required to implement the specific actions.

**School districts and county offices of education:** The LCAP is a three-year plan, which is reviewed and updated annually, as required.

**Charter schools:** The number of years addressed in the LCAP may align with the term of the charter schools budget, typically one year, which is submitted to the school's authorizer. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### **New, Modified, Unchanged**

As part of the LCAP development process, which includes the annual update and stakeholder engagement, indicate if the goal, identified need, related state and/or local priorities, and/or expected annual measurable outcomes for the current LCAP year or future LCAP years are modified or unchanged from the previous year's LCAP; or, specify if the goal is new.

### **Goal**

State the goal. LEAs may number the goals using the "Goal #" box for ease of reference. A goal is a broad statement that describes the desired result to which all actions/services are directed. A goal answers the question: What is the LEA seeking to achieve?

### **Related State and/or Local Priorities**

Identify the state and/or local priorities addressed by the goal by placing a check mark next to the applicable priority or priorities. The LCAP must include goals that address each of the state priorities, as applicable to the type of LEA, and any additional local priorities; however, one goal may address multiple priorities. ([Link to State Priorities](#))

### **Identified Need**

Describe the needs that led to establishing the goal. The identified needs may be based on quantitative or qualitative information, including, but not limited to, results of the annual update process or performance data from the LCFF Evaluation Rubrics, as applicable.

### **Expected Annual Measurable Outcomes**

For each LCAP year, identify the metric(s) or indicator(s) that the LEA will use to track progress toward the expected outcomes. LEAs may identify metrics for specific student groups. Include in the baseline column the most recent data associated with this metric or indicator available at the time of adoption of the LCAP for the first year of the three-year plan. The most recent data associated with a metric or indicator includes data as reported in the annual update of the LCAP year immediately preceding the three-year plan, as applicable. The baseline data shall remain unchanged throughout the three-year LCAP. In the subsequent year columns, identify the progress to be made in each year of the three-year cycle of the LCAP. Consider how expected outcomes in any given year are related to the expected outcomes for subsequent years.

The metrics may be quantitative or qualitative, but at minimum an LEA must use the applicable required metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. For the student engagement priority metrics, as applicable, LEAs must calculate the rates as described in the LCAP Template Appendix, sections (a) through (d).

### **Planned Actions/Services**

For each action/service, the LEA must complete either the section "For Actions/Services not contributing to meeting Increased or Improved Services Requirement" or the section "For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement." The LEA shall not complete both sections for a single action.

#### **For Actions/Services Not Contributing to Meeting the Increased or Improved Services Requirement**

##### **Students to be Served**

The "Students to be Served" box is to be completed for all actions/services except for those which are included by the LEA as contributing to meeting the requirement to increase or improve services for unduplicated students. Indicate in this box which students will benefit from the actions/services by checking "All", "Students with Disabilities", or "Specific Student Group(s)". If "Specific Student Group(s)" is checked, identify the specific student group(s) as appropriate.

##### **Location(s)**

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate "All Schools". If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark "Specific Schools" or "Specific Grade Spans". Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting "Specific Schools" and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, "All Schools" and "Specific Schools" may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

#### **For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:**

##### **Students to be Served**

For any action/service contributing to the LEA's overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see Demonstration of Increased or Improved Services for Unduplicated Students section, below), the LEA must identify the unduplicated student group(s) being served.

##### **Scope of Service**

For each action/service contributing to meeting the increased or improved services requirement, identify scope of service by indicating "LEA-wide", "Schoolwide", or "Limited to Unduplicated Student Group(s)". The LEA must select one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, place a check mark next to "LEA-wide."
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, place a check mark next to "schoolwide".
- If the action/service being funded and provided is limited to the unduplicated students identified in "Students to be Served", place a check mark next to "Limited to Student Groups".

**For charter schools and single-school school districts**, "LEA-wide" and "Schoolwide" may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use "LEA-wide" to refer to all schools under the charter and use "Schoolwide" to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use "LEA-wide" or "Schoolwide" provided these terms are used in a consistent manner through the LCAP.

### **Location(s)**

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate "All Schools". If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must mark "Specific Schools" or "Specific Grade Spans". Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

**Charter schools** operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by selecting "Specific Schools" and identify the site(s) where the actions/services will be provided. For charter schools operating only one site, "All Schools" and "Specific Schools" may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

### **Actions/Services**

For each LCAP year, identify the actions to be performed and services provided to meet the described goal. Actions and services that are implemented to achieve the identified goal may be grouped together. LEAs may number the action/service using the "Action #" box for ease of reference.

#### **New/Modified/Unchanged:**

- Check "New" if the action/service is being added in any of the three years of the LCAP to meet the articulated goal.
- Check "Modified" if the action/service was included to meet an articulated goal and has been changed or modified in any way from the prior year description.
- Check "Unchanged" if the action/service was included to meet an articulated goal and has not been changed or modified in any way from the prior year description.
  - If a planned action/service is anticipated to remain unchanged for the duration of the plan, an LEA may check "Unchanged" and leave the subsequent year columns blank rather than having to copy/paste the action/service into the subsequent year columns. Budgeted expenditures may be treated in the same way as applicable.

**Note:** The goal from the prior year may or may not be included in the current three-year LCAP. For example, when developing year 1 of the LCAP, the goals articulated in year 3 of the preceding three-year LCAP will be from the prior year.

**Charter schools** may complete the LCAP to align with the term of the charter school's budget that is submitted to the school's authorizer. Accordingly, a charter school submitting a one-year budget to its authorizer may choose not to complete the year 2 and year 3 portions of the Goals, Actions, and

Services section of the template. If year 2 and/or year 3 is not applicable, charter schools must specify as such.

### **Budgeted Expenditures**

For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by *Education Code* sections 52061, 52067, and 47606.5.

Expenditures that are included more than once in an LCAP must be indicated as a duplicated expenditure and include a reference to the goal and action/service where the expenditure first appears in the LCAP.

If a county superintendent of schools has jurisdiction over a single school district, and chooses to complete a single LCAP, the LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted expenditures are aligned.

### **Demonstration of Increased or Improved Services for Unduplicated Students**

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the Demonstration of Increased or Improved Services for Unduplicated Students table and mark the appropriate LCAP year. Using the copy of the table, complete the table as required for the current year LCAP. Retain all prior year tables for this section for each of the three years within the LCAP.

#### **Estimated Supplemental and Concentration Grant Funds**

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to 5 CCR 15496(a)(5).

#### **Percentage to Increase or Improve Services**

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR 15496(a)(7).

Consistent with the requirements of 5 CCR 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address how the action(s)/service(s) limited for one or more unduplicated student group(s), and any schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.
- For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these services are **principally directed to** and how the services are **the most effective use of the funds to** meet its goals for English learners, low income students and foster youth, in the state and any local priorities.

### **State Priorities**

**Priority 1: Basic Services** addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

**Priority 2: Implementation of State Standards** addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
  - a. English Language Arts – Common Core State Standards for English Language Arts
  - b. Mathematics – Common Core State Standards for Mathematics
  - c. English Language Development
  - d. Career Technical Education
  - e. Health Education Content Standards
  - f. History-Social Science
  - g. Model School Library Standards
  - h. Physical Education Model Content Standards
  - i. Next Generation Science Standards
  - j. Visual and Performing Arts
  - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

**Priority 3: Parental Involvement** addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

**Priority 4: Pupil Achievement** as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy UC or CSU entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the CELDT;
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

**Priority 5: Pupil Engagement** as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;

- C. Middle school dropout rates;
- D. High school dropout rates; and
- E. High school graduation rates;

**Priority 6: School Climate** as measured by all of the following, as applicable:

- A. Pupil suspension rates;
- B. Pupil expulsion rates; and
- C. Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness.

**Priority 7: Course Access** addresses the extent to which pupils have access to and are enrolled in:

- A. A broad course of study including courses described under Sections 51210 and 51220(a)-(i), as applicable;
- B. Programs and services developed and provided to unduplicated pupils; and
- C. Programs and services developed and provided to individuals with exceptional needs.

**Priority 8: Pupil Outcomes** addresses pupil outcomes, if available, for courses described under Sections 51210 and 51220(a)-(i), as applicable.

**Priority 9: Coordination of Instruction of Expelled Pupils (COE Only)** addresses how the county superintendent of schools will coordinate instruction of expelled pupils

**Priority 10. Coordination of Services for Foster Youth (COE Only)** addresses how the county superintendent of schools will coordinate services for foster children, including:

- A. Working with the county child welfare agency to minimize changes in school placement
- B. Providing education-related information to the county child welfare agency to assist in the delivery of services to foster children, including educational status and progress information that is required to be included in court reports;
- C. Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services; and
- D. Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.

**Local Priorities** address:

- A. Local priority goals; and
- B. Methods for measuring progress toward local goals.

## **APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS**

For the purposes of completing the LCAP in reference to the state priorities under *Education Code* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

(a) "Chronic absenteeism rate" shall be calculated as follows:

- (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where "chronic absentee" means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(b) "Middle School dropout rate" shall be calculated as set forth in *California Code of Regulations*, title 5, Section 1039.1.

(c) "High school dropout rate" shall be calculated as follows:

- (1) The number of cohort members who dropout by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(d) "High school graduation rate" shall be calculated as follows:

- (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
- (2) The total number of cohort members.
- (3) Divide (1) by (2).

(e) "Suspension rate" shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

(f) "Expulsion rate" shall be calculated as follows:

- (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).
- (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
- (3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001,; 20 U.S.C. Sections 6312 and 6314.



## **APPENDIX B: GUIDING QUESTIONS**

### **Guiding Questions: Annual Review and Analysis**

- 1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
- 2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to *Education Code* Section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
- 3) How have the actions/services addressed the identified needs and goals of specific school sites and were these actions/services effective in achieving the desired outcomes?
- 4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
- 5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
- 6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

### **Guiding Questions: Stakeholder Engagement**

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in *Education Code* Section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to *Education Code* sections 52062, 52068, or 47606.5, as applicable, including engagement with representatives of parents and guardians of pupils identified in *Education Code* Section 42238.01?
- 6) What specific actions were taken to consult with pupils to meet the requirements 5 CCR 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

## **Guiding Questions: Goals, Actions, and Services**

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *Education Code* sections 42238.01 and bgroups as defined in section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *Education Code* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *Education Code* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

### LCAP Expenditure Summary

Total Expenditures by Funding Source						
Funding Source	2016-17 Annual Update Budgeted	2016-17 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
All Funding Sources	1,565,080.00	1,635,439.00	1,121,663.00	1,218,486.00	1,209,698.00	3,549,847.00
	535,247.00	0.00	0.00	0.00	0.00	0.00
Base	0.00	223,566.00	176,955.00	137,455.00	176,955.00	491,365.00
Locally Defined	0.00	464,293.00	0.00	0.00	0.00	0.00
Lottery	60,000.00	55,044.00	68,000.00	68,000.00	68,000.00	204,000.00
Other	0.00	0.00	0.00	100,000.00	100,000.00	200,000.00
Restricted (RRM) Contracted Services	185,000.00	134,500.00	66,000.00	66,000.00	0.00	132,000.00
Supplemental and Concentration	660,083.00	624,952.00	663,348.00	699,671.00	716,583.00	2,079,602.00
Title I	124,750.00	133,084.00	147,360.00	147,360.00	148,160.00	442,880.00

\* Totals based on expenditure amounts in goal and annual update sections.

Total Expenditures by Object Type						
Object Type	2016-17 Annual Update Budgeted	2016-17 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
All Expenditure Types	1,565,080.00	1,635,439.00	1,121,663.00	1,218,486.00	1,209,698.00	3,549,847.00
	613,520.00	0.00	66,000.00	66,000.00	0.00	132,000.00
0000: Unrestricted	484,469.00	478,668.00	28,000.00	28,000.00	28,000.00	84,000.00
1000-1999: Certificated Personnel Salaries	109,634.00	335,052.00	288,515.00	290,915.00	293,515.00	872,945.00
2000-2999: Classified Personnel Salaries	357,457.00	520,256.00	539,373.00	573,296.00	588,408.00	1,701,077.00
4000-4999: Books And Supplies	0.00	79,159.00	92,675.00	192,675.00	192,675.00	478,025.00
5000-5999: Services And Other Operating Expenditures	0.00	221,504.00	107,100.00	67,600.00	107,100.00	281,800.00
5900: Communications	0.00	800.00	0.00	0.00	0.00	0.00

\* Totals based on expenditure amounts in goal and annual update sections.

Total Expenditures by Object Type and Funding Source							
Object Type	Funding Source	2016-17 Annual Update Budgeted	2016-17 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
All Expenditure Types	All Funding Sources	1,565,080.00	1,635,439.00	1,121,663.00	1,218,486.00	1,209,698.00	3,549,847.00
		110,778.00	0.00	0.00	0.00	0.00	0.00
	Restricted (RRM) Contracted Services	185,000.00	0.00	66,000.00	66,000.00	0.00	132,000.00
	Supplemental and Concentration	192,992.00	0.00	0.00	0.00	0.00	0.00
	Title I	124,750.00	0.00	0.00	0.00	0.00	0.00
0000: Unrestricted		424,469.00	0.00	0.00	0.00	0.00	0.00
0000: Unrestricted	Base	0.00	81,440.00	20,000.00	20,000.00	20,000.00	60,000.00
0000: Unrestricted	Locally Defined	0.00	397,228.00	0.00	0.00	0.00	0.00
0000: Unrestricted	Lottery	60,000.00	0.00	8,000.00	8,000.00	8,000.00	24,000.00
1000-1999: Certificated Personnel Salaries	Base	0.00	112,062.00	113,455.00	113,455.00	113,455.00	340,365.00
1000-1999: Certificated Personnel Salaries	Supplemental and Concentration	109,634.00	143,470.00	75,700.00	78,100.00	79,900.00	233,700.00
1000-1999: Certificated Personnel Salaries	Title I	0.00	79,520.00	99,360.00	99,360.00	100,160.00	298,880.00
2000-2999: Classified Personnel Salaries	Locally Defined	0.00	67,065.00	0.00	0.00	0.00	0.00
2000-2999: Classified Personnel Salaries	Supplemental and Concentration	357,457.00	453,191.00	539,373.00	573,296.00	588,408.00	1,701,077.00
4000-4999: Books And Supplies	Base	0.00	0.00	1,500.00	1,500.00	1,500.00	4,500.00
4000-4999: Books And Supplies	Lottery	0.00	55,044.00	60,000.00	60,000.00	60,000.00	180,000.00
4000-4999: Books And Supplies	Other	0.00	0.00	0.00	100,000.00	100,000.00	200,000.00
4000-4999: Books And Supplies	Supplemental and Concentration	0.00	14,291.00	19,175.00	19,175.00	19,175.00	57,525.00
4000-4999: Books And Supplies	Title I	0.00	9,824.00	12,000.00	12,000.00	12,000.00	36,000.00
5000-5999: Services And Other Operating Expenditures	Base	0.00	29,264.00	42,000.00	2,500.00	42,000.00	86,500.00
5000-5999: Services And Other Operating Expenditures	Restricted (RRM) Contracted Services	0.00	134,500.00	0.00	0.00	0.00	0.00

Total Expenditures by Object Type and Funding Source							
Object Type	Funding Source	2016-17 Annual Update Budgeted	2016-17 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
5000-5999: Services And Other Operating Expenditures	Supplemental and Concentration	0.00	14,000.00	29,100.00	29,100.00	29,100.00	87,300.00
5000-5999: Services And Other Operating Expenditures	Title I	0.00	43,740.00	36,000.00	36,000.00	36,000.00	108,000.00
5900: Communications	Base	0.00	800.00	0.00	0.00	0.00	0.00

\* Totals based on expenditure amounts in goal and annual update sections.

Total Expenditures by Goal				
Goal	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
Goal 1	988,588.00	1,071,618.00	1,128,830.00	3,189,036.00
Goal 2	67,075.00	80,868.00	80,868.00	228,811.00
Goal 3	66,000.00	66,000.00	0.00	132,000.00

\* Totals based on expenditure amounts in goal and annual update sections.

**COTTONWOOD UNION SCHOOL DISTRICT**  
**2017/2018 ADOPTED BUDGET**  
**Public Hearing: June 6, 2017**

AB1200/AB 256 requires the Board of Trustees to adopt a budget by July 1<sup>st</sup> of each fiscal year. This budget is for the period of July 1, 2017 through June 30, 2018. The following information focuses on the General Fund noting budget assumptions and changes since the 2016-17 Second Interim Report.

**Enrollment:** The District's enrollment in October, 2016, was **868** students. The district is projecting enrollment to be **856** in the fall. The district continues to decline in enrollment. (See attached Average Daily Attendance 2012-13 to 2016-17).

**Average Daily Attendance (ADA) Calculation:** ADA was projected using 95% of the enrollment. Projected ADA for 2017/18 is **813.2**. P-2 ADA for the prior year (2016/17) was **835.90**. (See attached Average Daily Attendance 2012-13 to 2016-17).

**Number of Teachers:** The school district has budgeted for a teaching staff of 44.0 FTE. No change from prior year. All layoff notices have been rescinded.

**REVENUES**

	2016/17 Adopted Budget	2016/17 Second Interim	2017/18 Adopted Budget	Change
Revenue Limit (LCFF)	\$7,167,144	\$7,169,230	\$7,221,575	\$52,345
Federal Revenue	\$412,035	\$421,239	\$351,336	-\$69,903
State Revenue	\$728,445	\$767,694	\$586,299	-\$181,395
Local Revenue	\$654,008	\$673,630	\$708,039	\$34,409
Other Income Source	\$0			\$0
Total Revenue	<u>\$8,961,632</u>	<u>\$9,031,793</u>	<u>\$8,867,249</u>	<u>-\$164,544</u>

**LCFF funding** has increased with the new LCFF calculations. These revenues are based on 837.48 ADA, 54.23% Unduplicated %, and 43.97% GAP funding.

**Federal Revenue** decreased by (\$69,903). Forest Reserve is not budgeted for the 17/18 year (\$3,476). Title I was reduced by (\$30,713) and Title II was reduced by (\$25,401). Federal Special Education funds were reduced by (\$10,313).

**State Revenue** decreased by (\$181,395). One-Time Mandated Cost funds were not budgeted at this time (\$183,007), Lottery funds increased by \$4,030 and Other State Revenue decreased (\$2,418).

**Local Revenue** increased by \$34,409. Inter-Agency revenue increased by \$18,361, Local Special Education increased \$21,200, and Other Local Revenue decreased (\$5,152).



## EXPENDITURES

	2016/17 Adopted Budget	2016/17 Second Interim	2017/18 Adopted Budget	Change
Certificated Salaries	\$3,527,863	\$3,432,312	\$3,501,041	\$68,729
Classified Salaries	\$1,311,416	\$1,241,363	\$1,279,902	\$38,539
Employee Benefits	\$1,884,659	\$1,922,978	\$1,925,761	\$2,783
Books & Supplies	\$817,955	\$788,061	\$361,305	-\$426,756
Services & Other Exp's	\$1,475,836	\$1,580,786	\$1,600,940	\$20,154
Capital Outlay	\$0	\$25,374	\$215,000	\$189,626
Other Outgo	\$144,006	\$132,900	\$103,808	-\$29,092
Direct Support/Indirect Costs	\$0	\$0	\$0	\$0
Interfund Transfers Out	\$10,000	\$34,300	\$5,000	-\$29,300
Total Expenditures	\$9,171,735	\$9,158,074	\$8,992,757	-\$165,317

**Certificated Salaries** for 2017/18 are based on a teaching staff of 44.0 FTE's. No change from 2016/17 staff. The budget includes \$51,078 for step and column.

**Classified Salaries** for 2017/18 are based on 39.77 FTE which is a decrease of 0.26 FTE. An increase of \$35,211 is included for step and column.

**Employee Benefits** increased very minimally overall \$2,783. The following rate changes are noted:

STRS rate is 14.43 %; up from 12.58% = \$58,188  
PERS rate is 15.531%; up from 13.888% = \$23,744  
SS/Medicare rate is unchanged; increase = \$4,929  
H & W Benefits decreased budget (\$26,157)  
Unemployment Insurance increased \$1,021  
Workers' Comp rate is \$3.62; down from \$4.54 = (\$43,955)  
Retiree Benefits decreased (\$5,350)  
Other Employee Benefits decreased (\$9,637)

*(See separate sheet "Retirement Rate Increases" to see anticipated increase in STRS/PERS rates.)*

**Books & Supplies** changed in the following areas resulting in an overall decrease of (\$426,756): Textbooks (\$215,986), Other Books (\$2,337), Instructional Materials (\$193,447) (reduced chrome book purchases \$138,946), Non-Capitalized Equip (\$28,244) for chrome book carts.

**Services & Other Exp's.** changed in the following areas resulting in an overall increase of \$20,154: Contracted services for Special Education (\$12,600), Professional Development (\$22,372), Dues/Insurance/Utilities (\$2,028), Rentals/Contracted Services \$54,278, General Operating Expenses \$5,240, Communications (\$2,750).

**Capital Outlay** increased by \$189,626. Projects in 2016/17 were Crowley Gulch land purchase and Fencing for Farm & Garden area at West Cottonwood. Proposed projects for 2017/18 are: Land Purchase from Community Center \$15,000, West Cottonwood Gym Roof Repair \$70,000, and purchase New School Bus \$130,000.

**Other Outgo** decreased by (\$29,092). Our Fund 25 has been receiving more developer fees than expected the last few years, so this is a reduction in the lease payment portion out of the General Fund.

**Interfund Transfers In/Out** includes a contribution of \$5,000 to the Cafeteria Fund

**SPECIAL CIRCUMSTANCES:**

The Governor's May Revise includes a one-time amount of \$170/ADA to be distributed in **May 2019**. These funds are not measurable or available at this time, so they are not included in the current year or MYP years per the recommendation of the Shasta County Office of Education and School Services of California.

**DEFICIT SPENDING**

The district is projecting to **deficit (\$125,508)**. This is the amount that expenses exceed revenue for the 2017/18 fiscal year.

**ENDING FUND BALANCE**

The Adopted budget has a projected ending fund balance of **\$3,617,577**. This is a decrease of (\$125,508) since the 2016/17 Second Interim Budget.

*(See separate sheet "Ending Balance Components" for the breakdown of the ending balance.)*

Assignments have been designated for the future use of these funds that are in excess of the minimum reserve requirements. *(See separate sheet "Balances Above Minimum Reserve Requirements" which also includes a designation of Fund 17.)*

**CASH BALANCE**

The district is projected to have a **positive cash balance of \$3,234,242 on June 30, 2017**. The cash flow was prepared using the assumption that the state deferrals are gone.

*(See separate sheet "Cash flow Worksheet" for projected monthly cash breakdown.)*

### MULTI-YEAR PROJECTIONS

No staffing changes have been projected for the following two years, other than filling vacant positions. The district has reached the K-3 grade span adjustment goal and must now maintain that level.

Basic Assumptions for the MYP are listed below:

	<u>2018/19</u>	<u>2019/20</u>
Estimated ADA	814.4	790.64
Unduplicated %	52.82%	53.01%
GAP funding	39.03%	41.51% (per SSC)
STRS	16.28% inc of \$63,498	18.13% inc. of \$63,498
PERS	18.1% inc of \$32,881	20.8% inc. of \$34,557

Step/Column is included for both Certificated and Classified.

*(See separate sheet "Comparison of Revenues and Expenditures – 2017/18 Adopted Budget MYP Recap.)*

### **OTHER FUNDS**

**(Form 13) Cafeteria Fund has a beginning balance of \$49,983.** Revenue from Federal, State and Local revenues are projected to be \$361,175. A contribution of \$5,000 is budgeted from the General Fund. Salaries and benefits are budgeted to be \$163,550. Expenses for food, supplies, and operations are budgeted to be \$183,650. The district is not charging Indirect costs to the Cafeteria Fund at this time. The ending balance is projected to be positive with a balance of **\$63,958. Inventory is estimated to be valued at \$6,128.**

**(Form 17) Special Reserve Fund has a beginning balance of \$272,970.** Estimated interest is \$2,000. No expenses are budgeted. The ending balance is projected to be positive with a balance of **\$274,970.**

**(Form 20) Retiree Fund has a beginning balance of \$192,197.** The estimated interest is \$1,400. No expenses are budgeted. The ending balance is projected to be positive with a balance of **\$193,597.**

**(Form 25) Capital Facilities Fund has a beginning balance of \$18,765.** Estimated revenue from developer fees and interest is \$45,990. Operating expenses for developer fee collection is budgeted at \$600. **A lease payment of \$95,692 for North Cottonwood School is due in 2017/2018; \$60,820 is budgeted to be paid from this fund and the balance is budgeted in the General Fund.** This will be the 12<sup>th</sup> payment of 15 on this lease. The ending balance is projected to be positive with a balance of **\$3,335.**

**(Form 51) Bond Interest and Redemption Fund has a beginning balance of \$217,582.** Local taxes collected for bond payment is estimated to be \$175,477. Debt payment for the bond is estimated at \$173,188. The ending balance is projected to be positive with a balance of **\$219,871.**

**SHASTA COUNTY OFFICE OF EDUCATION**  
**AVERAGE DAILY ATTENDANCE 2012-13 TO 2016-17**

DISTRICT / CHARTER	SPONSOR	GRADES	P-2 ADA 2012-13	P-2 ADA 2013-14	P-2 ADA 2014-15	P-2 ADA 2015-16	P-2 ADA 2016-17	Compared to P-2	
								ADA Change	% Change
Bella Vista Total			336.57	321.48	340.69	335.04	348.27	13.23	3.95%
Black Butte Total			195.46	175.36	184.75	185.51	192.32	6.81	3.67%
Cascade Total			1,222.73	1,156.12	1,126.84	1,041.69	1,023.58	-18.11	-1.74%
Castle Rock Total			73.27	63.54	58.56	54.11	46.73	-7.38	-13.64%
Columbia Total			846.21	809.02	787.71	730.51	763.65	33.14	4.54%
Cottonwood Total			898.17	873.74	861.00	846.92	835.90	-11.02	-1.30%
Enterprise Total			3,466.40	3,508.04	3,437.52	3,514.32	3,596.43	82.11	2.34%
French Gulch Total			26.52	23.22	34.49	35.73	24.99	-10.74	-30.06%
Grant Total			587.42	612.47	631.25	595.78	619.15	23.37	3.92%
Happy Valley Total			492.48	478.15	512.80	478.00	467.94	-10.06	-2.10%
Igo-Ono-Platina Total			74.23	66.43	54.86	56.34	38.81	-17.53	-31.11%
Indian Springs Total			11.91	13.55	12.36	12.42	11.17	-1.25	-10.06%
Junction Total			272.48	232.17	239.36	253.87	261.36	7.49	2.95%
Millville Total			244.38	230.75	252.90	238.45	241.68	3.23	1.35%
Mountain Union Total			72.50	61.33	67.75	69.28	60.87	-8.41	-12.14%
North Cow Creek Total			255.85	244.36	222.16	234.95	251.63	16.68	7.10%
Oak Run Total			13.39	26.07	30.87	68.12	56.26	-11.86	-17.41%
Pacheco Total			520.81	554.71	553.94	567.50	595.64	28.14	4.96%
Redding Total			2,942.11	3,002.82	2,987.11	2,909.36	2,828.64	-80.72	-2.77%
Shasta Elementary Total			109.33	117.74	152.80	126.19	145.60	19.41	15.38%
Whitmore Total			25.86	28.47	30.40	22.33	27.94	5.61	25.12%
Fall River Jt Unified Total			1,080.67	1,090.52	1,089.98	1,110.09	1,126.59	16.50	1.49%
Gateway Unified Total			2,459.73	2,362.20	2,318.30	2,179.35	2,142.99	-36.36	-1.67%
Anderson High Total			1,660.25	1,598.39	1,541.18	1,496.73	1,494.65	-2.08	-0.14%
Shasta High Total			4,222.71	4,247.95	4,072.65	4,166.99	4,165.55	-1.44	-0.03%
Anderson New Tech High School Total	Anderson		208.59	212.21	190.77	195.28	171.40	-23.88	-12.23%
Redding School of the Arts Total	Columbia		514.80	520.28	524.44	519.95	552.34	32.39	6.23%
Cottonwood Creek Charter Total	Cottonwood		133.83	171.66	184.49	204.27	217.42	13.15	6.44%
North Woods Discovery School Total	Gateway		193.06	181.29	179.18	7.61	0.00	-7.61	Closed
Rocky Point Charter School Total	Gateway		145.57	176.66	172.80	179.62	177.91	-1.71	-0.95%
Academy of Personalized Lng-APL Total	Gateway		483.55	481.15	456.16	355.94	318.49	-37.45	-10.52%
Monarch Learning Center Total	Redding		118.12	116.27	90.75	76.21	56.77	-19.44	-25.51%
Stellar Charter Total	Redding		118.95	113.24	123.88	127.85	126.91	-0.94	-0.74%
Stellar Secondary High School Total	Redding		67.38	79.72	79.26	76.49	79.80	3.31	4.33%
Chrysalis Charter School Total	SCOE		163.22	176.70	182.17	190.11	193.55	3.44	1.81%
Redding Stem Academy Total	SCOE		0.00	0.00	0.00	210.93	201.25	-9.68	-4.59%
Shasta Cnty Indepnt. Study Chtr Total	SCOE		0.00	0.00	0.00	101.87	89.84	-12.03	-11.81%
Shasta Charter Academy Total	SUHS		242.75	253.95	245.41	244.10	240.87	-3.23	-1.32%
University Preparatory School Total	SUHS		870.22	909.86	902.27	937.43	949.63	12.20	1.30%
New Day Academy-Shasta Total	Whitmore		0.00	0.00	0.00	0.00	104.55	104.55	New
Northern Summit Academy Total	Whitmore		0.00	0.00	55.18	64.91	94.35	29.44	45.36%
COE Total			249.64	210.89	219.15	94.98	75.73	-19.25	-20.27%
Grand Total			25,621.12	25,502.48	25,208.14	24,917.13	25,019.15	102.02	0.41%

## Retirement rate increases

Cottonwood Union School District

STRS Rate Increase					
Creditable Certificated Salaries			\$ 3,432,312		
			Annual Increased GF Cost	Cumm Increase from 8.25%	
Current Rate		8.25%			
Proposed Rates	2014-15	8.88%	\$ 21,624	\$	21,624
	2015-16	10.73%	\$ 63,498	\$	85,121
	2016-17	12.58%	\$ 63,498	\$	148,619
	2017-18	14.43%	\$ 63,498	\$	212,117
	2018-19	16.28%	\$ 63,498	\$	275,615
	2019-20	18.13%	\$ 63,498	\$	339,112
	2020-21	19.10%	\$ 33,293	\$	372,406

PERS Rate Increase					
Creditable Classified Salaries			\$ 1,279,902		
			Annual Increased GF Cost	Cumm Increase from 13-14 rate (11.44%)	
Current Rate		11.44%			
Proposed Rates	2014-15	11.77%	\$ 4,211	\$	4,211
	2015-16	11.85%	\$ 1,011	\$	5,222
	2016-17	13.89%	\$ 26,084	\$	31,306
	2017-18	15.53%	\$ 21,029	\$	52,335
	2018-19	18.10%	\$ 32,881	\$	85,216
	2019-20	20.80%	\$ 34,557	\$	119,773
	2020-21	23.80%	\$ 38,397	\$	158,170
	2021-22	25.20%	\$ 17,919	\$	176,089
	2022-23	26.10%	\$ 11,519	\$	187,608
	2023-24	26.80%	\$ 8,959	\$	196,567

Combined Rate Increase Impact					
			Annual Increased GF Cost	Cumm Increase from 13-14 rate (11.44%)	
	Rate Increase from Current Rates				
	2014-15	0.96%	\$ 25,834	\$	25,834
	2015-16	2.89%	\$ 64,509	\$	90,343
	2016-17	6.78%	\$ 89,582	\$	179,926
	2017-18	10.27%	\$ 84,527	\$	264,452
	2018-19	14.69%	\$ 96,378	\$	360,831
	2019-20	19.24%	\$ 98,055	\$	458,886
	2020-21	23.21%	\$ 71,690	\$	530,576
	2021-22	25.81%	\$ 17,919	\$	176,089
	2022-23	26.81%	\$ 11,519	\$	187,608
	2023-24	27.61%	\$ 8,959	\$	196,567

