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WELCOME BACK TO SCHOOL!

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~ PLEASE READ ~

Applications for Educational Benefits *must be submitted every year*. Please carefully read and fill out the application correctly to prevent delays in receiving your benefits. Income must be listed by how it is received: weekly, bi-weekly, monthly, bi-monthly or yearly (farmer/self-employed only) ***DO NOT*** list income as hourly or your application will be returned to you, further delaying your benefits.

If you qualify for free meals, milk served to elementary students for milk break will be charged to your lunch account as will second milks or milk taken with sack lunches.

2018-2019 Lunch Prices

Breakfast \$1.70

Adult Breakfast \$2.50

Elementary Meals \$2.20

Secondary Meals \$2.30

Adult Meals \$4.00

Dates to Remember

AUGUST 22, TUESDAY

Kindergarten Back to School Conferences

These are scheduled conferences and parents should have received a letter the week of August 1.

AUGUST 29, WEDNESDAY

* Open House 4:00 - 7:00 p.m.

Students, grades K-12 and their parents, are invited to come in and meet your teachers and other staff members. At this time you may also deposit money into your family account for lunch and milk, pay Chromebook and athletic fees and purchase activity tickets.

* Seventh Grade and New Student Orientation - 5:00 p.m.

SEPTEMBER 4, TUESDAY

FIRST DAY OF SCHOOL!!!

Secondary students report to the auditorium and elementary students to their classrooms.

**Starting time is 8:25 a.m. and
ending time is 3:00 p.m.**



PARENT BACK TO SCHOOL INFORMATION PACKET

Superintendent's Message

by Randal Bergquist

Dear Families,

I would like to welcome all of you to the 2018-19 school year. We hope you all had an excellent summer and are ready for another great school year.

I am pleased to let you know all students in grades 5-12 have received a Chromebook to be used in their classrooms. All students in grades K-4 will have access to mini iPads to be used in their classrooms as well. Our school board has done a nice job of ensuring technology is in the forefront for students and staff at Osakis Public Schools.

Our custodial staff have been working hard this summer with maintenance and cleaning to make sure our facilities and grounds were ready for the start of the 2018-19 school year. The school looks great!

Osakis Public School has partnered with Aviands to provide our food service program. Judy Thornbloom will still be our Food Service Director and can answer any questions you might have regarding our food service program.

I want you to be aware in this publication there is an application for the free and reduced breakfast and lunch program.

We strongly encourage you to participate in the free and reduced breakfast and lunch program. Your participation is important for several reasons: It takes just a few minutes to fill out this application.

Your child will receive an excellent meal which helps them become better students and learners. Positive attitudes and proper behavior can be directly attributed to good nutrition. Another important reason to participate is some funding is directly related to the number of students who qualify for free and reduced meals. Several state and federal grants are also determined by the number of students who qualify for free and reduced meals.

Our open house for parent/guardian(s) and students will be on Wednesday, August 29 from 4-7. This time will give you an opportunity to come and meet the teachers and other staff members, find your locker, and tour your classrooms. You can also deposit money into your family account for lunch and milk, pay athletic fees, and/or purchase activity tickets. Open house is always a fun time as it kicks off the school year and helps prepare students for what is expected of them.

Osakis Public Schools mission statement is to engage and support all students in building a solid foundation of knowledge, skills, and character. A partnership between the school and home is very important to ensure OUR children become the best they can be in whatever they do. Please contact the teacher, principal, or myself if you have questions regarding school related issues. Have a great 2018-19 school year and GO STREAKS!

*The larger the island of knowledge,
the longer the shoreline of wonder.*

~Ralph W. Sockman

BACK TO SCHOOL KINDERGARTEN CONFERENCES

August 21, 2018

12:00 - 7:00 p.m.



These are scheduled conferences.

Parents should have received a letter the first week in August. If you did not receive a letter and have a kindergarten student, please contact Lisa Steinert at 320-859-2191 ext. 1164.

CHROMEBOOK INITIATIVE FOR GRADES 7-12

The Osakis Chromebook initiative will continue this school year. Students in grades 7-12 will have a Chromebook to use in the classroom as well as an option to take it home. A \$40 non refundable deposit will be assessed to students that want to take their Chromebook home. If students choose not to take a Chromebook home they will check one out daily from the media center. Chromebooks will be distributed to students the first week of school.

Parents must register online at www.osakis.k12.mn.us. The Chromebook registration link is located under the Parent & Student Resources menu. Registration stations will be available during open house for online registration. Payments may be made during the online registration process (via Payschools), during open house, or brought to the media center the first day of school.

Although not required, it is strongly recommended that students have a protective sleeve/bag for their Chromebook. The Chromebook model they will be using is the Acer R11 C738T 11" Chromebook so any 12-13" sleeve/bag should work.

All 7th grade and new students, along with their parent or guardian, are required to attend the orientation meeting during open house on Wednesday, August 29th at 5:00 pm in the auditorium.

All information regarding this initiative, including the Chromebook Handbook, online registration link and forms, is available on our website at www.osakis.k12.mn.us.

INFORMATION AND INSTRUCTIONS for the APPLICATION for EDUCATIONAL BENEFITS

~ RECEIVE NUTRITIOUS SCHOOL MEALS FREE OR AT A REDUCED PRICE
~ HELP OUR SCHOOL TO RECEIVE EDUCATION FUNDS AND DISCOUNTS

Our school provides healthy meals each day. Breakfast costs \$1.70; lunch costs \$2.20 for elementary students; \$2.30 secondary students.

Your children may qualify for free or reduced-price school meals. To apply, complete the enclosed Application for Educational Benefits following the instructions. A new application must be submitted each year. At public schools, your application also helps the school qualify for education funds and discounts.

State funds help to pay for reduced-price school meals, so all students who are approved for either free or reduced-price school meals will receive school meals at no charge. State funds also help to pay for breakfasts for kindergarten students, so all participating kindergarten students receive breakfasts at no charge.

Return your completed Application for Educational Benefits to:

Osakis Public School, P.O Box X, Osakis, MN 56360 ATTN: Shari

Who can get free school meals? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children can get free school meals without reporting household income. Or children can get free school meals if their household income is within the maximum income shown for their household size on the instructions. To apply for full school meals, please complete The Application for Educational Benefits form.

I get WIC or Medical Assistance. Can my children get free school meals? Children in households participating in WIC or Medical Assistance may be eligible for free school meals. Please fill out an application.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for your children to qualify for free or reduced-price school meals.

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes. For seasonal work, write in the total annual income.

Will the information I give be checked? Yes, and we may also ask you to send written proof.

How will the information be kept? Information you provide on the form, and your child's approval for school meal benefits, will be protected as private data. For more information see the back page of the Application for Educational Benefits.

If I don't qualify now, may I apply later? Yes. Please complete an application at any time if your income goes down, your household size goes up, or you start getting SNAP, MFIP

or FDPIR benefits.

Please provide the information requested about children's racial identity and ethnicity, which helps to make sure we are fully serving our community. This information is not required for approval of school meal benefits.

If you have other questions or need help, call 320-859-2191 ext 1168.

Non-discrimination Statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

MILK BREAK MILK CHARGES: If your student(s) receive free meals there is still a charge for elementary students for milk break milk, milk purchased with sack lunches, or extra milks taken with main line meals.

Make lunch payments on-line

Once you've entered the Skyward link and have selected to view your student's information, there is a 'make on-line payment' button to add funds to your lunch account. (You cannot make lunch payments under the button 'Online Payments').

Money deposited goes into the family account - you do not need to add money for each of your students under each of their names.

ATTENTION: Skylert Program

The district has a phone dialing system that places phone calls to families with low and delinquent account statuses. Families with a lunch account balance at or below \$10.00 or families with a negative balance will receive daily calls until money is deposited into the account. (If you change/upgrade your cell phone and/or are assigned a new phone number, please notify the school as your old number is generally reassigned.)

Skyward Lunch Account Access: The district has provided a link to your account. Go to www.osakis.k12.mn.us and on the front page of the web site there is a SKYWARD button on the left hand side of the screen. Click here, type in your password. (Contact Tracy or Bobbi Jo to get your password or instructions.)

How to Complete the Application for Educational Benefits

Complete the Application for Educational Benefits form for school year 2018-19 if any of the following applies to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR) or
- The household includes one or more foster children (a welfare agency or court has legal responsibility for the child) or
- The total income of household members is within the guidelines shown below (gross earnings before deductions, not take-home pay). Do not include as income: foster care payments, federal education benefits, MFIP payments, or value of assistance received from SNAP, WIC, or FDPIR. Military: Do not include combat pay or assistance from the Military Privatized Housing Initiative. The income guidelines are effective from July 1, 2018 through June 30, 2019.

Maximum Total Income

Household size	\$ Per Year	\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	22,459	1,872	936	864	432
2	30,451	2,538	1,269	1,172	586
3	38,443	3,204	1,602	1,479	740
4	46,435	3,870	1,935	1,786	893
5	54,427	4,536	2,268	2,094	1,047
6	62,419	5,202	2,601	2,401	1,201
7	70,411	5,868	2,934	2,709	1,355
8	78,403	6,534	3,267	3,016	1,508
Add for each additional person	7,992	666	333	308	154

Step 1: Children

List all infants and children in the household, their birthdate and, if applicable, their grade and school. Attach an additional page if needed to list all children. Fill in the circle if a child is in foster care (a welfare agency or court has legal responsibility for the child).

Step 2: Case Number

If any household member currently participates in the Special Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), write in your case number, check which program you participate in, and then go to Step 4. If you do not participate in any of these programs, leave Step 2 blank and continue on to Step 3. WIC and Medical Assistance (M.A.) programs do not qualify for this purpose.

Step 3: Adults / Incomes / Last 4 Digits of Social Security Number

- List all adults living in the household (everyone not listed in Step 1) whether related or not, such as grandparents, other relatives, or friends. Include any adult who is temporarily away from home, like a student away at college. Attach another page if necessary.
- List gross incomes before deductions, not take-home pay. Do not list an hourly wage rate. For adults with no income to report, enter a '0' or leave the section blank. This is your certification (promise) that there is no income to report for these adults. For seasonal work, write in the total annual income.
- For each income, fill in a circle to show how often the income is received: each week, every other week, twice per month, or monthly.
- For farm or self-employment income only, list the net income per year or month after business expenses. A loss from farm or self-employment must be listed as 0 income and does not reduce other income.
- Last four digits of Social Security number – An adult household member must provide the last four digits of their Social Security number or check the box if they do not have a Social Security number.
- Regular incomes to children – If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular incomes received by all children. Do not include occasional earnings like babysitting or lawn mowing.

Step 4: Signature and Contact Information An adult household member must sign the form. If you do not want your information to be shared with Minnesota Health Care Programs, check the "Don't share" box in Step.

Optional: Please provide the information on ethnicity and race that is requested on the second page of the form. This information is not required and does not affect approval for school meal benefits. The information helps to make sure we are meeting civil rights requirements and fully serving our community.

2018-19 Application for Educational Benefits

Complete one application per household. Please use pen (not a pencil).

