

Estelline School District Regular Board Meeting
Monday May 11, 5:30 pm
Estelline School
Regular Board Meeting Agenda

1. Call to Order
2. Flag Pledge
3. Approve Agenda
 - 3.1 Additions
 - 3.2 Deletions
4. Conflict of Interest Disclosures
5. Consent Agenda
 - 5.1 Approval of minutes from (4-13), (4-20), (4-23), (4-27)-2020
 - 5.2 Approval of monthly bills
 - 5.3 Approval of financial reports
 - 5.4 Approval of Contracts
 - 5.4.1 Shannon DeBoer
 - 5.4.2 Denae Bass
6. Public Input: Representatives of the public who desire to address the board on any topic related to board work are welcome to do so at this time. Speakers are requested to limit their remarks to no more than five minutes and to appoint a spokesperson if the concern is a group concern, and to supplement verbal presentations with written reports if desired or necessary.
7. Old Business
 - 7.1 Kitchen Freezer
 - 7.2 Carpet Quote - Justin
8. New Business
 - 8.1 Approve negotiated agreement with EEA
 - 8.2 Elimination of school cook position for 20-21
 - 8.3 Offering certified contracts for 20-21
 - 8.4 Offering classified contracts for 20-21
 - 8.5 SDHSAA Board of Directors Ballot and Amendments
 - 8.6 Preliminary budget presentation
 - 8.7 Gym/Arena guidelines
 - 8.8 Joint Board Meeting with Hendricks
 - 8.9 June meeting date/EOY meeting date
9. Committee Reports
10. Administrative Comments
11. Executive Session for Personnel SDCL (1-25-2.1), Negotiations SDCL (1-25-2.4) and SDCL (1-25-2.2) Student matter – if needed
12. Adjourn

Join Zoom Meeting

<https://sdstate.zoom.us/j/94630694918>

Meeting ID: 946 3069 4918

+1 346 248 7799

+1 669 900 6833

+1 253 215 8782

+1 312 626 6799

School Board Agenda - Appendix

5-11-2020

3. Agenda should be approved
5. Consent agenda should be approved.
- 7.1 The repair part has been ordered \$5000 +. Would suggest contacting company to begin replacement.
- 7.2 Carpet quote - Justin
- 8.1 Tianna recommendation
- 8.2 Suggest eliminating one cook position for next school year.
- 8.3 Recommend offering contracts
- 8.4 Recommend offering contracts
- 8.5 Jeremy recommendation
- 8.6 Discussion – Amy
- 8.7 Gym/Arena guidelines - Jeremy
- 8.8 Joint Meeting with Hendricks - Tianna
- 8.9 June Meeting date – 8th, EOY June 30, 7:30 am.

5-11-2020

Board,

The May agenda has two contracts on the agenda. The kitchen freezer \$5000 part has been ordered, thus keeping you under the \$50,000 bid law issue when ordered for next year.

Tianna will have a report on the negotiated agreement. It was Jen Greene's suggestion that we eliminate one full-time cook position for next school year. That of course will be your decision. After that you should offer contracts to the staff for next year. Jeremy will Present material from the SDHSAA for vote and Amy will have a preliminary budget presentation.

Meeting dates for June and the joint meeting with Hendricks will be set at this meeting as well.

Jim Lentz

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ESTELLINE SCHOOL BOARD HELD MONDAY, APRIL 13, 2020 AT THE ESTELLINE SCHOOL.

The Estelline school board met on April 13, 2020 at 5:30 P.M. with the following members present: Tianna Beare, Chad Saathoff, Chris Verhoek, Todd Bjorklund and Lynda Pierce.

Others present: Jim Lentz, Amy Miller, Tina Belden and various staff and community members via ZOOM.

Chairman Beare called the meeting to order at 5:30 P.M.

President Beare led the Pledge of Allegiance.

04/92/20: Motion by T. Bjorklund, second by C. Saathoff to approve the agenda as written. All voted aye; motion carried.

There were no conflict of interest disclosures.

04/93/20: Motion by C. Verhoek, second by L. Pierce to approve the consent agenda items to include: approval of March 9 and March 12, 2020 minutes, April bills, March financials, accept resignations from Josh Opp – Band/Chorus teacher and Nikki Mack – 5th grade teacher and approve a contract for Lindsay Edwards – Elem Special Education teacher for FY21. All voted aye; motion carried.

Mr. Lentz recommended we table any further discussion for any additional Capital Outlay projects for FY2020-2021.

Discussion was held on the COVID-19 response and the immediate plan that was put into action by staff and students.