Ending Balance Components  
2017-18 Adopted Budget

	2016/17 Adopted Budget	2016/17 Second Interim	2017/18 Adopted Budget	Change
<b>UNRESTRICTED</b>				
Rev Cash/Ppds/Stores	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Economic Uncertainty	\$ 458,621	\$ 458,535	\$ 449,642	\$ (8,893)
Education Protection Act				
Prepaid Expenses				
Other Assignments				\$ -
Maint Projects	\$ 170,009	\$ 180,009	\$ 110,009	\$ (70,000)
Lottery-Site 20	\$ -	\$ 36,332	\$ 33,717	\$ (2,615)
Lottery-Site 50	\$ -	\$ 20,881	\$ 7,716	\$ (13,165)
Future Health/Large Purchases	\$ -	\$ 97,140	\$ 49,140	\$ (48,000)
Assigned for Future District Priorities	\$ 2,638,559	\$ 2,809,665	\$ 2,908,315	\$ 98,650
Future Bus Fleet Replacement	\$ 250,000	\$ 250,000	\$ 120,000	
Future Technology Needs	\$ 109,500	\$ 64,312	\$ 64,312	
Future Textbook Purchases	\$ 200,000	\$ 200,000	\$ 200,000	
Future Facility Needs	\$ 300,000	\$ 300,000	\$ 300,000	
Future Sp Ed Student Needs	\$ 200,000	\$ 200,000	\$ 200,000	
Future Staffing Needs/Growth	\$ 400,000	\$ 400,000	\$ 400,000	
Future Cash Flow Needs	\$ 522,890	\$ 739,184	\$ 667,834	
Campus Security (1- Time Mand Cost)	\$ 656,169	\$ 656,169	\$ 656,169	
Assigned for Golden Handshakes			\$ 300,000	
Undesignated	\$ -	\$ -	\$ -	
<b>Total Unrestricted</b>	<b>\$ 3,269,189</b>	<b>\$ 3,604,562</b>	<b>\$ 3,560,539</b>	<b>\$ (44,023)</b>
<b>RESTRICTED</b>				
Medi-Cal	\$ 3,081	\$ 3,910	\$ 510	\$ (3,400)
Special Ed - PE Equip - Local Grant				
Lottery				
Site 20	\$ 18,229	\$ 23,623	\$ 7,431	\$ (16,192)
Site 50	\$ 23,663	\$ 45,289	\$ 49,097	\$ 3,808
CC Energy Grant	\$ 58,491	\$ 58,773	\$ -	\$ (58,773)
Educator Effectiveness		\$ 6,928	\$ -	
<b>Total Restricted</b>	<b>\$ 103,464</b>	<b>\$ 138,523</b>	<b>\$ 57,038</b>	<b>\$ (81,485)</b>
<b>TOTAL Ending Balance</b>	<b>\$ 3,372,653</b>	<b>\$ 3,743,085</b>	<b>\$ 3,617,577</b>	<b>\$ (125,508)</b>

District: Cottonwood Union School District  
CDS #: 45-69955

**Adopted Budget  
2017-18 Budget Attachment  
Balances Above Minimum Reserve Requirements**

**Reasons for Assigned and Unassigned Ending Fund Balances Above the Minimum Recommended Reserves**

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances above the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances Objects 9780/9789/9790				
Form	Fund	2017-18	2018-19	2019-20
01	General Fund/County School Service Fund	\$3,560,539.00	\$3,345,820.00	\$2,848,980.00
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$274,970.00	\$276,970.00	\$278,970.00
Total Assigned and Unassigned Ending Fund Balances		\$3,835,509.00	\$3,622,790.00	\$3,127,950.00
District Standard Reserve Level		4%	4%	4%
Less District Minimum Reserve for Economic Uncertainties		\$359,710.28	\$360,143.28	\$367,826.44
Remaining Balance to Substantiate Need		\$3,475,798.72	\$3,262,646.72	\$2,760,123.56

Reasons for Fund Balances Above the Minimum Reserve for Economic Uncertainties					
Form	Fund	Description of Need	2017-18	2018-19	2019-20
01	General Fund/County School Service Fund	Assigned for Additional 1% EUC - 5% total	89,931.72	90,038.72	91,959.56
01	General Fund/County School Service Fund	Assigned for Future Health/Large Purchases	49,140.00	49,140.00	49,140.00
01	General Fund/County School Service Fund	Assigned Lottery Funds to Sites	41,433.00	41,433.00	41,433.00
01	General Fund/County School Service Fund	Assigned for Future Maintenance Projects	\$110,009.00	\$110,009.00	\$110,009.00
01	General Fund/County School Service Fund	Assigned for Future Bus Replacement	\$120,000.00	\$120,000.00	\$120,000.00
01	General Fund/County School Service Fund	Assigned for Future Technology Needs	\$64,312.00	\$64,312.00	\$64,312.00
01	General Fund/County School Service Fund	Assigned For Future Textbook Needs	\$200,000.00	\$200,000.00	\$200,000.00
01	General Fund/County School Service Fund	Assigned for Future Facility Needs	\$300,000.00	\$300,000.00	\$300,000.00
01	General Fund/County School Service Fund	Assigned for Sp Education Student Needs	\$200,000.00	\$200,000.00	\$200,000.00
01	General Fund/County School Service Fund	Assigned for Staffing Needs/Growth	\$400,000.00	\$400,000.00	\$400,000.00
01	General Fund/County School Service Fund	Assigned for Campus Security	\$656,169.00	\$656,169.00	\$656,169.00
01	General Fund/County School Service Fund	Assigned for Golden Handshakes	\$300,000.00	\$200,000.00	\$0.00
01	General Fund/County School Service Fund	Assigned for Future Cash Flow Needs	\$667,834.00	\$552,575.00	\$246,131.00
01	General Fund/County School Service Fund	Assigned - Revolving Fund Account	\$2,000.00	\$2,000.00	\$2,000.00
17	Special Reserve Fund for Other Than Capital Outlay	Assigned for Facility Improvements	\$274,970.00	\$276,970.00	\$278,970.00
Total of Substantiated Needs			3,475,798.72	3,262,646.72	2,760,123.56

Remaining Unsubstantiated Balance	\$0.00	\$0.00	\$0.00
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Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

**Cottonwood Union Elementary  
Cashflow Worksheet  
2017-18 Adopted Budget**

	Object	Budget	July	August	September	October	November	December
ACTUALS THROUGH THE MONTH OF (Enter Month Name):								
<b>A. BEGINNING CASH</b>	<b>9110</b>		<b>3,588,707</b>	<b>3,554,215</b>	<b>3,164,211</b>	<b>3,005,045</b>	<b>2,558,120</b>	<b>2,535,630</b>
<b>B. RECEIPTS</b>								
Revenue Limit Sources								
Principal Apportionment	8010-8019	5,623,452	281,173	281,173	506,111	506,111	506,111	506,111
Property Taxes	8020-8079	2,013,015	44,783	79,831	9,151	3,672	6,891	1,070,048
EPA	8012		0	0	0	0	0	0
Miscellaneous Funds	8080-8099	(414,892)	0	0	(68,003)	(30,224)	(30,224)	(30,224)
Federal Revenue	8100-8299	351,336	0	0	13,243	0	0	38,814
Other State Revenue	8300-8599	586,299	0	0	0	5,436	113,855	68,132
Other Local Revenue	8600-8799	708,039	15,310	16,321	63,287	44,573	61,846	37,522
Interfund Transfers In	8910-8929		0	0	0	0	0	0
All Other Financing Sources	8930-8979		0	0	0	0	0	0
Other Receipts/Non-Revenue			0	0	0	0	0	0
<b>TOTAL RECEIPTS</b>		<b>8,867,249</b>	<b>341,266</b>	<b>377,326</b>	<b>523,789</b>	<b>529,568</b>	<b>658,479</b>	<b>1,690,402</b>
<b>C. DISBURSEMENTS</b>								
Certificated Salaries	1000-1999	3,501,041	33,436	308,786	307,962	310,962	315,391	320,576
Classified Salaries	2000-2999	1,279,902	50,659	112,956	107,037	111,336	111,378	112,065
Employee Benefits	3000-3999	1,925,761	36,739	138,693	157,810	156,337	150,004	147,127
Books, Supplies and Services	4000-5999	1,862,245	98,151	153,892	142,590	429,510	134,321	111,088
Capital Outlay	6000-6999	215,000	0	0	0	0	0	0
Other Outgo	7000-7499	103,808	0	0	0	0	0	0
Interfund Transfers Out	7600-7629	5,000	0	0	0	0	0	0
All Other Financing Uses	7630-7699		0	0	0	0	0	0
Other Disbursements/ Non Expenditures			0	0	0	0	0	0
<b>TOTAL DISBURSEMENTS</b>		<b>8,992,757</b>	<b>218,986</b>	<b>714,327</b>	<b>715,399</b>	<b>1,008,145</b>	<b>711,093</b>	<b>690,856</b>
<b>D. PRIOR YEAR TRANSACTIONS</b>								
Assets		Beg Balance						
Cash Not in Treasury	9111-9199	(10,552)	0	0	0	0	0	0
Accts Receivable	9200-9299	196,427	25,680	59,701	12,200	38,806	10,335	24,139
Due From Other Funds	9310	(139)	0	0	0	(139)	0	0
Stores Inventory	9320	0	0	0	0	0	0	0
Prepaid Exp.	9330	(12,980)	(12,980)	0	0	0	0	0
Other Assets	9340	0	0	0	0	0	0	0
<b>Total Assets</b>		<b>172,756</b>	<b>12,700</b>	<b>59,701</b>	<b>12,200</b>	<b>38,667</b>	<b>10,335</b>	<b>24,139</b>
Liabilities		0						
Accounts Payable	9500-9599	(292,255)	(169,472)	(112,704)	20,245	(7,284)	19,788	(8,699)
Due to Other Funds	9610	270	0	0	0	270	0	0
Current Loans	9640	0	0	0	0	0	0	0
Deferred Revenues	9650	56,047	0	0	0	0	0	0
<b>Total Liabilities</b>		<b>(235,938)</b>	<b>(169,472)</b>	<b>(112,704)</b>	<b>20,245</b>	<b>(7,014)</b>	<b>19,788</b>	<b>(8,699)</b>
<b>TOTAL PRIOR YEAR TRANSACTIONS</b>		<b>(91,196)</b>	<b>(156,772)</b>	<b>(53,003)</b>	<b>32,444</b>	<b>31,653</b>	<b>30,123</b>	<b>15,439</b>
<b>E. NET INCREASE/DECREASE (B - C + D)</b>			<b>(34,492)</b>	<b>(390,004)</b>	<b>(159,166)</b>	<b>(446,924)</b>	<b>(22,491)</b>	<b>1,014,986</b>
<b>F. ENDING CASH (A + E)</b>			<b>3,554,215</b>	<b>3,164,211</b>	<b>3,005,045</b>	<b>2,558,120</b>	<b>2,535,630</b>	<b>3,550,616</b>
<b>G. ENDING FUND BALANCE</b>								



## Page 2 of 2

	Object	January	February	March	April	May	June	Accruals / Adjustments	TOTAL
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH	9110	3,550,616	3,376,936	3,246,179	3,146,601	3,769,174	3,348,845		
B. RECEIPTS									
Revenue Limit Sources									
Principal Apportionment	8010-8019	506,111	506,111	506,111	506,111	506,111	342,181	163,926	5,623,452
Property Taxes	8020-8079	2,175	2,408	3,505	790,550	0	0	0	2,013,015
EPA	8012	0	0	0	0	0	0	29,042	29,042
Miscellaneous Funds	8080-8099	(30,224)	(30,224)	(65,256)	(32,628)	(32,628)	(94,297)	29,042	(414,892)
Federal Revenue	8100-8299	0	2,415	71,994	484	0	107,458	116,928	351,336
Other State Revenue	8300-8599	80,279	(2)	39,699	20,490	32,386	206,833	19,192	586,299
Other Local Revenue	8600-8799	83,768	102,702	36,580	32,448	0	213,681	0	708,039
Interfund Transfers In	8910-8929	0	0	0	0	0	0	0	0
All Other Financing Sources	8930-8979	0	0	0	0	0	0	0	0
Other Receipts/Non-Revenue		0	0	0	0	0	0	0	0
TOTAL RECEIPTS		642,108	583,410	592,634	1,317,456	505,868	775,856	358,130	8,896,291
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	315,807	314,976	314,322	308,950	324,936	324,936	0	3,501,041
Classified Salaries	2000-2999	119,465	104,555	110,255	112,595	113,801	113,801	0	1,279,902
Employee Benefits	3000-3999	150,333	145,172	149,430	146,606	273,756	273,756	0	1,925,761
Books, Supplies and Services	4000-5999	97,018	159,248	116,303	122,201	198,961	98,962	100,000	1,962,245
Capital Outlay	6000-6999	135,996	0	0	0	0	79,004	0	215,000
Other Outgo	7000-7499	0	0	0	0	0	0	103,808	103,808
Interfund Transfers Out	7600-7629	0	0	0	0	0	0	5,000	5,000
All Other Financing Uses	7630-7699	0	0	0	0	0	0	0	0
Other Disbursements/ Non Expenditures		0	0	0	0	0	0	0	0
TOTAL DISBURSEMENTS		818,619	723,950	690,310	690,353	911,454	890,458	208,808	8,992,757
D. PRIOR YEAR TRANSACTIONS									
Assets									
Cash Not in Treasury	9111-9199	0	0	0	0	0	0	(10,552)	(10,552)
Accts Receivable	9200-9299	2,517	23,050	0	0	0	0	(62,132)	134,295
Due From Other Funds	9310	0	0	0	0	0	0	0	(139)
Stores Inventory	9320	0	0	0	0	0	0	0	0
Prepaid Exp.	9330	0	0	0	0	0	0	0	(12,980)
Other Assets	9340	0	0	0	0	0	0	0	0
Total Assets		2,517	23,050	0	0	0	0	(72,684)	110,624
Liabilities									
Accounts Payable	9500-9599	315	(13,267)	(1,901)	(4,530)	(14,744)	0	0	(292,255)
Due to Other Funds	9610	0	0	0	0	0	0	0	270
Current Loans	9640	0	0	0	0	0	0	0	0
Deferred Revenues	9650	0	0	0	0	0	0	56,047	56,047
Total Liabilities		315	(13,267)	(1,901)	(4,530)	(14,744)	0	56,047	(235,938)
TOTAL PRIOR YEAR TRANSACTIONS		2,832	9,782	(1,901)	(4,530)	(14,744)	0	(16,637)	(125,314)
E. NET INCREASE/DECREASE (B - C + D)		(173,679)	(130,758)	(99,578)	622,573	(420,329)	(114,602)	132,685	(221,780)
F. ENDING CASH (A + E)		3,376,936	3,246,179	3,146,601	3,769,174	3,348,845	3,234,242		
G. ENDING FUND BALANCE									3,617,555

**Cottonwood Union School District**  
**MULTI-YEAR PROJECTIONS**  
**2017-18 ADOPTED BUDGET**

		2017-18 ADOPTED BUDGET			2018-19 PROJECTION			2019-20 PROJECTION		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES</b>										
Revenue Limit (LCFF)	8010 - 8099	7,221,575	0	7,221,575	7,159,604	0	7,159,604	7,109,179	0	7,109,179
Federal Revenues	8100 - 8299	0	351,336	351,336	0	347,050	347,050	0	342,637	342,637
Other State Revenues	8300 - 8599	143,140	443,159	586,299	140,077	442,191	582,268	135,990	441,122	577,112
Other Local Revenues	8600 - 8799	308,251	399,788	708,039	310,217	389,724	699,941	313,646	356,246	669,892
Contributions	8980 - 8999	(922,570)	922,570	0	(955,898)	955,898	0	(1,006,715)	1,006,715	0
<b>TOTAL REVENUES</b>		<b>6,750,396</b>	<b>2,116,853</b>	<b>8,867,249</b>	<b>6,654,000</b>	<b>2,134,863</b>	<b>8,788,863</b>	<b>6,552,100</b>	<b>2,146,720</b>	<b>8,698,820</b>
<b>EXPENDITURES</b>										
Certificated Salaries	1000 - 1999	3,039,190	461,851	3,501,041	3,071,248	467,211	3,538,459	3,112,878	476,671	3,589,549
Classified Salaries	2000 - 2999	998,148	281,754	1,279,902	1,023,278	282,554	1,305,832	1,039,647	284,272	1,323,919
Employee Benefits	3000 - 3999	1,437,454	488,307	1,925,761	1,627,618	488,672	2,116,290	1,798,289	489,351	2,287,640
Subtotal Salaries & Benefits		5,474,792	1,231,912	6,706,704	5,722,144	1,238,437	6,960,581	5,950,814	1,250,294	7,201,108
Books and Supplies	4000 - 4999	285,325	75,980	361,305	264,551	75,980	340,531	271,361	75,980	347,341
Services, Other Operating Expenses	5000 - 5999	793,344	807,596	1,600,940	790,294	807,596	1,597,890	799,744	807,596	1,607,340
Capital Outlay	6000 - 6599	145,000	70,000	215,000	0	0	0	0	0	0
Direct Support / Indirect Costs	7100s, 7300s, 7400s	90,958	12,850	103,808	86,730	12,850	99,580	22,022	12,850	34,872
Interfund Transfers Out	7610-7614, 7616-7619	5,000	0	5,000	5,000	0	5,000	5,000	0	5,000
<b>TOTAL EXPENDITURES</b>		<b>6,794,419</b>	<b>2,198,338</b>	<b>8,992,757</b>	<b>6,868,719</b>	<b>2,134,863</b>	<b>9,003,582</b>	<b>7,048,941</b>	<b>2,146,720</b>	<b>9,195,661</b>
<b>NET INCREASE/DECREASE IN FUND BALANCE</b>		<b>(44,023)</b>	<b>(81,485)</b>	<b>(125,508)</b>	<b>(214,720)</b>	<b>(0)</b>	<b>(214,720)</b>	<b>(496,841)</b>	<b>(0)</b>	<b>(496,841)</b>
<b>BEGINNING BALANCE</b>		<b>3,604,562</b>	<b>138,523</b>	<b>3,743,085</b>	<b>3,560,539</b>	<b>57,038</b>	<b>3,617,577</b>	<b>3,345,820</b>	<b>57,038</b>	<b>3,402,858</b>
<b>ENDING BALANCE</b>		<b>3,560,539</b>	<b>57,038</b>	<b>3,617,577</b>	<b>3,345,820</b>	<b>57,038</b>	<b>3,402,857</b>	<b>2,848,980</b>	<b>57,038</b>	<b>2,906,018</b>

**Components of Ending Fund Balance**

NonSpendable-Rev Cash/Prepays/Stores	2,000		2,000	2,000		2,000	2,000		2,000
Legally Restricted		57,038	57,038		57,038	57,038		57,038	57,038
Assigned-Economic Uncertainty	449,642		449,642	450,182		450,182	459,786		459,786
Other Assignments	3,108,897		3,108,897	2,893,638		2,893,638	2,387,194		2,387,194
Unassigned/Unappropriated	-	0	0	-		0	-		0
<b>Total</b>	<b>3,560,539</b>	<b>57,038</b>	<b>3,617,577</b>	<b>3,345,820</b>	<b>57,038</b>	<b>3,402,857</b>	<b>2,848,980</b>	<b>57,038</b>	<b>2,906,018</b>

Est EFB %

40%

38%

32%

Estimated Funded ADA 837.48

814.4

790.64

Estimated P-2 Actual ADA 813.2

791.35

779.00

Estimated Enrollment 856

833

820

Ratio CBEDS to Actual P-2 ADA 95%

95%

95%

		2020-21 PROJECTION			2021-22 PROJECTION		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES</b>							
Revenue Limit (LCFF)	8010 - 8099	7,159,723	0	7,159,723	7,017,790	0	7,017,790
Federal Revenues	8100 - 8299	0	340,165	340,165	0	336,813	336,813
Other State Revenues	8300 - 8599	133,701	440,523	574,224	130,596	439,711	570,307
Other Local Revenues	8600 - 8799	313,646	350,443	664,089	313,646	342,572	656,218
Contributions	8980 - 8999	(1,025,724)	1,025,724	0	(1,052,854)	1,052,854	0
<b>TOTAL REVENUES</b>		<b>6,581,346</b>	<b>2,156,854</b>	<b>8,738,200</b>	<b>6,409,179</b>	<b>2,171,949</b>	<b>8,581,128</b>
<b>EXPENDITURES</b>							
Certificated Salaries	1000 - 1999	3,143,878	482,171	3,626,049	3,183,813	491,236	3,675,049
Classified Salaries	2000 - 2999	1,058,737	288,182	1,346,919	1,073,737	293,182	1,366,919
Employee Benefits	3000 - 3999	1,656,072	490,075	2,146,147	1,704,607	491,105	2,195,712
Subtotal Salaries & Benefits		5,858,687	1,260,428	7,119,115	5,962,157	1,275,523	7,237,680
Books and Supplies	4000 - 4999	279,876	75,980	355,856	288,626	75,980	364,606
Services, Other Operating Expenses	5000 - 5999	794,794	807,596	1,602,390	803,144	807,596	1,610,740
Capital Outlay	6000 - 6599	0	0	0	0	0	0
Direct Support / Indirect Costs	7100s, 7300s, 7400s	22,022	12,850	34,872	(12,850)	12,850	0
Interfund Transfers Out	610-7614, 7616-7619	5,000	0	5,000	5,000	0	5,000
<b>TOTAL EXPENDITURES</b>		<b>6,960,379</b>	<b>2,156,854</b>	<b>9,117,233</b>	<b>7,046,077</b>	<b>2,171,949</b>	<b>9,218,026</b>
<b>NET INCREASE/DECREASE IN FUND BALANCE</b>		<b>(379,033)</b>	<b>0</b>	<b>(379,033)</b>	<b>(636,898)</b>	<b>0</b>	<b>(636,898)</b>
<b>BEGINNING BALANCE</b>		<b>2,848,980</b>	<b>57,038</b>	<b>2,906,018</b>	<b>2,469,947</b>	<b>57,038</b>	<b>2,526,985</b>
<b>ENDING BALANCE</b>		<b>2,469,947</b>	<b>57,038</b>	<b>2,526,985</b>	<b>1,833,048</b>	<b>57,038</b>	<b>1,890,086</b>

**Components of Ending Fund Balance**

NonSpendable-Rev Cash/Prepays/Stores  
 Legally Restricted  
 Assigned-Economic Uncertainty  
 Other Assignments  
 Unassigned/Unappropriated  
 Total

2,000		2,000	2,000	2,000	2,000
	57,038	57,038		57,038	57,038
455,867		455,867	460,906		460,906
2,012,080		2,012,080	1,370,142		1,370,142
-		0	-		0
2,469,947	57,038	2,526,985	1,833,048	57,038	1,890,086

28%

21%

Estimated Funded ADA

777.33

759.28

Estimated P-2 Actual ADA

760.95

745.75

Estimated Enrollment

801

785

Ratio CBEDS to Actual P-2 ADA

95%

95%

**Cottonwood Union School District**  
**Estimated Revenue Detail**  
**2017-18 ADOPTED BUDGET**

Est Funded                      837.48                      814.4                      790.64                      777.33                      759.28  
 ADA (LCFF)

Object	Description	2017-18		2018-19		2019-20		2020-21		2021-22	
		Unrest	Rest	Unrest	Rest	Unrest	Rest	Unrest	Rest	Unrest	Rest
80xx	LCFF Revenue	7,221,575		7,159,604		7,109,179		7,159,723		7,017,790	
8181	Federal Spec Ed		155,536		151,250		146,837		144,365		141,013
8260	Forest Reserve	0		0		0		0		0	
8290	MediCal		0		0		0		0		0
8290	Federal Title I		157,709		157,709		157,709		157,709		157,709
8290	Federal Title II A		38,091		38,091		38,091		38,091		38,091
8290	Federal Title III		-		-		-		-		-
	<b>Total Federal</b>	-	351,336	-	347,050	-	342,637	-	340,165	-	336,813
8550	Mandated Costs	22,770		22,803		22,138		21,765		21,260	
8560	Unrestricted Lottery	120,370		117,274		113,852		111,936		109,336	
8560	Restricted Lottery		37,616		36,648		35,579		34,980		34,168
8590	Prop 39 - Energy Efficiency										
8590	After School Program		191,915	-	191,915	-	191,915	-	191,915	-	191,915
8590	Other State Income	-									
8590	STRS On-Behalf		213,628		213,628		213,628		213,628		213,628
	<b>Total State</b>	143,140	443,159	140,077	442,191	135,990	441,122	133,701	440,523	130,596	439,711
8660	Interest	18,000		18,000		18,000		18,000		18,000	
8677	SCOE Preschool Rent	-		-		-		-		-	
8677	CCCS Facility Rent	107,622		110,788		114,217		114,217		114,217	
8677	1% Over/5.5% BusnServ	111,706		111,706		111,706		111,706		111,706	
8677	Reim fm Cascade - School Nurse	44,323		44,323		44,323		44,323		44,323	
8699	Misc Donations	5,000		3,800		3,800		3,800		3,800	
8699	Community Church Facility Use	7,200		7,200		7,200		7,200		7,200	
8699	Donations/Field Trip Donations	14,400		14,400		14,400		14,400		14,400	
8792	Sped Ed Reim for NPS students		34,618		34,618		11,500		11,500		11,500
8792	Spec Ed AB602 funds		365,170		355,106		344,746		338,943		331,072
	<b>Total Local</b>	308,251	399,788	310,217	389,724	313,646	356,246	313,646	350,443	313,646	342,572
	<b>Total Income</b>	7,672,966	1,194,283	7,609,898	1,178,965	7,558,815	1,140,005	7,607,070	1,131,130	7,462,032	1,119,095
	Annual Difference				(78,386)		(90,043)		39,380		(157,072)

**Cottonwood Union School District**  
**Estimated Expenditure Changes**

<b>2018/19 Changes</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Certificated Salaries</b>			
Estimated Step & Column - 1.31%	32,058	5,360	37,418
Subtotal	32,058	5,360	37,418
<b>Classified Salaries</b>			
Estimated Step & Column - 2.1%	25,130	800	25,930
Subtotal	25,130	800	25,930
<b>Employee Benefits</b>			
Benefits on estimated step & column	4,486	365	4,851
STRS rate increase	63,498		63,498
PERS rate increase	32,881		32,881
Reduce Cert Retiree Benefits	(10,700)		(10,700)
Reduce Classified Retiree Benefits	0		0
Estimated Golden Handshake Pmt for 17/18	100,000		100,000
Subtotal	190,164	365	190,529
<b>Books &amp; Supplies</b>			
Increase Inst Materials - 2.0%	7,226		7,226
Reduce Expense for Chromebooks	0		0
Reduce Textbook Purchase	0		0
Remove Purchase of (2) Servers	(20,000)		(20,000)
Remove Purchase of Vision Screener	(8,000)		(8,000)
Subtotal	(20,774)	0	(20,774)
<b>Services &amp; Other Operating Exp's</b>			
Add Election Costs	3,000		3,000
Remove West Bleacher Service	(2,150)		(2,150)
Increase utilities for inflation - 2%	5,700		5,700
Remove Actuarial Cost	(3,200)		(3,200)
Reduce BTSA cost	(6,400)		(6,400)
	0		0
	0		0
	0		0
Subtotal	(3,050)	0	(3,050)
<b>Capital Outlay</b>			
Remove Land Purchase	(15,000)		(15,000)
Remove New School Bus Purchase	(130,000)	0	(130,000)
Remove Roof Replacement-West Gym	0	(70,000)	(70,000)
Subtotal	(145,000)	(70,000)	(215,000)
<b>Other Outgo</b>			
Reduce STRS GH pmt	(4,228)		(4,228)
Subtotal	(4,228)	0	(4,228)

**Cottonwood Union School District**  
**Estimated Expenditure Changes**

<b>2019/20 Changes</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Certificated Salaries</b>			
Estimated Step & Column - 1.76%	41,630	9,460	51,090
			0
Subtotal	41,630	9,460	51,090
<b>Classified Salaries</b>			
Estimated Step & Column - 1.5%	16,369	1,718	18,087
			0
Subtotal	16,369	1,718	18,087
<b>Employee Benefits</b>			
Benefits on estimated step & column	3,984	679	4,663
STRS rate increase	63,498		63,498
PERS rate increase	34,557		34,557
Reduce Certificated Retiree Benefits	(31,369)		(31,369)
Reduce Classified Retiree Benefits	0		0
Additional Golden Handshake Pmt for 18-19	100,000		100,000
Subtotal	170,670	679	171,349
<b>Books &amp; Supplies</b>			
Increase Inst Materials - 2.0%	6,810		6,810
			0
			0
			0
Subtotal	6,810	0	6,810
<b>Services &amp; Other Operating Exp's</b>			
Remove Election Costs	3,000		3,000
Increase Utilities for Inflation - 2%	5,800		5,800
Add Actuarial Report	3,500		3,500
Add West Bleacher Service	2,150		2,150
Remove CDS service for PY 8th Gr Student	(5,000)		(5,000)
			0
			0
Subtotal	9,450	0	9,450
<b>Capital Outlay</b>			
			0
Subtotal	0	0	0
<b>Other Outgo</b>			
Reduce STRS GH pmt	(64,708)		(64,708)
Subtotal	(64,708)	0	(64,708)

**Cottonwood Union School District**  
**Estimated Expenditure Changes**

<b>2020/21 Changes</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Certificated Salaries</b>			
Estimated Step & Column - 1.4%	31,000	5,500	36,500
			0
Subtotal	31,000	5,500	36,500
<b>Classified Salaries</b>			
Estimated Step & Column - 2.1%	19,090	3,910	23,000
			0
Subtotal	19,090	3,910	23,000
<b>Employee Benefits</b>			
Benefits on estimated step & column	3,748	724	4,472
STRS rate increase	33,293		33,293
PERS rate increase	38,397		38,397
Reduce Certificated Retiree Benefits	(17,655)		(17,655)
Reduce Classified Retiree Benefits	0		0
Remove Golden Handshake Payment	(200,000)		(200,000)
Subtotal	(142,217)	724	(141,493)
<b>Books &amp; Supplies</b>			
Increase Inst Materials - 2.5%	8,515		8,515
			0
			0
Subtotal	8,515	0	8,515
<b>Services &amp; Other Operating Exp's</b>			
Add Election Costs	3,500		3,500
Increase Utilities for Inflation - 2%	6,000		6,000
Remove Actuarial Report	(3,500)		(3,500)
Remove West Bleacher Service	(2,150)		(2,150)
			0
Remove SCOE Sp Ed Transp PY	(8,800)		(8,800)
			0
Subtotal	(4,950)	0	(4,950)
<b>Capital Outlay</b>			
			0
Subtotal	0	0	0
<b>Other Outgo</b>			
			0
Subtotal	0	0	0

**Cottonwood Union School District**  
**Estimated Expenditure Changes**

<b>2021/22 Changes</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>Certificated Salaries</b>			
Estimated Step & Column - 1.70%	39,935	9,065	49,000
			0
Subtotal	39,935	9,065	49,000
<b>Classified Salaries</b>			
Estimated Step & Column - 1.5%	15,000	5,000	20,000
			0
Subtotal	15,000	5,000	20,000
<b>Employee Benefits</b>			
Benefits on estimated step & column	3,743	1,030	4,773
STRS rate increase	33,293		33,293
PERS rate increase	17,919		17,919
Reduce Certificated Retiree Benefits	(6,420)		(6,420)
Reduce Classified Retiree Benefits	0		0
Subtotal	48,535	1,030	49,565
<b>Books &amp; Supplies</b>			
Increase Inst Materials - 2%	8,750		8,750
			0
			0
Subtotal	8,750	0	8,750
<b>Services &amp; Other Operating Exp's</b>			
Remove Election Costs	(3,500)		(3,500)
Increase Utilities for Inflation - 2%	6,200		6,200
Add Actuarial Report	3,500		3,500
Add West Bleacher Service	2,150		2,150
			0
			0
Subtotal	8,350	0	8,350
<b>Capital Outlay</b>			
			0
Subtotal	0	0	0
<b>Other Outgo</b>			
Remove Final Pmt on N. Cottonwood/W. Cafeteria	(34,872)		(34,872)
Subtotal	(34,872)	0	(34,872)



ANNUAL BUDGET REPORT:  
July 1, 2017 Budget Adoption

Insert "X" in applicable boxes:



This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.



If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Public Hearing:

Place: Cottonwood School District Office

Date: June 01, 2017

Place: West Cottonwood School Library

Date: June 06, 2017

Time: 6:30 p.m.