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper).

Definition: A Household Member is "Anyone living with you and shares income and expenses, even if not related." Children in Foster care are eligible for free meals. Read How to Complete the Application for Educational Benefits for more information.

Child's First Name	MI	Child's Last name	Birthdate	Grade	Foster Child
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

STEP 2: Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, MFIP or FDIPIR? Medical assistance does not qualify.

If **NO** > Go to STEP 3.

If **YES** > Enter Case Number

then go to STEP 4 (Do not complete STEP 3)

STEP 3: Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Child Income

Sometimes children in the household earn or receive income. Please include the TOTAL income received by all Household Members listed in STEP 1.

Child Income	Weekly	Bi-weekly	2x Month	Monthly
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. All Adult Household Members (including yourself) List all Household members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before deductions or taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0' or leave any fields blank. You are certifying (promising) that there is no income to report.

Are you sure what income to include here? Flip the page and review "Sources of Income" for more information. "Sources of Income for Children" will help you with the Child Income section. "Sources of income for Adults" will help you with the ALL Adult household Members section.

Name of Adult Household Members (First and Last)	Earnings from Work					Net income from Self-Employment	All Other Income such as SSI, Unemployment, Public Assistance, Child Support, and others on page two	Sources of Income			
	Weekly	Bi-Weekly	2x Month	Monthly	Yearly			Monthly	Bi-Weekly	2x Month	Monthly
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member XXX-XX-_____ Check if **no SSN**: **Total Household Members (Children and Adults)** _____

STEP 4: Contact information and adult signature. Mail Completed Form To: (School/District Information) _____

"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

I have checked this box if I do not want my information shared with Minnesota Health Care Programs as allowed by state law.

Printed name of adult signing form _____

Signature of adult

Today's Date

Street Address (if available) _____

Apt#

City

State

Zip

Daytime Phone

INSTRUCTIONS: Sources of Income

Sources of Income for Children

Sources of Child Income	Examples
<ul style="list-style-type: none"> Earnings from work Social Security Disability Payments Survivor's Benefits Income from person outside the household Income from any other source 	<ul style="list-style-type: none"> A child has a regular full or part-time job where they earn a salary or wages A child is blind or disabled and receives Social Security A Parent is disabled, retired, or deceased, and their child receives Social Security benefits A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	All Other Income
<ul style="list-style-type: none"> Salary, wages, cash bonuses (before deductions or taxes) Net income from self-employment (farm or business) If you are in the U.S. Military: <ul style="list-style-type: none"> Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> Cash Assistance from State or local government Supplemental Security Income Unemployment benefits Worker's compensation Alimony payments Child support payments Veteran's benefits Strike benefits 	<ul style="list-style-type: none"> Social Security Disability benefits Regular income from trusts or estates Annuities Investment income Rental income Regular cash payments from outside household

OPTIONAL: Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals. **Ethnicity (check one):** Hispanic or Latino Not Hispanic or Latino

Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

At public school districts, each student's school meal status also is recorded on a statewide computer system used to report student data to MDE as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state's educational program.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering

USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint form, (AD-3027) online at: <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW
Washington, D.C. 20250-9410
fax: (202) 690-7442; or
email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Do not fill out: For School Use Only

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24, Monthly x 12

Total Income	Weekly	Bi-Weekly	2x Month	Monthly	Annualized	Household Size	Categorical Eligibility	Free	Reduced	Denied
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Determining Official's Signature _____

Date _____

Confirming Official's Signature _____

Date _____

Selected for Verification – attach Verification Tracker

WELCOME MESSAGES FROM THE PRINCIPALS

Elementary Principal, Shad Schmidt

Welcome to the 2018-2019 School year!

I am very excited and honored to serve as your Elementary Principal. I have high expectations for this school year. Our first day of school is Tuesday, September 4, 2018. Everyone has been busy preparing for the new year and I am very excited to see everyone again. If you are new to our school I want to personally welcome you and thank you for choosing us. Remember we have open house in the evening on Wednesday, August 29, 2018. Stop by and say hi!

I want to remind the students that we have high expectations of respect and positive attitudes. Each and every day we want to work hard to "Win the Day". I will see you all very soon and can't wait to see you.

Secondary Principal, Tim Roggenbuck

Welcome to the 2018-2019 school year. Our first day of school is Tuesday, September 4. All Students in grades 7-12 will report to the auditorium at 8:25a.m. where I will discuss some of the rules of conduct that we have at our school. I feel that respect and responsibility is an important aspect in success as a student here at Osakis and for your future. This is accomplished by believing in yourself and doing your best. You need to recognize the talents and abilities that you possess, and you must believe that you can succeed!

If you are a new student, you are invited to the seventh grade orientation that will be held on August 29, at 5:00. An open house will be held at the school on August 29, from 4:00 to 7:00. We hope this year will be a positive experience for all.

Ten Steps to Get Good Grades

1. Believe in Yourself
2. Be Organized
3. Manage Your Time Well
4. Be Successful in Class
5. Take Good Notes
6. Know How to Read a Textbook
7. Study Smart
8. Use Test-Taking Strategies
9. Reduce Test Anxiety
10. Get Help When You Need It

I truly believe that parent involvement is beneficial for schools and families. In order to have our students excel, we must work together to achieve success.

We are delighted that you have selected Osakis for your educational experience. Thank you for your confidence in us and your continued support.

New Students Report to Office

If you know any families with school-aged children who are new to the Osakis School District, please encourage them to register their students before Sept.5. If they have any questions about registration, they may call the elementary office at 859-2191 (press 1) or the secondary school/counselor's office at 859-2191 (press 2).

Save Receipts for School Supplies

Minnesota Revenue offers two valuable tax benefits for parents who purchase school supplies for their K-12 students, the K-12 Education Credit and Subtraction. These benefits can reduce parents' taxes to increase their refund, but is only available for those who keep their receipts. Purchases for most school supplies, field trips, and musical instruments for school band are eligible.

Most Minnesota parents qualify for the K-12 subtraction, which reduces their taxable income. Parents under certain income limits may also qualify for the K-12 credit, which can refund up to 75% of their costs - even for parents who don't owe any taxes. Visit the Minnesota Revenue website for details.



Volunteers are always needed and appreciated. If you enjoy working with children and have a few spare hours to donate, please contact Angie in the Health Services office. at 320-859-2191 Ext. 1193, and sign up. Areas most often needing help are in the library, lunchroom, and/or assistance with various health services screenings.



UPC or beverage cap submissions with the *Labels for Education* logo will be accepted. Product labels from Campbells, Pace, Pepperidge Farm, SpaghettiOs, Swanson, V8, V8 Splash and V8 VFusion will be accepted.

Please help by trimming, sorting and counting the UPC code from the acceptable products. Place the separated labels in either a paper lunch bag or an envelope. Write the quantity of UPC's and the point value on the paper bag or envelope.

Seventh Grade School Supplies

PE: Shorts, t-shirts (no sleeveless), sweatpants, sweatshirts (for outside), towel, soap, shampoo, deodorant, padlock, tennis shoes (no street shoes), socks.

English: A notebook and corresponding folder in any form-notebook with folder in it, notebook with separate folder, or Trapper Keeper.

FACS: Single two-pocket folder and book cover

Science: Notebook, pens, pencils

Math: One, three-ring binder with loose leaf paper and one folder.

Health Information

Another year is about to start here at Osakis Public School. We have all been very busy getting things back on track. One of my big concerns at the start of every school year is making sure that all the students have their immunizations. When starting kindergarten, these are the five vaccines that are needed : 5 Dtap, 4 IPV, 3 Hep B, 2 MMR and 2 varicella. When students enter 7th grade, they will be required to have a TDAP and also a meningococcal vaccine before entering, along with the previously listed vaccines. If you are a conscientious objector, 7th grade is the time that a new form needs to be signed and notarized. If you have any questions about this, please feel free to contact me at any time. I am not in the office much during the summer, but I will stop in periodically to check my voicemail. I will also be checking my email if you would rather contact me that way: abaker@osakis.k12.mn.us .

There has been some confusion in the past with medications that can be given at school. Children of any age CANNOT carry any medications with them during the day. This is for any and all medication regardless if it over the counter or by prescription. The only exception is if a child would be carrying inhalers for asthma, and that would have to be decided by the doctor and stated on the order. I do need to have a doctor's order in the health services office for any medication that a student would need over the year, and these orders have to be renewed every year also. If a child is found in possession of any medication, they will be reprimanded and possibly serve detention. If you want your child to take ANY medication during school hours, whether its prescription or over the counter (Tylenol or Ibuprofen) we must have parent permission; if it is a prescription, we also need a note from a doctor. Please note that having the directions on the bottle is not enough. This would be for anything given during school hours such as an antibiotic or eye drops, and again, anything prescribed must have a note from a doctor that accompanies the original bottle from the pharmacy. If at any time you have questions regarding our medication at school policy, please look at the handbook or call and I will try to explain further.

There have been lots of concerns with food allergies and intolerance. If your child has either a food allergy or intolerance that requires a special diet concern at school, we have forms that need to be filled out and a note from a medical doctor. Please call me so that we can get together to get this done and try to make a smooth transition for your child. The forms needed by the doctor are also located on the website under: Service&Support-Health Services-Food and Nutrition Services. This would also be used for lactose intolerance if a change to the diet would be needed at school. We do need a note from a doctor and a substitution for regular milk can be given.

Lastly, I would like you to think about any health concerns that your child might have, and think about if it is something that should be shared with the school. Such things would include any medications that they are taking, (even if they are taking them at home, there is always a possibility of reaction) diagnosis of any disease, allergies, and behaviors. We all do the best we can to educate children and keep them safe, but we also need education on their health care needs.

I am in the office from 8:10 a.m. to 3:10 p.m. any day that children are present. Please feel free to call me with any questions or concerns that you may have 320-859-2191 and

when you hear the recording press 4 for health services or email me at abaker@osakis.k12.mn.us

School Aged Child Care (SACC)

SACC is available for elementary students before and after school, Monday through Friday at a rate of \$2.40 per hour. Students attending morning sessions should not arrive before 7:00 a.m. and should be dropped off at the north high school entrance. Children attending the afternoon program will receive a snack and should be picked up by 5:30 p.m. Assistance with homework is also available. If you have any questions, please call 859-2191 ext 1311. **NOTE:** *When school closes early due to weather related emergencies, SACC will also be closed and students will be sent home on the bus unless other arrangements are made.*



Early Childhood Family Education (ECFE) is an Osakis Public School program available to all families with children between the ages of birth to kindergarten. ECFE's mission is to strengthen families through the education and support of all parents, helping them to provide the best possible environment for

the healthy growth and development of their children, based on the belief that parents are the first and most important teachers of their children. Most ECFE classes are free of charge. **ATYPICAL TWO HOUR ECFE CLASS INCLUDES:** Parent/Child Activity Time is a chance for the child and parent to play, learn, discover and enjoy each other without the distraction of home.

A breakout session with a licensed parent educator provides support to parents in their very important job of child rearing, information on child development and discussions of parenting care. During the separation, a licensed early childhood teacher along with other caring adult helpers care for children.