04/94/20: Motion by C. Saathoff, second by T. Bjorklund to approve May 1st as the end of the school year for FY20. After that, one more week will be granted for students to catch up and turn work in with a deadline of May 8th. All voted aye; motion carried.

Mr. Lentz recommended we table the school calendar for 2020-2021 until we know more.

Discussion was held on Bus 7. All the parts have been taken off.

Mrs. Belden reviewed the Promethean Board quotes. Quotes will be tabled until a later day.

04/95/20: Motion by C. Verhoek, second by T. Bjorklund to approve the final audit report for FY19. All voted aye; motion carried.

04/96/20: Motion by T. Bjorklund, second by C. Saathoff to approve the new school board election to be held June 23, 2020. All voted aye; motion carried.

Discussion was held on cleaning out the Bus Shed and listing any items that may be surplus.

T. Belden presented the first reading of the Technology Plan to the Board. Revisions have been made to fit our needs for today.

04/97/20: Motion by T. Bjorklund, second by C. Saathoff to approve an Open Enrollment for FY21. All voted aye; motion carried.

04/98/20: Motion by C. Verhoek, second by L. Pierce to approve the South Dakota School District Benefits Fund Adoption and Renewal Motion. There was a 0% increase. All voted aye; motion carried.

04/99/20: Motion by C. Verhoek, second by T. Bjorklund to approve Quam, Berglin & Post, P.C. as the auditing firm for fiscal year ending 6/30/20. All voted aye; motion carried.

04/100/20: Motion by C. Saathoff, second by L. Pierce to approve SDHSAA Membership for 2020-2021. All voted aye; motion carried.

Mrs. Miller discussed there is \$505.50 in the BackPACH Trust & Agency account from prior donations and made the recommendation to donate it to the Hamlin County BackPACH program.

04/101/20: Motion by L. Pierce, second by T. Bjorklund to donate the \$505.50 to the Hamlin County BacPACH program and then close the BackPACH T&A account.

Discussion was held on Junior Kindergarten for FY21. Due to the presented numbers of students, discussion didn't present a motion to proceed with JK. The Board would welcome any additional information if it changes.

Discussion was held on Graduation for the Class of 2020. Due to social distancing, it will be an outside graduation held on Saturday, May 9th with a modified format. It will be held in the HS parking lot with a parade to follow. Each senior will get 2 cars that can attend. Any overflow parking will be in the far East parking lot of the HS.

T. Bjorklund gave the monthly Northeast Ed Coop board meeting report.

T. Bjorklund reported on behalf of the Buildings & Ground committee. Bids were received for the 2020 Irrigation. Recommendation was made to stay with Kerry's landscaping & irrigation.

Mr. Pitts gave his report to the board.

Mrs. Taylor gave her report to the board.

Mr. Bachman gave his report to the board. Sports physical sheets will be getting mailed out.

Mrs. Miller gave her report to the board.

Mr. Lentz gave his report to the board. Drivers Ed will be postponed until July.

04/102/20: Motion by T. Bjorklund, second by C. Saathoff to enter into Executive Session for the purpose of Student matter per SDCL (1-25-2.2), Preparations for negotiations SDCL (1-25-2.4) and Personnel per SDCL (1-25-2.1) at 7:23 P.M. All voted aye; motion carried.

Mrs. Taylor and Mr. Pitts were excused at 7:23 P.M. for the remainder of the meeting.

Mr. Lentz was excused at 7:55 P.M. for the remainder of the meeting.

President Beare declared the board out of executive session at 8:36 P.M.

04/103/20: Motion by C. Saathoff, second by L. Pierce to adjourn at 8:37 P.M. All voted aye; motion carried.

The next regular school board meeting will be May 11, 2020 at 5:30 P.M.

_____ Board Chairman _____ Business Manager

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ESTELLINE SCHOOL BOARD HELD MONDAY, APRIL 20, 2020 AT THE ESTELLINE SCHOOL.

The Estelline school board met on April 20, 2020 at 5:30 P.M. with the following members present: Tianna Beare, Chad Saathoff, Todd Bjorklund, Chris Verhoek and Lynda Pierce.

Others present: Amy Miller, Justin Pitts and various staff and community members via ZOOM.

Chairman Beare called the meeting to order at 5:34 P.M.

04/104/20: Motion by T. Bjorklund, second by L. Pierce to approve the agenda as written. All voted aye; motion carried.

There were no conflict of interest disclosures.

There was no public input.

Mr. Pitts discussed new figures and read testimonials from prior families that completed the JK program and the impact it had on their children.