Adoption Date: June 07, 2017

Signed: \_\_\_\_\_

Clerk/Secretary of the Governing Board  
(Original signature required)

Contact person for additional information on the budget reports:

Name: Laura Merrick

Telephone: 530-347-3165

Title: Chief Business Official

E-mail: lmerrick@cwusd.com

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected change in LCFF revenue is within the standard for the budget and two subsequent fiscal years.		X
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? <ul style="list-style-type: none"><li>If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2016-17) annual payment?</li></ul>		X
				X
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? <ul style="list-style-type: none"><li>If yes, are they lifetime benefits?</li><li>If yes, do benefits continue beyond age 65?</li><li>If yes, are benefits funded by pay-as-you-go?</li></ul>		X
			X	
			X	
				X
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?	X	
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: <ul style="list-style-type: none"><li>Certificated? (Section S8A, Line 1)</li><li>Classified? (Section S8B, Line 1)</li><li>Management/supervisor/confidential? (Section S8C, Line 1)</li></ul>		X
				X
				X
S9	Local Control and Accountability Plan (LCAP)	<ul style="list-style-type: none"><li>Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year?</li><li>Approval date for adoption of the LCAP or approval of an update to the LCAP:</li></ul>		X
			Jun 07, 2017	
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services, and Expenditures?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?		X
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	

ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	7,169,230.00	0.00	7,169,230.00	7,221,575.00	0.00	7,221,575.00	0.7%
2) Federal Revenue		8100-8299	3,476.00	417,763.00	421,239.00	0.00	351,336.00	351,336.00	-16.6%
3) Other State Revenue		8300-8599	328,031.00	439,663.00	767,694.00	143,140.00	443,159.00	586,299.00	-23.6%
4) Other Local Revenue		8600-8799	285,042.00	378,588.00	673,630.00	308,251.00	399,788.00	708,039.00	5.1%
5) TOTAL, REVENUES			7,795,779.00	1,236,014.00	9,031,793.00	7,672,966.00	1,194,283.00	8,867,249.00	-1.8%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	2,968,792.00	463,520.00	3,432,312.00	3,039,190.00	461,851.00	3,501,041.00	2.0%
2) Classified Salaries		2000-2999	976,409.00	264,954.00	1,241,363.00	998,148.00	281,754.00	1,279,902.00	3.1%
3) Employee Benefits		3000-3999	1,446,855.00	476,123.00	1,922,978.00	1,437,454.00	488,307.00	1,925,761.00	0.1%
4) Books and Supplies		4000-4999	704,879.00	83,182.00	788,061.00	285,325.00	75,980.00	361,305.00	-54.2%
5) Services and Other Operating Expenditures		5000-5999	815,965.00	764,821.00	1,580,786.00	793,344.00	807,596.00	1,600,940.00	1.3%
6) Capital Outlay		6000-6999	16,050.00	9,324.00	25,374.00	145,000.00	70,000.00	215,000.00	747.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	132,900.00	0.00	132,900.00	103,808.00	0.00	103,808.00	-21.9%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(17,598.00)	17,598.00	0.00	(12,850.00)	12,850.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,044,252.00	2,079,522.00	9,123,774.00	6,789,419.00	2,198,338.00	8,987,757.00	-1.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			751,527.00	(843,508.00)	(91,981.00)	883,547.00	(1,004,055.00)	(120,508.00)	31.0%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	34,300.00	0.00	34,300.00	5,000.00	0.00	5,000.00	-85.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(789,928.00)	789,928.00	0.00	(922,570.00)	922,570.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(824,228.00)	789,928.00	(34,300.00)	(927,570.00)	922,570.00	(5,000.00)	-85.4%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(72,701.00)	(53,580.00)	(126,281.00)	(44,023.00)	(81,465.00)	(125,508.00)	-0.6%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
2) Ending Balance, June 30 (E + F1e)			3,604,562.00	138,523.00	3,743,085.00	3,560,539.00	57,038.00	3,617,577.00	-3.4%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	138,523.00	138,523.00	0.00	57,038.00	57,038.00	-56.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	3,144,027.00	0.00	3,144,027.00	3,108,897.00	0.00	3,108,897.00	-1.1%
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	458,535.00	0.00	458,535.00	449,642.00	0.00	449,642.00	-1.9%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

			2016-17 Estimated Actuals			2017-18 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	0.00	0.00	0.00				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	0.00	0.00	0.00				
d) with Fiscal Agent		9135	0.00	0.00	0.00				
e) collections awaiting deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	0.00	0.00	0.00				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	0.00	0.00	0.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			0.00	0.00	0.00				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	0.00	0.00	0.00				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	0.00	0.00	0.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	0.00	0.00				
6) TOTAL, LIABILITIES			0.00	0.00	0.00				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00	0.00	0.00				

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	4,545,488.00	0.00	4,545,488.00	4,605,077.00	0.00	4,605,077.00	1.3%
Education Protection Account State Aid - Current Year		8012	1,090,949.00	0.00	1,090,949.00	1,018,375.00	0.00	1,018,375.00	-6.7%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	30,899.00	0.00	30,899.00	31,517.00	0.00	31,517.00	2.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	1,859,067.00	0.00	1,859,067.00	1,947,039.00	0.00	1,947,039.00	4.7%
Unsecured Roll Taxes		8042	86,280.00	0.00	86,280.00	91,697.00	0.00	91,697.00	6.3%
Prior Years' Taxes		8043	1,171.00	0.00	1,171.00	616.00	0.00	616.00	-47.4%
Supplemental Taxes		8044	29,760.00	0.00	29,760.00	20,262.00	0.00	20,262.00	-31.9%
Education Revenue Augmentation Fund (ERAF)		8045	(76,584.00)	0.00	(76,584.00)	(78,116.00)	0.00	(78,116.00)	2.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			7,567,030.00	0.00	7,567,030.00	7,636,467.00	0.00	7,636,467.00	0.9%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(397,800.00)	0.00	(397,800.00)	(414,892.00)	0.00	(414,892.00)	4.3%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			7,169,230.00	0.00	7,169,230.00	7,221,575.00	0.00	7,221,575.00	0.7%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	165,849.00	165,849.00	0.00	155,536.00	155,536.00	-6.2%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	3,476.00	0.00	3,476.00	0.00	0.00	0.00	-100.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		188,422.00	188,422.00		157,709.00	157,709.00	-16.3%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		63,492.00	63,492.00		38,091.00	38,091.00	-40.0%
Title III, Part A, Immigrant Education Program	4201	8290		0.00	0.00		0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		0.00	0.00		0.00	0.00	0.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290		0.00	0.00		0.00	0.00	0.0%
	3012-3020, 3030-3199, 4036-4126, 5510	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act		8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>3,476.00</b>	<b>417,763.00</b>	<b>421,239.00</b>	<b>0.00</b>	<b>351,336.00</b>	<b>351,336.00</b>	<b>-16.6%</b>
<b>OTHER STATE REVENUE</b>									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	205,777.00	0.00	205,777.00	22,770.00	0.00	22,770.00	-88.9%
Lottery - Unrestricted and Instructional Materials		8560	119,836.00	34,120.00	153,956.00	120,370.00	37,616.00	157,986.00	2.6%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		191,915.00	191,915.00		191,915.00	191,915.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,418.00	213,628.00	216,046.00	0.00	213,628.00	213,628.00	-1.1%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>328,031.00</b>	<b>439,663.00</b>	<b>767,694.00</b>	<b>143,140.00</b>	<b>443,159.00</b>	<b>588,299.00</b>	<b>-23.6%</b>

			2016-17 Estimated Actuals			2017-18 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes									
		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	18,000.00	0.00	18,000.00	18,000.00	0.00	18,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments									
		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	245,290.00	0.00	245,290.00	263,651.00	0.00	263,651.00	7.5%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources									
		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	31,752.00	0.00	31,752.00	26,600.00	0.00	26,600.00	-16.2%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		6781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		378,588.00	378,588.00		399,788.00	399,788.00	5.6%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6380	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			295,042.00	378,588.00	673,630.00	308,251.00	399,788.00	708,039.00	5.1%
TOTAL REVENUES			7,785,779.00	1,236,014.00	9,031,793.00	7,672,966.00	1,194,283.00	8,867,249.00	-1.8%

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	2,493,773.00	432,192.00	2,925,965.00	2,564,939.00	430,371.00	2,995,310.00	2.4%
Certificated Pupil Support Salaries		1200	103,025.00	9,963.00	112,988.00	104,257.00	10,115.00	114,372.00	1.2%
Certificated Supervisors' and Administrators' Salaries		1300	371,994.00	21,365.00	393,359.00	369,994.00	21,365.00	391,359.00	-0.5%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,968,792.00	463,520.00	3,432,312.00	3,039,190.00	461,851.00	3,501,041.00	2.0%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	248,182.00	155,098.00	403,280.00	271,045.00	152,010.00	423,055.00	4.9%
Classified Support Salaries		2200	325,944.00	109,856.00	435,800.00	310,071.00	129,744.00	439,815.00	0.9%
Classified Supervisors' and Administrators' Salaries		2300	189,492.00	0.00	189,492.00	185,633.00	0.00	185,633.00	-2.0%
Clerical, Technical and Office Salaries		2400	136,599.00	0.00	136,599.00	139,397.00	0.00	139,397.00	2.0%
Other Classified Salaries		2900	76,192.00	0.00	76,192.00	92,002.00	0.00	92,002.00	20.8%
TOTAL, CLASSIFIED SALARIES			976,409.00	264,954.00	1,241,363.00	998,148.00	281,754.00	1,279,902.00	3.1%
EMPLOYEE BENEFITS									
STRS		3101-3102	373,498.00	265,511.00	639,009.00	424,810.00	272,387.00	697,197.00	9.1%
PERS		3201-3202	114,547.00	43,649.00	158,196.00	129,838.00	52,102.00	181,940.00	15.0%
QASDI/Medicare/Alternative		3301-3302	110,837.00	29,592.00	140,429.00	114,314.00	31,044.00	145,358.00	3.5%
Health and Welfare Benefits		3401-3402	573,999.00	101,503.00	675,502.00	545,541.00	103,804.00	649,345.00	-3.9%
Unemployment Insurance		3501-3502	2,257.00	356.00	2,613.00	3,274.00	360.00	3,634.00	39.1%
Workers' Compensation		3601-3602	179,111.00	33,073.00	212,184.00	142,121.00	26,108.00	168,229.00	-20.7%
OPEB, Allocated		3701-3702	71,494.00	0.00	71,494.00	66,144.00	0.00	66,144.00	-7.5%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	21,112.00	2,439.00	23,551.00	11,412.00	2,502.00	13,914.00	-40.9%
TOTAL, EMPLOYEE BENEFITS			1,446,855.00	476,123.00	1,922,978.00	1,437,454.00	488,307.00	1,925,761.00	0.1%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	215,986.00	0.00	215,986.00	0.00	0.00	0.00	-100.0%
Books and Other Reference Materials		4200	11,687.00	500.00	12,187.00	9,600.00	250.00	9,850.00	-19.2%
Materials and Supplies		4300	435,090.00	81,812.00	516,902.00	247,725.00	75,730.00	323,455.00	-37.4%
Noncapitalized Equipment		4400	42,116.00	870.00	42,986.00	28,000.00	0.00	28,000.00	-34.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			704,879.00	83,182.00	788,061.00	285,325.00	75,980.00	361,305.00	-54.2%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	330,095.00	330,095.00	0.00	317,495.00	317,495.00	-3.8%
Travel and Conferences		5200	25,600.00	72,050.00	97,650.00	29,350.00	45,928.00	75,278.00	-22.9%
Dues and Memberships		5300	9,406.00	0.00	9,406.00	9,852.00	0.00	9,852.00	4.7%
Insurance		5400 - 5450	93,107.00	0.00	93,107.00	93,300.00	0.00	93,300.00	0.2%
Operations and Housekeeping Services		5500	286,628.00	0.00	286,628.00	284,347.00	0.00	284,347.00	-0.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	268,974.00	121,076.00	390,050.00	265,155.00	179,173.00	444,328.00	13.9%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	114,750.00	241,600.00	356,350.00	96,590.00	265,000.00	361,590.00	1.5%
Communications		5900	17,500.00	0.00	17,500.00	14,750.00	0.00	14,750.00	-15.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			815,965.00	764,821.00	1,580,786.00	793,344.00	807,596.00	1,600,940.00	1.3%

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	16,050.00	0.00	16,050.00	15,000.00	0.00	15,000.00	-8.5%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	70,000.00	70,000.00	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	9,324.00	9,324.00	130,000.00	0.00	130,000.00	1294.3%
TOTAL, CAPITAL OUTLAY			16,050.00	9,324.00	25,374.00	145,000.00	70,000.00	215,000.00	747.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7261-7263	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	16,063.00	0.00	16,063.00	8,585.00	0.00	8,585.00	-46.6%
Other Debt Service - Principal		7439	116,837.00	0.00	116,837.00	95,223.00	0.00	95,223.00	-18.5%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			132,900.00	0.00	132,900.00	103,808.00	0.00	103,808.00	-21.9%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(17,598.00)	17,598.00	0.00	(12,850.00)	12,850.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(17,598.00)	17,598.00	0.00	(12,850.00)	12,850.00	0.00	0.0%
TOTAL EXPENDITURES									
			7,044,252.00	2,079,522.00	9,123,774.00	6,789,419.00	2,198,338.00	8,987,757.00	-1.5%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	34,300.00	0.00	34,300.00	5,000.00	0.00	5,000.00	-85.4%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			34,300.00	0.00	34,300.00	5,000.00	0.00	5,000.00	-85.4%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(789,928.00)	789,928.00	0.00	(922,570.00)	922,570.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(789,928.00)	789,928.00	0.00	(922,570.00)	922,570.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)									
			(824,228.00)	789,928.00	(34,300.00)	(927,570.00)	922,570.00	(5,000.00)	-85.4%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	7,169,230.00	0.00	7,169,230.00	7,221,575.00	0.00	7,221,575.00	0.7%
2) Federal Revenue		8100-8299	3,476.00	417,763.00	421,239.00	0.00	351,336.00	351,336.00	-16.6%
3) Other State Revenue		8300-8599	328,031.00	439,663.00	767,694.00	143,140.00	443,159.00	586,299.00	-23.6%
4) Other Local Revenue		8600-8799	295,042.00	378,588.00	673,630.00	308,251.00	399,788.00	708,039.00	5.1%
5) TOTAL, REVENUES			7,795,779.00	1,236,014.00	9,031,793.00	7,672,966.00	1,194,283.00	8,867,249.00	-1.8%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999	Except 7600-7699	4,240,602.00	1,499,512.00	5,740,114.00	4,143,412.00	1,471,750.00	5,615,162.00	-2.2%
2) Instruction - Related Services	2000-2999		848,094.00	42,902.00	890,996.00	690,807.00	43,014.00	733,821.00	-17.6%
3) Pupil Services	3000-3999		566,653.00	29,998.00	596,651.00	679,201.00	30,262.00	709,463.00	18.9%
4) Ancillary Services	4000-4999		43,455.00	189,735.00	233,190.00	21,964.00	189,735.00	211,699.00	-9.2%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		601,865.00	23,689.00	625,554.00	572,043.00	18,941.00	590,984.00	-5.5%
8) Plant Services	8000-8999		610,683.00	293,686.00	904,369.00	578,184.00	444,636.00	1,022,820.00	13.1%
9) Other Outgo	9000-9999		132,900.00	0.00	132,900.00	103,808.00	0.00	103,808.00	-21.9%
10) TOTAL, EXPENDITURES			7,044,252.00	2,079,522.00	9,123,774.00	6,789,419.00	2,198,338.00	8,987,757.00	-1.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			751,527.00	(843,508.00)	(91,981.00)	883,547.00	(1,004,055.00)	(120,508.00)	31.0%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Transfers In									
b) Transfers Out		7600-7629	34,300.00	0.00	34,300.00	5,000.00	0.00	5,000.00	-85.4%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources									
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(789,928.00)	789,928.00	0.00	(922,570.00)	922,570.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(824,228.00)	789,928.00	(34,300.00)	(927,570.00)	922,570.00	(5,000.00)	-85.4%

			2016-17 Estimated Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Function Codes	Object Codes							
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(72,701.00)	(53,580.00)	(126,281.00)	(44,023.00)	(81,485.00)	(125,508.00)	-0.6%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,677,263.00	192,103.00	3,869,366.00	3,604,562.00	138,523.00	3,743,085.00	-3.3%
2) Ending Balance, June 30 (E + F1e)			3,604,562.00	138,523.00	3,743,085.00	3,560,539.00	57,038.00	3,617,577.00	-3.4%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	138,523.00	138,523.00	0.00	57,038.00	57,038.00	-58.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	3,144,027.00	0.00	3,144,027.00	3,108,897.00	0.00	3,108,897.00	-1.1%
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	458,535.00	0.00	458,535.00	449,642.00	0.00	449,642.00	-1.9%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
5640	Medi-Cal Billing Option	3,910.00	510.00
6230	California Clean Energy Jobs Act	58,773.00	0.00
6264	Educator Effectiveness (15-16)	6,928.00	0.00
6300	Lottery: Instructional Materials	68,912.00	56,528.00
Total, Restricted Balance		138,523.00	57,038.00



Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	240,000.00	266,350.00	11.0%
3) Other State Revenue		8300-8599	17,000.00	17,500.00	2.9%
4) Other Local Revenue		8600-8799	60,125.00	72,325.00	20.3%
5) TOTAL, REVENUES			317,125.00	356,175.00	12.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	104,888.00	106,331.00	1.4%
3) Employee Benefits		3000-3999	56,515.00	57,219.00	1.2%
4) Books and Supplies		4000-4999	152,600.00	147,000.00	-3.8%
5) Services and Other Operating Expenditures		5000-5999	35,150.00	36,650.00	4.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			349,353.00	347,200.00	-0.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(32,228.00)	8,975.00	-127.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	34,300.00	5,000.00	-85.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			34,300.00	5,000.00	-85.4%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,072.00	13,975.00	574.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	47,911.00	49,983.00	4.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,911.00	49,983.00	4.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,911.00	49,983.00	4.3%
2) Ending Balance, June 30 (E + F1e)			49,983.00	63,958.00	28.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	6,128.00	6,128.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	43,855.00	57,830.00	31.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
Child Nutrition Programs		8220	240,000.00	241,350.00	0.6%
Donated Food Commodities		8221	0.00	25,000.00	New
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			<b>240,000.00</b>	<b>266,350.00</b>	<b>11.0%</b>
<b>OTHER STATE REVENUE</b>					
Child Nutrition Programs		8520	17,000.00	17,500.00	2.9%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			<b>17,000.00</b>	<b>17,500.00</b>	<b>2.9%</b>
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	60,000.00	72,200.00	20.3%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	125.00	125.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>60,125.00</b>	<b>72,325.00</b>	<b>20.3%</b>
<b>TOTAL, REVENUES</b>			<b>317,125.00</b>	<b>356,175.00</b>	<b>12.3%</b>

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	104,888.00	106,331.00	1.4%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			104,888.00	106,331.00	1.4%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	13,723.00	15,340.00	11.8%
OASDI/Medicare/Alternative		3301-3302	7,655.00	7,666.00	0.1%
Health and Welfare Benefits		3401-3402	29,817.00	29,976.00	0.5%
Unemployment Insurance		3501-3502	50.00	50.00	0.0%
Workers' Compensation		3601-3602	4,819.00	3,736.00	-22.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	451.00	451.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			56,515.00	57,219.00	1.2%
<b>BOOKS AND SUPPLIES</b>					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	7,800.00	7,000.00	-10.3%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	145,000.00	140,000.00	-3.4%
<b>TOTAL, BOOKS AND SUPPLIES</b>			152,800.00	147,000.00	-3.8%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	150.00	150.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,500.00	1,000.00	-33.3%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	33,000.00	35,000.00	6.1%
Communications		5900	500.00	500.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>35,150.00</b>	<b>36,650.00</b>	<b>4.3%</b>
<b>CAPITAL OUTLAY</b>					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>TOTAL, EXPENDITURES</b>			<b>349,353.00</b>	<b>347,200.00</b>	<b>-0.6%</b>

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund		8916	34,300.00	5,000.00	-85.4%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			34,300.00	5,000.00	-85.4%
<b>INTERFUND TRANSFERS OUT</b>					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			34,300.00	5,000.00	-85.4%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	240,000.00	266,350.00	11.0%
3) Other State Revenue		8300-8599	17,000.00	17,500.00	2.9%
4) Other Local Revenue		8600-8799	60,125.00	72,325.00	20.3%
5) TOTAL, REVENUES			317,125.00	356,175.00	12.3%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		349,353.00	347,200.00	-0.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			349,353.00	347,200.00	-0.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			(32,228.00)	8,975.00	-127.8%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	34,300.00	5,000.00	-85.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			34,300.00	5,000.00	-85.4%



Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,072.00	13,975.00	574.5%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	47,911.00	49,983.00	4.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,911.00	49,983.00	4.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,911.00	49,983.00	4.3%
2) Ending Balance, June 30 (E + F1e)			49,983.00	63,958.00	28.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	6,128.00	6,128.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	43,855.00	57,830.00	31.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School	43,855.00	57,830.00
Total, Restricted Balance		43,855.00	57,830.00

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,000.00	2,000.00	0.0%
5) TOTAL, REVENUES			2,000.00	2,000.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			2,000.00	2,000.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,000.00	2,000.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	270,970.00	272,970.00	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			270,970.00	272,970.00	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			270,970.00	272,970.00	0.7%
2) Ending Balance, June 30 (E + F1e)			272,970.00	274,970.00	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	272,970.00	274,970.00	0.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	2,000.00	2,000.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>2,000.00</b>	<b>2,000.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,000.00	2,000.00	0.0%
5) TOTAL, REVENUES			2,000.00	2,000.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			2,000.00	2,000.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			2,000.00	2,000.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	270,970.00	272,970.00	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			270,970.00	272,970.00	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			270,970.00	272,970.00	0.7%
2) Ending Balance, June 30 (E + F1e)			272,970.00	274,970.00	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	272,970.00	274,970.00	0.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,400.00	1,400.00	0.0%
5) TOTAL, REVENUES			1,400.00	1,400.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			1,400.00	1,400.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,400.00	1,400.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	190,797.00	192,197.00	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			190,797.00	192,197.00	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			190,797.00	192,197.00	0.7%
2) Ending Balance, June 30 (E + F1e)			192,197.00	193,597.00	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	192,197.00	193,597.00	0.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
Interest		8660	1,400.00	1,400.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			<b>1,400.00</b>	<b>1,400.00</b>	<b>0.0%</b>
<b>TOTAL, REVENUES</b>			<b>1,400.00</b>	<b>1,400.00</b>	<b>0.0%</b>

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)</b>					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,400.00	1,400.00	0.0%
5) TOTAL, REVENUES			1,400.00	1,400.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			1,400.00	1,400.00	0.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%



Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,400.00	1,400.00	0.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	190,797.00	192,197.00	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			190,797.00	192,197.00	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			190,797.00	192,197.00	0.7%
2) Ending Balance, June 30 (E + F1e)			192,197.00	193,597.00	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	192,197.00	193,597.00	0.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	39,140.00	45,990.00	17.5%
5) TOTAL, REVENUES			39,140.00	45,990.00	17.5%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	540.00	600.00	11.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	27,500.00	60,820.00	121.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			28,040.00	61,420.00	119.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			11,100.00	(15,430.00)	-239.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			11,100.00	(15,430.00)	-239.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,665.00	18,765.00	144.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,665.00	18,765.00	144.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,665.00	18,765.00	144.8%
2) Ending Balance, June 30 (E + F1e)			18,765.00	3,335.00	-82.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	18,765.00	3,335.00	-82.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions					
Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			0.00	0.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue					
County and District Taxes					
Other Restricted Levies					
Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes					
Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds					
Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from					
Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	140.00	140.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	39,000.00	45,850.00	17.6%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			39,140.00	45,990.00	17.5%
<b>TOTAL, REVENUES</b>			39,140.00	45,990.00	17.5%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>CERTIFICATED SALARIES</b>					
Other Certificated Salaries		1900	0.00	0.00	0.0%
<b>TOTAL, CERTIFICATED SALARIES</b>			0.00	0.00	0.0%
<b>CLASSIFIED SALARIES</b>					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
<b>TOTAL, CLASSIFIED SALARIES</b>			0.00	0.00	0.0%
<b>EMPLOYEE BENEFITS</b>					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
<b>TOTAL, EMPLOYEE BENEFITS</b>			0.00	0.00	0.0%
<b>BOOKS AND SUPPLIES</b>					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
<b>TOTAL, BOOKS AND SUPPLIES</b>			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>SERVICES AND OTHER OPERATING EXPENDITURES</b>					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	540.00	600.00	11.1%
Communications		5900	0.00	0.00	0.0%
<b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>			<b>540.00</b>	<b>600.00</b>	<b>11.1%</b>
<b>CAPITAL OUTLAY</b>					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
<b>TOTAL, CAPITAL OUTLAY</b>			<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	12,500.00	16,665.00	33.3%
Other Debt Service - Principal		7439	15,000.00	44,155.00	194.4%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			<b>27,500.00</b>	<b>60,820.00</b>	<b>121.2%</b>
<b>TOTAL, EXPENDITURES</b>			<b>28,040.00</b>	<b>61,420.00</b>	<b>119.0%</b>



Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	39,140.00	45,990.00	17.5%
5) TOTAL, REVENUES			39,140.00	45,990.00	17.5%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		540.00	600.00	11.1%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	27,500.00	60,820.00	121.2%
10) TOTAL, EXPENDITURES			28,040.00	61,420.00	119.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			11,100.00	(15,430.00)	-239.0%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			11,100.00	(15,430.00)	-239.0%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,665.00	18,765.00	144.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,665.00	18,765.00	144.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,665.00	18,765.00	144.8%
2) Ending Balance, June 30 (E + F1e)			18,765.00	3,335.00	-82.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	18,765.00	3,335.00	-82.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	2,503.00	2,503.00	0.0%
4) Other Local Revenue		8600-8799	172,974.00	172,974.00	0.0%
5) TOTAL REVENUES			175,477.00	175,477.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	169,275.00	173,188.00	2.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			169,275.00	173,188.00	2.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			6,202.00	2,289.00	-63.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			6,202.00	2,289.00	-63.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	211,380.00	217,582.00	2.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			211,380.00	217,582.00	2.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			211,380.00	217,582.00	2.9%
2) Ending Balance, June 30 (E + F1e)			217,582.00	219,871.00	1.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	217,582.00	219,871.00	1.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>G. ASSETS</b>					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			0.00		
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
<b>I. LIABILITIES</b>					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
<b>J. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
<b>K. FUND EQUITY</b>					
Ending Fund Balance, June 30 (G9 + H2) - (I6 + J2)			0.00		

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>FEDERAL REVENUE</b>					
All Other Federal Revenue		8290	0.00	0.00	0.0%
<b>TOTAL, FEDERAL REVENUE</b>			0.00	0.00	0.0%
<b>OTHER STATE REVENUE</b>					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	2,503.00	2,503.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
<b>TOTAL, OTHER STATE REVENUE</b>			2,503.00	2,503.00	0.0%
<b>OTHER LOCAL REVENUE</b>					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	167,026.00	167,026.00	0.0%
Unsecured Roll		8612	2,856.00	2,856.00	0.0%
Prior Years' Taxes		8613	71.00	71.00	0.0%
Supplemental Taxes		8614	2,421.00	2,421.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	600.00	600.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
<b>TOTAL, OTHER LOCAL REVENUE</b>			172,974.00	172,974.00	0.0%
<b>TOTAL, REVENUES</b>			175,477.00	175,477.00	0.0%



Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>					
Debt Service					
Bond Redemptions		7433	160,000.00	170,000.00	6.3%
Bond Interest and Other Service Charges		7434	9,275.00	3,188.00	-65.6%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
<b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>			169,275.00	173,188.00	2.3%
<b>TOTAL, EXPENDITURES</b>			169,275.00	173,188.00	2.3%

Description	Resource Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>INTERFUND TRANSFERS</b>					
<b>INTERFUND TRANSFERS IN</b>					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
<b>(a) TOTAL, INTERFUND TRANSFERS IN</b>			0.00	0.00	0.0%
<b>INTERFUND TRANSFERS OUT</b>					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
<b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>			0.00	0.00	0.0%
<b>OTHER SOURCES/USES</b>					
<b>SOURCES</b>					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
<b>(c) TOTAL, SOURCES</b>			0.00	0.00	0.0%
<b>USES</b>					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
<b>(d) TOTAL, USES</b>			0.00	0.00	0.0%
<b>CONTRIBUTIONS</b>					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
<b>(e) TOTAL, CONTRIBUTIONS</b>			0.00	0.00	0.0%
<b>TOTAL, OTHER FINANCING SOURCES/USES</b> (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	2,503.00	2,503.00	0.0%
4) Other Local Revenue		8600-8799	172,974.00	172,974.00	0.0%
5) TOTAL, REVENUES			175,477.00	175,477.00	0.0%
<b>B. EXPENDITURES (Objects 1000-7999)</b>					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	169,275.00	173,188.00	2.3%
10) TOTAL, EXPENDITURES			169,275.00	173,188.00	2.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)</b>			6,202.00	2,289.00	-63.1%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Estimated Actuals	2017-18 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			6,202.00	2,289.00	-63.1%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	211,380.00	217,582.00	2.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			211,380.00	217,582.00	2.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			211,380.00	217,582.00	2.9%
2) Ending Balance, June 30 (E + F1e)			217,582.00	219,871.00	1.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	217,582.00	219,871.00	1.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2016-17	2017-18
		Estimated Actuals	Budget
Total, Restricted Balance		0.00	0.00

Description	2016-17 Estimated Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	833.04	833.04	848.79	813.20	813.20	837.48
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	833.04	833.04	848.79	813.20	813.20	837.48
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class	0.65	0.65	0.65			
c. Special Education-NPS/LCI	2.86	2.86	2.86	2.88	2.88	2.88
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	3.51	3.51	3.51	2.88	2.88	2.88
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	836.55	836.55	852.30	816.08	816.08	840.36
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA</b> (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2016-17 Estimated Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>B. COUNTY OFFICE OF EDUCATION</b>						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2016-17 Estimated Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>C. CHARTER SCHOOL ADA</b>						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
<b>FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.</b>						
<b>1. Total Charter School Regular ADA</b>						
<b>2. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>3. Charter School Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.</b>						
<b>5. Total Charter School Regular ADA</b>						
<b>6. Charter School County Program Alternative Education ADA</b>						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
<b>d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>7. Charter School Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
<b>f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)</b>	0.00	0.00	0.00	0.00	0.00	0.00
<b>9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)</b>	0.00	0.00	0.00	0.00	0.00	0.00



ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

( ☐ ) Our district is self-insured for workers' compensation claims as defined in Education Code  
Section 42141(a):

Total liabilities actuarially determined:	\$	
Less: Amount of total liabilities reserved in budget:	\$	
Estimated accrued but unfunded liabilities:	\$	0.00

( ☒ ) This school district is self-insured for workers' compensation claims  
through a JPA, and offers the following information:  
The district is self-insured through the STSIG JPA up to one million dollars, after which they are  
covered by Excess Liability.

( ☐ ) This school district is not self-insured for workers' compensation claims.

Signed \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: Jun 06, 2017

For additional information on this certification, please contact:

Name: Laura Merrick

Title: Chief Business Official

Telephone: 530-347-3165

E-mail: lmerrick@cwusd.com

## Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	3,432,312.00	301	0.00	303	3,432,312.00	305	0.00		307	3,432,312.00	309
2000 - Classified Salaries	1,241,363.00	311	0.00	313	1,241,363.00	315	190,896.00		317	1,050,467.00	319
3000 - Employee Benefits	1,922,978.00	321	71,494.00	323	1,851,484.00	325	93,670.00		327	1,757,814.00	329
4000 - Books, Supplies Equip Replace. (6500)	797,385.00	331	0.00	333	797,385.00	335	193,794.00		337	603,591.00	339
5000 - Services . . . & 7300 - Indirect Costs	1,580,786.00	341	42,922.00	343	1,537,864.00	345	438,345.00		347	1,099,519.00	349
TOTAL					8,860,408.00	365	TOTAL			7,943,703.00	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)			Object	EDP No.
1. Teacher Salaries as Per EC 41011.	1100	2,917,565.00		375
2. Salaries of Instructional Aides Per EC 41011.	2100	403,280.00		380
3. STRS.	3101 & 3102	543,667.00		382
4. PERS.	3201 & 3202	47,917.00		383
5. OASDI - Regular, Medicare and Alternative.	3301 & 3302	75,200.00		384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans).	3401 & 3402	465,477.00		385
7. Unemployment Insurance.	3501 & 3502	1,985.00		390
8. Workers' Compensation Insurance.	3601 & 3602	151,402.00		392
9. OPEB, Active Employees (EC 41372).	3751 & 3752	0.00		
10. Other Benefits (EC 22310).	3901 & 3902	10,615.00		393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10).		4,617,108.00		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2.		0.00		
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted).		0.00		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*.				396
14. TOTAL SALARIES AND BENEFITS.		4,617,108.00		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.		58.12%		
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')				

## PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60.00%
2. Percentage spent by this district (Part II, Line 15)	58.12%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	1.88%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369).	7,943,703.00
5. Deficiency Amount (Part III, Line 3 times Line 4)	149,341.62

## PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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## Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	3,501,041.00	301	0.00	303	3,501,041.00	305	0.00		307	3,501,041.00	309
2000 - Classified Salaries	1,279,902.00	311	0.00	313	1,279,902.00	315	182,020.00		317	1,097,882.00	319
3000 - Employee Benefits	1,925,761.00	321	66,144.00	323	1,859,617.00	325	83,672.00		327	1,775,945.00	329
4000 - Books, Supplies Equip Replace. (6500)	491,305.00	331	0.00	333	491,305.00	335	315,050.00		337	176,255.00	339
5000 - Services. . . & 7300 - Indirect Costs	1,600,940.00	341	44,323.00	343	1,556,617.00	345	504,168.00		347	1,052,449.00	349
TOTAL					8,688,482.00	365	TOTAL			7,603,572.00	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

\* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)			Object	EDP No.
1. Teacher Salaries as Per EC 41011. . . . .	1100	2,986,910.00		375
2. Salaries of Instructional Aides Per EC 41011. . . . .	2100	423,055.00		380
3. STRS. . . . .	3101 & 3102	593,102.00		382
4. PERS. . . . .	3201 & 3202	58,138.00		383
5. OASDI - Regular, Medicare and Alternative. . . . .	3301 & 3302	80,045.00		384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans). . . . .	3401 & 3402	436,538.00		385
7. Unemployment Insurance. . . . .	3501 & 3502	3,005.00		390
8. Workers' Compensation Insurance. . . . .	3601 & 3602	120,804.00		392
9. OPEB, Active Employees (EC 41372). . . . .	3751 & 3752	0.00		
10. Other Benefits (EC 22310). . . . .	3901 & 3902	9,762.00		393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10). . . . .		4,711,359.00		395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2. . . . .		0.00		
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted). . . . .		0.00		396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*. . . . .				396
14. TOTAL SALARIES AND BENEFITS. . . . .		4,711,359.00		397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372. . . . .		61.96%		
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X'). . . . .				

## PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high) . . . . .	60.00%
2. Percentage spent by this district (Part II, Line 15) . . . . .	61.96%
3. Percentage below the minimum (Part III, Line 1 minus Line 2) . . . . .	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369). . . . .	7,603,572.00
5. Deficiency Amount (Part III, Line 3 times Line 4) . . . . .	0.00

## PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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**Part I - General Administrative Share of Plant Services Costs**

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

**A. Salaries and Benefits - Other General Administration and Centralized Data Processing**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 265,369.00
2. Contracted general administrative positions not paid through payroll
- a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
- b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

--

**B. Salaries and Benefits - All Other Activities**

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 6,259,790.00

**C. Percentage of Plant Services Costs Attributable to General Administration**

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.24%

**Part II - Adjustments for Employment Separation Costs**

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

**A. Normal Separation Costs (optional)**

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. \_\_\_\_\_  
Retain supporting documentation.