For more information on ECFE classes or activities, please call Jan Campbell at 320-859-2191 ext.1171

Pre-School Program

The Osakis Pre-School Program offers:

- * A program taught by licensed elementary education/early childhood special education teachers.
- * An inclusive preschool in which children with special education needs are integrated into the program, if appropriate, for their services.
- * A curriculum that is re-evaluated each year to meet the specific needs and interests of the children in each class.
- * A program that is designed to promote skills in all areas - social, self-help, academic, motor and language.
- * Classes geared specifically to your child's age group and are developmentally appropriate.
- * A school setting in order to help each student become more comfortable before entering kindergarten.

For more information on any of these classes or activities, please call Tera Anderson at 320-859-2191 ext. 1169

POLICIES

BULLYING PROHIBITION POLICY

I. PURPOSE

A safe and civil environment is needed for students to learn and attain high academic standards and to promote healthy human relationships. Bullying, like other violent or disruptive behavior, is conduct that interferes with a student's ability to learn and/or a teacher's ability to educate students in a safe environment. The school district cannot monitor the activities of students at all times and eliminate all incidents of bullying between students, particularly when students are not under the direct supervision of school personnel. However, to the extent such conduct affects the educational environment of the school district and the rights and welfare of its students and is within the control of the school district in its normal operations, the school district intends to prevent bullying and to take action to investigate, respond to, and to remediate and discipline for those acts of bullying which have not been successfully prevented. The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, reprisal, retaliation, and other similar disruptive and detrimental behavior.

II. GENERAL STATEMENT OF POLICY

A. An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school district property, at school functions or activities, or on school transportation. This policy applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This policy also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This policy also applies to an act of cyberbullying regardless of whether such act is committed on or off school district property and/or with or without the use of school district resources.

B. No teacher, administrator, volunteer, contractor, or other employee of the school district shall permit, condone, or tolerate bullying.

C. Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.

D. Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

E. False accusations or reports of bullying against another student are prohibited.

F. A person who engages in an act of bullying, reprisal, retaliation, or false reporting of bullying or permits, condones, or tolerates bullying shall be subject to discipline or other remedial responses for that act in accordance with the school district's policies and procedures, including the school district's discipline policy (See MSBA/MASA Model Policy 506). The school district may take into account the following factors:

1. The developmental ages and maturity levels of the parties

involved;

2. The levels of harm, surrounding circumstances, and nature of the behavior;

3. Past incidences or past or continuing patterns of behavior;

4. The relationship between the parties involved; and

5. The context in which the alleged incidents occurred.

Consequences for students who commit prohibited acts of bullying may range from remedial responses or positive behavioral interventions up to and including suspension and/or expulsion. The school district shall employ research-based developmentally appropriate best practices that include preventative and remedial measures and effective discipline for deterring violations of this policy, apply throughout the school district, and foster student, parent, and community participation.

Consequences for employees who permit, condone, or tolerate bullying or engage in an act of reprisal or intentional false reporting of bullying may result in disciplinary action up to and including termination or discharge.

Consequences for other individuals engaging in prohibited acts of bullying may include, but not be limited to, exclusion from school district property and events.

G. The school district will act to investigate all complaints of bullying reported to the school district and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who is found to have violated this policy.

III. DEFINITIONS

For purposes of this policy, the definitions included in this section apply.

A. "Bullying" means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:

1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or

2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying as defined in this policy.

B. "Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment.

C. "Immediately" means as soon as possible but in no event longer than 24 hours.

D. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:

1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or

property;

2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or

3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation including gender identity and expression, academic status related to student performance, disability, or status with regard to public assistance, age, or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

E. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

F. "Prohibited conduct" means bullying or cyberbullying as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.

G. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.

H. "Student" means a student enrolled in a public school or a charter school.

IV. REPORTING PROCEDURE

A. Any person who believes he or she has been the target or victim of bullying or any person with knowledge or belief of conduct that may constitute bullying or prohibited conduct under this policy shall report the alleged acts immediately to an appropriate school district official designated by this policy. A person may report bullying anonymously. However, the school district may not rely solely on an anonymous report to determine discipline or other remedial responses.

B. The school district encourages the reporting party or complainant to use the report form available from the principal or building supervisor of each building or available in the school district office, but oral reports shall be considered complaints as well.

C. The building principal, the principal's designee, or the building supervisor (hereinafter the "building report taker") is the person responsible for receiving reports of bullying or other prohibited conduct at the building level. Any person may report bullying or other prohibited conduct directly to a school district human rights officer or the superintendent. If the complaint involves the building report taker, the complaint shall be made

or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.

The building report taker shall ensure that this policy and its procedures, practices, consequences, and sanctions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters. The building report taker or a third party designated by the school district shall be responsible for the investigation. The building report taker shall provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the perpetrator, and other affected individuals as appropriate.

D. A teacher, school administrator, volunteer, contractor, or other school employee shall be particularly alert to possible situations, circumstances, or events that might include bullying. Any such person who witnesses, observes, receives a report of, or has other knowledge or belief of conduct that may constitute bullying or other prohibited conduct shall make reasonable efforts to address and resolve the bullying or prohibited conduct and shall inform the building report taker immediately. School district personnel who fail to inform the building report taker of conduct that may constitute bullying or other prohibited conduct or who fail to make reasonable efforts to address and resolve the bullying or prohibited conduct in a timely manner may be subject to disciplinary action.

E. Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building report taker, in conjunction with the responsible authority, shall be responsible for keeping and regulating access to any report of bullying and the record of any resulting investigation.

F. Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.

G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

V. SCHOOL DISTRICT ACTION

A. Within three days of the receipt of a complaint or report of bullying or other prohibited conduct, the school district shall undertake or authorize an investigation by the building report taker or a third party designated by the school district.

B. The building report taker or other appropriate school district officials may take immediate steps, at their discretion, to protect the target or victim of the bullying or other prohibited conduct, the complainant, the reporter, and students or others, pending completion of an investigation of the bullying or other prohibited conduct, consistent with applicable law.

C. The alleged perpetrator of the bullying or other prohibited conduct shall be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.

D. Upon completion of an investigation that determines that bullying or other prohibited conduct has occurred, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. Disciplinary

consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited conduct. Remedial responses to the bullying or other prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy. School district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements; applicable statutory authority, including the Minnesota Pupil Fair Dismissal Act; the student discipline policy (See MSBA/MASA Model Policy 506) and other applicable school district policies; and applicable regulations.

E. The school district is not authorized to disclose to a victim private educational or personnel data regarding an alleged perpetrator who is a student or employee of the school district. School officials will notify the parent(s) or guardian(s) of students who are targets of bullying or other prohibited conduct and the parent(s) or guardian(s) of alleged perpetrators of bullying or other prohibited conduct who have been involved in a reported and confirmed bullying incident of the remedial or disciplinary action taken, to the extent permitted by law.

F. In order to prevent or respond to bullying or other prohibited conduct committed by or directed against a child with a disability, the school district shall, when determined appropriate by the child's individualized education program (IEP) team or Section 504 team, allow the child's IEP or Section 504 plan to be drafted to address the skills and proficiencies the child needs as a result of the child's disability to allow the child to respond to or not to engage in bullying or other prohibited conduct.

VI. RETALIATION OR REPRISAL

The school district will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of the school district who commits an act of reprisal or who retaliates against any person who asserts, alleges, or makes a good faith report of alleged bullying or prohibited conduct, who provides information about bullying or prohibited conduct, who testifies, assists, or participates in an investigation of alleged bullying or prohibited conduct, or who testifies, assists, or participates in a proceeding or hearing relating to such bullying or prohibited conduct. Retaliation includes, but is not limited to, any form of intimidation, reprisal, harassment, or intentional disparate treatment. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline the individual(s) who engaged in the prohibited conduct. Remedial responses to the prohibited conduct shall be tailored to the particular incident and nature of the conduct and shall take into account the factors specified in Section II.F. of this policy.

VII. TRAINING AND EDUCATION

A. The school district shall discuss this policy with school personnel and volunteers and provide appropriate training to school district personnel regarding this policy. The school district shall establish a training cycle for school personnel to occur during a period not to exceed every three school years. Newly employed school personnel must receive the training within the first year of their employment with the school district. The school district or a school administrator may accelerate the training cycle or provide additional training based on a particular need or circumstance. This policy shall be included in employee handbooks, training materials, and publications

on school rules, procedures, and standards of conduct, which materials shall also be used to publicize this policy.

B. The school district shall require ongoing professional development, consistent with Minn. Stat. § 122A.60, to build the skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. Such professional development includes, but is not limited to, the following:

1. Developmentally appropriate strategies both to prevent and to immediately and effectively intervene to stop prohibited conduct;
2. The complex dynamics affecting a perpetrator, target, and witnesses to prohibited conduct;
3. Research on prohibited conduct, including specific categories of students at risk for perpetrating or being the target or victim of bullying or other prohibited conduct in school;
4. The incidence and nature of cyberbullying; and
5. Internet safety and cyberbullying.

C. The school district annually will provide education and information to students regarding bullying, including information regarding this school district policy prohibiting bullying, the harmful effects of bullying, and other applicable initiatives to prevent bullying and other prohibited conduct.

D. The administration of the school district is directed to implement programs and other initiatives to prevent bullying, to respond to bullying in a manner that does not stigmatize the target or victim, and to make resources or referrals to resources available to targets or victims of bullying.

E. The administration is encouraged to provide developmentally appropriate instruction and is directed to review programmatic instruction to determine if adjustments are necessary to help students identify and prevent or reduce bullying and other prohibited conduct, to value diversity in school and society, to develop and improve students' knowledge and skills for solving problems, managing conflict, engaging in civil discourse, and recognizing, responding to, and reporting bullying or other prohibited conduct, and to make effective prevention and intervention programs available to students.

The administration must establish strategies for creating a positive school climate and use evidence-based social-emotional learning to prevent and reduce discrimination and other improper conduct.

The administration is encouraged, to the extent practicable, to take such actions as it may deem appropriate to accomplish the following:

1. Engage all students in creating a safe and supportive school environment;
2. Partner with parents and other community members to develop and implement prevention and intervention programs;
3. Engage all students and adults in integrating education, intervention, and other remedial responses into the school environment;
4. Train student bystanders to intervene in and report incidents of bullying and other prohibited conduct to the schools' primary contact person;
5. Teach students to advocate for themselves and others;
6. Prevent inappropriate referrals to special education of students who may engage in bullying or other prohibited conduct; and
7. Foster student collaborations that, in turn, foster a safe and supportive school climate.

F. The school district may implement violence prevention and character development education programs to prevent or reduce policy violations. Such programs may offer instruction on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

G. The school district shall inform affected students and their parents of rights they may have under state and federal data practices laws to obtain access to data related to an incident and their right to contest the accuracy or completeness of the data. The school district may accomplish this requirement by inclusion of all or applicable parts of its protection and privacy of pupil records policy (See MSBA/MASA Model Policy 515) in the student handbook.