04/105/20: Motion by T. Bjorklund, second by C. Saathoff to enter into Executive Session for the purpose of Personnel per SDCL (1-25-2.1) and Negotiations SDCL (1-25-2.4) at 5:52 P.M. All voted aye; motion carried.

Mr. Pitts was excused at 6:13 P.M. for the remainder of the meeting.

President Beare declared the board out of executive session at 7:21 P.M.

04/106/20: Motion by T. Bjorklund, second by L. Pierce to implement a Junior Kindergarten program for FY21. All voted aye; motion carried.

04/107/20: Motion by C. Saathoff, second by C. Verhoek to adjourn at 7:29 P.M. All voted aye; motion carried.

_____ Board Chairman _____ Business Manager

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ESTELLINE SCHOOL BOARD HELD THURSDAY, APRIL 23, 2020 AT THE ESTELLINE SCHOOL.

The Estelline school board met on April 23, 2020 at 1:00 P.M. with the following members present: Tianna Beare, Chad Saathoff, Todd Bjorklund, and Chris Verhoek. Absent: Lynda Pierce

Others present: Amy Miller, Justin Pitts, Tom Oster and various staff and community members via ZOOM.

Chairman Beare called the meeting to order at 1:00 P.M.

04/108/20: Motion by T. Bjorklund, second by C. Saathoff to approve the agenda as written. All voted aye; motion carried.

There were no conflict of interest disclosures.

There was no public input.

04/109/20: Motion by C. Saathoff, second by C. Verhoek to enter into Executive Session for the purpose of Personnel per SDCL (1-25-2.1) at 1:02 P.M. All voted aye; motion carried.

Mr. Pitts was excused at 5:15 P.M. for the remainder of the meeting.

President Beare declared the board out of executive session at 6:27 P.M.

04/110/20: Motion by C. Verhoek, second by C. Saathoff to verbally offer a Superintendent/High School Principal contract to Dr. Eric Bass for FY2020-2021 and FY2021-2022. All voted aye; motion carried.

04/111/20: Motion by C. Saathoff, second by T. Bjorklund to adjourn at 6:36 P.M. All voted aye; motion carried.

_____ Board Chairman _____ Business Manager

UNAPPROVED MINUTES OF THE SPECIAL MEETING OF THE ESTELLINE SCHOOL BOARD HELD MONDAY, APRIL 27, 2020 AT THE ESTELLINE SCHOOL.

The Estelline school board met on April 27, 2020 at 5:30 P.M. with the following members present: Tianna Beare, Chad Saathoff, Todd Bjorklund, and Chris Verhoek. Absent: Lynda Pierce

Others present: Amy Miller and various staff and community members via ZOOM.

Chairman Beare called the meeting to order at 5:34 P.M.

04/112/20: Motion by T. Bjorklund, second by C. Verhoek to approve the agenda as written. All voted aye; motion carried.

There were no conflict of interest disclosures.

There was no public input.

04/113/20: Motion by C. Saathoff, second by C. Verhoek to accept the written Superintendent/High School Principal two-year contract with Dr. Eric Bass for FY 21 and FY22. All voted aye; motion carried.

04/114/20: Motion by C. Saathoff, second by C. Verhoek to adjourn at 5:36 P.M. All voted aye; motion carried.

_____ Board Chairman _____ Business Manager

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 10	GENERAL FUND	
Amazon.Com Corporate Credit	04102020	Supplies	134.34
Total Amazon.Com Corporate Credit			134.34
AT&T Mobility, LLC	04232020-0001	Transportation Vehicle Tracker GPS	193.76
Total AT&T Mobility, LLC			193.76
Bauman Electric, Inc.	350437	Electrical Repairs - Ballest	297.52
Bauman Electric, Inc.	350439	Electrical Repairs	321.43
Total Bauman Electric, Inc.			618.95
Boldt-Belden, Tina	04292020	Travel	30.41
Total Boldt-Belden, Tina			30.41
Camberos, Pedro	05052020	Reimburse for lost charger	35.00
Total Camberos, Pedro			35.00
City of Estelline	04282020-0-0001	Elementary Utilities	1,489.34
City of Estelline	04282020-0-0002	Beckman Field Utilities	60.28
City of Estelline	04282020-0-0003	Arena Utilities	531.42
City of Estelline	04282020-0-0004	Rural School Utilities	8.00
City of Estelline	04282020-0001	High School Utilities	2,429.59
Total City of Estelline			4,518.63
Climate Systems Inc.	85358	Repairs - Gym Transducer	408.35
Total Climate Systems Inc.			408.35
Country Corner	05012020-0001	Storage Unit Rent	50.00
Total Country Corner			50.00
Creative Product Sourcing, Inc.	117771	Supplies - DARE T-Shirts	162.14
Total Creative Product Sourcing, Inc.			162.14
Dakota Education Consulting, LLC	04242020	Superintendent Search - 2nd half	3,279.49
Total Dakota Education Consulting, LLC			3,279.49
EMC Insurance Company	B-06190060-0001	Commercial Insurance	3,561.59
Total EMC Insurance Company			3,561.59
Estelline Community Oil Co.	04302020-0001	Fuel, Supplies, Repairs	202.02
Total Estelline Community Oil Co.			202.02
Farmers Implement & Irrigation	P11521	Mower Parts	273.54
Total Farmers Implement & Irrigation			273.54
First Bank & Trust	04262020	Postage	275.00
First Bank & Trust	20200427	CTE Pilot Program - Printer, supplies	1,404.30
First Bank & Trust	20200427-01	CTE Pilot Program - Semi Pro 4 Screen Pr	3,840.00
Total First Bank & Trust			5,519.30
Gilligan, Robert	04282020	Mileage	42.00
Gilligan, Robert	04292020	Mileage	23.94