**B. Abnormal or Mass Separation Costs (required)**

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)****A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	433,094.00
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	14,500.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	25,110.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	37,184.59
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	84.80
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	509,973.39
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	509,973.39

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	5,549,434.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	890,996.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	596,651.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	93,775.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	152,850.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	839,810.41
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	1,915.20
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	349,353.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	8,474,784.61

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment****(For information only - not for use when claiming/recovering indirect costs)**

(Line A8 divided by Line B18)

6.02%

**D. Preliminary Proposed Indirect Cost Rate****(For final approved fixed-with-carry-forward rate for use in 2018-19 see [www.cde.ca.gov/fg/ac/ic/](http://www.cde.ca.gov/fg/ac/ic/))**

(Line A10 divided by Line B18)

6.02%

**Part IV - Carry-forward Adjustment**

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

<b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>	<u>509,973.39</u>
<b>B. Carry-forward adjustment from prior year(s)</b>	
1. Carry-forward adjustment from the second prior year	<u>20,911.78</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
<b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.44%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.44%) times Part III, Line B18) or (the highest rate used to recover costs from any program (5.82%) times Part III, Line B18); zero if positive	<u>0.00</u>
<b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>	<u>0.00</u>
<b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>not applicable</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	<u>not applicable</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
<b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>	<u>0.00</u>



Approved indirect cost rate: 6.44%  
Highest rate used in any program: 5.82%

<b>Fund</b>	<b>Resource</b>	<b>Eligible Expenditures (Objects 1000-5999 except Object 5100)</b>	<b>Indirect Costs Charged (Objects 7310 and 7350)</b>	<b>Rate Used</b>
01	3010	189,077.00	11,010.00	5.82%
01	4035	101,416.00	4,088.00	4.03%
01	6010	50,000.00	2,500.00	5.00%

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	70,771.00		87,792.00	158,563.00
2. State Lottery Revenue	8560	119,836.00		34,120.00	153,956.00
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		190,607.00	0.00	121,912.00	312,519.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	102,394.00		53,000.00	155,394.00
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	31,000.00			31,000.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		133,394.00	0.00	53,000.00	186,394.00
<b>C. ENDING BALANCE</b> (Must equal Line A6 minus Line B12)					
	979Z	57,213.00	0.00	68,912.00	126,125.00
<b>D. COMMENTS:</b>					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,221,575.00	-0.86%	7,159,604.00	-0.70%	7,109,179.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	143,140.00	-2.14%	140,077.00	-2.92%	135,990.00
4. Other Local Revenues	8600-8799	308,251.00	0.64%	310,217.00	1.11%	313,646.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(922,570.00)	3.61%	(955,898.00)	5.32%	(1,006,715.00)
6. Total (Sum lines A1 thru A5c)		6,750,396.00	-1.43%	6,654,000.00	-1.53%	6,552,100.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				3,039,190.00		3,071,248.00
b. Step & Column Adjustment				32,058.00		41,630.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,039,190.00	1.05%	3,071,248.00	1.36%	3,112,878.00
2. Classified Salaries						
a. Base Salaries				998,148.00		1,023,278.00
b. Step & Column Adjustment				25,130.00		16,369.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	998,148.00	2.52%	1,023,278.00	1.60%	1,039,647.00
3. Employee Benefits	3000-3999	1,437,454.00	13.23%	1,627,618.00	10.49%	1,798,289.00
4. Books and Supplies	4000-4999	285,325.00	-7.28%	264,551.00	2.57%	271,361.00
5. Services and Other Operating Expenditures	5000-5999	793,344.00	-0.38%	790,294.00	1.20%	799,744.00
6. Capital Outlay	6000-6999	145,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	103,808.00	-4.07%	99,580.00	-64.98%	34,872.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(12,850.00)	0.00%	(12,850.00)	0.00%	(12,850.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	5,000.00	0.00%	5,000.00	0.00%	5,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		6,794,419.00	1.09%	6,868,719.00	2.62%	7,048,941.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(44,023.00)		(214,719.00)		(496,841.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		3,604,562.00		3,560,539.00		3,345,820.00
2. Ending Fund Balance (Sum lines C and D1)		3,560,539.00		3,345,820.00		2,848,979.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	2,000.00		2,000.00		2,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	3,108,897.00		2,893,638.00		2,387,194.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	449,642.00		450,182.00		459,785.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		3,560,539.00		3,345,820.00		2,848,979.00

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	449,642.00		450,182.00		459,785.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		449,642.00		450,182.00		459,785.00
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	351,336.00	-1.22%	347,050.00	-1.27%	342,637.00
3. Other State Revenues	8300-8599	443,159.00	-0.22%	442,191.00	-0.24%	441,122.00
4. Other Local Revenues	8600-8799	399,788.00	-2.52%	389,724.00	-8.59%	356,246.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	922,570.00	3.61%	955,898.00	5.32%	1,006,715.00
6. Total (Sum lines A1 thru A5c)		2,116,853.00	0.85%	2,134,863.00	0.56%	2,146,720.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				461,851.00		467,211.00
b. Step & Column Adjustment				5,360.00		9,460.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	461,851.00	1.16%	467,211.00	2.02%	476,671.00
2. Classified Salaries						
a. Base Salaries				281,754.00		282,554.00
b. Step & Column Adjustment				800.00		1,718.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	281,754.00	0.28%	282,554.00	0.61%	284,272.00
3. Employee Benefits	3000-3999	488,307.00	0.07%	488,672.00	0.14%	489,351.00
4. Books and Supplies	4000-4999	75,980.00	0.00%	75,980.00	0.00%	75,980.00
5. Services and Other Operating Expenditures	5000-5999	807,596.00	0.00%	807,596.00	0.00%	807,596.00
6. Capital Outlay	6000-6999	70,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	12,850.00	0.00%	12,850.00	0.00%	12,850.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		2,198,338.00	-2.89%	2,134,863.00	0.56%	2,146,720.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>						
(Line A6 minus line B11)		(81,485.00)		0.00		0.00
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		138,523.00		57,038.00		57,038.00
2. Ending Fund Balance (Sum lines C and D1)		57,038.00		57,038.00		57,038.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	57,038.00		57,038.00		57,038.00
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		57,038.00		57,038.00		57,038.00

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
<b>3. Total Available Reserves (Sum lines E1a thru E2c)</b>						
<b>F. ASSUMPTIONS</b>						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
<b>A. REVENUES AND OTHER FINANCING SOURCES</b>						
1. LCFF/Revenue Limit Sources	8010-8099	7,221,575.00	-0.86%	7,159,604.00	-0.70%	7,109,179.00
2. Federal Revenues	8100-8299	351,336.00	-1.22%	347,050.00	-1.27%	342,637.00
3. Other State Revenues	8300-8599	586,299.00	-0.69%	582,268.00	-0.89%	577,112.00
4. Other Local Revenues	8600-8799	708,039.00	-1.14%	699,941.00	-4.29%	669,892.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		8,867,249.00	-0.88%	8,788,863.00	-1.02%	8,698,820.00
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>						
1. Certificated Salaries						
a. Base Salaries				3,501,041.00		3,538,459.00
b. Step & Column Adjustment				37,418.00		51,090.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,501,041.00	1.07%	3,538,459.00	1.44%	3,589,549.00
2. Classified Salaries						
a. Base Salaries				1,279,902.00		1,305,832.00
b. Step & Column Adjustment				25,930.00		18,087.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,279,902.00	2.03%	1,305,832.00	1.39%	1,323,919.00
3. Employee Benefits	3000-3999	1,925,761.00	9.89%	2,116,290.00	8.10%	2,287,640.00
4. Books and Supplies	4000-4999	361,305.00	-5.75%	340,531.00	2.00%	347,341.00
5. Services and Other Operating Expenditures	5000-5999	1,600,940.00	-0.19%	1,597,890.00	0.59%	1,607,340.00
6. Capital Outlay	6000-6999	215,000.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	103,808.00	-4.07%	99,580.00	-64.98%	34,872.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	5,000.00	0.00%	5,000.00	0.00%	5,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		8,992,757.00	0.12%	9,003,582.00	2.13%	9,195,661.00
<b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b> (Line A6 minus line B11)						
		(125,508.00)		(214,719.00)		(496,841.00)
<b>D. FUND BALANCE</b>						
1. Net Beginning Fund Balance (Form 01, line F1e)		3,743,085.00		3,617,577.00		3,402,858.00
2. Ending Fund Balance (Sum lines C and D1)		3,617,577.00		3,402,858.00		2,906,017.00
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	2,000.00		2,000.00		2,000.00
b. Restricted	9740	57,038.00		57,038.00		57,038.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	3,108,897.00		2,893,638.00		2,387,194.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	449,642.00		450,182.00		459,785.00
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		3,617,577.00		3,402,858.00		2,906,017.00

Description	Object Codes	2017-18 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
<b>E. AVAILABLE RESERVES</b>						
<b>1. General Fund</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	449,642.00		450,182.00		459,785.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
<b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		449,642.00		450,182.00		459,785.00
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		5.00%		5.00%		5.00%
<b>F. RECOMMENDED RESERVES</b>						
<b>1. Special Education Pass-through Exclusions</b>						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
<b>2. Special education pass-through funds</b> (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
<b>2. District ADA</b> Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		813.20		791.35		779.00
<b>3. Calculating the Reserves</b>						
a. Expenditures and Other Financing Uses (Line B11)		8,992,757.00		9,003,582.00		9,195,661.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		8,992,757.00		9,003,582.00		9,195,661.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		359,710.28		360,143.28		367,826.44
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		66,000.00		66,000.00		66,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		359,710.28		360,143.28		367,826.44
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES



Section I - Expenditures	Funds 01, 09, and 62			2016-17 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	9,158,074.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	474,840.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	25,374.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	132,900.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	34,300.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	42,922.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				235,496.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	32,228.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				8,479,966.00

Section II - Expenditures Per ADA		2016-17 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		836.55
B. Expenditures per ADA (Line I.E divided by Line II.A)		10,136.83
<b>Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)</b>		
	<b>Total</b>	<b>Per ADA</b>
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	7,815,712.62	9,164.66
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	7,815,712.62	9,164.66
B. Required effort (Line A.2 times 90%)	7,034,141.36	8,248.19
C. Current year expenditures (Line I.E and Line II.B)	8,479,966.00	10,136.83
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2018-19 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

July 1 Budget  
2016-17 Estimated Actuals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

45 69955 000000  
Form SIAA

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 8310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	34,300.00	0.00	0.00
Fund Reconciliation								
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Sources/Uses Detail								
Fund Reconciliation								
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	34,300.00	0.00	0.00	0.00
Other Sources/Uses Detail								
Fund Reconciliation								
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00	0.00	0.00
Fund Reconciliation								
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
48 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00	0.00	0.00
Fund Reconciliation								
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00	0.00	0.00
Fund Reconciliation								

July 1 Budget  
2016-17 Estimated Actuals  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

45 69955 0000000  
Form SIAA

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
TOTALS	0.00	0.00	0.00	0.00	34,300.00	34,300.00	0.00	0.00

July 1 Budget  
2017-18 Budget  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	5,000.00		
Fund Reconciliation								
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	5,000.00	0.00		
Other Sources/Uses Detail								
Fund Reconciliation								
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

July 1 Budget  
2017-18 Budget  
SUMMARY OF INTERFUND ACTIVITIES  
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund	Interfund	Due From	Due To
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350	Transfers In 8500-8829	Transfers Out 7600-7629	Other Funds 9310	Other Funds 9610
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	0.00	0.00	0.00	0.00	5,000.00	5,000.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the approval of the budget.

## CRITERIA AND STANDARDS

### 1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's ADA Standard Percentage Level:

### 1A. Calculating the District's ADA Variances

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

\*Please note for FY 2014-15 original budget: Line C4 in Form A reflects total charter school ADA corresponding to financial data reported in funds 01, 09, and 62. Please adjust charter school ADA or explain accordingly.

Fiscal Year	Original Budget Funded ADA (Form A, Lines A4 and C4)*	Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4)	ADA Variance Level (If Budget is greater than Actuals, else N/A)	Status
Third Prior Year (2014-15)				
District Regular	857	868		
Charter School				
<b>Total ADA</b>	<b>857</b>	<b>868</b>	<b>N/A</b>	<b>Met</b>
Second Prior Year (2015-16)				
District Regular	862	860		
Charter School				
<b>Total ADA</b>	<b>862</b>	<b>860</b>	<b>0.2%</b>	<b>Met</b>
First Prior Year (2016-17)				
District Regular	847	849		
Charter School		0		
<b>Total ADA</b>	<b>847</b>	<b>849</b>	<b>N/A</b>	<b>Met</b>
Budget Year (2017-18)				
District Regular	837			
Charter School	0			
<b>Total ADA</b>	<b>837</b>			

### 1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for the first prior year.

Explanation:  
(required if NOT met)

1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:  
(required if NOT met)



**2. CRITERION: Enrollment**

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

Percentage Level	District ADA		
3.0%	0	to	300
2.0%	301	to	1,000
1.0%	1,001	and	over

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4): District's Enrollment Standard Percentage Level: **2A. Calculating the District's Enrollment Variances**

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CBEDS Actual column for the First Prior Year; all other data are extracted or calculated. CBEDS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Budget	Enrollment CBEDS Actual	Enrollment Variance Level (If Budget is greater than Actual, else N/A)	Status
Third Prior Year (2014-15)				
District Regular	905	905		
Charter School				
<b>Total Enrollment</b>	<b>905</b>	<b>905</b>	<b>0.0%</b>	<b>Met</b>
Second Prior Year (2015-16)				
District Regular	895	890		
Charter School				
<b>Total Enrollment</b>	<b>895</b>	<b>890</b>	<b>0.6%</b>	<b>Met</b>
First Prior Year (2016-17)				
District Regular	887	863		
Charter School				
<b>Total Enrollment</b>	<b>887</b>	<b>863</b>	<b>2.7%</b>	<b>Not Met</b>
Budget Year (2017-18)				
District Regular	856			
Charter School				
<b>Total Enrollment</b>	<b>856</b>			

**2B. Comparison of District Enrollment to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

**Explanation:**  
(required if NOT met)

The district has been and continues to be in declining enrollment. The projections are based on current enrollment and natural progression of students through grade levels. The first prior year projections were outside the standard range by 6 students. The district's projections are in anticipation of declining enrollment, however, sometimes the decline is slightly more than anticipated.

- 1b. STANDARD MET - Enrollment has not been overestimated by more than the standard percentage level for two or more of the previous three years.

**Explanation:**  
(required if NOT met)

**3. CRITERION: ADA to Enrollment**

**STANDARD:** Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

**3A. Calculating the District's ADA to Enrollment Standard**

**DATA ENTRY:** All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Criterion 2, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	861	905	
Charter School		0	
<b>Total ADA/Enrollment</b>	<b>861</b>	<b>905</b>	<b>95.1%</b>
Second Prior Year (2015-16)			
District Regular	847	890	
Charter School			
<b>Total ADA/Enrollment</b>	<b>847</b>	<b>890</b>	<b>95.2%</b>
First Prior Year (2016-17)			
District Regular	833	863	
Charter School	0		
<b>Total ADA/Enrollment</b>	<b>833</b>	<b>863</b>	<b>96.5%</b>
Historical Average Ratio:			95.6%

District's ADA to Enrollment Standard (historical average ratio plus 0.5%): **96.1%**

**3B. Calculating the District's Projected Ratio of ADA to Enrollment**

**DATA ENTRY:** Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

Fiscal Year	Estimated P-2 ADA Budget (Form A, Lines A4 and C4)	Enrollment Budget/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Budget Year (2017-18)				
District Regular	813	856		
Charter School	0			
<b>Total ADA/Enrollment</b>	<b>813</b>	<b>856</b>	<b>95.0%</b>	<b>Met</b>
1st Subsequent Year (2018-19)				
District Regular	791	833		
Charter School				
<b>Total ADA/Enrollment</b>	<b>791</b>	<b>833</b>	<b>95.0%</b>	<b>Met</b>
2nd Subsequent Year (2019-20)				
District Regular	779	820		
Charter School				
<b>Total ADA/Enrollment</b>	<b>779</b>	<b>820</b>	<b>95.0%</b>	<b>Met</b>

**3C. Comparison of District ADA to Enrollment Ratio to the Standard**

**DATA ENTRY:** Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

**4. CRITERION: LCFF Revenue**

**STANDARD:** Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's gap funding or cost-of-living adjustment (COLA)<sup>1</sup> and its economic recovery target payment, plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's gap funding or COLA<sup>1</sup> and its economic recovery target payment, plus or minus one percent.

<sup>1</sup>Districts that are already at or above their LCFF target funding as described in Education Code Section 42238.03(d) receive no gap funding. These districts have a COLA applied to their LCFF target, but their year-over-year revenue increase might be less than the statutory COLA due to certain local factors and components of the funding formula.

**4A. District's LCFF Revenue Standard**

Indicate which standard applies:

LCFF Revenue

Basic Aid

Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: LCFF Revenue

**4A1. Calculating the District's LCFF Revenue Standard**

DATA ENTRY: Enter LCFF Target amounts for the budget and two subsequent fiscal years.  
Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated.  
Enter data for Steps 2a through 2d. All other data is calculated.

**Projected LCFF Revenue**

Has the District reached its LCFF target funding level?

No

If Yes, then COLA amount in Line 2b2 is used in Line 2e Total calculation.  
If No, then Gap Funding in Line 2c is used in Line 2e Total calculation.

		Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
LCFF Target (Reference Only)		7,411,006.00	7,328,595.00	7,289,400.00
	Prior Year (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Step 1 - Change in Population				
a.	ADA (Funded) (Form A, lines A6 and C4)	852.30	814.40	790.64
b.	Prior Year ADA (Funded)	852.30	840.36	814.40
c.	Difference (Step 1a minus Step 1b)	(11.94)	(25.96)	(23.76)
d.	Percent Change Due to Population (Step 1c divided by Step 1b)	-1.40%	-3.09%	-2.92%
Step 2 - Change in Funding Level				
a.	Prior Year LCFF Funding	7,169,230.00	7,221,575.00	7,159,604.00
b1.	COLA percentage (if district is at target)	Not Applicable		
b2.	COLA amount (proxy for purposes of this criterion)	Not Applicable	0.00	0.00
c.	Gap Funding (if district is not at target)	148,658.00	108,179.00	127,902.00
d.	Economic Recovery Target Funding (current year increment)			
e.	Total (Lines 2b2 or 2c, as applicable, plus Line 2d)	148,658.00	108,179.00	127,902.00
f.	Percent Change Due to Funding Level (Step 2e divided by Step 2a)	2.07%	1.50%	1.79%
Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2f)				
		0.67%	-1.59%	-1.13%
LCFF Revenue Standard (Step 3, plus/minus 1%):		-33% to 1.67%	-2.59% to -.59%	-2.13% to -.13%

**4A2. Alternate LCFF Revenue Standard - Basic Aid**

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

**Basic Aid District Projected LCFF Revenue**

	Prior Year (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Projected Local Property Taxes (Form 01, Objects 8021 - 8089)	1,930,593.00	2,013,015.00		
Percent Change from Previous Year		N/A	N/A	N/A
Basic Aid Standard (percent change from previous year, plus/minus 1%):		N/A	N/A	N/A

**4A3. Alternate LCFF Revenue Standard - Necessary Small School**

DATA ENTRY: All data are extracted or calculated.

**Necessary Small School District Projected LCFF Revenue**

	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Necessary Small School Standard (Gap Funding or COLA, plus Economic Recovery Target Payment, Step 2f, plus/minus 1%):	N/A	N/A	N/A

**4B. Calculating the District's Projected Change in LCFF Revenue**

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

	Prior Year (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)	7,567,030.00	7,636,467.00	7,682,340.00	7,673,798.00
District's Projected Change in LCFF Revenue:		0.92%	0.60%	-0.11%
LCFF Revenue Standard:		-33% to 1.67%	-2.59% to -.59%	-2.13% to -.13%
Status:		Met	Not Met	Not Met

**4C. Comparison of District LCFF Revenue to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected change in LCFF revenue is outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard(s) and a description of the methods and assumptions used in projecting LCFF revenue.

**Explanation:**  
(required if NOT met)

The district continues to be in declining enrollment. As we approach our Target LCFF funding, our declining enrollment will result in reduced revenues. It would seem that the declining enrollment begins to have an effect in the two subsequent years.

**5. CRITERION: Salaries and Benefits**

**STANDARD:** Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

**5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	4,681,147.42	5,776,692.04	81.0%
Second Prior Year (2015-16)	5,353,708.93	6,509,636.93	82.2%
First Prior Year (2016-17)	5,392,056.00	7,044,252.00	76.5%
	Historical Average Ratio:		79.9%

District's Reserve Standard Percentage (Criterion 10B, Line 4):	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
	4.0%	4.0%	4.0%
<b>District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):</b>	<b>75.9% to 83.9%</b>	<b>75.9% to 83.9%</b>	<b>75.9% to 83.9%</b>

**5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures**

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Fiscal Year	Budget - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYP, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYP, Lines B1-B8, B10)		
Budget Year (2017-18)	5,474,792.00	6,789,419.00	80.6%	Met
1st Subsequent Year (2018-19)	5,722,144.00	6,863,719.00	83.4%	Met
2nd Subsequent Year (2019-20)	5,950,814.00	7,043,941.00	84.5%	Not Met

**5C. Comparison of District Salaries and Benefits Ratio to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio(s) of unrestricted salary and benefit costs to total unrestricted expenditures are outside the standard in one or more of the budget or two subsequent fiscal years. Provide reasons why the projection(s) exceed the standard, a description of the methods and assumptions used in projecting salaries and benefits, and what changes, if any, will be made to bring the projected salary and benefit costs within the standard.

**Explanation:**  
(required if NOT met)

The district's personnel cost for salaries and benefits are increasing from year to year due to step & column increases and the STRS/PERS rates. As time goes on, it is anticipated that the percentage of salary & benefits to expenditures will continue to rise. THE STRS/PERS rates are rising faster than the revenue will be and the district is working to be within the same range for its expenditures. It stands to reason then that the salaries & benefits will make up more and more of the districts expenditures.

**6. CRITERION: Other Revenues and Expenditures**

**STANDARD:** Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

**6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges**

DATA ENTRY: All data are extracted or calculated.

	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. District's Change in Population and Funding Level (Criterion 4A1, Step 3):	0.67%	-1.59%	-1.13%
2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%):	-9.33% to 10.67%	-11.59% to 8.41%	-11.13% to 8.87%
3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%):	-4.33% to 5.67%	-6.59% to 3.41%	-6.13% to 3.87%

**6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)**

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Change Is Outside Explanation Range
<b>Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2)</b>			
First Prior Year (2016-17)	421,239.00		
Budget Year (2017-18)	351,336.00	-16.59%	Yes
1st Subsequent Year (2018-19)	347,050.00	-1.22%	No
2nd Subsequent Year (2019-20)	342,637.00	-1.27%	No

**Explanation:**  
(required if Yes)

The district budgeted reductions in Federal Revenue based on current projections. Title I was reduced (\$30,713), Title II was reduced (\$25,401), Federal Special Education funds were reduced (\$10,313) and no Forest Reserve revenue was budgeted for 17/18.

<b>Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)</b>			
First Prior Year (2016-17)	767,694.00		
Budget Year (2017-18)	586,299.00	-23.63%	Yes
1st Subsequent Year (2018-19)	582,268.00	-0.69%	No
2nd Subsequent Year (2019-20)	577,112.00	-0.89%	No

**Explanation:**  
(required if Yes)

The district budgeted reductions in One-Time Mandated Costs per the Governor's May Revise (\$183,007), Other State Revenue also decreased (\$2,418).

<b>Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)</b>			
First Prior Year (2016-17)	673,630.00		
Budget Year (2017-18)	708,039.00	5.11%	No
1st Subsequent Year (2018-19)	699,941.00	-1.14%	No
2nd Subsequent Year (2019-20)	669,892.00	-4.29%	No

**Explanation:**  
(required if Yes)

<b>Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)</b>			
First Prior Year (2016-17)	788,061.00		
Budget Year (2017-18)	361,305.00	-54.15%	Yes
1st Subsequent Year (2018-19)	340,531.00	-5.75%	No
2nd Subsequent Year (2019-20)	347,341.00	2.00%	No

**Explanation:**  
(required if Yes)

Books and supplies were reduced in these areas: Textbooks (\$215,986), Other Books (\$2,337), Instructional Materials (\$193,447 which was comprised of \$138,946 for chromebook purchases in 16/17), Non-Capitalized Equip reduced (\$28,244) which was for chromebook carts.

**Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)**

First Prior Year (2016-17)	1,580,786.00		
Budget Year (2017-18)	1,600,940.00	1.27%	No
1st Subsequent Year (2018-19)	1,597,890.00	-0.19%	No
2nd Subsequent Year (2019-20)	1,607,340.00	0.59%	No

**Explanation:**  
(required if Yes)

**6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)**

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Amount	Percent Change Over Previous Year	Status
----------------------------	--------	--------------------------------------	--------

**Total Federal, Other State, and Other Local Revenue (Criterion 6B)**

First Prior Year (2016-17)	1,862,563.00		
Budget Year (2017-18)	1,645,674.00	-11.64%	Not Met
1st Subsequent Year (2018-19)	1,629,259.00	-1.00%	Met
2nd Subsequent Year (2019-20)	1,589,641.00	-2.43%	Met

**Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)**

First Prior Year (2016-17)	2,368,847.00		
Budget Year (2017-18)	1,962,245.00	-17.16%	Not Met
1st Subsequent Year (2018-19)	1,938,421.00	-1.21%	Met
2nd Subsequent Year (2019-20)	1,954,681.00	0.84%	Met

**6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range**

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Federal Revenue  
(linked from 6B  
if NOT met)

The district budgeted reductions in Federal Revenue based on current projections. Title I was reduced (\$30,713), Title II was reduced (\$25,401), Federal Special Education funds were reduced (\$10,313) and no Forest Reserve revenue was budgeted for 17/18.

**Explanation:**  
Other State Revenue  
(linked from 6B  
if NOT met)

The district budgeted reductions in One-Time Mandated Costs per the Governor's May Revise (\$183,007), Other State Revenue also decreased (\$2,418).

**Explanation:**  
Other Local Revenue  
(linked from 6B  
if NOT met)

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

**Explanation:**  
Books and Supplies  
(linked from 6B  
if NOT met)

Books and supplies were reduced in these areas: Textbooks (\$215,986), Other Books (\$2,337), Instructional Materials (\$193,447 which was comprised of \$138,946 for chromebook purchases in 16/17), Non-Capitalized Equip reduced (\$28,244) which was for chromebook carts.

**Explanation:**  
Services and Other Exps  
(linked from 6B  
if NOT met)

**7. CRITERION: Facilities Maintenance**

**STANDARD:** Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

**Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)**

**NOTE:** AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or  
B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

**DATA ENTRY:** Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation?

Yes

- b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)

0.00

**2. Ongoing and Major Maintenance/Restricted Maintenance Account**

- a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999)

8,992,757.00

3% of Total Current Year  
General Fund Expenditures  
and Other Financing Uses  
(Line 2c times 3%)

Amount Deposited\*  
for 2014-15 Fiscal Year

Lesser of:  
3% or 2014-15 amount

- b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)

- c. Net Budgeted Expenditures and Other Financing Uses

8,992,757.00

269,782.71

177,098.52

177,098.52

- d. Required Minimum Contribution

2% of Total Current Year General  
Fund Expenditures and Other  
Financing Uses  
(Line 2c times 2%)

Required Minimum  
Contribution/  
Greater of: Lesser of 3% or  
2014-15 amount or 2%

179,855.14

179,855.14

Budgeted Contribution \*  
to the Ongoing and Major  
Maintenance Account

Status

- e. OMMA/RMA Contribution

385,863.00

Met

\* Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)  
Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])  
Other (explanation must be provided)

**Explanation:**  
(required if NOT met  
and Other is marked)

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**8. CRITERION: Deficit Spending**

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in two out of three prior fiscal years.

**8A. Calculating the District's Deficit Spending Standard Percentage Levels**

DATA ENTRY: All data are extracted or calculated.

	Third Prior Year (2014-15)	Second Prior Year (2015-16)	First Prior Year (2016-17)
1. District's Available Reserve Amounts (resources 0000-1999)			
a. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789)	387,985.00	427,537.00	458,535.00
b. Unassigned/Unappropriated (Funds 01 and 17, Object 9790)	0.00	0.00	0.00
c. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999)	0.00	0.00	0.00
d. Available Reserves (Lines 1a through 1c)	387,985.00	427,537.00	458,535.00
2. Expenditures and Other Financing Uses			
a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999)	7,759,606.42	8,550,645.08	9,158,074.00
b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)			0.00
c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b)	7,759,606.42	8,550,645.08	9,158,074.00
3. District's Available Reserve Percentage (Line 1d divided by Line 2c)	5.0%	5.0%	5.0%
<b>District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3):</b>	<b>1.7%</b>	<b>1.7%</b>	<b>1.7%</b>

\*Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

\*A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

**8B. Calculating the District's Deficit Spending Percentages**

DATA ENTRY: All data are extracted or calculated.

Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01, Section E)	Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000-7999)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Third Prior Year (2014-15)	487,021.60	5,786,692.04	N/A	Met
Second Prior Year (2015-16)	701,799.57	6,519,636.93	N/A	Met
First Prior Year (2016-17)	(72,701.00)	7,078,552.00	1.0%	Met
Budget Year (2017-18) (Information only)	(44,023.00)	6,794,419.00		

**8C. Comparison of District Deficit Spending to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

**Explanation:**  
(required if NOT met)

**9. CRITERION: Fund Balance**

**STANDARD:** Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

Percentage Level <sup>1</sup>	District ADA
1.7%	0 to 300
1.3%	301 to 1,000
1.0%	1,001 to 30,000
0.7%	30,001 to 400,000
0.3%	400,001 and over

<sup>1</sup> Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

**9A. Calculating the District's Unrestricted General Fund Beginning Balance Percentages**

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

Fiscal Year	Unrestricted General Fund Beginning Balance * (Form 01, Line F1e, Unrestricted Column)		Beginning Fund Balance Variance Level (If overestimated, else N/A)	Status
	Original Budget	Estimated/Unaudited Actuals		
Third Prior Year (2014-15)	2,217,286.00	2,488,441.42	N/A	Met
Second Prior Year (2015-16)	2,575,562.00	2,975,463.02	N/A	Met
First Prior Year (2016-17)	3,453,598.00	3,677,263.00	N/A	Met
Budget Year (2017-18) (Information only)	3,604,562.00			

\* Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

**9B. Comparison of District Unrestricted Beginning Fund Balance to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD MET** - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

**Explanation:**  
(required if NOT met)

**10. CRITERION: Reserves**

**STANDARD:** Available reserves<sup>1</sup> for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

**DATA ENTRY:** Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$66,000 (greater of)	0	to 300
4% or \$66,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.)	813	791	779
District's Reserve Standard Percentage Level:	4%	4%	4%

**10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)**

**DATA ENTRY:** For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
  - a. Enter the name(s) of the SELPA(s):

Yes

	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

**10B. Calculating the District's Reserve Standard**

**DATA ENTRY:** If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.  
All other data are extracted or calculated.

	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11)	8,992,757.00	9,003,582.00	9,195,661.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	8,992,757.00	9,003,582.00	9,195,661.00
4. Reserve Standard Percentage Level	4%	4%	4%
5. Reserve Standard - by Percent (Line B3 times Line B4)	359,710.28	360,143.28	367,826.44
6. Reserve Standard - by Amount (\$66,000 for districts with 0 to 1,000 ADA, else 0)	66,000.00	66,000.00	66,000.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	359,710.28	360,143.28	367,826.44

### 10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.  
All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b)	449,642.00	450,182.00	459,785.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 9792, if negative, for each of resources 2000-9999) (Form MYP, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c)	0.00	0.00	0.00
8. District's Budgeted Reserve Amount (Lines C1 thru C7)	449,642.00	450,182.00	459,785.00
9. District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.00%	5.00%	5.00%
<b>District's Reserve Standard (Section 10B, Line 7):</b>	<b>359,710.28</b>	<b>360,143.28</b>	<b>367,826.44</b>
Status:	Met	Met	Met

### 10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

**Explanation:**  
(required if NOT met)

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**SUPPLEMENTAL INFORMATION**

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DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

- 1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Use of Ongoing Revenues for One-time Expenditures**

- 1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

- 1b. If Yes, identify the expenditures:

**S4. Contingent Revenues**

- 1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

**S5. Contributions**

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: -10.0% to +10.0%  
or -\$20,000 to +\$20,000

**S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund**

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year will be extracted. For Transfers In and Transfers Out, enter data in the First Prior Year. If Form MYP exists, the data will be extracted for the Budget Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Budget Year, 1st and 2nd subsequent Years. Click the appropriate button for item 1d; all other data will be calculated.