VIII. NOTICE

A. The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy shall appear in the student handbook.

B. This policy or a summary thereof must be conspicuously posted in the administrative offices of the school district and the office of each school.

C. This policy must be given to each school employee and independent contractor who regularly interacts with students at the time of initial employment with the school district.

D. Notice of the rights and responsibilities of students and their parents under this policy must be included in the student discipline policy (See MSBA/MASA Model Policy 506) distributed to parents at the beginning of each school year.

E. This policy shall be available to all parents and other school community members in an electronic format in the language appearing on the school district's or a school's website.

F. The school district shall provide an electronic copy of its most recently amended policy to the Commissioner of Education.

IX. POLICY REVIEW

To the extent practicable, the school board shall, on a cycle consistent with other school district policies, review and revise this policy. The policy shall be made consistent with Minn. Stat. § 121A.031 and other applicable law. Revisions shall be made in consultation with students, parents, and community organizations.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 120A.05, Subs. 9, 11, 13, and 17 (Definition of Public School)

Minn. Stat. § 120B.232 (Character Development Education)

Minn. Stat. § 121A.03 (Sexual, Religious and Racial Harassment and Violence)

Minn. Stat. § 121A.031 (School Student Bullying Policy)

Minn. Stat. § 121A.0311 (Notice of Rights and Responsibilities of Students and Parents under the Safe and Supportive Minnesota Schools Act)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.69 (Hazing Policy)

Minn. Stat. § 124D.10 (Charter School)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. § 1232g et seq. (Family Educational Rights and Privacy Act)

34 C.F.R. §§ 99.1 - 99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)

MSBA/MASA Model Policy 423 (Employee-Student Relationships)

MSBA/MASA Model Policy 501 (School Weapons Policy)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 507 (Corporal Punishment)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

MSBA/MASA Model Policy 525 (Violence Prevention)

MSBA/MASA Model Policy 526 (Hazing Prohibition)

MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 711 (Video Recording on School Buses)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Transportation Policy

Families who have students riding the bus will not receive letters this year unless the route changes substantially or the family is new. If you rode the bus last year and you do not get a letter, please assume that your time will be close to what it was. We are asking all families to have their students out to the bus stop a few minutes early the first couple of days. By the end of the first week of school, you should have a very good idea of what time your children will be picked up in the morning and dropped off in the afternoon.

The information on the "School District Bus Discipline Policy" can be found below. It is important for all parents and students to understand that riding the school bus is a privilege that can be taken away if students don't follow the rules. The major responsibility for a driver should be to provide a safe trip to and from school. If they need to be watching students every minute for disciplinary concerns, their eyes can't be on the road.

Our drivers are well trained and qualified. Our buses are required to pass an annual inspection. Students are expected to understand the rules and must demonstrate this knowledge when they are given instruction on transportation safety during the first weeks of school. All these factors add together to make our transportation department a smooth running operation. If you have a concern regarding times, discipline, safety, etc., please talk to the bus supervisor, Scott Baker, or directly to your driver. The number at the bus barn is 859-2191 ext. 1412. If you still have a concern, please call the school at 859-2191. The School Board does have a transportation committee to review

concerns that don't get resolved at the superintendent level. If your children are regularly transported and you know that they will be driving, please notify the driver so they are not waiting at your place for students that won't be riding. If you are bringing your student to school we ask you drop them off on the east side of school.

Behavior Guidelines

Students riding the school bus must refrain from the following:

Class I Offenses: Spitting; horseplay; excessive noise; eating or drinking on bus; leaving seat while bus is in motion; failing to face forward; squirt guns/liquid type containers in any form (except those intended for lunch box use); profanity; verbal abuse, harassment, obscene gestures or possession of unacceptable material; riding unassigned bus without permission; throwing/shooting of any objects and other offenses as reported by the driver or principal.

Class II Offenses: Hanging out of windows; physical aggression against any person; use of tobacco or any controlled substance; vandalism of bus (restitution will be made); lighting of matches, firecrackers or any flammable object or substance; holding onto/ or attempting to hold onto any door/tampering of the bus equipment; other offenses as reported by the driver or principal; any offense committed on or to any bus outside of regular transportation to and from school (activity, field trip, shuttles, etc.) will carry a minimum penalty of a first offense.

Consequences:

Warning

Conference with bus driver and/or principal

Assigned seats

Suspension of riding privileges

Loss of bus service

Bus riding is a privilege that may be revoked. Parents are urged to support the disciplinary action.

Bus Safety Training

The school district shall provide students enrolled in grades kindergarten through 10 with school bus safety training. The training shall consist of both classroom instruction and practical training using a bus. Upon completion, the students shall be able to demonstrate knowledge and understanding of at least the following concepts: transportation is a privilege; district policies for student conduct and bus safety; appropriate conduct; danger zones; procedures for safety boarding and leaving the bus; procedure for safe lane crossing; and school bus evacuation and emergency procedures. This training will be in the first three weeks. The school may deny transportation to a student who fails to demonstrate the necessary competencies.

REMINDERS:

Students riding their bicycles to school : Since racks have been provided, students are asked not to park bikes next to doorways or leave them scattered around on grassy areas.

Students walking to school should cross the highway and streets at the designated cross walks. Safety patrol officers will be located at six intersections again this year:

* East Pike Street & First Avenue

* West Pike Street & Central Avenue

* First Avenue and Oak Street

* Hwy 27 & Central Avenue

* Hwy 27 and First Avenue

Encourage your children to use these intersections on their

way to and from school. Safety patrol officers will be located at these sites from 8:08 - 8:22 a.m. and 2:55 - 3:05 p.m.

School Limits Disclosure Of Students' Records

The Osakis Public School District collects and maintains records on each student in order to facilitate the instruction, guidance and educational progress of the student.

The records contain information about the student and his/her education. They may include, but are not limited to, the following information: Identification data; attendance data; achievement records; family background data; aptitude test results; educational and vocational plans; honors and activities; discipline data; objective counselor or teacher ratings and observations or external agency reports.

Each student's records are located in the school building he/she attends. Exceptions will be noted by the person in charge of the building's records. The school district superintendent is responsible for records in the administrative building; the high school principal for high school records; and the elementary principal for elementary records.

Notification of Rights To Examine Records

Access to student records is limited. The following lists circumstances under which student information will be accessible:

1. Student's parents or legal guardians and eligible adult students have the right to inspect and review school records that pertain to the parent's children or that eligible adult student. An inspection may be made within 48 hours of notifying an appropriate school official. A review may be made with a school official within 25 days of written notification to that official.

State law requires public schools to release to military recruiting officers the names, addresses, and home telephone numbers of students in grades 11 and 12 within sixty (60) days after the date of the request, except as otherwise provided in this provision. It requires that a secondary institution give parents and students notice of the right to refuse release of this data to military recruiting officers. (Parents that do not want this data released, should notify the high school principal). It also provides that data released to military recruiting officers under this provision (1) may be used only for the purpose of providing information to students about military service, state and federal veterans education benefits, and other career and educational opportunities provided by the military; and (2) shall not be further disseminated to any other person except personnel of the recruiting services of the armed forces.

2. The Osakis School District limits the disclosure of information

a. By prior written consent of the student's parent or adult student. This exception pertains to private data, such as cumulative record information, class rank, grades, etc.

b. Directory information such as name, parents, siblings, address, phone, height and weight if on an athletic team, or prior school districts attended. These items may be released to college or technical school offices, coaches, post-secondary recruiters, etc.

c. Under certain limited circumstances, such as permitted by the Family Education Rights and Privacy Act.

3. A student's parent or adult student has the right to seek to correct parts of the school's education record that he/she believes to be inaccurate, misleading or in violation of the student's rights. If the district decides not to alter the record according to the parent's or adult student's request, he/she has the right to a hearing to present evidence that the record should be changed.

Any person has the right to file a complaint with the Department of Education if the Osakis School District violates the Family Education Rights and Privacy Act. Procedures or

District #213- Nondiscrimination Notice

This district does not discriminate on the basis of race, color national origin, sex or disability. All vocational opportunities will be offered regardless of race, color, national origin, sex or disability. Questions or concerns regarding Title IX or 504 should be addressed to: Title IX- Melissa Bergquist, PO Box X, Osakis MN 56360. Phone: 320-859-2191 ext. 1304

Alternate: Brad Hoffarth, PO Box X, Osakis MN 56360. Phone: 320-859-2191 ext. 1214

504 - Tim Roggenbuck, PO Box X, Osakis MN 56360. Phone: 320-859-2191 ext. 1300

Alternate: Laura Radtke, PO Box X, Osakis MN 56360. Phone: 320-859-2191 ext. 1117

GRIEVANCE PROCEDURES FOR COMPLAINTS OF HARASSMENT AND DISCRIMINATION

The following grievance procedures apply to any claims of harassment or discrimination:

A. Any employee or student who believes he or she has been the victim of unlawful discrimination or harassment or any person with knowledge or belief of conduct that may constitute unlawful discrimination or harassment toward an employee or student shall report the alleged acts immediately to an appropriate school district official designated by this policy. The complaint must be filed within 30 calendar days of the alleged violation.

B. The Human Rights Officer is responsible for receiving oral or written complaints of unlawful discrimination or harassment toward an employee or student. However, nothing in this policy shall prevent any person from reporting unlawful discrimination or harassment toward an employee or student directly with the Human Rights Officer, the school board or other school district official.

C. While the school board has designated the Human Rights Officer to receive complaints of unlawful discrimination or harassment, if the complaint involves the Human Rights Officer, the complaint shall be made to the superintendent.

D. Upon receipt of a complaint, the Human Rights Officer shall immediately notify the superintendent. If the superintendent is the subject of the complaint, the Human Rights Officer shall immediately notify the school board.

E. The Human Rights Officer may request but not insist upon a written complaint. Alternative means of filing a complaint, such as through a personal interview or by tape recording, shall be made available upon request for qualified person with a disability. If the complaint is oral, it shall be reduced to writing

within 24 hours and forwarded to the superintendent. Failure to do so may result in disciplinary action. The school district encourages the reporting party to complete the complaint form for written complaints. It is available from the principal of each building or the school district office.

F. The school district shall respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses, consistent with the school district's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations.

IV, INVESTIGATION

A. The Human Rights Officer, upon receipt of a complaint alleging unlawful discrimination or harassment toward an employee or student, shall promptly undertake an investigation if deemed appropriate. The investigation may be conducted by the Title IX coordinator for complaints of sex discrimination or sexual harassment or the Section 504 Coordinator for complaints of disability discrimination or disability harassment, or a school district official or neutral third party designated by the Title IX coordinator or Section 504 coordinator or Human Rights Officer, and shall be completed within 30 days of the complaint, unless impracticable.

B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods deemed pertinent by the investigator.

C. In determining whether the alleged conduct constitutes a violation of this policy, the school district shall consider the facts and the surrounding circumstances such as the nature of the behavior, past incidents or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incident occurred.

D. The school district may take immediate steps to protect the parties involved in the complaint process, pending completion of an investigation of alleged unlawful discrimination or harassment of an employee or student.