05/08/2020 10:22 AM

Unposted; Batch Description May, 2020 Invoices-0001

User ID: AMILLER

Vendor Name	Invoice Number	Description	Amount
Total Gilligan, Robert			<u>65.94</u>
Hamlin County Publishing Inc.	04292020	Legal Publications	167.00
Total Hamlin County Publishing Inc.			<u>167.00</u>
Hauff Mid-America Sports, Inc.	67391	Track Supplies - Alumni Medals	1,360.00
Total Hauff Mid-America Sports, Inc.			<u>1,360.00</u>
Hillyard/Sioux Falls	603864868	Custodial Supplies	21.97
Hillyard/Sioux Falls	700422215	Custodial Supplies	17.88
Total Hillyard/Sioux Falls			<u>39.85</u>
ITC	11109523-0001	Telephone Service	344.73
Total ITC			<u>344.73</u>
Lentz, James	05052020	Travel Expense	525.04
Total Lentz, James			<u>525.04</u>
Luckhurst, Renee	05062020	Reim vehicle washes (3)	30.00
Total Luckhurst, Renee			<u>30.00</u>
Matheson Tri-Gas Inc.	51615708-0001	Shop Supplies	21.90
Total Matheson Tri-Gas Inc.			<u>21.90</u>
Mc Leod's Printing & Office	39487	Supplies - Checks	303.77
Total Mc Leod's Printing & Office			<u>303.77</u>
Northeast Educational Services Cooperative	May 2020-0001	NESC Assessments	385.58
Total Northeast Educational Services Cooperative			<u>385.58</u>
NorthWestern Energy	04212020-0001	Natural Gas - 708 Davis Ave	237.87
NorthWestern Energy	05052020-0001	Natural Gas - 404 N 6th St.	253.06
Total NorthWestern Energy			<u>490.93</u>
RIHM Leasing Inc.	2623077	Bus Repairs - stripped bus 7	723.20
Total RIHM Leasing Inc.			<u>723.20</u>
Ross, Scott	04152020	Mileage	16.80
Total Ross, Scott			<u>16.80</u>
SD DEPARTMENT OF HEALTH	04222020	Health Nursing Svc Feb.	31.00
Total SD DEPARTMENT OF HEALTH			<u>31.00</u>
SDHSAA	05012020	2019-20 Participation Fees	600.00
Total SDHSAA			<u>600.00</u>
SFM	2326465-0001	Workers Compensation	1,035.33
Total SFM			<u>1,035.33</u>
Teacher Synergy, LLC	115194	A Christmas Carol Drama/Play	6.95
Total Teacher Synergy, LLC			<u>6.95</u>

