# **General Troubleshooting Tips for Chromebook Issues**

For issues with sites or web apps such as Google Classroom, IXL, Kami, Schoology, Drive, Seesaw, etc. please contact your teacher.

For issues with your Chromebook please view the topics & solutions below.

#### Chromebook is slow in general and not working/responding as it should

- Reboot your Chromebook
  - Click sign out click shut down turn Chromebook on
- VIP Close tabs that are not currently in use
  - o Click the x on tabs to close them
- Verify WiFi is on and connected
  - Select the WiFi icon on the lower right of your screen verify it is on and there is a strong signal
- Check out this video on Fixing Wi-Fi Connectivity
  - View on another device if need be: youtube.com/watch?v=A7Y9DWkfDw4
- Clear Cache/Cookies instructions below
- Update the Chromebook Operating System instructions below
- Run the Getting Online Wizard instructions below
- Test your Internet Speed instructions below

#### Clear Cache/Cookies

- With Chrome open select the three vertical dots in the upper right hand corner of the browser window
- Hover over *More tools* and select *Clear browsing data*.
- Select the boxes next to Cookies and Other Data and Cached images and files.
- Select Clear Data.
- Sign out, Shut down, then power on your Chromebook

## **Update the Chromebook Operating System**

- Log into your Chromebook
- Click in the lower right hand corner to open the control panel
- Select the **gear icon** in the upper right area of this window
- Select **About Chrome OS** on the left side bottom of the window
- Select Check for Updates

Updates may take several minutes to complete and will require you to restart the Chromebook. If there are NO updates you should see a blue checkmark and the message "Your Chromebook is up to date".

#### **Run the Getting Online Wizard**

- Select the Launcher button (lower left corner of your Chromebook screen)
- Search for then select the *Get Help* icon
- Select Getting online
- Select Troubleshoot

### **Test Your Internet Speed**

- Open Chrome and go to speedtest.net
- Select Go and wait for the test to run
- Chromebooks need a minimum of 10 Mbps download speed to function optimally

## Take a screenshot of your screen

- Press the ctrl and switch keys (switch key is the 6th key from the left top row of keys)
- Select copy to clipboard in the screenshot window that appears
- Paste to an email or document

## Chromebook will not turn on, but blue light on the front of the device is on

- Hold the power button long enough for the blue light to turn off
- Wait a few seconds (count to 10)
- Turn on the Chromebook

# Chromebook comes up with "enter old password" message

- Select forgot old password
- Select proceed anyway

#### WiFi shows that it is turned off and will not turn on

- Sign out then shut down your Chromebook
- Wait 30 seconds
- Turn on the Chromebook
- Verify WiFi has turned on

### Fix Common Chromebook Issues - Google's Website

#### **Schoology Status Page**

#### **Kami Status Page**

If you are still having an issue with your Chromebook please send an email to our ticketing system @ tsupport@osakis.k12.mn.us Someone from the tech team will reply from 8:00 am - 4:00 pm Monday-Friday.