E. Upon completion of the investigation, the school district investigator shall make a written report to the Human Rights Officer. If the complaint involves the Human Rights Officer, the report may be filed directly with the superintendent or school board. The report shall include the facts, a determination of whether the allegations have been substantiated, whether a violation of this policy has occurred as well as a description of any proposed resolution which may include alternative dispute resolution.

F. The district shall comply with federal and state law pertaining to retention of records.

V. APPEAL

If the grievance has not been resolved to the satisfaction of the complainant, they may appeal to the Human Rights Officer within ten (10) school days of receipt of the findings of the school district investigation. The school district investigator shall conduct a review of the appeal and within ten (10) school days of receipt of the appeal, shall affirm, reverse, or modify the findings of the report. The decision of the school district investigator is final.

VI. SCHOOL DISTRICT ACTION

A. Upon conclusion of the investigation and receipt of the

findings, the school district shall take appropriate action. If it is determined that a violation has occurred, such action may include, but is not limited to, warning, suspension, expulsion, transfer, remediation or termination.

School district action taken for violation of this policy shall be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

B. The result of the school district's investigation of each complaint filed under these procedures shall be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

VII. RETALIATION

The school district shall take appropriate action against any student, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination or harassment toward an employee or student or any person who testifies, assists or participates in an investigation or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to, any form of intimidation or harassment.

VIII. CONFLICT OF INTEREST

If there is a conflict of interest with respect to any party affected by this policy, appropriate accommodations shall be made such as, but not limited to, appointing or contracting with a neutral third party investigator to conduct the investigation or recusal from the process by the person for whom a conflict or potential conflict of interest exists.

IX. DISSEMINATION OF POLICY

The school district shall make this policy available to all students and employees.

X. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

These procedures do not deny the right of any individual to pursue other avenues of recourse, which may include filing charges with the agencies below or initiating action in state or federal court.

For claims of discrimination/harassment:

U.S. Department of Education

Office for Civil Rights, Region V
500 W. Madison Street- Suite 1475, Chicago, IL 60661
Tel:312-730-1560 TDD: 312-730-1609

MN Department of Human Rights

190 E 5th Street, St. Paul, MN 55101
1-800-657-3704 or 1-615-296-5663 IDD 1-651-296-1283

For complaints of employment discrimination/harassment:

Equal Employment Opportunity Commission
330 S. 2nd Avenue Suite 430, Minneapolis, MN 55401
800-669-4000 TDD 612-335-4045

This document provides general information and is not to be a substitute for legal advice. Changes in the law, including time lines for filing a complaint, may affect your rights.

Notice of Procedural Safeguards

Notice of Parent/Student Rights in Identification, Evaluation, and Placement of Individuals with Disabilities

In compliance with the procedural requirements of Section 504 of the Rehabilitation Act of 1973, hereinafter Section 504, the following Notice of Parent/Student Rights in Identification, Evaluation, and Placement shall be utilized in the Osakis School District.

This document is provided to ensure that you are aware of the regulations regarding the identification, evaluation or placement under Section 504 that may pertain to your child. Should you have any questions, contact Laura Radtke, the Section 504 coordinator. As the parents/guardians, you may also meet with the superintendent or a designee and/or the local school board to resolve any objections to the evaluation or educational placement of your child.

I. Section 504 is enforced by the U.S. Department of Education, Office for Civil Rights (OCR). If you need information about Section 504, the contact information is as follows:

Office for Civil Rights, Chicago Office (Region V)
U.S. Department of Education

500 W. Madison Street Suite 1475, Chicago, Illinois 60661
312-730-1560 FAX: 312-730-1576 IDD: 312-730-1609
Email: OCR.Chicago@ed.gov

II. The following is a description of some of the rights granted by this federal law pertaining to students with disabilities who are subject to identification, evaluation or placement under Section

504. (See 34 CFR § 104 for a full compilation of regulations.)

A. Your child is entitled to take part in and receive benefits from public education programs or activities without discrimination because of his or her disability. 34 CFR § 104.21.

B. Your child is entitled to receive a free appropriate public education regardless of the nature or severity of his or her disability. 34 CFR § 104.33 (a).

C. Your child is entitled to receive regular or special education and related aids and services that are designed to meet his or her individual educational needs as adequately as the needs of students without disabilities. 34 CFR § 104.33 (b).

D. Your child is entitled to receive free educational services except for those fees that are imposed on students without disabilities or their parents. 34 CFR § 104.33 (c).

E. Your child is entitled to be educated with students without disabilities to the maximum extent appropriate to the needs of your child. 34 CFR § 104.34 (a).

F. Your child is entitled to be educated in facilities and receive services and activities comparable to those provided to students without disabilities. 34 CFR § 104.34 (b) (c).

G. Your child is entitled to an evaluation prior to an initial placement and any subsequent significant change in placement. 34 CFR § 104.35 (a).

H. Your child is entitled to be evaluated and tested with procedures in accordance with regulations pertaining to evaluation procedures. 34 CFR § 104.34 (b).

I. Your child is entitled to have evaluation data and placement decisions based upon information from a variety

Never stop doing your best just because someone doesn't give you credit.

of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior. 34 CFR § 104.35 (c) (1).

J. Your child is entitled to have interpretation of data and placement decisions based on evaluation procedures that ensure information is obtained from a variety of documented and carefully considered sources. 34 CFR § 104.35 (b) (c) (2).

K. Your child is entitled to have placement decisions made by persons knowledgeable about your child, the meaning of evaluation data, and placement options. 34 CFR § 104.35 (c) (3).

L. Your child is entitled to periodic evaluations. 34 CFR § 104.35 (d).

M. Your child is entitled to an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district. 34 CFR § 104.37.

N. You are entitled to notice prior to any action by the district pertaining to the identification, evaluation, or placement of your child. 34 CFR § 104.36.

O. You are entitled to examine relevant records relating to decisions regarding your child's identification, evaluation, educational program, and placement. 34 CFR § 104.36.

P. You are entitled to request an impartial hearing and an appeal of any decisions or actions taken by the school district regarding your child's identification, evaluation, educational program, or placement. The school district will bear the costs of these due process procedures. You and your child may take part in these proceedings and have an attorney represent you. The following details the procedures:

i. If you disagree with the identification, evaluation, educational placement, or with the provision of a free appropriate public education for your child, you may make a request for a hearing to the superintendent or the Section 504 coordinator, indicating the specific reason(s) for the request. Upon receipt of the request, the superintendent shall appoint the hearing officer.

ii. The school district may initiate a hearing regarding the identification, evaluation, or educational placement of the student or the provision of a free appropriate public education to the student. The school district shall notify you of the specific reason(s) for the request.

iii. The school district shall conduct hearings within twenty (20) instructional days after it receives the request, unless the hearing officer grants an extension, and at a time and place reasonably convenient to you.

Q. You are entitled to request a review (appeal) of the hearing, should you not prevail. The following details the procedure:

i. You or any party to the hearing may petition to review (appeal) the decision of the hearing officer. The request must specify the objections and be filed with the superintendent and the opposing party within twenty (20) instructional days of the date the hearing officer's decision is received. The school district must appoint an independent appeals officer to conduct an impartial review of the record as a whole. The officer may, at his/her election, conduct the review without oral argument. Such review shall be conducted within twenty (20) instructional days of the receipt of the petition to review, unless either party requests an extension of time.

ii. The appeals officer shall ensure that a transcript of the review is prepared and made available to any party upon request.

iii. Any party disagreeing with the decision of the appeals

officer may appeal to a civil court with jurisdiction.

iv. A parent/guardian represented by legal counsel during the proceedings of a due process hearing, appeal, or civil action may be entitled to reimbursement of legal fees if the parent ultimately prevails.

This procedure does not deny the right of the grievant to file a formal complaint in federal court or with the U.S. Department of Education. Changes in the law, including timelines for filing a complaint, may affect your rights.

The person in this school district who is responsible for assuring that the school district is in compliance with Section 504 is the Section 504 Coordinator.

Laura Radtke
PO Box X, Osakis MN 56360
320-859-2191 ext. 1117

This document is not to be a substitute for legal advice. It contains portions of the Section 504 regulations. For a complete compilation of the law, see 34 CFR Part 104.

District 213 Network Rules

Students are responsible for appropriate behavior on school computer network. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent or guardian permission is required. Further, students will receive instruction on how to use the internet and will review district internet rules. Access is a privilege - not a right.

Independent School District 213 makes no warranties of any kind, whether expressed or implied, for the service it is providing. ISD 213 will not be responsible for any damages a student/parent/guardian suffers. This includes loss of data resulting from delay, nondeliveries or misdeliveries of data, or service interruptions caused by negligence or a student/parent/guardian error or omission. Use of any information obtained via the internet is at the student/parent/guardian's own risk.

ISD 213 denies any responsibility for the accuracy or quality of information obtained through its internet services. Network storage areas may be treated like school lockers. Network administrators may review files and communication to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files on district servers will be private. Messages relating to or in support of illegal activities may be reported to legal authorities. Within reason, freedom of speech and access to information will be honored. During school, teachers guide students toward appropriate materials. Outside of school, families bear responsibility for such guidance.

The following uses of the network are not permitted:

*Sending or displaying offensive messages or pictures

*Using obscene or abusive language

*Harassing, insulting or attacking others

*Damaging computers, computer systems or computer networks

- *Damaging or disabling the property of another person or organization
 - *Violating any local, state, or federal statute
 - *Violating copyright laws
 - *Downloading material, unless authorized and approved by instructors
 - *Using another's password
 - Attempting to gain unauthorized access to another's files or folders
 - *Trespassing in another's folders, work or files
 - *Wasting limited resources
 - *Using the network for non-curricular political lobbying
 - *Using the network for commercial purposes
 - *Using the network for financial gain
 - *Ordering merchandise !Jr services
 - *Using the network for gambling or playing games of chance
- Violation of any of the above rules may result in a loss of access as well as other disciplinary or legal action.

If a student's use of internet results in an added financial charge to the district, the student and the parent/guardian may be held responsible for paying such charge.

2018-2019 ATHLETIC EVENT FEES

Varsity Sports (A&B Teams/Grades 9-12) \$50.00 per sport

Junior High Sports (Grades 7-8) \$25.00 per sport

Football (Grades 9-12) \$65.00

Drama & Speech \$20.00

Activity Ticket Fees:

Activity Tickets \$20.00 Students

Adult Tickets at the Door \$5.00

Adult Tickets - 10 Event \$35.00

Student Tickets at the Door \$3.00

Senior Citizens (over 65) FREE

Immunization Requirements

To go to school in Minnesota, students must show they've had the immunizations or file a legal exemption with the school. Parents may file a medical exemption signed by a health care provider or a conscientious objection signed by parent/guardian and notarized. Shots for pneumococcal disease are also recommended for children under five years of age but are not required for school. ALL children should be protected by hepatitis B shots - not just those required to have them by law. For more information, call your doctor, clinic, or health plan. Minnesota Department of Health, Immunization program: www.health.state.mn.us/immunize.