05/08/2020 10:22 AM

Unposted; Batch Description May, 2020 Invoices-0001

User ID: AMILLER

Vendor Name	Invoice Number	Description	Amount
TIE	MBR21-309	TIE Membership Dues 20-21	936.00
Total TIE			936.00
Walmart Community	050120	Supplies	28.57
Total Walmart Community			28.57
Ward's Shopping Center	480044	Supplies	24.57
Ward's Shopping Center	480109	Supplies	27.25
Total Ward's Shopping Center			51.82
Fund Number 10			26,151.93
Checking Account ID 1	Fund Number 21	CAPITAL OUTLAY	
DE VILLE, Vicki	05042020	Library Books	660.47
Total DE VILLE, Vicki			660.47
Hauff Mid-America Sports, Inc.	62113	Track Minor Equipment - Hurdles (8)	1,184.00
Total Hauff Mid-America Sports, Inc.			1,184.00
Imprest Account	04302020-0001	Minor Equipment - Used Konica Copier	1,250.00
Total Imprest Account			1,250.00
Toshiba Financial Services	412383812-0001	Copier Lease 04/12/20 - 05/12/20	845.05
Total Toshiba Financial Services			845.05
Fund Number 21			3,939.52
Checking Account ID 1	Fund Number 22	SPECIAL EDUCATION FUND	
Children's Care Hospital	03312020-0001	Tuition/Therapies	14,889.50
Total Children's Care Hospital			14,889.50
Estelline Community Oil Co.	04302020-0001	Fuel, Supplies, Repairs	0.00
Total Estelline Community Oil Co.			0.00
Lentz, James	05052020	Travel Expense	50.40
Total Lentz, James			50.40
Northeast Educational Services Cooperative	May 2020-0001	NESC Assessments	5,596.12
Total Northeast Educational Services Cooperative			5,596.12
SD Department of Human Services	03312020-0001	CCHS Non-Fed Match - March, 2020	6,205.24
Total SD Department of Human Services			6,205.24
SFM	2326465-0001	Workers Compensation	37.18
Total SFM			37.18
Fund Number 22			26,778.44
Checking Account ID 1	Fund Number 51	FOOD SERVICE	
Estelline Community Oil Co.	04302020-0001	Fuel, Supplies, Repairs	197.41
Total Estelline Community Oil Co.			197.41

SFM

Total SFM

Star Laundry

Star Laundry

Star Laundry

Total Star Laundry

TOBEN, CYNTHIA

Total TOBEN, CYNTHIA

US Foods - Sioux Falls

US Foods - Sioux Falls

US Foods - Sioux Falls

US Foods - Sioux Falls

US Foods - Sioux Falls

Total US Foods - Sioux Falls

Fund Number 51

Checking Account ID 1

Board Report - Board 2017

Unposted; Batch Description May, 2020 Invoices-0001

Invoice Number

Description

2326465-0001

Workers Compensation

0117219

Laundry Services

0117822

Laundry Services

0118384

Laundry Services

04072020

Year End Lunch Payout

4295041

Groceries, Supplies

4372437

Groceries, Supplies

4454406

Groceries

5919580

Groceries

5942157

Groeries

Amount

166.49

166.49

46.02

8.55

15.10

69.67

4.30

4.30

1,128.30

450.44

136.73

(51.40)

51.40

1,715.47

2,153.34

59,023.23

**Additional Payroll Information
May, 2020**

Gross Payroll/Benefits/Retirement/Taxes

Salaries	General Fund	\$	101,063.87
Benefits/Retirement/Taxes		\$	74,309.23
Salaries	Special Education Fund	\$	9,562.15
Benefits/Retirement/Taxes		\$	11,018.52
Salaries	Pension Fund	\$	304.40
Benefits/Retirement/Taxes		\$	341.50
Salaries	Food Service Fund	\$	3,840.77
Benefits/Retirement/Taxes		\$	3,806.07
	Grand Total Payroll	\$	204,246.51