Description / Fiscal Year	Projection	Amount of Change	Percent Change	Status
<b>1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)</b>				
First Prior Year (2016-17)	(789,928.00)			
Budget Year (2017-18)	(922,570.00)	132,642.00	16.8%	Not Met
1st Subsequent Year (2018-19)	(955,898.00)	33,328.00	3.6%	Met
2nd Subsequent Year (2019-20)	(1,006,715.00)	50,817.00	5.3%	Met
<b>1b. Transfers In, General Fund *</b>				
First Prior Year (2016-17)	0.00			
Budget Year (2017-18)	0.00	0.00	0.0%	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	Met
<b>1c. Transfers Out, General Fund *</b>				
First Prior Year (2016-17)	34,500.00			
Budget Year (2017-18)	5,000.00	(29,500.00)	-85.5%	Not Met
1st Subsequent Year (2018-19)	5,000.00	0.00	0.0%	Met
2nd Subsequent Year (2019-20)	5,000.00	0.00	0.0%	Met
<b>1d. Impact of Capital Projects</b>				
Do you have any capital projects that may impact the general fund operational budget?			<span style="border: 1px solid black; padding: 2px;">No</span>	

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

**S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects**

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify restricted programs and amount of contribution for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

The district is showing increased contributions from the General Fund in the following programs: Title I \$24,817, Title II \$23,817 - Federal Programs that are projected to be reduced in 2017/18. An increase of \$92,177 has been projected in the RRM program. This is mostly due to planning to replace the roof at the West Cottonwood School at a projected cost of \$70,000.

- 1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:  
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed by more than the standard for one or more of the budget or subsequent two fiscal years. Identify the amount(s) transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

**Explanation:**  
(required if NOT met)

The district is reducing the General Fund contribution to the Cafeteria fund by \$29,300 as it is anticipated the program will be mostly self-sufficient beginning in 2017/18.

- 1d. NO - There are no capital projects that may impact the general fund operational budget.

**Project Information:**  
(required if YES)

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**S6. Long-term Commitments**

Identify all existing and new multiyear commitments<sup>1</sup> and their annual required payments for the budget year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

<sup>1</sup> Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

**S6A. Identification of the District's Long-term Commitments**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

1. Does your district have long-term (multiyear) commitments?  
(If No, skip item 2 and Sections S6B and S6C)

Yes

2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2017
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases	4	Dev Fees/General Fund	25/7438/7439 and 01/7438/7439	340,109
Certificates of Participation				
General Obligation Bonds	13	Bond Fund	51/7438/7439	929,946
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		Compensated Absences		90,288

Other Long-term Commitments (do not include OPEB):

STRS Retirement Incentives	2	General Fund	01/7438/7439	108,352
TOTAL:				1,468,695

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Budget Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases	95,692	95,692	95,692	95,692
Certificates of Participation				
General Obligation Bonds	169,275	173,188	185,000	190,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
STRS Retirement Incentives	56,502	56,502	52,274	0
Total Annual Payments:	321,469	325,382	332,966	285,692
Has total annual payment increased over prior year (2016-17)?				
		Yes	Yes	No



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**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

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DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the budget or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

**Explanation:**  
(required if Yes  
to increase in total  
annual payments)

The increase in annual payments is coming from the General Obligation Bond. These funds are collected and disbursed in Fund 51, separate from the General Fund. There is not anticipated to be an impact on the General Fund because of these increased payments.

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**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

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DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

- 2.

No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

**Explanation:**  
(required if Yes)

**S7. Unfunded Liabilities**

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the annual required contribution; and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

**S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)**

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

Yes

2. For the district's OPEB:  
a. Are they lifetime benefits?

No

- b. Do benefits continue past age 65?

No

- c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

3. a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

Pay-as-you-go

- b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

Self-Insurance Fund

Governmental Fund

0

0

4. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)

725,170.00

- b. OPEB unfunded actuarial accrued liability (UAAL)

725,170.00

- c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?

Actuarial

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation

Jul 01, 2013

Data must be entered.

5. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method

71,642.00

71,642.00

71,642.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752)

66,144.00

55,444.00

24,075.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

79,933.00

77,020.00

- d. Number of retirees receiving OPEB benefits

11

11

4

Budget Year  
(2017-18)

1st Subsequent Year  
(2018-19)

2nd Subsequent Year  
(2019-20)

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
71,642.00	71,642.00	71,642.00
66,144.00	55,444.00	24,075.00
79,933.00	77,020.00	
11	11	4

## S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

No

2. Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

3. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

4. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
b. Amount contributed (funded) for self-insurance programs

Budget Year  
(2017-18)

1st Subsequent Year  
(2018-19)

2nd Subsequent Year  
(2019-20)


**S8. Status of Labor Agreements**

Analyze the status of employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

**If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:**

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

**S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	44.0	44.0	44.0	44.0

**Certificated (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

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**Negotiations Settled**

- 2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

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- 2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

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If Yes, date of Superintendent and CBO certification:

------

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

------

If Yes, date of budget revision board adoption:

------

4. Period covered by the agreement:

Begin Date:

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End Date:

------

5. Salary settlement:

Budget Year  
(2017-18)

1st Subsequent Year  
(2018-19)

2nd Subsequent Year  
(2019-20)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

------	------	------

**One Year Agreement**

Total cost of salary settlement

------	------	------

% change in salary schedule from prior year  
or

------

**Multiyear Agreement**

Total cost of salary settlement

------	------	------

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

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Identify the source of funding that will be used to support multiyear salary commitments:

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**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

34,500

7. Amount included for any tentative salary schedule increases

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0	0	0

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
546,480	601,128	661,241
84.5%	76.9%	69.9%
3.7%	-9.1%	-9.1%

**Certificated (Non-management) Prior Year Settlements**

- Are any new costs from prior year settlements included in the budget?  
If Yes, amount of new costs included in the budget and MYPs  
If Yes, explain the nature of the new costs:

No		
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**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
51,078	37,418	51,090
127.0%	-7.3%	137.0%

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
No	No	No
Yes	Yes	Yes

**Certificated (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

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**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	40.1	39.8	39.8	39.8

**Classified (Non-management) Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents  
have been filed with the COE, complete questions 2 and 3.If Yes, and the corresponding public disclosure documents  
have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

**Negotiations Settled**

- 2a. Per Government Code Section 3547.5(a), date of public disclosure
- 
- board meeting:

- 2b. Per Government Code Section 3547.5(b), was the agreement certified
- 
- by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted
- 
- to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Budget Year  
(2017-18)1st Subsequent Year  
(2018-19)2nd Subsequent Year  
(2019-20)Is the cost of salary settlement included in the budget and multiyear  
projections (MYPs)?**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

15,323

7. Amount included for any tentative salary schedule increases

Budget Year  
(2017-18)1st Subsequent Year  
(2018-19)2nd Subsequent Year  
(2019-20)

0

0

0

**Classified (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
267,120	293,832	323,215
78.6%	71.5%	65.0%
6.6%	-9.1%	-9.1%

**Classified (Non-management) Prior Year Settlements**

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

No		
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**Classified (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
35,211	25,930	18,087
-39.0%	-26.0%	-30.0%

**Classified (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
No	No	No
Yes	Yes	Yes

**Classified (Non-management) - Other**

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):


**S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees**

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

	Prior Year (2nd Interim) (2016-17)	Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	6.0	6.0	6.0	6.0

**Management/Supervisor/Confidential  
Salary and Benefit Negotiations**

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

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If n/a, skip the remainder of Section S8C.

**Negotiations Settled**

2. Salary settlement:

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

**Negotiations Not Settled**

3. Cost of a one percent increase in salary and statutory benefits

6,095

4. Amount included for any tentative salary schedule increases

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0	0	0

**Management/Supervisor/Confidential  
Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
70,824	77,906	85,697
89.0%	80.9%	73.5%
7.6%	-9.1%	-9.1%

**Management/Supervisor/Confidential  
Step and Column Adjustments**

- Are step & column adjustments included in the budget and MYPs?
- Cost of step and column adjustments
- Percent change in step & column over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
1,384	0	0
-75.0%	-100.0%	0.0%

**Management/Supervisor/Confidential  
Other Benefits (mileage, bonuses, etc.)**

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Budget Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
840	840	840
0.0%	0.0%	0.0%



**S9. Local Control and Accountability Plan (LCAP)**

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year?

Yes

2. Approval date for adoption of the LCAP or approval of an update to the LCAP.

Jun 07, 2017

**S10. LCAP Expenditures**

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services and Expenditures?

Yes

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## ADDITIONAL FISCAL INDICATORS

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The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

A1. Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?

No

A2. Is the system of personnel position control independent from the payroll system?

No

A3. Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No)

Yes

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year?

Yes

A5. Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

The district Superintendent will change in the new fiscal year (2017/18).

---

## End of School District Budget Criteria and Standards Review

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# **COTTONWOOD UNION SCHOOL DISTRICT**

20512 West First Street  
Cottonwood, CA 96022

## **RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT (EPA) FOR 2017/2018**

### **RESOLUTION #2017-3**

**WHEREAS**, the voters approved Proposition 30 on November 6, 2012; and

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012; and

**WHEREAS**, the provision of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f); and

**WHEREAS**, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year; and

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year; and

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts; and

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government; and

**WHEREAS**, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction; and

**WHEREAS**, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board; and

**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost; and

**WHEREAS**, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent; and

**WHEREAS**, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution; and

**WHEREAS**, expenses incurred by community college districts county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

**NOW THEREFORE, IT IS HEREBY RESOLVED:**

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the **Cottonwood Union School District**;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the **Cottonwood Union School District** has determined to spend the monies received from the Education Protection Act as attached.

**PASSED AND ADOPTED** by the Governing Board on the 6th day of June, 2017, by the following vote:

Ayes:

Noes:

Absent:

---

Tom Vazquez, President

2017-2018 Education Protection Account  
Program by Resource Report  
Expenditures by Function - Detail

Estimated Revenue and Expenditures through: June 30, 2018  
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	1,018,375.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>1,018,375.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		
Instruction	1000-1999	1,018,375.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>1,018,375.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>0.00</b>

# **COTTONWOOD UNION SCHOOL DISTRICT**

20512 West First Street  
Cottonwood, CA 96022

## **RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONIES**

### **RESOLUTION #2017-4**

**WHEREAS**, the governing board of any school district may direct that monies held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

**WHEREAS**, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

**WHEREAS**, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 days of a fiscal year;

**NOW THEREFORE, BE IT RESOLVED** that the Governing Board of the Cottonwood Union School District, in accordance with the provision of Education Code Section 42603 adopts the following authorization for fiscal year 2017-2018 to temporarily transfer funds.

**PASSED AND ADOPTED** by the Governing Board on the 6th day of June, 2017, by the following vote:

Ayes:

Noes:

Absent:

STATE OF CALIFORNIA   )  
COUNTY OF SHASTA     )

I, Tom Vazquez, Member of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 6th day of June, 2017.

---

Tom Vazquez, Board President

**COTTONWOOD UNION SCHOOL DISTRICT**  
**20512 West First Street**  
**Cottonwood, CA 96022**

**RESOLUTION OF THE GOVERNING BOARD OF THE COTTONWOOD UNION  
SCHOOL DISTRICT, STATE OF CALIFORNIA IN THE MATTER OF UNIFORM  
PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**

**RESOLUTION #2017-5**

**WHEREAS**, prior to the passage of Assembly Bill no. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

**WHEREAS**, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard;

**WHEREAS**, the Commission established under the Act has developed uniform public construction cost accounting procedure for implementation by local agencies in the public performance of or in the contracting for construction of public projects; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Cottonwood Union School District of Cottonwood, California, hereby elects under Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the Superintendent notify the State Controller forthwith of this election.

**This Resolution shall take effect upon its adoption.**

**PASSED AND ADOPTED** by the Governing Board on the 6th day of June, 2017 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**

---

Tom Vazquez, Board President

**City of Cottonwood, County of Shasta**



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2017-18

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Cottonwood Union School District District CDS Code: 45-69955

Name of County: Shasta County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 06 / 06 / 17 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2018.

Submitted by (Superintendent, Board Secretary, or Designee):

David Alexander

Superintendent

*Name*

*Signature*

*Title*

530-347-0247

530-347-3165

June 06, 2017

*Fax Number*

*Telephone Number*

*Date*

20512 W. First Street, Cottonwood, CA 96022

*Mailing Address*

dalexander@cwusd.com

*E-Mail Address*

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_



The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
_____		
<i>Mailing Address</i>		
_____		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	1
Bilingual Authorization (applicant already holds teaching credential)	
List target language(s) for bilingual authorization:	
Resource Specialist	1
Teacher Librarian Services	

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	2
Single Subject	1
Special Education	1
TOTAL	4

#### **EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

#### **EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes ☒ No ☐

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes ☒ No ☐

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

National University \_\_\_\_\_

Simpson University \_\_\_\_\_

If no, explain why you do not participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_

**PUBLIC DISCLOSURE OF PROPOSED  
COLLECTIVE BARGAINING AGREEMENT**  
(AB-1200, GOVERNMENT CODE SECTION 3547.5)

**School District:** Cottonwood Union School District

Name of Bargaining Unit:	<u>CTA</u>
Effective dates of the proposed agreement:	<u>July 1, 2016</u>
Settles negotiations for which fiscal year:	<u>2016/2017</u>
Date of Public Meeting:	<u>June 6, 2017</u>
Disclosure prepared by:	<u>Laura Merrick</u>

**Send to Shasta County Office of Education ten (10) days prior to Board approval.**

**A. Proposed Change in Salary**

Indicate the percentage salary change over the prior year salary schedule for the current and two subsequent fiscal years. Are the costs on-going or one-time?

Year of Proposed Agreement	Current Year	Year 1	Year 2
Percentage Salary Change	0.0%	0%	0%
On-going or one time cost?			

**B. Cost of agreement**

Indicate the costs of salary and benefit increases that would be incurred under the agreement for the current and two subsequent fiscal years.

Year	Current Year	Year 1	Year 2
Salary	0	0	0
Benefits	0	0	0
Other Costs - Health & Welfare increase	18,648	18,648	18,648
<b>Total Cost</b>	<b>18,648</b>	<b>18,648</b>	<b>18,648</b>

**C. Source of funding**

Indicate the source of funding for the proposed agreement. If Staff reductions would be required, this should be stated. Please use additional pages as necessary.

**The District will use LCFF funds to pay for the increase in Health & Welfare costs.  
(The cost to the District could increase each year as staff make their health plan selections each year since several staff members are not fully utilizing the CAP at this time.)**

**D. Major provisions**

List the major provisions and each of the other costs of the agreement for the current and two subsequent fiscal years. Please use additional pages as necessary.

**The District and CTA have agreed there will not be a salary increase (either on or off the salary schedule) in the 2016/17 year. The District has agreed to offer a STRS Golden Handshake at the end of the next two fiscal years (2017/18 and 2018/19). The specifics of this agreement are spelled out in the attached Tentative Agreement.**

**E. Impact of proposed agreement on District reserves**

State Recommended Minimum Reserve Level (after implementation of Proposed agreement)

The District's minimum reserve level is 4%; however, the district has been setting aside 5% for EUC during the past six years. The 5% EUC reserve will still be funded after the Golden Handshakes are paid in full.

District UNRESTRICTED Reserves sufficient to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT for the current and two subsequent fiscal years.

#### GENERAL FUND RESERVES

YEAR	Current Year	Year 1	Year 2
Designated for Economic Uncertainties (Object code 9789) 5% Level	449,642	450,182	459,786
Board-Assigned Reserves (Object code 9780)	3,110,897	2,985,719	2,601,040
UnAssigned / Unappropriated Amount (Object code 9790)			
<b>TOTAL RESERVES:</b>	<b>3,560,539</b>	<b>3,435,901</b>	<b>3,060,826</b>

If the funding source is the ending balance; the ending balance should be reduced each year by the cost of this agreement.

#### CERTIFICATION


To be signed by the District Superintendent and Chief Business Official when submitted for Public Disclosure before formal action by the Governing Board on the proposed agreement.

The Superintendent and Chief Business Official verify that the costs incurred by the District can be met during the complete term of the agreement.



District Superintendent  
(Signature)

May 24, 2017  
Date



District Chief Business Official  
(Signature)

May 24, 2017  
Date

#### CERTIFICATION

To be signed by the District Superintendent when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

The information provided in this document summarized the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirement of AB1200 and GC3547.5

District Superintendent  
(Signature)

Date

After public disclosure of the major provisions contained in the Summary, the Governing Board, at its meeting on June 6, 2017 took action to approve the proposed agreement with the Cottonwood Teachers Association (CTA) bargaining unit.

President, Governing Board  
(Signature)

Date

TENTATIVE AGREEMENT  
2016/2017 SCHOOL YEAR

This agreement is entered into by and between the Cottonwood Union School District (District) and the Cottonwood Teachers' Association CTA/NEA (Association). The Association and the District tentatively agree as follows.

1. The District agrees to increase the insurance CAP from \$9,852 per full time employee to \$10,500 per full time employee beginning in the 2016/17 school year.

2. There will not be a salary increase for the 2016/17 year, either on or off the salary schedule.

3. Golden Handshake:

The district is willing to offer a Golden Handshake (2 year early retirement incentive) at the end of the 2017-18 school year and again at the end of the 2018-19 school year. These will be two separate retirement windows. Although the window periods have not officially been set, it is anticipated they will most likely be from the first of May through June 30 each year. The district does not want the window periods to cross fiscal years.

a. Notification of retirement would be due to the district office by December 31, 2017 with an effective date at the end of the 2017/18 school year (by 6/30/18).

b. Notification of retirement would be due to the district office by May 1, 2018 with an effective date at the end of the 2018/19 school year (by 6/30/19).

c. The district must be able to show a savings with the cost of the certificated staff who are retiring, the cost of the 2-year retirement incentive, and the cost of replacing the teachers. This is a requirement of the STRS Golden Handshake as well. If a savings cannot be attained as a result of this offering, it will not be allowed.

d. Since this will be two separate offers, each one stands alone and must be able to show a savings within each incentive offer.


4. This agreement is subject to the final approval of the Board of Trustees of the District, the final approval of the members of the Association and the final approval of the Shasta County Office of Education.


Tentative Agreement with CTA  
May 18, 2017

5. The District representatives shall recommend approval of this agreement to the Board of Trustees. The Association representatives shall recommend approval of this agreement to the Association members.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 18th day of May, 2017.


COTTONWOOD UNION  
SCHOOL DISTRICT


  
David Alexander, Superintendent

  
Laura Merrick, CBO

COTTONWOOD TEACHERS  
ASSOCIATION CTA/NEA

  
Erin Andrews

  
Carol Johnson

  
Glenda White

OPERATIONAL AGREEMENT AND  
MEMORANDUM OF UNDERSTANDING BETWEEN THE  
COTTONWOOD UNION SCHOOL DISTRICT AND  
COTTONWOOD CREEK CHARTER SCHOOL

**I. RECITALS**

A. WHEREAS, the Governing Board of the Cottonwood Union School District (hereinafter "District") granted a charter to the Cottonwood Creek Charter School (hereinafter "Charter") on March 31, 2010 pursuant to the terms of the Charter School Act of 1992, as amended. Furthermore, the Governing Board renewed the Charter School's request for an additional five year term at their regular board meeting on March 17, 2015. The new term runs from July 1, 2015 through June 30, 2020. ~~The first year of this term will continue with the previous style of Operations MOU that the District and Charter have had for the first five year term.~~ The final ~~four~~ **three** years of the term will be conducted under this new Operational MOU. This Charter petition and renewal, among other matters, calls for the District and Charter to enter into a mutually agreeable memorandum of understanding.

B. WHEREAS, this Agreement defines the specific operational relationship between the Charter and the District and resolves other matters of mutual interest not otherwise resolved within the terms of the Charter. It is a master agreement for its term, made with the understanding that it is highly probable that there will be annual modifications, and both parties agree to meet and discuss the terms of such modifications in good faith and in a timely fashion.

**II. TERM**

This Agreement covers the period from July 1, 2016 through June 30, 2020 (the 2016/2017 through the 2019/2020 fiscal years). If the Charter is revoked or surrendered, this Agreement shall automatically terminate as soon as the Charter has exhausted its statutory and judicial appeals.

**III. FINANCIAL MATTERS**

The Charter funds will be kept and maintained in a separate org from all District funds. The District shall cooperate in any necessary processes to ensure the appropriate and timely reporting of data and transfer of funds to the Charter. The District will also ensure timely transfer of property tax funds due to the Charter according to Education Code Section 47635.

In order to allow the District to provide seamless payroll services, provide financial oversight, and regular transfer of in lieu taxes funds for the charter school, CCCS agrees to use the Escape software system for its financial accounting. CCCS will deposit and maintain its funds at the Shasta County Treasurer.

#### IV. SUPERVISORIAL OVERSIGHT

A. The Charter and District agree that supervisory oversight, as used in Education Code Sections 47604.32 and 47613, consists of the activities which the District is required to perform to review the activities of the Charter as listed in Education Code Section 47604.32 and shall also include the following District activities:

- Activities relating to monitoring the performance and compliance of the Charter with respect to the terms of its charter, related agreements, all applicable laws, and consultation.
- Review of and response to the annual school performance report and related processes as outlined in the Charter.
- Participating in the dispute resolution process as described in the Charter.
- The District will conduct a School Site Visit at least once per year.

B. The Charter shall pay the District 1% for these services. Percentages of reimbursement to the District for oversight services will be based on the Charter's LCFF funding each year. Both the percentage and the basis will be calculated as defined in Education Code 47613.

C. The Parties recognize that the Charter is a separate legal entity. The Charter shall be operated as a non-profit public benefit corporation under Education Code Section 47604. As such, in accordance with Education Code Section 47604(c), if the District complies with all oversight responsibilities required by law, the District shall not be liable for the debts or obligations of the Charter or for claims arising from the performance of acts, errors, or omissions by the Charter.

#### V. DISTRICT ADMINISTRATIVE AND OTHER SERVICES

A. In addition to the supervisory oversight services listed above, the District has agreed to provide, and the Charter has agreed to purchase, the following services from the District:

**Accounting** - The District shall provide all necessary accounting services to the Charter School, including: (1) Maintenance of a chart of accounts, account code structure, and financial ledgers; (2) Posting of all financial transactions to the Charter School's ledgers; (3) Assistance with system instruction and attendance reporting; and (4) Preparation of required financial reports including annual reports and statements required by the California Department of Education and other outside agencies.

The Charter will continue to make their own deposits at the County Auditor/ Treasurer's office. The Charter will also continue to process purchase orders and create accounts payable batches using their own staff. The district staff will provide training for any/all of these processes if the Charter requests it. This will be at no additional cost to the Charter.

The Charter will continue to collect W-9's and collect/monitor TB tests for vendors. The District will continue to fingerprint vendors as part of the pre-employment process; the Charter is responsible for the cost of the fingerprints. The Charter will also continue to tag and track assets as well as tracking donations to the Charter School.



**Payroll--** including preparation of pay warrants; distribution of payroll checks and execution of direct deposits; calculation and forwarding of all tax, benefit, retirement, and other withholdings; and, preparation of and forwarding of tax withholdings and related documentation to state and federal tax authorities. Cottonwood Creek will use its own Federal Tax Id Number for payroll purposes.

**Oversight Random Audit** – The District reserves the right to conduct four random audits each year. The District will contact the Charter and request to view any deposits and/or accounts payable batches that occurred that month. The District Chief Business Official will have login access to the accounting system used by the Charter at all times. ~~for review purposes only.~~

**Attendance Verification and Submission** – The Charter School will submit to the District, in a timely manner, all attendance and ADA reports. The District will then submit to the county, on behalf of the Charter School, all required attendance and ADA reports. The District will also submit all California Basic Education Data System (CBEDS) requirements to the state on behalf of the Charter School through contracts with the AUHSD IT Department.

**Insurance** - The Charter is responsible for payment of unemployment and workers' compensation and any other employer payroll related insurances. The District will NOT offer Charter employees' health benefits.

**Personnel Services** –including fingerprint clearance and pre-employment forms, post offer/pre-employment physicals. The District personnel office will keep duplicate personnel records. The cost for these services will be paid by the Charter.

**Technology and phone services**— the following services have been provided with existing District equipment for the past six years. If additional equipment is necessary to provide the service(s), the additional cost will be at the expense of charter school. The District has not charged the Charter for these services for the past six years; however, both parties agree that the Charter will now pay 0.5% to the District for its share of the following services:

- Internet access (provided through SCOE)
- WAN Transport (provided through Charter Comm.)
- E-Rate Consultation Services (provided through CSM)
- Financial System Access (provide by Escape billed through SCOE)

The following services to be billed and paid directly by the Cottonwood Creek Charter School: (outside of this MOU)

- AUHSD Technical Services (which include the following)
  - Firewall services, Spam Filtering, Content Filtering
  - Onsite Technician
- Microsoft Licensing (provided through PCMG)
- Aeries Maintenance Contract (provided through Eagle Software)
- Renaissance Learning Licenses/Administration Fees (to be billed through District)

The district will provide an estimated chargeback summary of all technology services each year for the adopted budget.

Consultation and advice—The Charter will provide its own test coordinator with regard to statewide testing and personnel. Testing materials and information will be routed through the District if necessary.

B. The Charter shall pay the District a total of 4% 5.5% of the Charter's total annual LCFF revenue for these services. ~~This rate is predicated upon the Charter maintaining its own CBO position.~~

C. At times the Charter may contract for services beyond basic needs or other services than described above. This will be on an as-needed basis. If the District agrees to offer services, the estimated cost for such services will be agreed upon in advance. Both parties agree that if the actual costs differs from the original estimate, then both parties will meet to determine if project should continue or not. The District will charge the actual total cost of the employee's time (salary and benefits) plus the District's indirect rate in effect at that time.

D. All on site technology services will be provided through a separate contract with the Charter and the Anderson Union High School District (IT Dept.) unless other arrangements are made. The District will not provide technology services for the Charter.

## **VI. FACILITIES AND SPECIAL EDUCATION**

There are separate Memorandum of Understandings for Facilities and Special Education. For the past six years, the District has been the LEA for Special Education services for the Charter. Beginning in the 2016/17 school year, the Charter will provide services for students with special education needs in accordance with SELPA regulations.

Pursuant to Education Code section 4764, the Charter is its own LEA for purposes of special education as part of the Shasta County Special Education Local Plan Area. The Charter will comply with all SELPA policies and procedures in operating the special education program. The Charter will comply with all 504 and IDEA requirements. The Charter director will administer special education services. The Charter will employ a properly credentialed resource specialist teacher. The Charter will contract for all other needed special education services to be provided by appropriately qualified and if needed certified personnel.

## **VII. DATA REPORTING**

### **A. AVERAGE DAILY ATTENDANCE**

The Charter will develop an attendance-reporting calendar and maintain a system to contemporaneously record and account for average daily attendance (ADA). These records shall be auditable and will be within the scope of the Charter's annual audit. The Charter will report ADA figures to the District, as appropriate, and on a timely basis. The Charter will report ADA data to the District, the Shasta County Office of Education and/or California Department of Education as necessary to enable the School to receive the funding specified in this

Memorandum. The Charter shall notify the Chief Financial Officer of the District if, during any month, actual ADA falls more than 10 percent below estimated ADA.

#### **B. OTHER DATA**

The School shall also obtain and work cooperatively to supply to the District in a timely and accurate fashion any other information necessary to enable the District to calculate the School's entitlement to all available funding sources.

### **VIII. FINANCIAL OVERSIGHT**

#### **A. BUDGET AND SOLVENCY**

The Charter shall prepare and submit the following financial information to the District and the County Superintendent of Schools:

- On or before July 1, a preliminary budget.
- On or before December 15, an interim financial report reflecting changes through October 31.
- On or before March 15, a second interim financial report reflecting changes through January 31.
- On or before September 15, a final unaudited report for the full prior year.
- SACS reports will accompany each of these budget reports as required and will be prepared by the Charter.

Both parties agree that Adopted Budgets and Interim reports will consist of the following items: Narrative, Cash Flow, MYP, Ending Balance Components, and SACS report.

#### **B. AUDIT**

The Charter shall cause to be prepared an annual audit of the financial transactions of the Charter each year pursuant to the terms specified in the Charter. The Charter shall immediately forward a copy of the audit to the Chief Financial Officer of the District upon receipt of the final audit findings. A copy of the audit will also be forwarded to the Shasta County Superintendent of Schools, the State Controller, and the California Department of Education. Any negative findings or deficiencies shall be resolved pursuant to the terms of the Charter.

### **IX. BROWN ACT/PUBLIC RECORDS ACT**

The Charter shall conduct its Board of Directors meetings according to the Brown Act. In addition, the Charter understands and agrees to comply with the Public Records Act (Government Code Section 6250 et seq.) as well as Education Code Section 47604.3

The Charter shall provide a board packet to the District at the same time and in the same manner that it is distributed to its board of directors.

## **X. GENERAL PROVISIONS**

### **A. AMENDMENTS**

This Agreement may be amended or modified, in whole or in part, only by an agreement in writing developed in the same manner as this agreement.

### **B. INDEMNIFICATION**

With respect to its operations under this Agreement, the Charter shall, to the fullest extent permitted by law, hold harmless, indemnify, and defend the District, its officers, directors, and employees from and against any and all claims, demands, actions, suits, losses, liability expenses and costs including, without limitation, attorneys' fees and costs arising out of injury to any persons, including death or damage to any property caused by, connected with, or attributable to the willful misconduct, negligent acts, errors or omissions of the Charter or its officers, employees, agents and consultants. The District shall be named as an additional insured under all insurance carried on behalf of the Charter.

With respect to its operations under this Agreement, the District shall, to the fullest extent permitted by law, hold harmless, indemnify, and defend the Charter, its officers, directors, and employees from and against any and all claims, demands, actions, suits, losses, liability expenses and costs including, without limitation, attorneys' fees and costs arising out of injury to any persons, including death or damage to any property caused by, connected with, or attributable to the willful misconduct, negligent acts, errors or omissions of the District or its officers, employees, agents and consultants.

### **C. DISTRIBUTION OF ASSETS UPON REVOCATION OR CLOSURE**

Should the Charter cease to exist (by revocation of its Charter or by any other means) the assets of the Charter shall be distributed in accordance with the terms of the Charter.

### **D. INDEPENDENT CONTRACTOR**

The Parties to this agreement intend that the relationship between the Charter and the District for the provision of administrative services under this agreement is that of an independent contractor, and not employer-employee. No agent, employee, or servant of the Charter shall be deemed to be the employee, agent or servant of the District except as expressly acknowledged in writing by the District. The Charter will be solely and entirely responsible for its acts and for the acts of the Charter's agents, employees, servants, and subcontractors and for District employees contracted by the Charter, if any, while acting under the Charter's direction during the entire term of this agreement.

### **E. SEVERABILITY**

If any provision or any part of this Agreement is for any reason held to be invalid and or unenforceable or contrary to public policy, law, or statute and/or ordinance, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.

#### F. DISPUTE RESOLUTION

In the event that either party disputes the meaning of the terms of this agreement, both parties shall attempt to resolve the dispute in good faith through the dispute resolution process contained within the Charter.

#### G. NOTIFICATIONS

All notices, requests, and other communications under this agreement shall be in writing and mailed to the proper addresses as follows:

To the District:

Cottonwood Union School District  
20512 W. First Street, Cottonwood, CA 96022  
Attention: Superintendent

To the Charter:

Cottonwood Creek Charter School  
20512 W. First Street, Cottonwood, CA 96022  
Attention: Director

IN WITNESS WHEREOF, the parties to this Agreement have duly executed it on the day and year set forth below in Cottonwood, California.