Minnesota Health Care Programs

Does your child have health insurance? If not, help may be available.

Minnesota Health Care Programs have free and low-cost health insurance for children and families who qualify.

Your child may qualify if your household income is below:

Family Size	Monthly Income	Yearly Income
2	\$3,772	\$45,265
3	\$4,762	\$57,145
4	\$5,752	\$69,025
5	\$6,742	\$80,905

Income is one factor for qualifying. Other rules and limits

apply. For more information, call your county office or visit <http://mn.gov/dhs/people-we-serve/adults/health-care/>. The income limits above are valid until June 30, 2019. To get a MNsure application for health coverage and help paying costs (DHS-6696): Print one from <http://mn.gov/dhs/people-we-serve/adults/health-care/> Call 877-KIDS-NOW toll free Call Douglas County Human Services 320-762-2302 Call Todd County Human Services 320-732-4500 or 888-838-4066.

Annual Notifications

Lead in Water

The Osakis School District will follow the recommendations of the Minnesota Department of Health's "Lead Contamination Control in School Drinking Water Guidance Manual." The Osakis School District will be completing lead in water testing during the 2018-2019 school year. The results of testing will be available upon request.

Asbestos 2018-2019

The Osakis Public School has implemented an operations and management program to keep asbestos containing building materials (ACBM) in good condition. The ACBM is visually inspected every six months for any changes or damages to these areas. In 2017-18, an accredited inspector and management planner from Lakes Country Service Cooperative conducted the required six month asbestos inspections for the district. The condition of the ACBM was inspected and the district's maintenance procedures were reassessed. The management plan is available for review, Monday through Friday, during regular school days and normal school hours at the District Office. Contact Greg Sadlemyer, the asbestos designated person, if you have any questions.

Indoor Air Quality

The Osakis Public School is committed to providing a safe, comfortable, and productive environment for our students and staff. As a part of that commitment, we have an indoor air quality (IAQ) management plan that describes our on-going effort to monitor and improve the air quality in our building. The goal of this plan is to prevent as many IAQ problems as possible, and to quickly respond to any IAQ problems that may arise. If you have any questions or concerns, please contact Lisa Lien, IAQ coordinator, in the district office.

Pesticide Notification

As required by law, the Osakis Public Schools, will inform parents and guardians if certain pesticides will be applied on school property. The school will make available an estimated schedule of pesticide applications for review and copying at the school district office. Please refer to the back of this publication for the Request for Pesticide Notification form.

FREE Pulled Pork Meal

BACKPACK ATTACK FUNDRAISER

Wednesday, August 29th 2018

4:00 - 7:00pm Or until food is gone!

Osakis High School

Join us for a Pulled Pork Sandwich, chips and milk.
All free will donations go to support Backpack Attack in
Osakis. Learn more about the Backpack Attack program
and how to help sustain it!

MEAL SPONSORED BY THE
OSAKIS HUNGER COALITION

United Way of Douglas
& Pope Counties



INFORMATION FOR PARENTS



IF YOUR FAMILY LIVES IN ANY OF THE FOLLOWING SITUATIONS:

In a shelter



In a motel or campground due to the lack of an alternative adequate accommodation



In a car, park, abandoned building, or bus or train station



Doubled up with other people due to loss of housing or economic hardship

*Your school-age children may qualify for certain rights and protections under the
federal McKinney-Vento Act.*

Your eligible children have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference.
 - * If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

If you believe your children may be eligible, contact the local liaison to find out what services and supports may be available. There also may be supports available for your preschool-age children.



Local Liaison
Mr. Shad Schmidt
Osakis Elementary Principal

State Coordinator
Mr. Roberto Reyes
651-582-8302

If you need further assistance with your children's educational needs,
contact the National Center for Homeless Education:
1-800-308-2145 * homeless@serve.org * <http://nche.ed.gov>



STUDENT NUTRITION SERVICES | NEWS

Osakis Public School District Awards Foodservice Contract to A'viands Food and Services Management

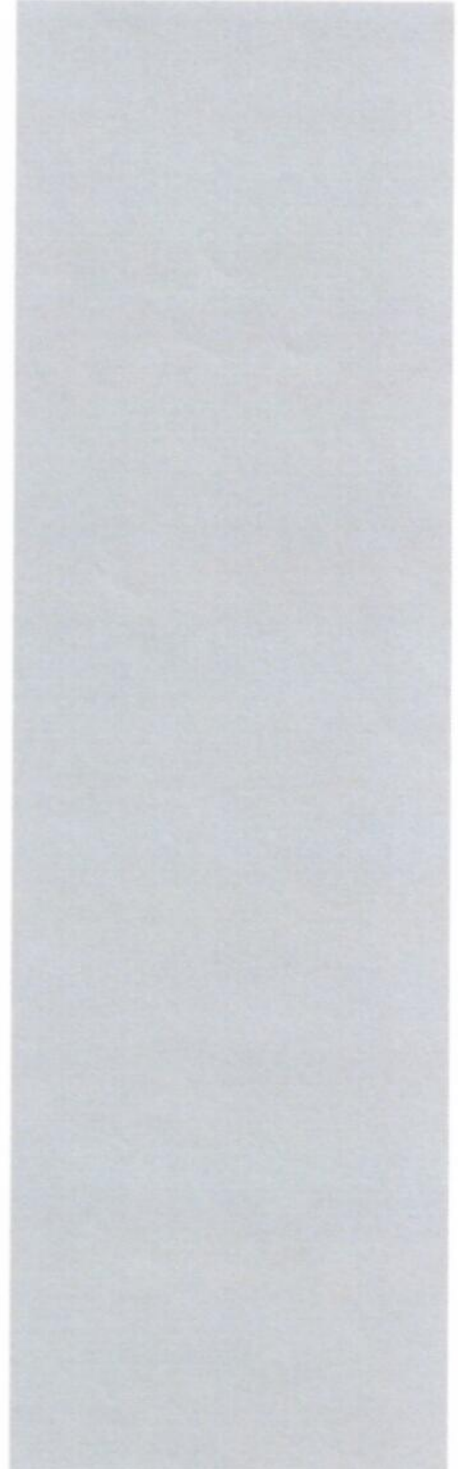
August 1st, 2015

A'viands, a food and services management company headquartered in Roseville, Minnesota, is excited to announce that it has been awarded the opportunity to provide food management services for the Osakis Public School District. Commencing this 2018-2019 school year, A'viands will partner with Osakis School District to provide breakfast and lunch services to all.

Through this partnership, A'viands will work with the Osakis Public School District to enhance the current food service program. A'viands is committed to providing a food experience that includes professional and creative management, merchandising, and marketing. A'viands will progressively provide a variety of food stations and experiences that feature comfort foods, local favorites and kid friendly meals.

In addition to serving nutritious and tasty food choices, A'viands believes that nutrition and education go hand in hand. A'viands will work with the Osakis Public School district to incorporate nutritional education into students' dining experience. This will occur both in the dining area and in the classrooms with a variety of posters and signage and by using programs that include action cooking events, food tastings, and other food related activities.

A'viands is eager to begin its partnership with the Osakis Public School District and to provide the students a memorable dining experience.



Newton's Eat-In Adventure

September | 2018



OSAKIS K-6 MENU

BREAKFAST

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Fresh Baked Cinnamon Apple French Toast	Savory Sausage Breakfast Pizza	Strawberry Yogurt Parfait w/ Crunchy Granola	Bagel Cream Cheese
Hot Pancake Sausage on a Stick	Homemade Egg & Cheese Breakfast Burrito	Warm Golden Waffles and Syrup	Sausage and Cheese Bagel Sandwich	Scrumptious Coffee Cake
Assorted Whole Grain Muffin & String Cheese	Stuffed French Toast Bake	Ham and Egg Biscuit Sandwich	Savory Muffin	Fresh Baked Cinnamon Roll
Warm Golden Pancakes with Syrup	Biscuit/Tortilla Savory Potato and Egg Breakfast Bowl	Bagel Cream Cheese	Egg and Cheese Muffinwich	Savory Sausage Breakfast Pizza
Assorted Whole Grain Muffin String Cheese	Denver Muffinwich	Homemade Egg & Cheese Breakfast Burrito	Choice of Daily Entrée Option Or Cereal with Goldfish Graham.	

A'viands
an elior company

For questions and comments, please email the Food Service Director at osakispublicschools@aviands.com or call xxx-xxx-xxxx

This institution is an equal opportunity provider

Newton's Eat-In Adventure

September | 2018



OSAKIS K-6 LUNCH MENU

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>Cranberries are one of the few fruits native to North America.</p> <p>FP = Fresh Pick</p> <p>FRESH PICKS.</p>	<p>Golden Chicken Nuggets</p> <p>Alt: Creamy Chicken & Rice Casserole</p>	<p>Fish Tacos</p> <p>Alt: Cheesy Chicken or Beef Enchilada</p>	<p>Baked Potato w/Chili</p> <p>ALT: Tater Tot Hot Dish</p>	<p>Cheeseburger</p> <p>ALT: Pepperoni Pizza Chicken Nuggets</p>
<p>Cheesy Baked Ziti</p> <p>ALT: Crisp Chicken Patty on a Soft Whole Grain Bun</p>	<p>Jerk Chicken Drummie</p> <p>ALT: Swedish Meatballs w/Penne Pasta</p>	<p>Roasted Turkey w/Gravy</p> <p>ALT: Honey Glazed Pork</p>	<p>Sweet & Sour Chicken Nuggets</p> <p>ALT: Hainanese Chicken</p>	<p>Pepperoni Pizza</p> <p>ALT: Cheeseburger 1 ea / Hot Dog 1 ea</p>
<p>Pancakes With Cheesy Scrambled Eggs</p> <p>ALT: Golden Corn Dog</p>	<p>Crispy Chicken Parmesan</p> <p>ALT: Toasty Meatball Hoagie</p>	<p>BBQ Pulled Pork Sandwich</p> <p>ALT: Hot Ham & Cheese</p>	<p>Cheesy Beef</p> <p>ALT: Soft Shell Chicken Taco</p>	<p>Cheeseburger</p> <p>ALT: Cheese Pizza Chicken Nuggets</p>
<p>Homemade Mac & Cheese</p> <p>ALT: Bean & Cheese Burrito</p>	<p>Tasty Hot Turkey Sandwich</p> <p>ALT: Crispy Chicken Bowl</p>	<p>Spaghetti w/ Meat Sauce</p> <p>ALT: Creamy Chicken Alfredo</p>	<p>Walking Taco</p> <p>ALT: Feijoada w/chicken</p>	<p>Cheese Pizza</p> <p>ALT: Cheeseburger Hot Dog</p>
<p>French Toast Sticks Cheesy Scrambled Eggs</p> <p>ALT: Hearty Chili con Carne w/Cornbread 1 serving</p>	<p>Chicken Fajitas</p> <p>ALT: Toasty Meatball Hoagie</p>	<p>Meatloaf</p> <p>ALT: Mandarin Orange Chicken w/Brown Rice</p>	<p>Daily Entrée Options Include: Classic Main, Alternate, or Newton Meal</p>	

NUTRITION BAR

Included with your meal and offered daily.
Choose from a variety of fresh fruits or vegetables.