Financial Statement for the Month of April, 2020 - Estelline School Dist. 28-2

	<u>General Fund</u>	<u>Cap.Outlay Fund</u>	<u>Sp.Ed. Fund</u>	<u>Pension Fund</u>	<u>Bond Fund</u>	<u>Food Ser. Fund</u>	<u>Enterprise Fund</u>	<u>Total All Funds</u>
Balance Forward Revenue Recd.	\$313,778.00	\$668,787.11	-\$66,762.69	\$80,042.04	\$887.98	\$4,195.85	\$36.41	\$1,000,964.70
Taxes			\$41,057.36					\$200,818.98
Interest Earned	\$133,158.15	\$26,603.47						\$317.14
Gate Revenue								\$0.00
SPED transp								\$0.00
Gross Receipts								\$0.00
Other/Misc						\$197.72		\$197.72
County Apportion								\$0.00
State Apportion								\$0.00
State Aid	\$61,330.00							\$61,330.00
Other State Revenue	\$7,718.08	\$20,488.55						\$28,206.63
Bank Franchise								\$0.00
Federal								\$0.00
Student Medicaid			\$196.39					\$196.39
SD Medicaid						\$6,611.23		\$6,611.23
Federal Reimb						\$302.28		\$302.28
Lunch Receipts								\$0.00
Transfers In								\$0.00
Total Revenue Recd. Non Revenue Recd.	\$202,523.37	\$47,092.02	\$41,253.75	\$0.00	\$0.00	\$7,111.23	\$0.00	\$297,980.37
Balance + Revenue	\$516,301.37	\$715,879.13	-\$25,508.94	\$80,042.04	\$887.98	\$11,307.08	\$36.41	\$1,298,945.07
Expenditures	\$195,266.51	\$2,660.60	\$50,386.84	\$645.90	\$0.00	\$14,925.98	\$0.00	\$263,885.83
Journal Entries								\$0.00
Balance 04/30/20	\$321,034.86	\$713,218.53	-\$75,895.78	\$79,396.14	\$887.98	-\$3,618.90	\$36.41	\$1,035,059.24
Checking Account	\$246,309.94	\$688,971.44	-\$78,301.82	\$79,396.14	\$404.01	-\$3,065.36	\$36.41	\$933,750.76
Savings Account	\$20,130.78	\$19,247.09	\$3,304.42	\$0.00	\$483.97	\$0.00	\$0.00	\$43,166.26
CD's	\$48,828.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,828.00
Petty Cash	\$75.00							\$75.00
Cash Change	\$550.00							\$550.00
Imprest	\$5,000.00							\$5,000.00
Less Contract AP	\$141.14	\$0.00	-\$898.38	\$0.00	\$0.00	-\$553.54	\$0.00	-\$1,310.78
Deferred Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Cash Assets	\$321,034.86	\$713,218.53	-\$75,895.78	\$79,396.14	\$887.98	-\$3,618.90	\$36.41	\$1,035,059.24

Fund: 60	TRUST AND AGENCY								
Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance			
60 704 004	IMPREST	4,863.04	1,175.00	61.96	0.00	3,750.00			
60 704 006	ANNUAL	1,709.32	0.00	0.00	0.00	1,709.32			
60 704 007	STUDENT COUNCIL	3,136.35	0.00	0.00	0.00	3,136.35			
60 704 012	SCHOLARSHIP/LETTERMANS	2,768.22	0.00	0.00	0.00	2,768.22			
60 704 016	Athletic Account	969.70	0.00	0.00	0.00	969.70			
60 704 017	BAND FUND	18,783.58	101.18	9.74	0.00	18,692.14			
60 704 018	Chorus Fund	3,822.48	0.00	0.00	0.00	3,822.48			
60 704 020	SUMMER INSUR. PYMTS	3,922.57	0.00	556.12	0.00	4,478.69			
60 704 021	Fund Balance Region II B Track	0.01	0.00	0.00	0.00	0.01			
60 704 022	Beckman Field	2,433.05	0.00	0.00	0.00	2,433.05			
60 704 023	CLEARING ACCOUNT	2,097.00	1,157.00	0.00	0.00	940.00			
60 704 026	BBB Region FUND BALANCE	0.00	0.00	0.00	0.00	0.00			
60 704 028	FFA	5,979.15	0.00	885.28	0.00	6,864.43			
60 704 030	Jean Day Fund	1,692.63	26.00	0.00	0.00	1,666.63			
60 704 032	DVC CONFERENCE	3.06	0.00	0.00	0.00	3.06			
60 704 033	RURAL SCHOOL MUSEUM	13,104.26	0.00	0.00	0.00	13,104.26			
60 704 037	Special Olympics	1,094.08	0.00	0.00	0.00	1,094.08			
60 704 038	Box Tops	2,223.98	45.55	0.00	0.00	2,178.43			
60 704 043	Back Pack Program	505.50	505.50	0.00	0.00	0.00			
60 704 050	Concessions	5,311.67	5,311.67	0.00	0.00	0.00			
60 704 052	Technology	2,328.01	0.00	695.91	0.00	3,023.92			
60 704 053	VOYA Unsung Heroes Awards Program	543.21	543.21	0.00	0.00	0.00			
60 704 819	CLASS OF 2019	252.72	0.00	0.00	0.00	252.72			
60 704 820	Class of 2020	2,017.18	93.97	0.00	0.00	1,923.21			
60 704 821	Class of 2021	5,904.20	0.00	0.00	0.00	5,904.20			
	Fund Total: 60	85,464.97	8,959.08	2,209.01	0.00	78,714.90			

Fund: 60 TRUST AND AGENCY

Regular, Beginning Month 04/2020; Processing Month 04/2020; Accounts to Include Accounts with Activity; Fund Balance Account 60 704 004; Fund Number 60