Dated \_\_\_\_\_ by \_\_\_\_\_  
Mark Boyle, Director, on behalf of Cottonwood Creek Charter School

Dated \_\_\_\_\_ by \_\_\_\_\_  
Brian Heese, Board Chair, on behalf of Cottonwood Creek Charter School

Dated \_\_\_\_\_ by \_\_\_\_\_  
David Alexander, Superintendent, on behalf of Cottonwood Union School District

Dated \_\_\_\_\_ by \_\_\_\_\_  
Tom Vazquez, Board President, on behalf of Cottonwood Union School District

# CONFIDENTIAL MANANGEMENT

## PROPOSED 17-18

Description

	1	2	3	4	5	6	7
DIST PAYROLL/AP	19.51	20.25	20.97	21.69	22.38	23.12	23.84
DIST ADMIN ASST	23.84	24.60	25.37	26.12	26.86	27.65	28.43
PR/AP/HR COOR	24.34	25.35	26.40	27.50	28.64	29.83	31.07
DIR M&O	26.26	26.82	27.55	28.18	28.83	29.46	30.10
BUSINESS MANAGER	32.22	33.00	33.73	34.49	35.23	35.99	36.73
	36.13	37.62	38.45	39.32	40.16	41.02	41.87

BENEFITS CAP PER YR           **\$10,500.00**

VACATION PER YR               3 WEEKS

LONGEVITY ADDED TO STEP  
SEVEN IN THE  
FOLLOWING YRS

14 YRS	2.50%
16 YRS	5.00%
18 YRS	7.50%
20 YRS	10.00%
22 YRS	12.50%
24 YRS	15.00%

# District Office Survey

1-Jun-17

		<u>Title</u>	<u>Enrollment</u>	<u># Clerical</u>	<u>FTE</u>	<u># Of days worked</u>	<u>HRS</u>	<u>TOTAL</u>
Converted to 255 days								
<b>Cascade:</b>	CBO Salary @ 22 years		1089					
	\$117,728 **	CBO			1.0	261	2088	
		ADMN/HR			1.0	261	2088	
	ADMN/HR @ 22 years **	PAYROLL			1.0	261	2088	
	\$78,662	AP			1.0	261	2088	
		CLERK			1.0	207	1656	10,008
					5.0			
<b>Columbia:</b>	CBO Salary @ 22 years		785-800					
	\$117,328 **	CBO			1.0	261	2088	
		BUDGET ANALYST			1.0	261	2088	
		ASST TO SUPT			1.0	225	1800	
		PAYROLL			1.0	251	2008	
		ACCTS REC			1.0	251	2008	
		AP			1.0	251	2008	12,000
		OTHER DISTRICT SUPP			6.0			
<b>Evergreen:</b>	CBO Salary @ 22 years		1034					
	\$96,203 **	BUS MANAGER			1.000	260	2080	
		EXE SEC/ADMN ASST			1.000	260	2080	
		PR/HR			1.000	260	2080	
		AP			1.000	260	2080	8320
					4.000			
<b>Pacheco:</b>	CBO Salary @ 22 years		630					
	\$96,000	DIST SEC			1	260	2080	
		CBO/PR/AP			1.7	260	3536	5616
					2.7			
<b>Cottonwood:</b>	CBO Salary @ 22 years		878 + 220 for Charter					
	\$83,400	CBO			1.0	255	2040	
	Proposed \$96,091	ADMN ASST			0.8	206	1648	
	PY/AP/HRCoor @ 22 years	HR/PR/AP			1.0	255	2040	5728
	\$63,750							
	\$69,721				2.8			
<b>Happy Valley:</b>	CBO Salary @ 22 years		500					
	\$80,828 **	BUS MANAGER			1.0	240	1920	
		PAYROLL TECH			1.0	260	2080	
		ADM ASST			0.5	220	880	4880
					2.5			

Cottonwood Union School District  
Chief Business Official (CBO)

**GENERAL DESCRIPTION:**

Under the supervision of the Superintendent, performs administrative, supervisory, and management functions and shall be in charge of the District Office (Business Services); including acting as a liaison between district, county, and state officials. These include, but are not limited to, overall District responsibility for transportation, risk management, cafeteria, budget and finance (including payroll and commercial warrant responsibility), facilities and deferred maintenance. Since the district has sponsored a charter school, the Chief Business Official will be responsible to provide financial oversight and possibly budget development and maintenance as requested by the charter school. Financial matters include budget development, accounting systems, internal controls and financial reporting.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Provides District-wide leadership and direction in the following areas:

- Provides direct leadership on fiscal aspects of all District operations.
- Establish and maintain complete and adequate accounting systems and internal control procedures for general and specific funds.
- Has overall responsibility in the areas of accounting, payroll, commercial warrants, attendance, insurance, food service, transportation, and maintenance and operations.
- Has primary responsibility for budget development.
- Ensure that approved policies and regulations are clearly understood and carried out by District personnel.
- Prepare and present to the Board of Trustees the annual budget and all financial reports required by the county and state.
- Consult with and advise District personnel on all matters relating to business services, operations, and financial affairs.
- Develop and supervise the district office operations relating to business and operations, including accounting, payroll, purchasing, bidding, inventory and accounts payable and accounts receivable systems.
- Supervise, direct and coordinate all District business support activities, programs and personnel.
- Provide technical assistance and coordinate major purchases as necessary, including facility and maintenance operations.
- Provide technical assistance for the operation of school cafeteria, supervise cafeteria funds and accounts and work with Cafeteria Director to assure compliance with applicable state and federal requirements.



- Provide technical assistance for the operation of school transportation program, manage transportation funds and accounts and work with Lead Driver to assure compliance with applicable state and federal requirements.
- Supervise and provide technical assistance in financial matters (including budget preparation, review and analysis) for the charter school sponsored by the district as needed.
- Participates in Collective Bargaining as the administrator responsible for financial aspects of the process. Provide financial data and advises on the financial and operational aspects of negotiations with the bargaining units.
- Direct and supervise student attendance accounting and ADA reporting.
- Arrange for annual independent audit and TRAN issues. Coordinate and manage all matters related to the external audit of all fiscal operations.
- Coordinate materials and compliance of the annual independent audit.
- Direct and oversee the preparation of reports required by the County Office of Education, the State and Federal Government, the Superintendent, the Board or other authorized officials or agencies.
- Understand and use confidentiality appropriately.
- Reviews and interprets highly technical information, writes effective communications and/or speaks persuasively to implement desired actions.
- Ability to work with a significant diversity of individuals and/or groups.
- In working with others, problem solving is required to analyze issues, create plans of action and reach solutions.
- Attend and participate in Board meetings and other meetings as requested by the Superintendent.
- Performs other related duties, as assigned by the Superintendent.

#### **QUALIFICATIONS:**

AA degree preferred; High school diploma or general education degree (GED) required; two years of clerical and/or accounting experience desired. Prior school district employment preferred.

#### **LICENSES AND OTHER REQUIREMENTS:**

Valid Driver's License

Criminal Justice Fingerprint Clearance

#### **WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:**

Environment:

- Office Environment
- Driving vehicle to conduct work

Physical Requirements:

- Staying seated for extended periods of time, bending at the waist, reaching overhead, dexterity of hands and fingers to operate computer terminal. Ability to lift up to 25 lbs.

COTTONWOOD UNION SCHOOL DISTRICT

**SUBJECT:**        **APPROVE ESTABLISHMENT OF COMMITTEE ON  
ASSIGNMENTS**

**PREPARER:**        Becky Bragg, Administrative Assistant to the District

**RECOMMENDATION:**

That the Board of Trustees approve the establishment of a Committee on Assignments to approve elective course assignments.

**BACKGROUND:**

A Committee on Assignments composed by an equal number of teachers and administrators annually reviews and approves elective assignments within the area of special skills, interests and preparation of a teacher that may otherwise be outside of his/her credential area. By establishing the committee, we have the potential to provide a broader range of elective courses that peak student interest and connect students to our programs. Please see the attached plan for additional information.

**REFERENCES:**     Education Code 44258.7 (c) & (d)

Cottonwood Union School District Plan  
For  
Committee on Assignments  
2017-2018

PURPOSE: A district may establish a Committee on Assignment as outlined in EC 44258.7(c) & (d) to review and approve assignments of teachers with special skills and preparation to teach outside their credentialed area an elective course(s) (non-core academic).

1. This is to certify the establishment of our district Committee on Assignment in accordance with provisions of EC 44258.7(c) & (d).

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Board President

2. Original date of establishment of Committee Assignments: \_\_\_\_\_

3. District administrative contact person relative to Committee Assignments:

Name: Becky Bragg Phone: 530-347-3165

Title: Administrative Assistant

4. Procedures for selection of the committee membership in accordance with EC 44258.7(c) & (d):

1. The Teachers' Association will select one (1) teacher member
2. District Administration will select one (1) administrator

5. Term of office for Committee on Assignments members:

<u>Sommer Powers</u>	<u>2017-2018</u>	<u>On-going</u>
Teacher Representative	Date	Length of Term
<u>Terri Wright</u>	<u>2017-2018</u>	<u>Ongoing</u>
Administrator Representative	Date	Length of Term

6. Criteria for determining teachers' qualification for assignments pursuant to EC 44258.7(c) & (d)

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| 1. College or university course work | 4. Successful teaching            |
| 2. Practical experience              | 5. Volunteer experience           |
| 3. Conferences, Seminars, Workshops  | 6. Professional Growth Activities |

Board approved: \_\_\_\_\_

# **COTTONWOOD UNION SCHOOL DISTRICT**

20512 West First Street  
Cottonwood, CA 96022

## **RESOLUTION #2017-6**

### **AUTHORIZING THE CHIEF BUSINESS OFFICIAL TO SIGN CONTRACTS, CORRESPONDENCES, NOTICES, REPORTS, AND DOCUMENTS IN THE ABSENCE OF THE SUPERINTENDENT**

WHEREAS, the State of California Education Code Section 42632 provides that the Governing Board may authorize an officer or employee to sign orders in its name, and

WHEREAS, the State of California Education Code Section 17604 provides that the Governing Board may delegate the power to contract to its district Superintendent or designee, and

WHEREAS, the Cottonwood Union School District Board Policy Section 3312 provides that the Governing Board may delegate this power to the Superintendent or designee,

NOW, THEREFORE, BE IT RESOLVED that in the absence of the Superintendent, the Chief Business Official is hereby authorized to sign contracts, correspondences, notices, reports and documents in the name of the Trustees of the Cottonwood Union School District for the 2016/2017 and 2017/2018 school years.

PASSED, APPROVED, AND ADOPTED by the Cottonwood Union School District Governing Board, County of Shasta, California, this sixth day of June 2017.

---

Tom Vazquez, President

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Cottonwood Union School District Governing Board at a regular meeting held on June 6, 2017.

---

Kim Cordova, Clerk

COTTONWOOD UNION SCHOOL DISTRICT  
PERSONNEL REQUEST FORM

(To be completed by Site Supervisor)

Job Title/Classification: Instructional Aide New Position ☒ Vacant Position ☐

Position Justification: (Program/Action Plan) New Kindergarten Classroom

Desired Qualifications:

Skills/Abilities: Ability to work with young children

Amount of experience desired: N/A

Certification/Licenses Needed: Paraprofessional Certificate

Position is ☒ Permanent ☐ Temporary - from \_\_\_\_\_ to \_\_\_\_\_ ☐ Long Term Sub from \_\_\_\_\_ to \_\_\_\_\_

Daily Working Hours: from 8 to 11:45 Hours per day: 3.75

Worksite: North Assignment START date: First workday Fall 2017

Work Months Per Year (perdwk) ☒ 10 month ☐ 11 month ☐ 12 month

Employee Replaced: N/A Supervisor: Don Ray/Linda Shumate

Advertise from \_\_\_\_\_ to \_\_\_\_\_; Closing \_\_\_\_\_ Advertise in the following publications: \_\_\_\_\_

☐ Internal Only ☒ Internal/External if not filled ☐ Internal/External w/unit approval (date approved: \_\_\_\_\_)

Requested Interview Committee: Don Ray  
Linda Shumate

Signature of Requesting Supervisor: [Signature] Date: 5-25-17

Chief Business Official's Approval for Budget: [Signature] Date: 5/30/17

Superintendent's Approval to Post/Advertise: [Signature] Date: 5/30/17

Interview Committee Recommendation: \_\_\_\_\_ Date: \_\_\_\_\_

Reference Check: \_\_\_\_\_ Date: \_\_\_\_\_ New Hire: \_\_\_\_\_ Transfer: \_\_\_\_\_

Approval of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Salary Schedule Placement: Column: \_\_\_\_\_ Step: \_\_\_\_\_ Amount: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Date Position Offered: \_\_\_\_\_ Health Benefits: ☐ Yes ☐ No Annual Cont. Days: \_\_\_\_\_

Position accepted: \_\_\_\_\_ Date: \_\_\_\_\_  
(Placement is contingent on clearance of fingerprints and physical examination.)

**COUNTY OF SHASTA  
STATE OF CALIFORNIA**

**RIGHT OF WAY CONTRACT**

**COTTONWOOD ELEMENTARY  
SCHOOL DISTRICT**

**APN 087-270-001  
GAS POINT ROAD AT PARK DRIVE  
CORRIDOR IMPROVEMENT PROJECT**

This agreement is entered into by and between the County of Shasta, a political subdivision of the State of California, hereinafter know as "County", and the Cottonwood Elementary School District, hereinafter known as "District".

1. In accordance with the terms and conditions of this agreement, District shall execute and deliver an easement deed to County in the Form of Exhibit "1" (the "Deed"), attached hereto and incorporated herein, conveying the property interest described in Exhibit "A" of the Deed (the "Property"). The deed shall be delivered to County's Public Works Director or his or her designee.
2. In accordance with the terms and conditions of this agreement, County shall construct the following on the remaining parcel as designated on Exhibit "2", attached hereto and incorporated herein:
  - A. Develop a parking lot Paving Plan for the unpaved ball park area fronting Gas Point Road, showing limits of paving, sidewalk improvements, and proposed parking striping layout. Collectively, the construction provided for in this section shall be referred to as the "Improvements."
  - B. Construct parking lot in conformance with the Paving Plan.
  - C. District shall grant to County, its employees and agents, permission to enter upon District's property, for the purpose of constructing the Improvements described in this section. Once completed, the District accepts ownership and maintenance responsibility for said Improvements.
  - E. District also grants County permission to enter upon District's property, for the purpose of planting trees within the Crowley Creek riparian habitat area per the California Department of Fish and Wildlife permit requirements.
  - D. Upon the date of completion of the Improvements, District shall defend, hold harmless, and indemnify County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) arising or related to the work performed by County pursuant to this Section 2 of this agreement, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. For purposes of this subsection, completion of the Improvements is defined as the date that County notifies District of the completion the Improvements by certified letter.

3. District currently allows the Cottonwood Little League to use the ball park during Little League season (March – May). District warrants that there are no other oral and/or written leases on any portion of Property exceeding a period of one month.
4. District shall defend, hold harmless and indemnify Shasta County, its elected officials, officers, employees, agents and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments or decrees occasioned by any person's or persons' claim or assertion regarding title to the Property.
5. The right of possession and use of the Property shall commence upon transfer of title to County. Transfer of title is defined by the acceptance of the Deed conveying the interest in the Property by the County.
6. This agreement supersedes all previous agreements between the District and County regarding the Property, and constitutes the entire understanding of the parties hereto. There are no agreements, representations, or warranties, express or implied, not specified in this agreement.
7. The terms of this agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties.

**SIGNATURE PAGE FOLLOWS**

**NO OBLIGATION, OTHER THAN THOSE SET FORTH HEREIN, WILL BE RECOGNIZED.**

**IN WITNESS WHEREOF**, County and District have executed this agreement on the dates set forth below. By their signatures below, each signatory represents that he/she has the authority to execute this agreement and to bind the party on whose behalf his/her execution is made.

APPROVED:  
DISTRICT

COTTONWOOD ELEMENTARY SCHOOL DISTRICT

\_\_\_\_\_  
, BOARD PRESIDENT

Date \_\_\_\_\_

\_\_\_\_\_  
, BOARD MEMBER

Date \_\_\_\_\_

APPROVED:  
County of Shasta

By \_\_\_\_\_  
**DAVID A. KEHOE**, CHAIRMAN  
Board of Supervisors  
County of Shasta  
State of California

Date \_\_\_\_\_

ATTEST:

**LAWRENCE G. LEES**  
Clerk of the Board of Supervisors

APPROVED AS TO FORM:  
**RUBIN E. CRUSE, JR.**  
County Counsel

By \_\_\_\_\_  
Deputy

By \_\_\_\_\_  
David M. Yorton, Jr.  
Senior Deputy County Counsel

RECOMMENDED FOR APPROVAL:

RISK MANAGEMENT APPROVAL

By \_\_\_\_\_  
**PATRICK J. MINTURN**, Director  
Department of Public Works

By \_\_\_\_\_  
Jim Johnson  
Risk Management Analyst II



RECORDING REQUESTED BY  
PATRICK J. MINTURN  
RETURN TO:  
SHASTA COUNTY DEPARTMENT  
OF PUBLIC WORKS  
1855 PLACER STREET  
REDDING, CA 96001

NO FEE - COUNTY BUSINESS  
GOVERNMENT CODE §-6103  
AP NO. 087-270-001 (a portion)  
PROJECT: Gas Point road @ Park Drive (ROAD)

DPW NO. 0H01B-2017-01

-----Space above this line for Recorder's use only-----

UNINCORPORATED AREA

DTT = \$0 - R&T §11922

## EASEMENT DEED

IN CONSIDERATION, receipt of which is hereby acknowledged,

**COTTONWOOD ELEMENTARY SCHOOL DISTRICT, HEREBY GRANTS** to the **COUNTY OF SHASTA**, a political subdivision of the State of California, a permanent easement for public purposes in, upon, over, under, across and along the following described real property situated in the Northwest one-quarter of the Northwest one-quarter of Section 11, Township 29 North, Range 4 West, M.D.B. & M., in the unincorporated area of County of Shasta, State of California, more particularly described in **EXHIBITS 'A', 'B', and 'C'** attached hereto and made a part hereof.

By \_\_\_\_\_  
\_\_\_\_\_, Board President

Dated \_\_\_\_\_

By \_\_\_\_\_  
\_\_\_\_\_, Board Member

Dated \_\_\_\_\_

COUNTY OF SHASTA

STATE OF CALIFORNIA

**EASEMENT DEED**  
**COTTONWOOD ELEMENTARY SCHOOL DISTRICT**

TO

COUNTY OF SHASTA

---

(CERTIFICATE OF ACCEPTANCE, GOVERNMENT CODE, SECTION 27281)

**THIS IS TO CERTIFY** that the interest in real property conveyed by the deed or grant dated \_\_\_\_\_, from COTTONWOOD ELEMENTARY SCHOOL DISTRICT, to the COUNTY OF SHASTA, State of California, a governmental agency (a political subdivision of the State of California) is hereby accepted by order of the Board of Supervisors on \_\_\_\_\_, and the grantee hereby consents to the recordation thereof by its duly authorized officer.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_ day of

2017.

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy

Legal Description- Cottonwood Elementary School District  
Gas Point Road @ Park Avenue

### **EXHIBIT "A"**

#### **PARCEL ONE**

All that portion of real property situated in the northwest one-quarter of the northwest one-quarter of Section 11, T. 29 North, R. 4 West, M.D.B. & M., in the unincorporated area of County of Shasta, State of California, as conveyed to the Cottonwood Elementary School District, by deed recorded September 22, 1955 in Official Records Document 1955-0009019, Shasta County Records, described as follows:

COMMENCING at a point lying 30.00 feet southerly of the northwest corner of Section 11, T. 29 North, R. 4 West, said point being a found witness corner as shown on that certain Record of Survey recorded October 22, 1952 in Book 13 of Land Surveys at Page 42 of Shasta County Records; Thence North  $0^{\circ}37'23''$  West a distance of 5.94 feet to a point lying on the westerly boundary of said conveyed parcel, said point also lying on the southerly proposed Right of Way line of Gas Point Road, as shown on Exhibit "B" attached hereto and made a part hereof, said point also being the **POINT OF BEGINNING** of this description; **THENCE** North along said Right of Way line  $89^{\circ}37'30''$  East a distance of 496.87 feet; **THENCE** South  $0^{\circ}23'16''$  East a distance of 56.00 feet; **THENCE** North  $89^{\circ}37'30''$  East a distance 120.71 feet; **THENCE** North  $0^{\circ}23'16''$  East a distance of 32.97 feet; **THENCE** North  $89^{\circ}37'30''$  East a distance of 373.21 to a point on the easterly boundary of said parcel, said point being the **POINT OF TERMINATION** of this description.

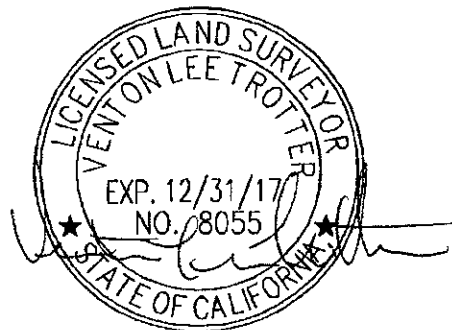
#### **PARCEL TWO**

A strip of land of variable widths, lying within the northwest quarter of Section 11 Section 11, T. 29 North, R. 4 West, M.D.B. & M., in the unincorporated area of County of Shasta, State of California, more particularly described as follows:

COMMENCING at a point lying 30.00 feet southerly of the northwest corner of Section 11, T. 29 North, R. 4 West, said point being a found witness corner as shown on the Record of Survey recorded October 22, 1952 in Book 13 of Land Surveys at Page 42 of Shasta County Records; Thence North  $0^{\circ}37'23''$  West a distance of 5.94 feet to a point lying on the westerly boundary of said conveyed

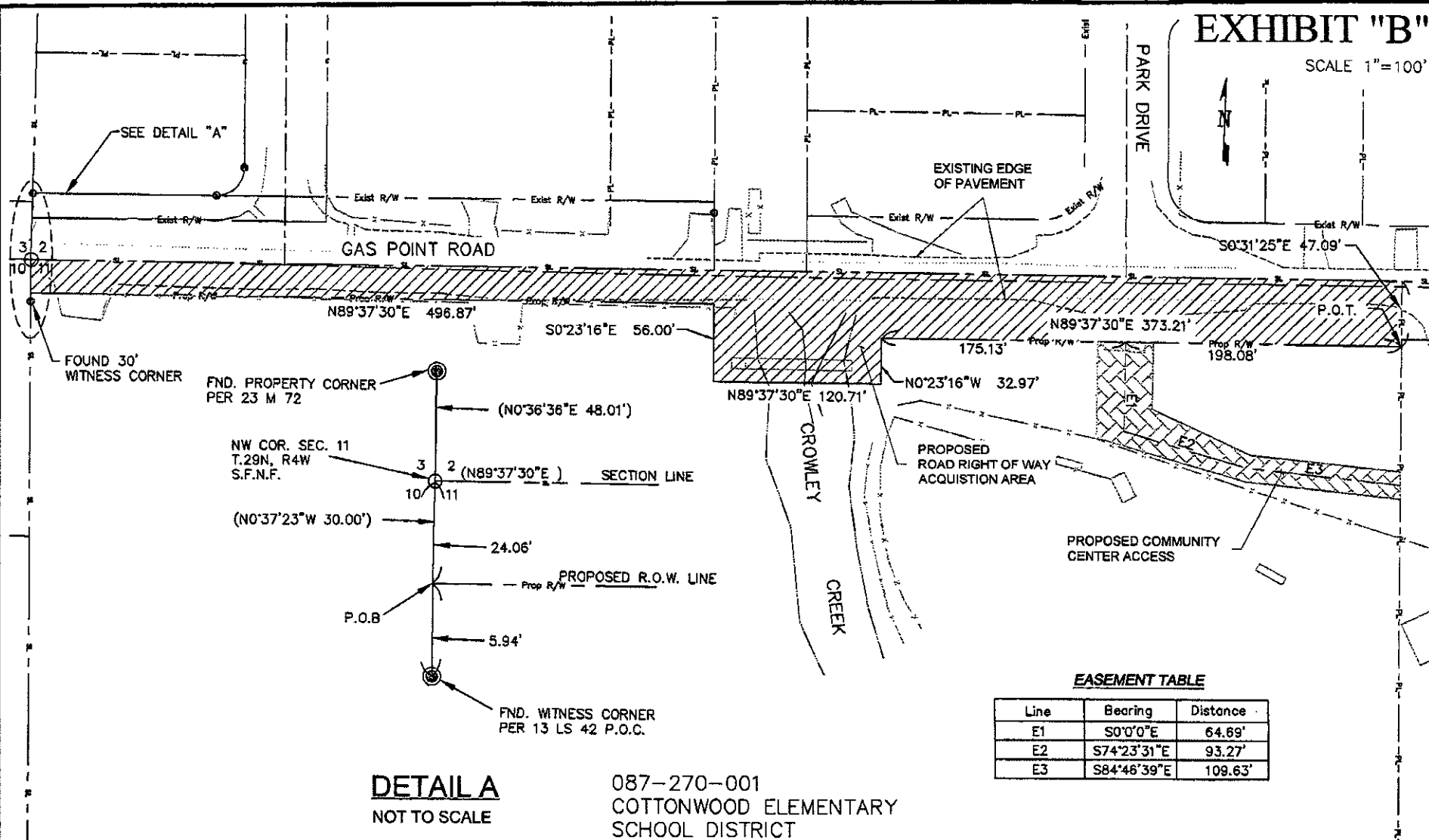
parcel, said point also lying on the southerly proposed right of way line of Gas Point; THENCE North 89°37'30" East a distance of 496.87 feet; THENCE South 0°23'16" East a distance of 56.00 feet; THENCE North 89°37'30" East a distance of 120.71 feet; THENCE North 0°23'16" West a distance of 32.97 feet; THENCE North 89°37'30" East a distance of 175.13 feet to a point lying on the southerly Right of Way line of Gas Point Road, as shown on Exhibit "C" attached hereto and made a part thereof, said point also being the **POINT OF BEGINNING** of this description; THENCE along said southerly Right of Way line North 89°37'30" East a distance of 20.00 feet; THENCE South 0°0'00" East a distance of 48.11 feet; THENCE South 66°02'27" East a distance of 78.40 feet; THENCE South 84°46'39" East a distance of 107.72 feet; THENCE South 0°31'25" West a distance of 20.10 feet; THENCE North 84°46'39" West a distance of 111.55 feet; THENCE North 74°23'31" West a distance of 112.15 feet; THENCE North 0°0'0" West a distance of 69.39 feet to a point on said southerly Right of Way line; THENCE along said southerly Right of Way line North 89°37'30" East a distance of 20.00 to a point on said Right of Way line, said point being the **POINT OF TERMINATION** of this description.

Being a portion of APN 087-270-001



SCALE 1"=100'

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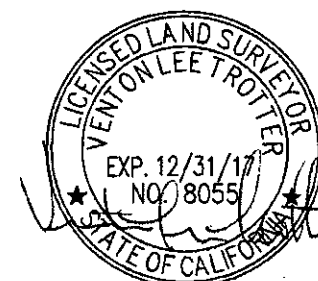


**DETAIL A**  
**NOT TO SCALE**

087-270-001  
COTTONWOOD ELEMENTARY  
SCHOOL DISTRICT

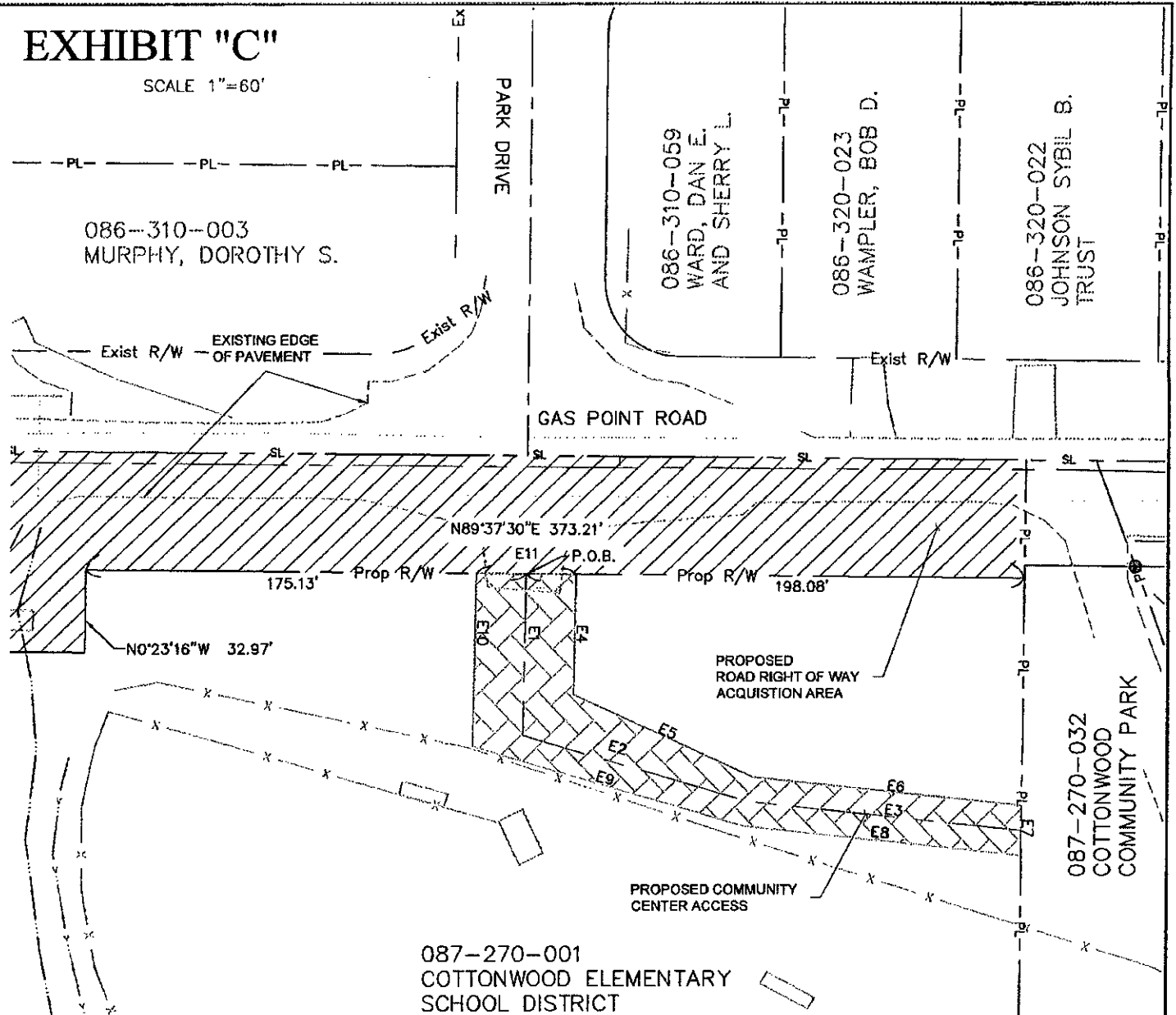
### EASEMENT TABLE

Line	Bearing	Distance
E1	S0°0'0"E	64.69'
E2	S74°23'31"E	93.27'
E3	S84°46'39"E	109.63'



# EXHIBIT "C"

SCALE 1"=60'



**EASEMENT TABLE**

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E1	S0°0'0"E	64.69'
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E9	N74°23'31"W	112.15'
E10	N0°0'0"W	69.39'
E11	N89°37'30"E	40.00'



By \_\_\_\_\_ Dated \_\_\_\_\_  
\_\_\_\_\_, Board Member

**COUNTY OF SHASTA**

**STATE OF CALIFORNIA**

**EASEMENT DEED**

**COTTONWOOD ELEMENTARY SCHOOL DISTRICT**

**TO**

**COUNTY OF SHASTA**

---

(CERTIFICATE OF ACCEPTANCE, GOVERNMENT CODE, SECTION 27281)

**THIS IS TO CERTIFY** that the interest in real property conveyed by the deed or grant dated \_\_\_\_\_, from COTTONWOOD ELEMENTARY SCHOOL DISTRICT, to the COUNTY OF SHASTA, State of California, a governmental agency (a political subdivision of the State of California) is hereby accepted by order of the Board of Supervisors on \_\_\_\_\_, and the grantee hereby consents to the recordation thereof by its duly authorized officer.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy



Legal Description- Cottonwood Elementary School District  
Gas Point Road @ Park Avenue

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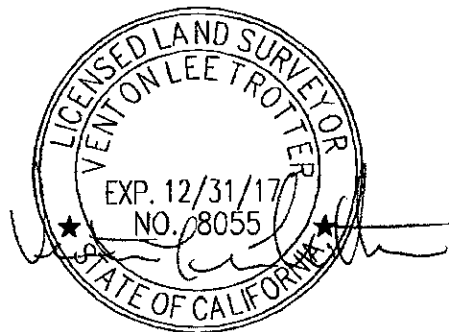
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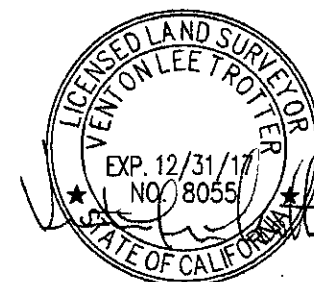
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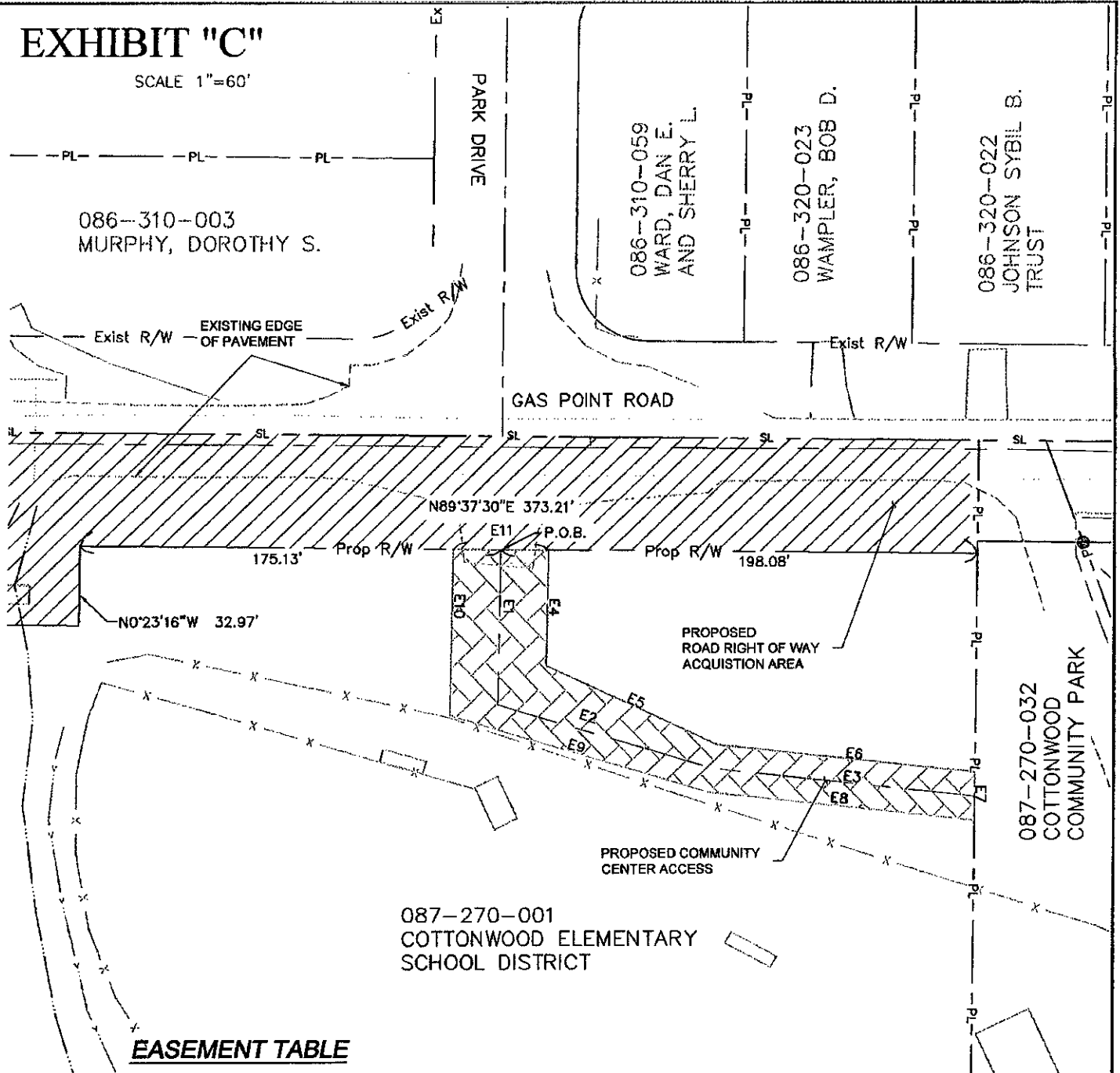
**DETAIL A**  
**NOT TO SCALE**

087-270-001  
COTTONWOOD ELEMENTARY  
SCHOOL DISTRICT



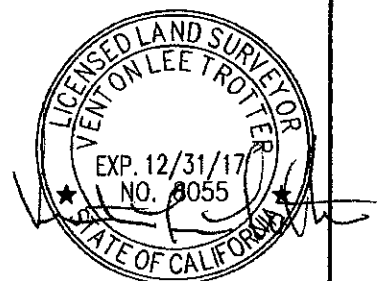
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## **The Single Plan for Student Achievement 2016-17**

West Cottonwood Jr. High  
Cottonwood Union School District  
45-69955-6050207

Date of this revision: 2/6/17

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all-students to the level of performance goals-established under the California -Academic Performance Index. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the Con App and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Doug Geren

Position: Principal

Telephone Number: (530) 347-3123

Address: 20512 West First St.  
Cottonwood, CA  
96022

E-mail Address: [dgeren@cwusd.com](mailto:dgeren@cwusd.com)

The District Governing Board approved this revision of the School Plan on 01/21/2017

<b>GOAL:</b>	Goal 1. Increase the percentage of students grade 5-8 reading at grade level or above with sufficient accuracy and fluency to support comprehension by 5%.	Related State and/or Local Priorities:
		1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/>
		COE only: 9__ 10__
		Local : Specify _____
<b>Identified Need :</b>	<p>2016 STAR Reading assessment initial benchmark results = 37.5% 5<sup>th</sup>-8<sup>th</sup> grade students reading at or above grade level</p> <p>2016 CBM Reading fluency initial benchmark results = 44% 5<sup>th</sup> – 8<sup>th</sup> grade students reading at or above grade level</p> <p>2016 CAASPP Language Arts assessment results = 42.75% 5<sup>th</sup> – 8<sup>th</sup> graders met or exceeded state standards</p> <p>Increase the number of students who score proficient or above in English Language Arts on SBAC assessment.</p> <p>Increase student learning through relevant curriculum, instruction, and assessments.</p> <p>Ensure students are provided adequate core and strategic intervention instructional time. Increase interventions for all students.</p> <p>Ensure district/schools have effective local assessments including benchmark assessments and cut point for levels of proficiency to monitor student progress.</p> <p>Promote staff development through professional learning communities (PLCs) and collaboration, staff support, and technology.</p> <p>Fully implement California State Standards</p> <p>Update curriculum and aligned to California State Standards.</p>	
<b>Goal Applies to:</b>	<b>Applicable Pupil Subgroups:</b>	All students 5 <sup>th</sup> – 8 <sup>th</sup> grades
<b>SPSA: 2016-17</b>		

Expected Annual Measurable Outcomes:	Achievement of this goal will occur by increasing the percentage of students achieving proficiency in the following assessments: STAR Reading scores (goal =42.5%) CBM Fluency scores (goal= 49%) CAASPP (goal= 47.75%) Basic Services: Degree to which teachers are appropriately assigned and credentialed in subject area: 100% of Teachers Appropriately Credentialed, 100% of Teachers Highly Qualified in subjects taught. Implementations of state standards: Implementation of content and performance standards for all students, including EL: 100% teachers trained in State Standards ELA. Implementation of state standards: Programs and Services enable ELs to access core and ELD standards. Students will increase one performance level on CELDT, English Learner reclassification rates will improve by 10%. Pupil Achievement: Statewide assessments: Students will show annual improvement on SBAC assessment once baseline is established. Pupil Engagement: Middle School dropout rate: will decrease to 0 All students in grades 5-8 will be provided adequate instructional time in ELA for basic core instructional programs as well as additional instructional time for strategic intervention support. Teachers are provided instructional assistance and support; (ie, trained coaches, content experts, and specialist). Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis, progress and effectiveness of program. School supports two hours of structured collaboration meeting time twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress. School will explore and develop opportunities for students including programs such as Visual and Performing Arts (VAPA), industrial arts, etc...		
Actions/Services	Person Responsible	Timeline	Budgeted Expenditures
Continue Professional Learning Community process for teacher collaboration	Teacher Site Admin.	2x Monthly	No Cost
Analyze student data from assessments and benchmark testing to guide instruction throughout the year.	Teachers	Aug-June	No cost
Purchased I-Ready reading intervention program for students 5 <sup>th</sup> -8 <sup>th</sup>	Teachers Para professionals	Aug-June	

Enrolled students two or more years below grade level in reading intervention class.	Teachers Para professionals	Aug-June	
Resupply curriculum consumables and provide replacements if needed	Site Administration	July/Aug	\$6000
Provide intervention materials	Administration	Aug-June	\$30,000 Unrestricted/Restricted Lottery/Instructional Materials
Adopt and purchase ELA/ELD curriculum	Administration Teachers	Aug-June	\$92,500 Unrestricted/Textbooks
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.	Instructional Aides	Aug-June	\$129,779
Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading and Writing. As well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time.	Administration	July-June	\$20,250
Continue to provide Curriculum & Instructional Support/Coach AP: C/1/1	Curriculum Coach	Aug-June	\$110,778 75% Unrestricted 25% Title 1/Assistant Principal Salaries
Collaboration: Scheduled collaboration time for grade level/subject collaboration. Continue to support bi-weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, RTI/intervention decisions for re-teaching/advancement (cost associated with additional after school program hours)	Administration	Aug-June	No Cost
Support continuous school improvement summer training/collaboration	Administration	July	\$6251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
Continue to <u>upgrade hardware technology</u> Continue to purchase Chromebooks/carts	Technology	July-June	\$94,372
Continue to <u>support software</u> Data Management system for student achievement assessments	Technology	July-June	\$5000



Continue to support increased tech support	Administration	July-June	\$12,250
Support English Language Development Provide EL parent/student support Liaison	EL Liaison	Aug-June	\$14,912.50
Provide EL support	EL Liaison	Aug-June	\$4809 Supplemental/Concentration/ Cont. Services
Provide interventions (afterschool and summer school small group tutoring programs	Administration	July-June	\$6500 Title 1/Personal Contacted Instruction \$7829 Supp/Conc/Teacher Extra Duty Salary and Benefits \$1000 Supp/Conc/Inst. Materials
As part of administrators' regular duties, monitor teachers for Highly Qualified teacher and proper assignments	Administration	Aug-June	\$0

GOAL:	Goal 2. Increase the percentage of students grade 5-8 meeting or exceeding grade level math standards by 5%		Related State and/or Local Priorities: 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input checked="" type="checkbox"/> COE only: 9 <input type="checkbox"/> 10 <input type="checkbox"/> Local : Specify _____
Identified Need :	STAR math assessment results = 38.25% of students grades 5-8 met or exceeded standards CAASPP math assessment results = 26.5% of students grades 5-8 met or exceeded standards Increase the number of students who score proficient or above in Math on SBAC assessment. Increase student learning through relevant curriculum, instruction, and assessments. Ensure student are provided adequate core and strategic intervention instructional time. Increase interventions for all students. Ensure district/schools have effective local assessments including benchmark assessments and cut point for levels of proficiency to monitor student progress. Promote staff development through professional learning communities (PLCs) and collaboration, staff support, and technology. Fully implement California State Standards Update curriculum and aligned to California State Standards.		
Goal Applies to	Applicable Pupil Subgroups: 5 <sup>th</sup> – 8 <sup>th</sup> grades		
<b>SPSA: 2016-17</b>			

**Expected Annual  
Measurable  
Outcomes:**

Achievement of this goal will occur by increasing the percentage of students meeting or exceeding grade level math standards in the following assessments:  
 STAR math scores (goal – 48.25%)  
 CAASPP math scores (goal – 36.5%)  
 Basic Services: Degree to which teachers are appropriately assigned and credentialed in subject area: 100% of Teachers Appropriately Credentialed, 100% of Teachers Highly Qualified in subjects taught  
 Basic Services: Degree to which students have sufficient access to standards-aligned instructional materials: 100% of students will have access to CCSS Math aligned instructional materials.  
 Implementations of state standards: Implementation of content and performance standards for all students, including EL: 100% teachers trained in State Standards Math.  
 Implementation of state standards: Programs and Services enable ELs to access core and ELD standards.  
 Pupil Achievement: Statewide assessments: Students will show annual improvement on SBAC assessment once baseline is established.  
 Pupil Engagement: Middle School dropout rate: will decrease to 0  
 Teachers are provided instructional assistance and support; (ie., trained coaches, content experts, and specialist).  
 Schools use ongoing assessment and monitoring system that provides timely data which in turn is used to inform teachers and principals about student placement, diagnosis, progress and effectiveness of program.  
 School supports two hours of structured collaboration meeting time twice a month in order for teachers to analyze, discuss and utilize the results of student process in the instructional program as well as the school/district assessments of student progress.

<b>Actions/Services</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>
Continue Professional Learning Community process for teacher collaboration.	Teachers Site Admin.	2x monthly	No cost
Add additional junior high math teacher	Site Admin.	Aug-June	
Increased math instructional minutes from 45 to 90 minutes per day	Teachers Site Admin.	Aug-June	
Purchase I-Ready math intervention program for students 5-8	Teachers Para Professionals	Aug-June	
Analyze student data from assessments and benchmark testing to guide instruction throughout the year.	Teachers	Aug-June	No cost

Enroll students two or more years below grade level in math intervention class.	Teachers	Aug-June	
Resupply curriculum consumables and provide replacements if needed	Administration	July/Aug	\$6000
Provide intervention materials	Administration	Aug-June	\$30,000 Unrestricted/Restricted Lottery/Instructional Materials
Adopt and purchase ELA/ELD curriculum	Administration Teachers	Aug-June	\$92,500 Unrestricted/Textbooks
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.	Administration	July-June	\$129,779
Provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time.	Administration	July-June	\$20,250
Continue to provide Curriculum & Instructional Support/Coach AP: C/1/1	Administration	July-June	\$110,778 75% Unrestricted 25% Title 1/Assistant Principal Salaries
Collaboration: Scheduled collaboration time for grade level/subject collaboration. Continue to support bi-weekly collaborative day (minimum day): Student data analysis, consistent assessments, pacing guides, RTI/intervention decisions for re-teaching/advancement (cost associated with additional after school program hours)	Administration	Aug-June	No Cost
Support continuous school improvement summer training/collaboration	Administration	July	\$6251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
Continue to <u>upgrade hardware technology</u> Continue to purchase Chromebooks/carts	Technology	July-June	\$94,372
Continue to <u>support software</u> Data Management system for student achievement assessments	Technology	July-June	\$5000
Continue to support increased tech support	Administration	July-June	\$12,250

Support English Language Development Provide EL parent/student support Liaison	EL Liaison	Aug-June	\$14,912.50
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Provide interventions (afterschool and summer school small group tutoring programs	Administration	Aug-June	\$6500 Title 1/Personal Contacted Instruction \$7829 Supp/Conc/Teacher Extra Duty Salary and Benefits \$1000 Supp/Conc/Inst. Materials
As part of administrators' regular duties, monitor teachers for Highly Qualified teacher and proper assignments	Administration	Aug-June	\$0

<b>GOAL:</b>	Goal 3. Improve home, community and school communication and dissemination of school information.		Related State and/or Local Priorities: 1 _ 2 _ 3 <input checked="" type="checkbox"/> 4 _ 5 _ 6 <input checked="" type="checkbox"/> 7 _ 8 <input checked="" type="checkbox"/> COE only: 9 _ 10 _ Local : Specify _____	
<b>Identified Need :</b>	Site Council Discussion Mid-Year Study Session Parent Survey Parental Involvement: Efforts to seek parent input and decision making: Student success will increase through the involvement of community in the site councils. Promotion of Parental Participation: Parental involvement at school activities baseline will be developed. Pupil Engagement: School attendance rates: SARB referrals will decrease by 50% Student attendance rates will increase by 1% Middle School dropout rate will decrease to 0 Pupil Engagement: Chronic absenteeism rates: Chronic absenteeism will decrease by 1% Pupil Engagement: Middle School dropout rate: will decrease to 0 School Climate: Student suspension rates: Pupil Suspension rate will drop by 10% School Climate: Other local measures: School sites climate surveys Course Access: Student access and enrollment in all required areas of study. All students will have access to foreign language offerings in 6 <sup>th</sup> - 8 <sup>th</sup> grades and all students 5 <sup>th</sup> -8 <sup>th</sup> grades will have opportunity to participate in visual and performing arts.			
<b>Goal Applies to</b>	<b>Applicable Pupil Subgroups:</b> 5 <sup>th</sup> – 8 <sup>th</sup> grades			
<b>SPSA: 2016-17</b>				
<b>Expected Annual Measurable Outcomes:</b>	Follow up parent survey Site Council feedback Mid-Year Study Session Students will improve at school through parent information evening to aide in home-school communication Student will improve in skills through the use of highly qualified parent volunteers 5 <sup>th</sup> – 8 <sup>th</sup> grade students will have access to behavioral counseling.			
<b>Actions/Services</b>		<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>
Positive student phone calls to parents		Teachers	Aug-June	

Student recognition on Reader Board	Site Admin.	Aug-June	
Quarterly Newsletter	Site Admin.	Quarterly	
Technology = Website / Facebook / emails	Teachers Para Professionals	Aug-June	
Back to School Night / Open House	Teachers	Aug & May	
Principal's Dessert	Site. Admin	Bi-yearly	
Parent All Calls	Para Professionals	Aug-June	
School Newspaper	Teacher	Quarterly	
Continue to support and update and create a user friendly website (Google translator link, links to events w/ details, parent links, student links, daily bulletin, monthly newsletter, parent survey) Provide SMS & weekly tech update (stipend position 1 hour per week)	Website Manager	Aug-June	\$ (See Goal 1 under Continue to support previous year's increase tech support) Unrestricted/Contracted Services
Administer local school climate surveys	Administration	March	\$500 Unrestricted/Postage
Continue to support of participation/use of School Info App	Administration	Aug-June	\$250Unrestricted/General Operating Expense
Continue to support and provide social events w/staff, Parents, Community (food)	Administration	Aug-June	\$750
Continue to support and provide professional development in Capturing Kids' Hearts	Administration	Aug-June	\$625 Title 1/Conferences
Continue to support and provide positive behavior and support	Administration Teachers	Aug-June	\$1500 Unrestricted/Instructional Materials
Provide a broad course of study including electives in VAPA, foreign language, career technical education, etc.	Administration Teachers	Aug-June	\$17,500 Supplemental/Concentrating/ Contracted Services.

Provide home to school transportation	District	Aug-June	\$21,351 Supplemental/Concentration/ Contribution to unrestricted funds
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**Form D: School Site Council Membership**

California *Education Code* describes the required composition of the School Site Council (SSC). SCOE received a waiver for the composition to be altered from the standard format. The composition of the team should be: 1 principal; 4 teachers; 1 other staff member; 3 parents or community members; and 3 students.

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Kim Cordova				X	
Guadalupe Albarran				X	
Heather Sulzer				X	
Jennifer Montgomery				X	
Elke Proscher				X	
Kristi Claycamp				X	
Ginni Heese				X	
Sonia Vazquez		X			
Michelle Melhase		X			
Sally Stevens		X			
Sommer Powers		X			
Cecilia Swetland			X		
Terri Wright			X		
Doug Geren	X				
Numbers of members in each category					

**Form E: Recommendations and Assurances**

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan **(Check those that apply)**:

☒ State Compensatory Education Advisory Committee \_\_\_\_\_ Signature

☐ English Learner Advisory Committee \_\_\_\_\_ Signature

☐ Special Education Advisory Committee \_\_\_\_\_ Signature

☐ Gifted and Talented Education Advisory Committee \_\_\_\_\_ Signature

☒ District/School Liaison Team for schools in Program Improvement \_\_\_\_ Signature

☐ Compensatory Education Advisory Committee \_\_\_\_\_ Signature

☐ Departmental Advisory Committee (secondary) \_\_\_\_\_ Signature

☐ Other committees established by the school or district (list) \_\_\_\_\_ Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This SPSA was adopted by the SSC at a public meeting on February 6, 2014.

Attested.

  
Signature of School Principal

2-6-17

Date

  
Signature of SSC Chairperson

2-6-17

Date

## **The Single Plan for Student Achievement 2016-17**

North Cottonwood School, 45 69955

Date of this revision: February 6, 2017

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all-students to the level of performance goals-established under the California Academic Performance Index. California *Education Code* sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person:	Don Ray
Position:	Principal
Telephone Number:	530 – 347 - 1698
Address:	19920 Gas Point Road, Cottonwood, CA 96022
E-mail Address:	dray@cwusd.com

The District Governing Board approved this revision of the School Plan on \_\_\_\_\_

GOAL:	Goal 1: On the end of the year Smarter Balanced Assessment, North Cottonwood third grade students will achieve a percentage on their ELA standards met or exceeded that is 10% higher than the percentage from last year's assessment.		Related State and/or Local Priorities: 1__ 2__ <u>X</u> 3__ 4__ <u>X</u> 5__ <u>X</u> 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	SSC and teachers identified this need based on Smarter Balanced Assessment results from 2015-2016.			
Goal Applies to:	Applicable Pupil Subgroups: Third Grade Students			
<b>SPSA: 2016-17</b>				
Expected Annual Measurable Outcomes:	On the 2015-2016 Smarter Balanced Assessment, North Cottonwood third grade students achieved 37% for their ELA standards met or exceeded. To achieve the above goal, North Cottonwood third grade students will need to achieve a 47% on their ELA standards met or exceeded on the assessment given at the end of the 2016-2017 school year.			
<b>Actions/Services</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>	
<b>Textbook/Instructional Materials:</b> <b>California State Standards</b> Resupply curriculum consumables and provide replacements if needed  Provide Intervention materials  Adopt and purchase ELA/ELD curriculum	District Office Principal Teacher	2016-2017 school year	\$6,000 Unrestricted/Instructional Materials  \$30,000 Unrestricted/Restricted Lottery/Instructional Materials \$92,500 Unrestricted/Textbooks	
Intervention for ALL Students Continue to support Intervention for All Model including 1.25 FTE of resource teachers and 2 periods a day of teacher support in Advisory program	District Office Principal	2016-2017 school year	\$109,634 Supplemental/Concentration/Certific ated Salaries and Benefits	
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.	District Office Principal	2016-2017 school year	\$129,779 Supplemental/Concentration/Instruc tional Assistant Salaries	
Continue to support previous year increase of kindergarten and first grade Instructional Assistant support	District Office Principal Classroom Teacher	2016-2017 school year	\$45,437 Supplemental/Concentration/Instruc tional Assistant Salaries	
<b>Professional Development:</b> Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time	District Office Principal	2016-2017 school year	\$20,250 Title 1/Conferences	

Continue to provide Curriculum & Instructional Support/Coach	District Office Principal	2016-2017 school year	\$60,000 Title 1/Teacher Salaries
Support Continuous School Improvement summer training/collaboration	District Office Principal Teachers	June 2016	\$6,251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
<b>Technology:</b> Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments  Continue to support increased tech support	District Office	2016-2017 school year	\$94,372 Unrestricted/Instructional Materials  \$5,000 Title 1/Instructional Materials  \$12,250 Unrestricted/Contracted Services
<b>Promote Reading/Early Literacy:</b> Promote Reading Provide Librarian Support AR Club Support intrinsic and extrinsic motivation Support English Language Development Provide EL parent/student support liaison Continue AR Reading Club with translator Provide EL support	District Office Principal Teachers	2016-2017 school year	\$48,950 Supplemental/Concentration/Classified Salaries and Benefits  \$14,913 Supplemental/Concentration/Instructional Assistant Salaries \$4,809 Supplemental/Concentration/Cont. Services
<b>Beyond School Day Intervention Support:</b> Provide interventions (after school and summer school small group tutoring programs)	District Office Principal Teachers Support Staff	June 2016 2016-2017 school year	\$13,000 Title 1/Personal Contracted Instruction \$15,658 Supp/Conc/Teacher Extra Duty Salary and Benefits \$2,000 Supp/Conc/Inst. Materials

<b>GOAL:</b>	Goal 2: On the end of the year Smarter Balanced Assessment, North Cottonwood fourth grade students will achieve a percentage on their ELA standards met or exceeded that is 10% higher than the percentage from last year's assessment.		Related State and/or Local Priorities: 1__2__X__3__4__X__5__X__6__7__8__ COE only: 9__10__ Local : Specify _____	
<b>Identified Need :</b>	SSC and teachers identified this need based on Smarter Balanced Assessment results from 2015-2016.			
<b>Goal Applies to:</b>	<b>Applicable Pupil Subgroups:</b> Fourth Grade Students			
<b>SPSA: 2016-17</b>				
<b>Expected Annual Measurable Outcomes:</b>	On the 2015-2016 Smarter Balanced Assessment, North Cottonwood fourth grade students achieved 43% for their ELA standards met or exceeded. To achieve the above goal, North Cottonwood fourth grade students will need to achieve a 53% on their ELA standards met or exceeded on the assessment given at the end of the 2016-2017 school year.			
<b>Actions/Services</b>		<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>
<b>Textbook/Instructional Materials:</b> California State Standards Resupply curriculum consumables and provide replacements if needed  Provide Intervention materials  Adopt and purchase ELA/ELD curriculum		District Office Principal Teacher	2016-2017 school year	\$6,000 Unrestricted/Instructional Materials  \$30,000 Unrestricted/Restricted Lottery/Instructional Materials \$92,500 Unrestricted/Textbooks
<b>Intervention for ALL Students:</b> Continue to support Intervention for All Model including 1.25 FTE of resource teachers <del>and 2 periods a day of teacher support in Advisory program</del>		District Office Principal	2016-2017 school year	\$109,634 Supplemental/Concentration/Certific ated Salaries and Benefits
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.		District Office Principal	2016-2017 school year	\$129,779 Supplemental/Concentration/Instruc tional Assistant Salaries
Continue to support previous year increase of kindergarten and first grade Instructional Assistant support		District Office Principal Classroom Teacher	2016-2017 school year	\$45,437 Supplemental/Concentration/Instruc tional Assistant Salaries
<b>Professional Development:</b> Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time		District Office Principal	2016-2017 school year	\$20,250 Title 1/Conferences

Continue to provide Curriculum & Instructional Support/Coach	District Office Principal	2016-2017 school year	\$60,000 Title 1/Teacher Salaries
Support Continuous School Improvement summer training/collaboration	District Office Principal Teachers	June 2016	\$6,251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
<b>Technology:</b> Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments  Continue to support increased tech support	District Office	2016-2017 school year	\$94,372 Unrestricted/Instructional Materials  \$5,000 Title 1/Instructional Materials  \$12,250 Unrestricted/Contracted Services
<b>Promote Reading/Early Literacy:</b> Promote Reading Provide Librarian Support AR Club Support intrinsic and extrinsic motivation Support English Language Development Provide EL parent/student support liaison Continue AR Reading Club with translator Provide EL support	District Office Principal Teachers	2016-2017 school year	\$48,950 Supplemental/Concentration/Classified Salaries and Benefits  \$14,913 Supplemental/Concentration/Instructional Assistant Salaries \$4,809 Supplemental/Concentration/Cont. Services
<b>Beyond School Day Intervention Support:</b> Provide interventions (after school and summer school small group tutoring programs)	District Office Principal Teachers Support Staff	June 2016 2016-2017 school year	\$13,000 Title 1/Personal Contracted Instruction \$15,658 Supp/Conc/Teacher Extra Duty Salary and Benefits \$2,000 Supp/Conc/Inst. Materials

<b>GOAL:</b>	Goal 3: On the end of the year Smarter Balanced Assessment, North Cottonwood third grade students will achieve a percentage on their mathematics standards met or exceeded that is 10% higher than the percentage from last year's assessment.	Related State and/or Local Priorities: 1__2__X__3__4__X__5__X__6__7__8__ COE only: 9__10__ Local : Specify _____	
Identified Need : SSC and teachers identified this need based on Smarter Balanced Assessment results from 2015-2016.			
Goal Applies to: Applicable Pupil Subgroups: Third Grade Students			
<b>SPSA: 2016-17</b>			
<b>Expected Annual Measurable Outcomes:</b>	On the 2015-2016 Smarter Balanced Assessment, North Cottonwood third grade students achieved 38% for their ELA standards met or exceeded. To achieve the above goal, North Cottonwood third grade students will need to achieve a 48% on their ELA standards met or exceeded on the assessment given at the end of the 2016-2017 school year.		
<b>Actions/Services</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>
<b>Textbook/Instructional Materials:</b> <b>California State Standards</b> Resupply curriculum consumables and provide replacements if needed  Provide Intervention materials  Adopt and purchase ELA/ELD curriculum	District Office Principal Teacher	2016-2017 school year	\$6,000 Unrestricted/Instructional Materials  \$30,000 Unrestricted/Restricted Lottery/Instructional Materials \$92,500 Unrestricted/Textbooks
Intervention for ALL Students Continue to support Intervention for All Model including 1.25 FTE of resource teachers and <del>2 periods a day of teacher support in Advisory program</del>	District Office Principal	2016-2017 school year	\$109,634 Supplemental/Concentration/Certific ated Salaries and Benefits
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.	District Office Principal	2016-2017 school year	\$129,779 Supplemental/Concentration/Instruc tional Assistant Salaries
Continue to support previous year increase of kindergarten and first grade Instructional Assistant support	District Office Principal Classroom Teacher	2016-2017 school year	\$45,437 Supplemental/Concentration/Instruc tional Assistant Salaries
<b>Professional Development:</b> Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time	District Office Principal	2016-2017 school year	\$20,250 Title 1/Conferences



Continue to provide Curriculum & Instructional Support/Coach	District Office Principal	2016-2017 school year	\$60,000 Title 1/Teacher Salaries
Support Continuous School Improvement summer training/collaboration	District Office Principal Teachers	June 2016	\$6,251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
<b>Technology:</b> Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments  Continue to support increased tech support	District Office	2016-2017 school year	\$94,372 Unrestricted/Instructional Materials  \$5,000 Title 1/Instructional Materials  \$12,250 Unrestricted/Contracted Services
<b>Promote Reading/Early Literacy:</b> Promote Reading Provide Librarian Support AR Club Support intrinsic and extrinsic motivation Support English Language Development Provide EL parent/student support liaison Continue AR Reading Club with translator Provide EL support	District Office Principal Teachers	2016-2017 school year	\$48,950 Supplemental/Concentration/Classified Salaries and Benefits  \$14,913 Supplemental/Concentration/Instructional Assistant Salaries \$4,809 Supplemental/Concentration/Cont. Services
<b>Beyond School Day Intervention Support:</b> Provide interventions (after school and summer school small group tutoring programs)	District Office Principal Teachers Support Staff	June 2016 2016-2017 school year	\$13,000 Title 1/Personal Contracted Instruction \$15,658 Supp/Conc/Teacher Extra Duty Salary and Benefits \$2,000 Supp/Conc/Inst. Materials

<b>GOAL:</b>	Goal 4: On the end of the year Smarter Balanced Assessment, North Cottonwood fourth grade students will achieve a percentage on their mathematics standards met or exceeded that is 10% higher than the percentage from last year's assessment.	Related State and/or Local Priorities: 1__ 2_X 3__ 4_X 5_X 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
<b>Identified Need :</b> SSC and teachers identified this need based on Smarter Balanced Assessment results from 2015-2016.			
<b>Goal Applies to:</b> Applicable Pupil Subgroups: Fourth Grade Students			
<b>SPSA: 2016-17</b>			
<b>Expected Annual Measurable Outcomes:</b>	On the 2015-2016 Smarter Balanced Assessment, North Cottonwood fourth grade students achieved 23% for their ELA standards met or exceeded. To achieve the above goal, North Cottonwood fourth grade students will need to achieve a 33% on their ELA standards met or exceeded on the assessment given at the end of the 2016-2017 school year.		
Actions/Services	Person Responsible	Timeline	Budgeted Expenditures
<b>Textbook/Instructional Materials:</b> <b>California State Standards</b> Resupply curriculum consumables and provide replacements if needed  Provide Intervention materials  Adopt and purchase ELA/ELD curriculum	District Office Principal Teacher	2016-2017 school year	\$6,000 Unrestricted/Instructional Materials  \$30,000 Unrestricted/Restricted Lottery/Instructional Materials \$92,500 Unrestricted/Textbooks
Intervention for ALL Students Continue to support Intervention for All Model including 1.25 FTE of resource teachers and <u>2 periods a day of teacher support in Advisory program</u>	District Office Principal	2016-2017 school year	\$109,634 Supplemental/Concentration/Certificated Salaries and Benefits
Continue to support previous year increase of small group support. Continue to provide additional staff such as Instructional Assistants to allow teachers to work with small groups.	District Office Principal	2016-2017 school year	\$129,779 Supplemental/Concentration/Instructional Assistant Salaries
Continue to support previous year increase of kindergarten and first grade Instructional Assistant support	District Office Principal Classroom Teacher	2016-2017 school year	\$45,437 Supplemental/Concentration/Instructional Assistant Salaries
<b>Professional Development:</b> Continue to support previous year professional development to Deepen and Expand the Implementation of State Standards in Reading, Writing, Math, and Next Generation Science Standards, as well as provide training in Professional Learning Communities, technology, and provide Team Collaboration/Planning Time	District Office Principal	2016-2017 school year	\$20,250 Title 1/Conferences

Continue to provide Curriculum & Instructional Support/Coach	District Office Principal	2016-2017 school year	\$60,000 Title 1/Teacher Salaries
Support Continuous School Improvement summer training/collaboration	District Office Principal Teachers	June 2016	\$6,251 Supplemental/Concentration/Teacher Extra Duty Salary and Benefits
<b>Technology:</b> Continue to upgrade hardware Continue to purchase Chromebooks/carts  Continue to support software Data Management system for student achievement assessments  Continue to support increased tech support	District Office	2016-2017 school year	\$94,372 Unrestricted/Instructional Materials  \$5,000 Title 1/Instructional Materials  \$12,250 Unrestricted/Contracted Services
<b>Promote Reading/Early Literacy:</b> Promote Reading Provide Librarian Support AR Club Support intrinsic and extrinsic motivation Support English Language Development Provide EL parent/student support liaison Continue AR Reading Club with translator Provide EL support	District Office Principal Teachers	2016-2017 school year	\$48,950 Supplemental/Concentration/Classified Salaries and Benefits  \$14,913 Supplemental/Concentration/Instructional Assistant Salaries \$4,809 Supplemental/Concentration/Cont. Services
<b>Beyond School Day Intervention Support:</b> Provide interventions (after school and summer school small group tutoring programs)	District Office Principal Teachers Support Staff	June 2016 2016-2017 school year	\$13,000 Title 1/Personal Contracted Instruction \$15,658 Supp/Conc/Teacher Extra Duty Salary and Benefits \$2,000 Supp/Conc/Inst. Materials

GOAL:	Goal 5: By June 2017, North Cottonwood School will send at least 5 certificate staff members (20% of the certificated staff) to Capturing Kids Hearts training to improve connections with students.		Related State and/or Local Priorities: 1__ 2__ 3__ 4__ 5__ 6_X 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	SSC and teachers identified this need based on a need to connect with our changing population of students			
Goal Applies to:	Applicable Pupil Subgroups: ALL Students			
<b>SPSA: 2016-17</b>				
Expected Annual Measurable Outcomes:	By June 2017, the district will send at least 5 certificated staff members (20% of the certificate staff) to a Capturing Kids Heart training.			
<b>Actions/Services</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Budgeted Expenditures</b>	
<b>Promote Positive Relationships:</b> Continue to support and provide professional development in Capturing Kids' Hearts  Continue to support and provide positive behavior and support	District Office Principal Teachers	2016 – 2017 school year	\$1,250 Title 1/Conferences  \$3,000 Unrestricted/Instructional Materials	

**Form D: School Site Council Membership**

California *Education Code* describes the required composition of the School Site Council (SSC). SCOE received a waiver for the composition to be altered from the standard format. The composition of the team should be: 1 principal; 4 teachers; 1 other staff member; 3 parents or community members; and 3 students.