For questions and comments, please email the Food Service Director at osakispublicschools@aviands.com

A'viands
an elior company

This institution is an equal opportunity provider

Jump Start

BREAKFAST

CHEF'S SPECIALS

Includes Hot Entrée, Choice of Fruit, Juice, and Milk

WEEK 1

Monday: **Savory Sausage Breakfast Pizza**
 Tuesday: **Country Breakfast Strata w/Toast**
 Wednesday: **Hot Golden Pancakes**
 Thursday: **Homemade Breakfast Burrito**
 Friday: **Cinnamon Apple French Toast Bake**

WEEK 2

Monday: **Pancake Sausage on a Stick**
 Tuesday: **Cinni Mini Cinnamon Roll**
 Wednesday: **French Toast Sticks**
 Thursday: **Scrumptious Coffee Cake**
 Friday: **Latin Breakfast Bake**

GOOD to GO

Includes Hot Entrée, Choice of Fruit, Juice, and Milk

Rotating Entree Choices

Breakfast Burrito • Bagel Sandwich
 English Muffinwich • Biscuit Sandwich
 Ultimate Breakfast Round • Cereal • Pop Tart Oatmeal •
 Fruit & Yogurt Parfait Bar

Fresh Fruit, Yogurt and Granola Parfaits served Daily –
 \$2.50

BUILD A HEALTHY PLATE

Make half your plate fruits and vegetables.
 Make at least half your grains, whole grains.
 Vary your protein choices.
 Switch to skim or 1% milk.

For more information go to

The Breakfast Menu follows the guidelines of the School Breakfast Program (SBP)

A complete breakfast meal consists of fruit and two of the three available options:

- Grains
- Protein
- ½ Pint Milk

BREAKFAST PRICES

Student	\$0.XX
Reduced	\$0.XX
Adult	\$0.XX
Milk	\$0.XX

Interested in receiving monthly Nutritional News via e-mail?

Email the FSD and put **Nutrition News** in the subject line

FOOD SERVICE DIRECTOR: Judy Thornbloom
 Email: osakipublicschools@aviands.com

connections
 CAFE

All grains products are whole grains.

This institution is an equal opportunity provider.

FLOR NORTH AMERICA



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

Empty box

Chicken Nuggets

Alt: Chicken & Rice Casserole

Fish Tacos

Alt: Cheesy Chicken or Beef Enchilada

Baked Potato w/Chili

ALT: Tater Tot Hot Dish

Pizza Casserole

ALT: Chicken Caesar Wrap

Cheesy Baked Ziti

ALT: Chicken Philly Hoagie

Jerk Chicken Drummie

ALT: Swedish Meatballs w/Penne Pasta

Roasted Turkey w/Gravy

ALT: Honey Glazed Pork

Sweet & Sour Chicken Nuggets

ALT: Hainanese Chicken

Meatball Marinara with Pasta

ALT: Chicken a la King w/ Biscuit

Pancakes Scrambled Eggs w/cheese

ALT: Corn Dog

Chicken Parmesan

ALT: Toasty Meatball Hoagie

Pork Sandwich w/ Pineapple Jam and Spicy Mayo

ALT: Hot Ham & Cheese

Buffalo Nachos

ALT: Soft Shell Chicken Taco w/ Spanish rice 1 serving

Korean BBQ Turkey

ALT: Mandarin Orange Chicken

Homemade Mac & Cheese

ALT: Bean & Cheese Burrito

Hot Turkey Sandwich

ALT: Crispy Chicken Bowl w/ Breadstick

Spaghetti w/ Meat Sauce

ALT: Creamy Chicken Alfredo

Walking Taco

ALT: Feijoada w/chicken

Buffalo Chicken Hoagie

ALT: Baked Potato Bar w/ Biscuit

French Toast Sticks Cheesy Scrambled Eggs

ALT: Chili con Carne w/Cornbread

Chicken Fajitas

ALT: Toasty Meatball Hoagie

Meatloaf

ALT: Mandarin Orange Chicken w/Sesame Noodles



FRESH PICKS
Cranberries are one of the few fruits native to North America.

FP = Fresh Pick

Specials

Variety of Specialty Food Bars Rotated Daily
Chilaca
Asian Fusion
Pasta Bar
Burger Bar

The Grille

Daily Grill Items
Hamburger
Cheeseburger
Chicken Patty
Grill Special of the Day
All grill items include choice of fresh toppings.

The Deli

Sandwiches, Subs, & Wraps

Made to order fresh the way you want it

Bravo

Handmade Pizza sold by the Slice

GOOD TO GO

Served Daily
Fresh Fruit Cups
Yogurt Parfaits

Check our cooler for daily specials

Menu Key: FP = Fresh Pick • All grains served are whole grain rich.



Osakis Public School

2018 - 2019 School Calendar

August '18						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	W	W	w*	30	31	

September '18						
Su	M	Tu	W	Th	F	S
						1
2	X	F	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October '18						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	X	X	20
21	22	23	24	25	26	27
28	29	30	31			

November '18						
Su	M	Tu	W	Th	F	S
				1	Q	3
4	W	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	X	X	24
25	26	27	28	29	30	

December '18						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21/E	22
23	X	X	X	X	X	29
30	X					

January '19						
Su	M	Tu	W	Th	F	S
		X	X	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	Q	19
20	W	22	23	24	25	26
27	28	29	30	31		

February '19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	X	16
17	X	19	20	21	22	23
24	25	26	27	28		

March '19						
Su	M	Tu	W	Th	F	S
					1	2
3	W	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	Q	23
24	W	26	27	28	29	30
31						

April '19						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	X	20
21	X	23	24	25	26	27
28	29	30				

May '19						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	G	25
26	X	28	29	L/E	W	

Student Days	172
Fall Workshop	3.5
PT Conferences	1.5
Workshops:	5
Nov. 5	
Jan. 21	
Mar. 4, 25	
May 31	
Contract Days	182

Non School Days:	
Sept. 3	Labor Day
Oct. 18, 19	MEA
Nov. 5	Workshop
Nov. 22, 23	Thanksgiving
Dec. 24-Jan. 2	Winter Break
Jan. 21	Workshop
Feb. 15	No School
Feb. 18	President's Day
March 4	Workshop
March 25	Workshop
April 19, 22	Spring Break
May 24	Graduation 7:00
May 27	Memorial Day
May 31	Workshop

P/T Conferences
Oct. 15 3:15 – 7:15
Oct. 24 3:15 – 6:15
March 6 – 3:15 – 6:15

Make-up Days:
Bank Day
Bank Day
Jan. 2
Feb. 15
April 22

Early Dismissal
Dec. 21 – 1:00
May 30 – 1:00

End of Q1 Nov. 2 (42)
End of Q2 Jan. 18 (44)
End of Q3 Mar. 22 (41)
End of Q4 May 30 (45)

F – First Day of School	Q – End of Quarter
X – No School	G – Graduation
W – Workshop	L – Last Day
W* – Workshop/Open House	

Osakis School Staff - Phone Ext.

Superintendent Randal Bergquist - 1188

Elementary Staff

Elementary Principal	Shad Schmidt- 1196
Kindergarten	Sara Anderson - 1167 Katie Ferris - 1166 Lisa Steinert - 1164
First Grade	Gina Hoffarth - 1165 Wendy Moore - 1163 Gina Wagner - 1158
Second Grade	Joey Andreason - 1154 Kari Rieffenberger - 1156 Melanie Stier - 1152
Third Grade	Chris Grove - 1248 Lisa Olson - 1246 DeAnn Schmiesing- 1249
Fourth Grade	Julie Backes - 1245 Dylan Kohorst- 1243 Justin George - 1242
Fifth Grade	Dave Dykema - 1244 Wendy Jennings - 1236 Ann Scherr - 1217
Sixth Grade	Brad Hoffarth - 1214 (Ath. Dir.) Megan Gibbons - 1214 Erin Kalpin - 1240 Rebecca Macey - 1238
Learning Disabled	Jackie Bolstad - 1226 Carol Larson - 1232
Speech	Colleen Savageau - 1230
DCD	Joanne Pohlmann - 1198
ECSE	Kristen Will - 1172
Elem./HS Art	Gretchen Resley - 1123
Elementary Phy Ed	Pat Stier - 1148
Elementary Music	TBD - 1150
LEAP	Victoria VanWatermulen - 1218 and Calista Herzog

High School Staff

High School Principal	Tim Roggenbuck - 1300
Guidance Counselor	Melissa Bergquist - 1304
EBD/LD	Jessica Bouldin - 1129
SLD	Kyle Imdieke - 1218
Chem/Physics	Andrea Dammann - 1250
English	Tina Eberly - 1211
FACS	Kelsey McKim- 1203
EBD	Louis Hagl - 1150
Social Studies	Matt Hoelscher - 1216
English	Chris Hunter - 1210
Math	Amy Infanger - 1113
Spanish	Darwin Johnson - 1116
Business Education	TBD - 1219
EBD/Sixth Grade	Jeff Rouse - 1226
Phy Ed	Patrick Kalpin - 1183
Industrial Arts	Kyle Kostrzewski - 1122
English	Mary Leuthner - 1208
Math	Ryan Maddock - 1107
Math	Sarah Maddock - 1109
Instrumental Music	Randy Resley - 1130

Auto Mech/Ag
Vocal Music
Social Studies

Phy Ed/Health
Science

Rachel Moe - 1114
Sarah Meier - 1131
John Stigman - 1213
Dan Beste - 1212
Kirsten Wessel - 1184
Emily Wolf - 1253

Support Staff and Department Heads

Bus Drivers	Scott Baker, Bus Supervisor - 1412
Technology	Sue Laubach - 1221
Custodians	Greg Sadlemyer - 1112
ECFE	Tera Anderson - 1169 Jan Campbell - 1171 Ramona Wippler - Parent Educator

Food Serv. Lunch Acnts	Shari Klukken - 1168
Headstart	Chessie Andrist - 1170
Health Services	Angie Baker - 1193 Rhonda Hjelle - Public Health

Office Staff	Cindy Christensen, Secretary - 1308 Bobbi Jo Haakinson, High School Secretary - 1307 Shari Klukken, Athletic & District Secretary - 1168 Lisa Lien, Administrative Secretary - 1187
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Other:	Theresa Moore, Bookkeeper - 1190 Tracy Stigman, Elem. Secretary - 1195 Connie Johnson, Occupational Therapy - 1225 Karen Kamrowski, Social Worker - 1215 Tasha Olson, Physical Therapy - 1225 Jodi Pffingsten Occupational Therapy - 1225 Laura Radtke School Psychologist - 1218
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DISTRICT PHONE NUMBERS

LOCAL CALLS: 859-2191

Extensions:

- 1 Elementary Office
- 2 High School Office
- 3 District Office
- 4 Health Services
- 5 Athletic Director
- 6 Food Services-Judy Thombloom
(for family food service account concerns: Ext 1168)
- 8 Bus Supervisor
- 9 To find your party's extension by name
- * School Age Child Care (Latchkey)(or dial 1311)

**Visit www.osakis.k12.mn.us
For School Information
and Up-To-Date Announcements**



OPEN HOUSE

Wednesday, August 29
4:00 - 7:00 p.m.