Chart of Account Number		Chart of Account Description		Entity Name	Expenses	Revenues	Balance Change	Balance
Entry Date	JR	Reference #	Check Acct	Check #	Description			
60 704 004			IMPREST					4,863.04
60 704 004			IMPREST					
60 1942 004			IMPREST					
04/30/2020	CR	14621	IMPREST FUND REVENUE					
60 6900 004 693			IMPREST FUND EXPENSE	Imprest	0.00	61.96		
04/06/2020	CD	04212020 Void	IMPREST FUND EXPENSE	SDASBO Spring Conference	(75.00)	0.00		
		Check						
04/29/2020	CD	04292020	IMPREST	Used Konica Minolta Bizhub 364 Copier	1,250.00	0.00		
60 704 004			IMPREST					(1,113.04)
*Current Activity								
*Ending Balance:					1,175.00	61.96	0.00	3,750.00
Fund Total: 60					1,175.00	61.96	0.00	3,750.00

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 20, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 20, 2020 via Teleconference and/or Zoom. The meeting was called to order by President Akin at 7:02 P.M. and adjourned at 8:19 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Todd Bjorklund, Estelline; Jon Kahnke, Florence; Greg Bich, Iroquois

Others Attending:

NESC Staff Representatives: None

Member District Superintendents: Brian Jandahl, Elkton; Philip Schonebaum, Henry; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:02 P.M.

Agenda review, changes, and approval

Action #20-65 Motion by J. Homola, second by D. Lutkemeier, to approve the agenda as presented. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson – aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Introduction of Guests

Brian Jandahl, Philip Schonebaum and Jim Block were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-66 Motion by C. Knutson, second by T. Felberg, to approve the financial report for the period ending March 31, 2020. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
March 1, 2020	\$371,056.94	\$771,809.39	\$25,164.31
<u>Receipts:</u>			
Local Sources	\$3,138.74	\$168,631.88	\$3,143.35
State Sources		\$3,885.77	
Federal Sources		\$4,164.00	
Other		\$39,675.51	
<u>Total Monthly Receipts</u>	<u>\$3,138.74</u>	<u>\$216,357.16</u>	<u>\$3,143.35</u>
Total Gross Receipts	\$374,195.68	\$988,166.55	\$28,307.66
Manual Journal Entries	-\$75,000	\$75,000	
Less Salaries	\$8,536.76	\$268,009.94	
Less Disbursements	\$31,945.98	\$33,847.27	\$3,308.41
<u>Total Salaries & Disbursements</u>	<u>\$40,482.74</u>	<u>\$301,857.21</u>	<u>\$3,308.41</u>
Ending Cash Balance			
March 31, 2020	\$258,712.94	\$761,309.34	\$24,999.25

Consent Agenda

Action #20-67 Motion by J. Olson, second by J. King, to approve the following items on the Consent Agenda: 7a) Approval of March 16, 2020 Board of Directors minutes; 7b) Approval of payment of April 2020 claims; 7c) Approval of contract – Kormanagement Services LLC; 7d) Approval of contract; Pierre School District, \$5,545.85 – Reading Recovery Teacher Leader Services; 7e) Approval of contract – SW/WC Behavior Analyst Services; 102 days - \$64,331; 7f) Approval of contract; Lucy Vandersnick; Academic Evaluator, .50 FTE, 88 days, \$22,750 . King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

April 2020 Accounts Payable

GENERAL FUND: BASS SANITATION INC. JAN-MARCH GARB 13.65; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 331.84; BULLERT AUTO MAINT 431.48; CENEX FLEETCARD GASOLINE 2,590.16; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.31; CLARK COMMUNITY OIL GASOLINE 26.66; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 1,311.87; DEUEL CO. CENEX MAINT 49.85; DUST TEX SERVICE, INC. MARCH 20 RUG RENT 5.35; EMC INSURANCE FY20

NEW VEH COV 31.80; GESSWEIN MOTORS, INC. MAINT 29.42; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 456.02; LAKE CITY FIRE EQUIPMENT ANNUAL MAINT 1.40;NESC IMPREST 48.00;NESC PAYROLL APRIL 2020 8,583.31; NESC SPECIAL REVENUE PROJECTS FY20 3RD QTR EXP MI 2,319.70; OTTERTAIL POWER CO. ELEC 40.95; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; SASD J.A. ADMIN REGIS BANQ 6.00 SUTTEN, KRISTINA FLEET MAINT REIMB 130.00; TOWN OF HAYTI WATER/BLDG MAINT 400.30; W.W. TIRE SERVICE MAINT 57.90; WEST UNIFIED COMMUNICATIONS CONF CALL 3.28