Names of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Student
Don Ray	X				
Teri Doty		X			
Holly King		X			
Robin Bennett		X			
Raechelle Gilliss			X		
Angela Hoy				X	
Deidre McDougall				X	
Alyson Stoke				X	
Jaime Flashner				X	
Katerina Domke				X	
Numbers of members in each category	1	3	1	5	0

**Form E: Recommendations and Assurances**

The school site council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.
3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan (**Check those that apply**):

☐ State Compensatory Education Advisory Committee \_\_\_\_\_ Signature

☐ English Learner Advisory Committee \_\_\_\_\_ Signature

☐ Special Education Advisory Committee \_\_\_\_\_ Signature

☐ Gifted and Talented Education Advisory Committee \_\_\_\_\_ Signature

☐ District/School Liaison Team for schools in Program Improvement \_\_\_\_\_ Signature

☐ Compensatory Education Advisory Committee \_\_\_\_\_ Signature

☐ Departmental Advisory Committee (secondary) \_\_\_\_\_ Signature

☐ Other committees established by the school or district (list) \_\_\_\_\_ Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
6. This SPSA was adopted by the SSC at a public meeting on February 6, 2017.

Attested:

  
Signature of School Principal

2-6-17  
Date

  
Signature of SSC Chairperson

2-6-17  
Date

# Cottonwood Union School District

## ENROLLMENT UPDATE

Current Enrollment as of April 12, 2017											
School	As of 5/31/17	As of 5/3/17	As of 4/12/17	As of 3/15/17	As of 2/15/17	As of 1/11/17	As of 12/07/16	As of 11/09/16	As of 10/12/16	As of 9/14/16	Difference 9/14 to Current +/-
North	496	497	491	491	487	480	483	482	480	480	+16
West	392	393	391	387	390	389	391	388	388	389	+3
Total District	888	890	882	878	877	869	874	870	868	869	+19
CCCS	215	214	214	210	213	219	223	222	224	223	-8

CBEDS Enrollment (First Wednesday of October)					
District	12/13	13/14	14/15	15/16	16/17
Total	962	929	905	890	868
CCCS	151	174	179	208	225

## ATTENDANCE UPDATE

Five year P-2 Historical Data (average daily attendance over 8 months)				
12/13	13/14	14/15	15/16	16/17
898.17	873.74	861	846.92	835.9

## SHASTA COUNTY POOLED INVESTMENT

April 28, 2017

04/28/17

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST	MATURITY	CUSIP	S&P / MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS/COST
	Local Agency Investment Fund (max 50,000)	50,000,000.00	50,000,000.00	10.10%				05/01/17		not rated	0.78	0.78	LAIF	3	150,000,000.00
	Repo Agreement (10% max 20% limit)	26,000,000.00	26,000,000.00	5.25%				05/01/17			0.65	0.65	UBS		0.00
	LIR Treasury Fund - Mutual Fund (5.00% max)		0.00	0.00%				05/01/17			0.62	0.62	UBS		0.00
****	Total Inactive Public Deposits (7.5% limit)	0.00	0.00	0.00%											
03/09/15	US Treasury Note	5,000,000.00	4,980,468.75		(19,531.25)			05/31/17	912828SY7		0.63	0.80	UBS	33	184,355,458.75
04/12/16	US Treasury Note	5,000,000.00	5,000,000.00					05/31/16	912828VE7		1.00	0.75	Wedbush	398	1,890,000,000.00
****	Total Treasury Bill (50% limit)	10,000,000.00	9,980,468.75	2.02%											
****	Total Negotiable Cert of Deposit (20% limit)	0.00	0.00	0.00%											
01/10/14	GE Medium Term Note	5,000,000.00	5,000,000.00					11/20/17	36962G6K5	AA+ / A1	1.60	1.50	UBS	206	1,030,000,000.00
07/20/15	Bank of NY Medium Term Note	5,000,000.00	5,000,000.00			0.00		08/01/18	06408HCL1	A+/A1	2.10	1.61	UBS	460	2,300,000,000.00
01/25/16	US Bank Medium Term Note	5,000,000.00	5,000,000.00			0.00	0.00	04/25/19	91159HHH6	A+/A1	2.20	1.70	UBS	727	3,635,000,000.00
10/20/16	JP Morgan Medium Term Note	5,000,000.00	5,000,000.00			0.00	0.00	09/23/19	48215LRG9	A+/Aa3	1.65	1.54	UBS	878	4,390,000,000.00
04/17/17	Toyota Motor Credit Medium Term Note	5,000,000.00	5,021,750.00			21,750.00		04/17/20	89236TDU6	AA-/Aa3	1.95	1.80	Union Banc	1095	5,448,598,750.00
****	Total Medium Term Notes (20% limit/ 3% ea)	25,000,000.00	25,021,750.00	5.05%											
08/24/16	Natixy CP	5,000,000.00	4,954,588.89		(45,411.11)			05/19/17	63873JSK7	A-1/P-1	1.22	1.23	UBS	21	104,048,366.69
10/20/16	Union Bank CP	5,000,000.00	4,975,833.33		(24,166.67)			06/09/17	62478XT91	A-1/P-1	0.75	0.76	Union Bank	42	208,994,999.96
12/29/16	Bank Tokyo - Mit CP	5,000,000.00	4,968,750.00		(31,250.00)			06/28/17	06538BT52	A-1/P-1	1.25	1.27	UBS	59	293,156,250.00
12/29/16	Natixis NY CP	5,000,000.00	4,969,500.00		(30,500.00)			06/27/17	63873JTT7	A-1/P-1	1.22	1.24	UBS	60	298,170,000.00
01/08/17	BNPflry CP	5,000,000.00	4,967,275.00		(32,725.00)			07/12/17	09659JUC5	A-1/P-1	1.26	1.27	UBS	75	372,545,625.00
10/18/16	Bank Tokyo - Mit NY CP	5,000,000.00	4,952,551.39		(47,448.61)			07/14/17	06538BU1	A-1/P-1	1.27	1.28	UBS	77	381,346,457.03
10/21/16	Abbey Natl N America CP	5,000,000.00	4,953,875.00		(46,125.00)			07/18/17	00280NUJ7	A-1 / P-1	1.24	1.25	UBS	81	401,263,875.00
01/05/17	JP Morgan CP	5,000,000.00	4,958,195.83		(41,804.17)			08/30/17	46540PVV0	A-1/P-1	1.27	1.28	UBS	124	614,816,282.92
12/05/16	Union Bank CP	5,000,000.00	4,968,125.00		(31,875.00)			09/01/17	62478XW14	A-1 / P-1	0.85	0.85	Union Bank	126	625,983,750.00
12/13/16	JP Morgan CP	5,000,000.00	4,951,430.56		(48,569.44)			09/08/17	4654PW82	A-1 / P-1	1.30	1.30	UBS	133	658,540,264.48
01/26/17	Abbey Natl N America CP	5,000,000.00	4,953,993.06		(46,006.94)			10/18/17	00280NUJ4	A-1 / P-1	1.25	1.26	UBS	173	857,040,799.38
04/21/17	BNPflry CP	5,000,000.00	4,965,856.94		(34,043.06)			10/31/17	09659JXX6	A-1/P-1	1.27	1.27	UBS	186	923,667,950.84
03/03/17	Natixy CP	5,000,000.00	4,955,112.50		(44,887.50)			11/01/17	63873JY12	A-1/P-1	1.33	1.34	UBS	187	926,606,037.50
03/01/17	Union Bank CP	5,000,000.00	4,972,555.56		(27,444.44)			11/03/17	62478XY38	A-1/P-1	0.80	0.80	Union Bank	189	939,813,000.84
02/15/17	Bank Tokyo - Mit CP	5,000,000.00	4,950,866.67		(49,133.33)			11/10/17	06538RYA5	A-1 / P-1	1.32	1.33	UBS	196	970,369,967.32
04/06/17	Abbey Natl N America CP	5,000,000.00	4,951,791.67		(48,208.33)			12/29/17	00280NZV5	A-1/P-1	1.30	1.31	UBS	245	1,213,168,959.15
04/10/17	BNPflry CP	5,000,000.00	4,947,712.50		(52,287.50)			01/02/18	09659KA26	A-1/P-1	1.41	1.43	UBS	249	1,231,980,412.50
04/28/17	JP Morgan CP	5,000,000.00	4,950,500.00		(49,500.00)			01/23/18	46540QAP6	A-1/P-1	1.32	1.33	UBS	270	1,336,635,000.00
****	Total Comm Paper (20% limit)	90,000,000.00	89,268,613.90	18.03%											
12/12/12	Federal Farm Credit Bond(Callable)	5,000,000.00	4,997,500.00		(2,500.00)			12/13/17	3133EC7B4	AA+ / Aaa	0.84	0.85	UBS	229	1,144,427,500.00
10/22/15	Federal Farm Credit Bond(Callable)	5,000,000.00	5,000,000.00					01/22/18	3133EFKL0	AA+ / Aaa	0.84	0.84	UBS	269	1,345,000,000.00
12/15/15	Federal Farm Credit Bank	5,000,000.00	5,000,000.00			0.00	0.00	06/14/18	3133EFSH1	AA+ / Aaa	1.17	1.16	Wedbush	412	2,060,000,000.00
10/26/15	Federal Farm Credit Bond(Callable)	5,000,000.00	5,000,000.00					10/28/18	3133EFKW6	AA+ / Aaa	1.01	1.01	UBS	546	2,730,000,000.00
08/06/15	Federal Farm Credit Bond	5,000,000.00	5,000,000.00					11/06/18	3133EE5F2	AA+ / Aaa	1.25	1.20	Union Banc	557	2,785,000,000.00
12/14/15	Federal Farm Credit Bank	5,000,000.00	5,000,000.00					12/14/18	3133EFSJ7	AA+/Aaa	1.30	1.30	Union Banc	595	2,875,000,000.00
03/31/16	Federal Farm Credit Bond (Callable)	5,000,000.00	5,000,000.00				0.00	12/28/18	3133EFT49	AA+/Aaa	1.19	1.19	UBS	609	3,045,000,000.00
03/29/16	Federal Farm Credit Bond (Callable)	5,000,000.00	5,000,000.00					03/29/19	3133EFV38	AA+/Aaa	1.25	1.25	UBS	700	3,500,000,000.00
03/02/16	Federal Farm Credit Bond (Callable)	5,000,000.00	5,000,000.00					03/02/20	3133EFH59	AA+/Aaa	1.38	1.38	UBS	1039	5,195,000,000.00
10/26/16	Federal Farm Credit Bank (Callable)	5,000,000.00	4,995,000.00		(5,000.00)		0.00	04/08/20	3133EGXN0	AA+/Aaa	1.24	1.27	UBS	1074	5,364,630,000.00
08/03/16	Federal Farm Credit Bank (Callable)	5,000,000.00	5,000,050.00					08/03/20	3133EGPP4	AA+/Aaa	1.36	1.36	UBS	1193	5,965,000,000.00
11/03/16	Federal Farm Credit Bond (Callable)	5,000,000.00	5,000,187.50				187.50	11/02/20	3133EGC29	AA+/Aaa	1.35	1.35	UBS	1284	6,420,240,750.00
02/27/17	Federal Farm Credit Bank (Callable)	5,000,000.00	5,001,356.94				1,356.94	11/16/20	3133EGTE9	AA+/Aaa	1.87	1.87	UBS	1296	6,491,761,308.12
12/14/16	Federal Farm Credit Bank (Callable)	5,000,000.00	5,000,000.00					12/14/20	3133EGU37	AA+/Aaa	1.83	1.83	UBS	1326	6,630,000,000.00
****	Total Federal Farm Credits (20% limit)	70,000,000.00	69,894,044.44	14.14%											



04/07/17	Federal Home Loan Bank Bond	10,000,000.00	9,992,030.58	(7,969.44)			05/15/17	313385FQ4	AA+/Aaa	0.76	0.76	UBS	17	169,864,519.52
12/05/12	Federal Home Loan Bank Bond(Callable)	5,000,000.00	5,000,000.00				06/05/17	313381D04	AA+/Aaa	0.75	0.75	UBS	38	190,000,000.00
12/28/12	Federal Home Loan Bank Bond(Callable)	5,000,000.00	5,000,000.00				12/28/17	313381K95	AA+/Aaa	0.84	0.84	Morgan Stanley	244	1,220,000,000.00
10/18/16	Federal Home Loan Bank Bond	5,000,000.00	5,025,009.44	2,440.00	22,569.44		06/08/18	313378D73	AA+/Aaa	0.84	0.84	Wedbush	406	2,040,153,832.64
12/27/16	Federal Home Loan Bank Bond	5,000,000.00	5,011,098.61	7,800.00	3,298.61		06/08/18	313378D73	AA+/Aaa	1.25	1.14	Wedbush	406	2,034,506,035.66
11/22/16	Federal Home Loan Bank Bond	5,000,000.00	4,989,650.00	(10,350.00)	0.00		06/28/18	3130A8BD4	AA+/NA	0.88	1.00	Wedbush	427	2,130,580,550.00
07/16/15	Federal Home Loan Bank Bond	5,000,000.00	4,983,900.00	(16,100.00)			07/10/18	3130ASWY1	AA+/Aaa	1.00	1.11	Wedbush	438	2,182,948,200.00
07/20/15	Federal Home Loan Bank Bond	5,000,000.00	4,994,100.00	(5,900.00)			07/20/18	3130ASV55	AA+/Aaa	1.10	1.14	UBS	448	2,237,358,800.00
08/30/16	Federal Home Loan Bank Bond	5,000,000.00	5,000,000.00				08/28/18	3130A9BX8	Aaa/AA+	1.00	1.00	UBS	487	2,435,000,000.00
02/24/16	Federal Home Loan Bank Bond	5,000,000.00	5,028,679.17	0.00	28,679.17		03/08/19	313378QK0	AA+/Aaa	1.88	1.03	Wedbush	879	3,414,473,156.43
10/25/16	Federal Home Loan Bank Bond	5,000,000.00	5,007,550.00	0.00	7,550.00		09/21/19	3130A8D86	AA+/Aaa	1.13	1.00	Wedbush	784	3,925,918,200.00
04/06/17	Federal Home Loan Bank	5,000,000.00	5,000,000.00				07/15/19	3130AB3Q7	AA+/Aaa	1.40	1.40	Mutual Securities	808	4,040,000,000.00
06/03/16	Federal Home Loan Bank Bond(Callable)	5,000,000.00	5,000,000.00				03/03/20	3130A87M9	AA+/Aaa	1.47	1.47	UBS	1040	5,200,000,000.00
04/20/16	Federal Home Loan Bank Bond(Callable)	5,000,000.00	5,000,000.00				04/20/20	3130A7RP2	AA+/Aaa	1.38	1.38	UBS	1088	5,440,000,000.00
04/20/17	Federal Home Loan Bank Bond(Callable)	5,000,000.00	5,000,000.00				10/20/21	3134GBJB9	AA+/Aaa	2.00	2.00	UBS	1636	8,180,900,000.00
12/06/16	Federal Home Loan Bank Bond (Callable)	5,000,000.00	5,000,000.00				12/06/21	3130AACM8	AA+/Aaa	2.05	2.05	UBS	1683	8,415,000,000.00
****	Total Federal Home Loans (20% limit)	85,000,000.00	85,032,017.78	17.17%										
10/14/15	Federal National Mite Note	5,000,000.00	5,000,000.00	0.00	0.00		09/20/17	3135G0PP2	AA+/Aaa	1.00	0.67	Wedbush	145	725,000,000.00
04/30/13	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				04/30/18	3135G0WN9	AA+/Aaa	1.00	1.00	Morgan Stanley	367	1,835,000,000.00
05/15/13	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				05/15/18	3135G1LE7	AA+/Aaa	1.01	1.01	UBS	382	1,910,000,000.00
05/25/13	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				05/25/18	3135G0XK4	AA+/Aaa	1.05	1.05	Union Banc	392	1,960,000,000.00
10/28/16	Federal National Mite Note-Callable	5,000,000.00	4,987,500.00	(12,500.00)	0.00		07/21/18	3135GQL68	AA+/Aaa	0.75	0.88	Mutual Securities	455	2,269,312,500.00
12/09/16	Federal National Mite Note-Callable	5,000,000.00	4,973,300.00	(26,700.00)	0.00		07/21/18	3135GQL68	AA+/Aaa	0.75	1.08	UBS	455	2,262,851,500.00
11/17/15	Federal National Mite Note	5,000,000.00	5,000,000.00		0.00		08/18/18	3135GQYH9	AA+/Aaa	1.88	1.19	Wedbush	508	2,540,000,000.00
03/30/16	Federal National Mite Note	5,000,000.00	4,988,350.00	(650.00)	0.00		02/28/19	3135GQJ53	AA+/AAA	1.00	1.00	Wedbush	669	3,344,865,150.00
08/30/16	Federal National Mite Note	5,000,000.00	4,980,800.00	(19,400.00)	0.00		08/02/19	3135GQJ53	AA+/Aaa	0.88	1.01	Wedbush	826	4,113,975,600.00
02/26/16	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				11/26/19	3135G2YA9	AA+/Aaa	1.40	1.40	UBS	942	4,710,000,000.00
12/09/16	Federal National Mite Note-Callable	5,000,000.00	5,001,875.00	1,875.00			11/26/19	3136G4JE4	AA+/Aaa	1.50	1.48	Union Banc	942	4,711,766,250.00
12/30/16	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				12/30/19	3136G4KL6	AA+/Aaa	1.70	1.70	UBS	976	4,880,000,000.00
04/14/16	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				01/14/20	3136G3JJ5	AA+/Aaa	1.36	1.36	Wedbush	991	4,955,000,000.00
04/06/17	Federal National Mite Note	5,000,000.00	5,007,818.67	7,818.67			02/29/20	3135G0T29	AA+/Aaa	1.50	1.50	Union Banc	1036	5,188,201,670.12
04/19/17	Federal National Mite	5,000,000.00	5,038,715.00	12,340.00	24,375.00		09/22/20	3135G0D75	AA+/Aaa	1.50	1.42	Wedbush	1151	5,797,258,965.00
10/31/16	Federal National Mite Note-Callable	5,000,000.00	5,000,000.00				07/28/20	3136G4GK3	AA+/Aaa	1.35	1.35	UBS	1187	5,935,000,000.00
****	Total Federal National Mite. (20% limit)	80,000,000.00	79,867,256.67	16.16%										
10/28/15	Federal Home Loan Mite. Cp	5,000,000.00	5,000,000.00		0.00		07/14/17	3137EADV8	AA+/Aaa	0.75	0.60	WEDBUSH	77	385,000,000.00
04/11/17	Federal Home Loan Mite	5,000,000.00	4,976,761.11	(23,238.89)			10/16/17	313397NA5	AA+/Aaa	0.89	0.91	UBS	171	851,026,149.81
04/18/17	Federal Home Loan Mite	5,000,000.00	4,957,777.76	(42,222.22)			02/16/18	313397TD3	AA+/Aaa	1.00	1.02	UBS	294	1,457,586,667.32
11/03/15	Federal Home Loan Mite CP	5,000,000.00	4,998,000.00	(1,000.00)	0.00		03/07/18	3137EADP1	AA+/Aaa	0.88	0.88	UBS	313	1,564,887,000.00
10/29/15	Federal Home Loan Mite CP	5,000,000.00	5,000,000.00				10/29/18	3134G72V2	AA+/Aaa	1.10	1.10	Union Banc	549	2,745,000,000.00
05/31/16	Federal Home Loan Mite CP-Callable	5,000,000.00	4,995,000.00	(5,000.00)	0.00		12/21/18	3134G9MS3	AA+/Aaa	1.10	1.14	UBS	602	3,006,990,000.00
04/11/17	Federal Home Loan Mite	5,000,000.00	5,076,440.28	44,600.00	31,840.28		05/30/19	3137EADG1	AA+/Aaa	1.75	1.32	Wedbush	762	3,866,247,493.36
12/30/16	Federal Home Loan Mite CP-Callable	5,000,000.00	5,000,000.00				06/28/19	3134GAE42	AA+/Aaa	1.50	1.50	UBS	791	3,955,000,000.00
04/08/17	Federal Home Loan Mite CP-Callable	5,000,000.00	5,005,625.00		5,625.00		09/03/19	3134GAT46	AA+/Aaa	1.50	1.50	UBS	864	4,324,880,000.00
04/17/17	Federal Home Loan Mite	5,000,000.00	4,984,154.17	(6,450.00)	2,604.17		10/02/19	3137EADM8	AA+/Aaa	1.25	1.32	UBS	887	4,429,814,748.79
04/06/17	Federal Home Loan Mite CP	4,976,830.00	5,006,430.69	29,800.89			05/01/20	3137EADR7	AA+/Aaa	1.38	1.53	Wedbush	1099	5,502,067,328.31
04/07/16	Federal Home Loan Mite CP-Callable	4,600,000.00	4,600,000.00				10/07/20	3134G8YQ6	AA+/Aaa	1.53	1.53	Union Banc	1258	6,038,400,000.00
****	Total Fed HM LN Mite. Corp Disc Note (20%)	59,776,830.00	59,811,189.03	12.05%										
05/26/87	Gov't National Mortgage Association GNMA	22.93	0.00	(22.93)			05/15/17	35217KK64	AAA	8.00	8.10	Wedbush	17	0.00
05/26/87	Gov't National Mortgage Association GNMA	114.89	0.00	(114.89)			05/15/17	352178EN1	AAA	8.00	8.10	Wedbush	17	0.00
04/19/88	Gov't National Mortgage Association GNMA	28.22	0.00	(28.22)			08/15/17	35218MAA1	AAA	9.50	9.60	Underwood Neuhaus	109	0.00
****	Total Gov't. National Mite. Assn. (60% limit)	166.04	0.00	0.00%										
TOTAL		495,776,986.04	495,095,340.57	100.00%	(938,063.84)	88,930.00	167,478.47							
Cost of Investments	495,095,340.57	UBOC												
Cash in Treasury	25,833.35	LAIF	256,408.47											235,638,583,032.34
Return Checks	18,039.32	REPO												495,095,340.67
Shasta Lake LAIF	256,649.16	LIR												475.95
Active Deposits	5,541,418.72	GNMA												1.32
Adjustments	0.00													
Balance in Treasury	500,936,381.12													

I certify that this report accurately reflects the County Treasurers Investments, and is in conformance with the adopted County Investment Policy Statement. Furthermore, I certify to the best of my knowledge, sufficient investment liquidity, and anticipated revenues are available to meet the County's budgeted expenditure requirements for the next six months.

# The FISCAL REPORT an informational update

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No. 7

## How Do We Locally Determine an Adequate Reserve Level? [Part 1 of 2]

*[Editor's Note: As we emerge from the Great Recession, one of the lessons we learned was that strong leadership, teamwork, planning ahead for contingencies, taking early actions to avoid a fiscal calamity, and having an adequate reserve got everyone through. Given Governor Jerry Brown's concerns about a coming recession and the potential cap on local school district reserves, we continue to receive a lot of questions about what constitutes an adequate reserve level. This series is divided into two parts: (1) a primer on what reserves are and how they are defined, and (2) what constitutes an adequate reserve level. The following is Part 1 of the series.]*

### What Is a Reserve?

The term "reserve" can be a verb, a noun, or an adjective. As a noun it is defined as "cash, or assets readily convertible into cash, held aside, as by a corporation, bank, state or national government, etc., to meet expected or unexpected demands."

In California school finance we use a certain set of official terms for our reserves. To start with, the term "fund balance" means the total amount of funds available at either the beginning or end of an accounting period. The fund balance can be made up of the following:

- **Nonspendable Amounts:** These are amounts that are, as the label indicates, not in spendable form. For example, the value of the inventory in the central warehouse or food services storage area is an asset that is part of the fund balance, but it is not cash so it is not spendable.
- **Restricted Amounts:** These amounts are the carryover balances from restricted or categorical programs. These amounts cannot be used for any purpose other than those purposes allowed by the grantor agency, regulations, and/or statutes governing the programs.
- **Committed Amounts:** The highest level of decision making authority, which in the case of local school agencies is the governing board, can take formal action to set aside a portion of the fund balance for a specific purpose. An example of this would be to commit funds for a future textbook adoption or a future technology initiative.
- **Assigned Amounts:** Generally these amounts are designated administratively for specific purposes, which are usually routine in nature. For example, most local agencies have a policy of allocating a certain amount of discretionary funds to school sites and then allowing unspent funds to be carried over and available for expenditure the next year, in which case the funds would be assigned amounts in the ending fund balance.
- **Unassigned Amount:** In the General Fund only this amount is the residual balance that was not allocated to any of the above categories of fund balance (the unassigned amount also includes the Reserve for Economic Uncertainties (REU), which is discussed further below). In funds other than the General Fund all amounts should be allocated to the above categories (with rare exceptions).

### Reserve for Economic Uncertainties

The state has established a set of formal "Criteria and Standards" to guide the development and review of local school agency budget reports and for monitoring their fiscal stability. These Criteria and Standards

include the following criteria for reserves:

Available reserves for any of the budget year or two subsequent fiscal years are not fewer than the following percentages or amounts as applied to total expenditures and other financing uses:

- The greater of 5% or \$65,000 for districts with 0 to 300 average daily attendance (ADA)
- The greater of 4% or \$65,000 for districts with 301 to 1,000 ADA
- 3% for districts with 1,001 to 30,000 ADA
- 2% for districts with 30,001 to 400,000 ADA
- 1% for districts with more than 400,001 ADA

Available reserves are the unrestricted amounts in the REU and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

The REU is the amount within the unassigned fund balance that is set aside to meet the minimum fund balance as designated in the state's Criteria and Standards above. In addition, the REU is to reflect any amounts established as a reserve by a local agency's fund balance policy that extends beyond the amount in the Criteria and Standards.

In order to clarify that the REU, even though it is part of the unassigned fund balance, is important to local agency financial stability and is not available for spending, a unique code within the state's accounting structure has been created to separately identify the REU within the unassigned fund balance of local school agencies.

Stay tuned for Part 2 of this series on how to determine an adequate reserve level . . .

—*Sheila G. Vickers*

posted 04/07/2016

# *The* FISCAL REPORT *an informational update*

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No. 9

## How Do We Locally Determine an Adequate Reserve Level? [Part 2 of 2]

*[Editor's Note: As we emerge from the Great Recession, one of the lessons we learned was that strong leadership, teamwork, planning ahead for contingencies, taking early actions to avoid a fiscal calamity, and having an adequate reserve got everyone through. Given Governor Jerry Brown's concerns about a coming recession and the potential cap on local school district reserves, we continue to receive a lot of questions about what constitutes an adequate reserve level. This series is divided into two parts: (1) a primer on what reserves are and how they are defined, and (2) what constitutes an adequate reserve level. Part 1 of the series can be found [here](#). What follows is Part 2 of the series.]*

### What Is the Purpose of a Reserve?

A reserve is an identified amount of cash that is available to handle contingencies as they arise. In other words, the reserve is a safety net that allows a local educational agency (LEA) to meet its obligations as unplanned changes in revenues and expenditures occur.

LEAs in California have very little control over revenues, as those are mainly controlled by the state government, and to some extent the federal government and other agencies. We have learned that we cannot depend upon a stable source of revenues in either the good times or the bad. During the good times, the state provides budget proposals and out-year forecasts that, by the time the budget year arrives, can significantly change what LEAs are able to count on for discretionary purposes. During the bad times, LEAs not only can lose the most meager of cost-of-living adjustments but can also have their current funding levels cut.

And, while LEAs have much more control over expenditures, we live in an environment of uncontrollable cost increases. Some of these increases can be planned for and budgeted, but others cannot be anticipated. A reserve fund allows an LEA to continue to meet its obligations even when hit with unexpected expenses.

The important thing to remember if reserves have to be used is that they are *one-time funds*—once used, they are not replenished except by purposeful action of the LEA. However, most financial turbulence that LEAs encounter tends to be ongoing in nature. This means that reserves can help carry the LEA through a year of financial problems—long enough for the LEA to make budget cuts to solve its ongoing financial issues. If budget cuts are not made, reserves would continue to be used by default, and eventually the reserves will be depleted.

While the most immediate purpose of a reserve is to cushion against unforeseen financial issues, remember that credit rating agencies look at LEA reserves when determining credit worthiness. An LEA's credit rating impacts the cost of issuing debt—the stronger the reserves position, the better the credit rating and the lower the cost of debt for the LEA and/or its taxpayers.

### What Should Be Considered in Setting a Level of Reserves?

As stated earlier, LEAs in California have very little control over revenues but much greater control over expenditures. Greater control can also be exercised over reserves—LEAs have authority to determine what constitutes an adequate reserve—notwithstanding the potential cap on reserves discussed later in this article.

The state's Standards and Criteria discussed in Part 1 of this series include a *minimum* reserve level for LEAs. This approach assumes that LEAs of similar size face similar risks, but we believe that this is no longer as applicable under the Local Control Funding Formula (LCFF). This most significant part of LEA revenues is not so much related to LEA size—rather, it is related to the unique demographics of each LEA, and the level of risk differs on this basis.

There are many more reasons why an LEA, especially in California, should have a level of reserves that is much greater than the state's minimum. Some of these reasons apply to all LEAs and some do not, which is why each LEA should make its own decision as to an adequate reserve.

Here are some of the risk factors that would indicate a need for higher LEA reserves:

- Declining enrollment, which reduces revenues and requires purposeful action each year to cut expenditures
- Delays in cash receipts, such as: the timing of property tax receipts for LEAs more dependent upon property taxes than state aid for their operating cash; apportionment deferrals, which the state has used in the past to balance its budget; and Education Protection Account revenues, which are doled out at the end of each quarter
- Relatively high expected revenue increases under the LCFF, as we have in the past seen the state's projections for gap funding significantly change before the State Budget is enacted
- Restricted programs requiring unrestricted cash to operate, as many LEAs operate food services, adult education, special education, or other programs that require a contribution of cash from the unrestricted General Fund
- Deficit spending—either in the LEA's recent history, current budget, and/or multiyear projections, as this directly depletes reserves and requires specific action to mitigate
- Relatively small LEA size, as these LEAs do not have the economies of scale or budget capacity to absorb unexpected financial events
- Uncapped health and welfare benefits, as the increased costs are less predictable
- Unstable labor relations, which can directly impact personnel costs—the most significant portion of an LEA's expenditure budget
- Use of one-time sources to pay ongoing costs, which requires specific action to find another source next year or to cut costs
- Lack of sources to pay for technology replacement, preventative and deferred facilities maintenance, or other costs of maintaining and replacing assets
- Debt service, which may not have a dedicated funding source or for which the funding source can be unstable (developer fees dedicated to paying off certificates of participation, for example)
- Exposure to significant one-time expenditures, such as inadequate resources for a facilities project or a large uninsured claim against the LEA
- Other circumstances unique to the LEA, such as exposure to significant natural disasters, unfunded retiree benefit liabilities, etc.

### What is an Adequate Reserve Level?

There are several sources for an LEA governance team to consider when setting its level of reserves. We have already discussed the minimum Reserve for Economic Uncertainties (REU) as established by the state's Criteria and Standards, which is a bare minimum. There is also some additional guidance available from other sources:

- The national Government Finance Officers Association (GFOA) published a "Best Practice" report in September 2015, which includes the following:
  - A formal policy should be established by the LEA that specifies the level of reserves, how reserves will be increased or decreased during a set time frame, and then how reserves will be replenished if used below the level prescribed

- At a minimum, regardless of an LEA's size, no less than two months of General Fund expenditures be set aside for reserves, which is 17%
- The California Department of Education (CDE) issued correspondence in January 2011 regarding the reporting of the fund balance for LEAs, which includes the following:
  - An LEA's fund balance policy should not be limited to the REU recommended by the Criteria and Standards
  - The fund balance policy should specify how the LEA will replenish its reserves—by either dedicating new revenues or reducing expenditures—in the event that some of its reserves are spent
  - Attachment D includes sample language for a minimum fund balance policy, which for local school districts states, "The district is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. The district's Minimum Fund Balance Policy requires a REU, consisting of unassigned amounts, equal to no less than two months of general fund operating expenditures, or 17 percent of General Fund expenditures and other financing uses."

Most of the local school agencies in California are of the size where the minimum REU under the state's Criteria and Standards is 3% of total General Fund expenditures and other financing uses, which translates to just more than one week of payroll and other expenses. LEAs should consider the guidance provided by the GFOA and the CDE, which is a minimum reserve level of 17%. In addition, we listed in the previous section the many risk factors that may apply to your LEA, each of which should be considered as a potential reason for increasing your reserve level.

### **Potential Cap on Reserves**

The State Budget Act of 2014 (Senate Bill 858, Chapter 32/2014) included language that could impose a cap on local school district reserves of twice the minimum REU if a certain set of circumstances occur. Given that the minimum REU for most school districts is 3%, then this proposal would set 6% as a statutory maximum, which is only about three weeks' expenditures. This new law was politically motivated and is poor public policy. We continue to opine that this sets local school districts up for financial failure, as three weeks is not enough time to even start the process of correcting an unforeseen fiscal issue. We also continue to recommend that school districts ignore this potential cap and maintain their authority to set minimum reserves at a level that is needed for their own local circumstances.

Meanwhile, the fight to reduce or ameliorate this cap continues. Senate Bill 799 (Calderon, D-Montebello), sponsored by the California School Boards Association, would, among other things, set a hard cap of 17% for reserves. Basic aid school districts and districts with fewer than 2,501 in average daily attendance would be exempt from this reserve cap. We believe that replacing the current cap in law with this language would be better public policy. We also believe that this bill should not be a starting point for negotiating something less—public education would be best served by eliminating the cap altogether. Nationwide industry research and many decades of experience have proven this.

### **Conclusion**

In setting a reserve level, the goal for an LEA is to have the resources necessary to meet both planned and unplanned financial challenges, while spending as much of the current year's resources as possible on the current year's programs and students. This is a balancing act that will be unique to each LEA, and we recommend that each LEA examine the guidance provided above and the risk factors that apply in order to determine how much is needed for local reserves.

*—Sheila G. Vickers*