Students grade K-12 are invited to come in and meet your teachers and visit their classrooms. Parents can also pay athletic fees, Chromebook fees, purchase activity tickets or deposit money in your family's food service account.

Seventh Grade Orientation at 5:00 p.m.

Students in grades 7-12!

If you were unable to attend the Back to School Athletic meeting that was held Sunday, August 12, you will need to watch the Positive Sport Parent video at <https://nfhslearn.com/courses/18000/positive-sport-parenting>. You will need to create an account and purchase the free video. Once you've completed the course print the certificate and turn in to your coach. Please contact Shari Klukken ext. 1168 with any questions.





Osakis High School

September, 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2	Labor Day	3 4:15pm Volleyball-JH LPGE High School 5:30pm Football-JV Montevideo 5:45pm Volleyball- A,B,C LPGE High School	4	5	6 4:30pm Tennis- G/Varsity Montevideo 4:30pm Tennis-G/JV Montevideo 4:30pm Football-JH Browerville-Eagle Valley 5:30pm Football-C Montevideo 5:45pm Volleyball- A,B,C Royalton High School	7 4:30pm Tennis-G/JH Melrose Area 7:00pm Football-A B.O.L.D.	8 9:00am Volleyball-A,B,C Sauk Rapids-Rice 10:00am Tennis- G/Varsity Alexandria Area 10:00am Tennis-G/JV Alexandria Area
9 4:30pm Cross Country- A,B LPGE High School 4:30pm Volleyball-JH Belgrade-Brootten- Elrosa 5:30pm Board Meeting @ Board Room 5:30pm Football-JV B.O.L.D.	10	11 4:15pm Football-JH Melrose Area 4:30pm Volleyball-JH Browerville-Eagle Valley 4:45pm Volleyball- A,B,C Browerville- Eagle Valley	12	13 4:00pm Tennis- G/Varsity Long Prairie Grey Eagle 4:00pm Tennis-G/JH Long Prairie Grey Eagle 4:30pm Volleyball-JH Swanville High School 4:45pm Volleyball- A,B,C Swanville High School 5:30pm Football-C B.O.L.D.	14 7:00pm Football-A Benson	15 9:00am Volleyball-C Tournament Alexandria Area 9:00am Tennis-G/JH Sauk Centre	
16 4:00pm Cross Country- A,B Pierz 4:00pm Tennis- G/Varsity Benson 4:15pm Volleyball-JH Minnewaska Area 4:30pm Tennis-G/JV Minnewaska Area 5:00pm Football-JV Benson	17	18 4:00pm Tennis- G/Varsity Parkers Prairie 4:00pm Tennis-G/JH Parkers Prairie 4:30pm Volleyball-JH Upsala High School 4:45pm Volleyball- A,B,C Upsala High School	19 4:30pm-7:00pm Community Event @ Cafeteria	20 4:15pm Football-JH Minnewaska Area 4:30pm Tennis-G/JH Staples Motley 5:00pm Football-C Benson	21 7:00pm Football-A Atwater-Cosmos- Grove City	22 9:00am Tennis- G/Varsity LPGE High School vs. Multiple Schools	
23 3:30pm Tennis- G/Varsity Sauk Centre 4:00pm Tennis-G/JH Sauk Centre 4:00pm Volleyball-JH Sauk Centre 5:00pm Football-JV Atwater-Cosmos- Grove City	24	25 4:00pm Tennis- G/Varsity Pierz 4:00pm Tennis-G/JV Pierz 4:15pm Football-JH LPGE High School 4:15pm Volleyball-JH LPGE High School 5:45pm Volleyball- A,B,C LPGE High School	26	27 4:00pm Tennis-G/JV Melrose Area 4:00pm Cross Country- A,B St. John`s Prep High School 4:00pm Tennis- G/Varsity Melrose Area 4:45pm Football-JH Royalton High School 4:45pm Volleyball-JH Royalton High School 5:00pm Football-C Atwater-Cosmos- Grove City 5:45pm Volleyball-A,B,C Royalton High School	28 7:00pm Football-A Sauk Centre	29 9:00am Volleyball-B Tournament LPGE High School 9:00am Volleyball-C Tournament LPGE High School	
30							

Osakis Elementary Public School

SUPPLIES NEEDED TO START THE YEAR (Fall 2018)

To help parents know what to have their children bring to school the first day of school, the following lists by grades are suggested: Please label your supplies and outerwear (coats, sweatshirts, etc) items that could end up in lost and found.

Safety - Bright colored school bags have been requested by Bus Drivers for safety measures.

Physical Ed - Please have tie (or Velcro) tennis shoes that can be left at school for PE. Slip-ons won't work because they can fly off when kicking. Tennis shoes for PE are required for indoor use.

Reminder - Pencils and paper get used up very often in school. Please keep these replaced. Each elementary student is asked to bring one family size facial tissue to be used in the classrooms.

* Kindergarten *

- * 2- One inch sturdy 3 ring binders
- * 3 wide ruled spiral bound notebook
- * Gym shoes to be kept at school to be worn in gym only
- * 10 yellow #2 pencils - please no decorative pencils (sharpened)
- * 1 Box Crayola Washable Markers
- * 3 large glue sticks (LARGE are preferred)
- * 1 Pkg. Avery Standard wt. Sheet Protectors (50 clear)
- * A -L 1 box quart size baggies
- * Headphones
- * 4 Boxes Crayola Color crayons (size 24)
- * Back Pack
- * 2 boxes Kleenex
- * 2 pink erasers (large)
- * 1 large bottle of liquid glue
- * 2 BLACK Expo dry erase markers
- * 1 box colored pencils (sharpened)
- * M - Z 1 box gallon size baggie

First Grade

- * 12 sharpened pencils (replace as needed)
- * 1 box of crayons (24 size) Crayola
- * 1 large box of facial tissue
- * 1 deck of playing cards (for Math)
- * 6 blue/black dry erase marker
- * 1 package of Crayola washable markers (Classic Set)
- * 1 box of colored pencils (any size) sharpened
- * 1 Pkg. of Avery Standard Weight Sheet Protectors (50 clear)
- * 1 - One Inch 3 ring view binder needs to have a plastic sleeve, cover, back and side panel
- * regular size pencil box
- * 1 large Elmer's glue & 1 large glue stick
- * 2 folders with pockets
- * 1 wide-ruled spiral notebook
- * scissors (Fiskars for kids)
- * 2 erasers (not a pencil top)
- * Headphones
- * School bag

* Second Grade *

- * 24 sharpened pencils
- * 2 large boxes of facial tissue
- * 1 large pencil eraser
- * 1 box of 24 crayons (nothing bigger)
- * 3 Elmer glue sticks
- * 6 dry erase markers - black
- * 1 Pkg. of Standard Weight Sheet protectors (50 clear)
- * Headphones
- * 1 - One inch 3 ring view binder needs to have a plastic sleeve, cover, back and side panel
- * school bag
- * Wide ruled notebook
- * 1 scissors
- * 2 highlighters
- * regular size pencil box
- * 1 pocket folder, replace as needed
- * 8 pack Crayola washable markers

Please supply if your last name begins with:

A-I - Large Plastic Cups

J-R - Gallon Size Baggies S-Z - Bag of cotton Balls.

OVER

*** Third Grade * (replace as needed)**

- * 12 pencils (No mechanical pencils)
- * Headphones
- * 1 box (12) colored pencils (collected by teacher)
- * 1 box of 48 crayons (collected by teacher)
- * 5 large glue sticks (collected by teacher)
- * 4 pocket folders (sturdy ones, 1 each of the following colors: red, blue, green, yellow)
- * Please supply if your last name begins with: A - M - 1 Pkg. Washable markers
- N - Z - 1 pkg. 9 oz. plastic cups
- * 2 Pink erasers - large
- * 2 lg. boxes of facial tissue
- * 2 red checking pens
- * 3 **WIDE-RULED** nonspiral notebooks
- * School bag/backpack (fits into locker)

*** Fourth Grade ***

- * 1 highlighter
 - * Pencil Sharpener
 - * 12 pencils - no mechanical
 - * Large eraser or pencil top erasers
 - * Ear buds or headphones
 - * 1 pencil/supply pouch (one that fits in a 3 ring binder)
 - * Lg. Zip up trapper keeper no wider than 12 inches if possible
 - * 3 folders with pockets (Y,R,B) (fits in a 3 ring binder)
 - * 4 **BLACK** Expo dry erase markers
 - * 3 spiral notebooks(Y,R,B)
 - * scissors
 - * 5 red pens
 - * 1 set of colored pencils no crayons or markers
 - * 1 pkg. Wide rule loose leaf paper
- Y=Yellow, R=Red, B=Blue
- Last names A - M - 1 box facial tissue and N - Z - extra 12 pack # 2 pencils

*** Fifth Grade ***

- * 12 pencils
- * eraser
- * pencil sharpener
- * pencil pouch
- * 2 red, 2 black & 2 blue pens
- * large box of crayons
- * colored pencils or fine line markers
- * scissors
- * 3 ring binder with folders for math/reading/science and writing (can be a "zip up" folder for organization between the different classrooms)
- * glue
- * Highlighter(s)
- * 4 dry erase markers
- * 1 old sock or dry marker eraser
- * Combination standard/metric ruler
- * 4 notebooks (non-spiral preferred)
- * one large box of facial tissue
- * head phones

*** Sixth Grade ***

- * 8 x 10 writing paper (resupply as needed)
- * Combination standard and metric ruler
- * 12 pencils (resupply as needed)
- * Pencil box or pouch
- * 1 large box of facial tissue
- * Scissors.
- * 4 dry erase markers (no yellow)
- * Index cards (3x5 pack)
- * large box of crayons
- * erasers (resupply as needed)
- * 2 pens each of red, black & blue
- * colored pencils
- * 1 white School glue
- * 7 folders for organizing.
- * 2 Composition Books
- * Headphones

**Request for Students to be Transported
To/from Day Care
Osakis Public Schools**

Date _____ Effective Date of Event/Change _____

Student(s) Name/Grade/Teacher

Parent/Guardian Name _____

Parent/Guardian Address _____

Parent/Guardian Phone Number _____

Day Care Provider _____

Day Care Phone Number _____

Day Care Address _____

In the morning, pick-up my child at the nearest bus location which is at:

Circle one: Home Address Day Care Address

In the afternoon, drop-off my child at the nearest bus location which is at:

Circle one: Home Address Day Care Address

The procedure for elementary students is to set up a consistent location for students who ride the bus. Any time you want the student to do something different, you must send a note with the student. If something occurs last minute, you can call the elementary school at 320-859-2191, option 1.

WELCOME BACK TO SCHOOL

When You

Enter this School

Learning is Fun

Cooperation is Expected

Our positive Attitude and

Mutual Respect are part of

Everything we do and say