FUND TOTAL: \$16,889.47

SPECIAL EDUCATION FUND: BASS SANITATION INC. JAN-MARCH GARBAGE 122.85; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,507.77; BRITTON-HECLA SCHOOL DISTRICT MARCH 2020 MI 25.20; BUSSKOHL, CHRISTY SLP SUPP REIMB 29.40;CASTLEWOOD SCHOOL DISTRICT MARCH 2020 USE FEE 396.92;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 128.82;DUST TEX SERVICE, INC. MARCH 20 RUG RENTAL 48.12;EMC INSURANCE FY20 NEW VEH COV 286.20;HAMLIN SCHOOL DISTRICT MARCH 2020 USE FEE 751.84;JUHNE, KARLETTE EC SUPP REIMB 153.55;KRINGEN, KELSEY OT SUPP REIMB 1.40; LAKE CITY FIRE EQUIPMENT ANNUAL MAINT 12.60; LANDMARK, TERESA EC SUPP REIMB 28.20; LINDNER, WENDI EC SUPP REIMB 16.40; PARENT MARCH 2020 MI 50.40; NELSON, JULIE EC SUPP REIMB 28.16 NESC IMPREST 136.00; NESC PAYROLL APRIL 2020 273,339.90; NESC SPECIAL REVENUE PROJECTS FY20 3RD QTR EXP MI 57,369.96; OTTERTAIL POWER CO. ELEC 368.59; SANFORD HEALTH PLAN HSA/FSA FEES 55.98;SASD J.A. ADMIN REGIS BANQ 54.00; SCHMIDT, ROCHELLE SLP SUPP REIMB 2.30; TOWN OF HAYTI WATER/BLDG MAINT 3,602.70; WEBSTER SCHOOL DISTRICT MARCH 2020 USE FEE 493.10; WEST UNIFIED COMMUNICATIONS CONF CALL 29.47

FUND TOTAL: \$356,039.83

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

COVID-19-Coronavirus Update

Discussion was held on COVID-19-Coronavirus.

FY 2021 Preliminary Budget

Business Manager Stormo presented the FY21 preliminary budget.

Health, Dental, and Life Insurance renewal information

Business Manager Stormo shared that the health insurance would have a decrease in premiums, dental would go up 2.9%, and life insurance would remain the same.

Action Items

Approve final Center Base tuition rates for FY20

Action #20-68 Motion by J. Homola, second by D. Lutkemeier to approve the final FY20 CB sliding scale rates as presented.

Base Rate	\$6,938.47
1 st Placement	\$9,713.86
2 nd Placement	\$6,369.52
3 rd Placement	\$4,856.93

Health, Dental, and Life Insurance renewal information for FY21

Action #20-69 Motion by G. Bjorklund, second by A. Berger to approve the Health, Delta Dental and Life Insurance rates for 2020-21, setting monthly insurance allocation at \$736.72. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Executive Session

Action #20-70 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by J. Homola, second by T. Felberg to enter executive session at 7:52 P.M. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

President Akin declared the board out of executive session at 8:13 P.M.

Action Item after Executive Session

Set Business Manager Salary and Benefits

Action #20-71 Motion by K. Knutson, second by P. Thyen to set Business Manager salary at \$51,400 for 2020-21 contract year in accordance with the listed COVID CLAUSE. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Set Assistant Director Salary and Benefits

Action #20-72 Motion by J. Homola, second by J. Olson to set Assistant Director salary at \$67,321.16 for 2020-21 contract year in accordance with the listed COVID CLAUSE. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Action #20-73 Motion by J. King, second by D. Lutkemeier to set salaries and offer contract to paraprofessionals and office staff with a \$.50 increase in hourly rate in accordance with the listed COVID CLAUSE. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Action #20-74 Motion by G. Bjorklund, second by P. Thyen to set salaries and offer contracts to Unit 1, Unit 2, paraprofessionals and office staff – issue date April 24, 2020, return date May 8, 2020. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye,

Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

COVID CLAUSE:

The South Dakota Legislature is expected to meet in special session in June 2020. If education receives a decrease in funding from what was expected in House Bill 1042 (Special Education) and House Bill 1043 (General Fund) the Northeast Educational Services Cooperative Board of Directors reserves the right to reopen negotiations in order to address any changes in school funding. Salary will be the only item reopened.

Adjournment

Action #20-75 With there being no further business, motion by J. Olson, second by J. King, to adjourn. King – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, Homola – aye, Blue – aye, Olson- aye, Braun – aye, Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, Looyenga – aye, Felberg – aye, Lutkemeier – aye, motion carried.

The next NESC Board of Directors meeting will be held via Teleconference and/or Zoom on Monday, May 18, 2020 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager