



Readying for a New School Year...

Our Welcome Back Guide to 22-23

Excellence Starts Here!

Summer 2022

Wayland-Cohocton Elementary School

We are looking forward to having our new and returning students join us for an exciting new school year! Before you know it, our students will meet their teachers, see old friends, and meet new ones too. Together we will ensure our EAGLE PRIDE helps us soar to success!

A Message from Our Elementary Administrative Team



*Mrs. Carhart,
Principal*



*Mr. Bieloski,
Asst. Principal*

It is hard to believe how quickly the start of the new year is approaching! As we ready for the new year and anticipate the increased energy level that will fill our building when our students arrive on the first day, we wanted to get some important information out to you as you help your child(ren) transition smoothly into a new academic year.

As we ready for the new year we have a lot of gratitude. We are...

- ★ excited to continue to serve all students, K-4, under one roof at Wayland-Cohocton Elementary School!
- ★ looking forward to working alongside returning members of our eagle family, as well as those we have excitedly asked to join us to help our eaglets soar to success as leaders and learners!
- ★ anxious to put some of our new facility updates (i.e. speech/ language suite, Student Support Team suite, new tile flooring, elementary entranceway, etc.) to use!
- ★ thankful to return to a greater sense of normalcy on the other side of the last two pandemic years!

Please continue to enjoy your time as a family, make sure your child is reading regularly or being read to and also begin to ready students for back-to-school routines, such as:

- ★ getting a good night's sleep and being well rested for an earlier wake-up time
- ★ eating healthy meals to include breakfast
- ★ listening and following directions with limited reminders or redirections
- ★ treating others with kindness and respect

It is important that our families read the following pages of our Back-to-School Guide, which includes important information about the upcoming school year. You may wish to put it in a safe place to reference as we navigate through the upcoming year as well!

Looking forward to partnering with you this year!

Theresa Carhart & Todd Bieloski



Superintendent of Schools
Eileen Feinman

Wayland-Cohocton Central School
BOARD OF EDUCATION

web link: <https://www.wccsk12.org/page/board-of-education-new>

President: Rich Rizzieri

VP: Lisa Bugbee

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Phil Trautman

Kelly Schecter

Matt Gleason

William Jablonka

Our Mission:

To ensure high levels of learning for all students.

Our Vision:

To continuously develop our capacity to function as a collaborative culture.

Our Beliefs/ Values

We believe...

- ★ Students are our priority.
- ★ In working alongside our community and families to ensure student success.
- ★ In the importance of providing a healthy, safe and secure environment.
- ★ In acting with integrity and treating all with compassion and respect.
- ★ Everyone deserves the support needed to engage in continuous growth and improvement.
- ★ In a culture of collaboration that requires collective responsibility and individual accountability.

Arrival & Dismissal

Doors open at 9:00 a.m. | 8:40 a.m. for bus riders eating breakfast | 8:50 a.m. for parent drop off students eating breakfast

Students should not arrive prior to this time without specific arrangements with a teacher, as there is no supervision available and student safety is our top priority. A *Dine in Breakfast* available from ES Cafeteria until 9 a.m.

Classes begin at 9:05 a.m.

All students prefer a smooth start to their day. This happens when students are able to engage in morning routines and get settled before instruction begins, so please be prompt! *Please note, students who arrive at school after the times mentioned above will be marked tardy and must be checked in at the main office in the elementary school by a parent or guardian.*

Dismissal begins at 3:20 p.m. from Wayland-Cohocton ES (Grades K-4).

For specific door entry/ exit information and parent pick up/drop off information, see the “**Transportation**” section.

Attendance

Regular attendance is critical to student learning! Attendance will be taken each day via SchoolTool and students arriving after 9:05 a.m. will be considered tardy and must report to the main office to check in. Early checkouts and late arrivals are discouraged unless your child has a medical appointment. **Family vacations should be scheduled for times when school is not in session for students.**

For more information regarding attendance (i.e. what absences are considered excused), please refer to our [Board of Education Policy 7110](#).

Parents/guardians should complete the **WAY-COH Elementary Absence Reason Form** (<https://forms.gle/YDeA124BdYmJioGeA>) each time their child (Grades K-4) is absent from school. You may find it helpful to bookmark this form to your phone or electronic device.

Back-to-School Event/ Open House

Our annual elementary Open House event will take place on **Tuesday, September 6th** between 4:30-6:30 p.m. This is a time for students to see their classroom for the coming school year and meet their teachers! We intend on having buses at the end of the Kindergarten hallway for new kindergartners and families to tour as well.

Birthdays

While birthday celebrations occur outside of school, at times a parent may wish to send in a store bought birthday treat for the class to eat during snack time or lunch. We ask that parents/guardians who choose to do this, ensure the store bought treat has a clear label of ingredients. This is helpful when it comes to navigating student allergies. We ask that families not send balloons and flowers to students as they can become a distraction to learning and are unable to be transported on the school bus.

Breakfast and Lunch

Breakfast and lunch menus will be available every month on our website and Facebook page listing the meals to be served by our cafeteria. These menus, as well as information about putting money on your child's lunch account, how to apply for free or reduced meal prices and the Special Occasion Order Form can also be found at the following web link: <https://www.wccsk12.org/page/dining-services>. *In the elementary school, students may choose the Main Choice meal, PBJ or a salad.* Students will place their order as part of the morning routine in their classroom.

Disclaimer: Breakfasts and lunches will no longer be free to all students for the 2022-2023 school year. Families should fill out meal applications for the district. Applications and instructions to complete are located at the following web link: <https://www.wccsk12.org/page/free-reduced-lunches>

For families new to our school, you will need your child's school ID number to set up a lunch account/MySchoolBucks. Our secretary can give you this information. Please call the elementary office at 585-728-3547. Qualifying students may access meals at a reduced or free rate. Additional snacks and treats, when available, come with a cost to them.

Calendar

Please refer to our District's instructional calendar to know when students will not be in attendance. Pay close attention to late arrival days, early release days and holidays when there is no school for students. Our instructional calendar can be found at the following web link: https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1375/WCCS/2192161/2022-2023_Instructional_Calendar6-7_1.pdf

Cell Phones

Cell phones are not permitted for use during the instructional day unless direct consent is provided by a school staff member in relation to our instructional program. If a student brings a cell phone to school, it is expected to be turned off and kept in the child's backpack. Please be aware that the school district is not responsible for lost or stolen devices. See "**Valuables**" section for more information.

Class Assignments

Class assignments for the coming year are being sent in the mail for currently enrolled students. New students will receive their placements after the enrollment process is complete (via phone call or email). Please know at times we are involved in the hiring process for staff in August. No worries in these situations! Prior to the start of the school year, classroom teachers will send out a welcome communication to each student in their classroom.

As we planned for the coming school year, one of our most challenging tasks was creating class groupings that reflect the diversity of our student learners. It is very important to have balanced classes that allow our teaching staff to best support all learner's growth

and achievement. These decisions are made with input from your child's current teachers, counselors and administrators and consider student strengths and needs.

Please note that requests for specific teachers will not be honored. We appreciate, in advance, your support and cooperation with this process.

Code of Conduct

All Wayland-Cohocton students will be expected to follow our District' Code of Conduct to ensure a safe and orderly learning environment for all. Each year our updated Code of Conduct goes through the Board approval process. Our most current approved Code of Conduct can be found on our District webpage at the following web link:

[https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1039554/Code of Conduct 2021-22.pdf](https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/1039554/Code_of_Conduct_2021-22.pdf)

Communication Tools

School staff will utilize a variety of tools to keep communication open between home and school. Please note, if you have a child in grades K-3, one tool teachers may use to communicate is through our Learning Management System, ClassDoJo. See “**Technology Tools**” section for more information.

Daycare (YMCA)

Wayland-Cohocton Elementary School has a YMCA sponsored before and after care program. The daycare operates before school from 7:00 a.m. to the beginning of classes and after school until 6:00 p.m. when school is in session and will continue to be located in room 26. More information can be found at our District website at the following web link: <https://www.wccsk12.org/page/ymca-childcare>

Emergency Drills and School Closings

Throughout the school year we will practice emergency safety drills (i.e. fire, lockdown, shelter in place, etc.) so that students and staff know what steps to take should a true emergency event occur.

At times we may experience a situation that could lead to an emergency school closure (i.e. inclement weather). Families will be notified via Thrillshare messaging (i.e. email, push notification, Facebook). Parents can also monitor local news (radio/ television) stations.

First Day of School

The first day of school is Thursday, September 8th. To reduce student confusion and anxiousness, we encourage students to use their regular arrival and dismissal methods starting on the first day!

Please be mindful that regular attendance is critical to student learning. We appreciate all you will do to ensure your child arrives at school on time each day and stays the duration of the day.

Grading Periods

At the elementary level, our school year is broken up into trimesters. We will report student progress three times a year using standards-based reporting. Below you will find the dates for each grading period as well as when report cards go home:

Prek and Elementary School

Grading Period	Begin Date	End Date	Report Cards go home
1 (12 weeks)	9/8/22	12/8/22	*12/16/22
2 (13 weeks)	12/9/22	3/23/23	3/31/23
3 (12 weeks)	3/24/23	6/23/23	6/5/23

*Kindergarten progress will be shared out during Parent Teacher Conferences.

For more information about standards-based reporting, please access our district's Standards-Based Report Card Parent Guide at the following web link:

<https://drive.google.com/file/d/0BwalIGuharg-ODRZdDNHdG9hUUITWTQxSHBCSXJVWFJEZGdV/view?usp=sharing&resourcekey=0-7BEpkW-qWh613dFGkES1QA>

Health & Wellness

All pertinent medical information about students should be shared with Nurse McKelvey (Grades K-4) before the start of the school year or as changes in medical need arise.

Immunizations:

- ❖ All immunizations need to be current before the first day of school or a note must be received by a medical doctor stating the date of appointment to receive immunization.

Report to Parents: Stay Up-to-Date on Your Child's Immunizations
Millions of kids are behind on critical immunizations that will keep them safe. Learn about the risks of missing vaccinations.

Risks to Delaying Immunization
Without vaccinations, we risk outbreaks in our communities of preventable childhood diseases. Vaccine-preventable diseases can be extremely serious, require hospitalization, or even be deadly—especially in young children.

How to Avoid Overlapping Vaccinations
You can't receive another vaccine for 14 days before or after a COVID-19 vaccine. For the two-dose regimen, that's a 54-day period. Be mindful of this when scheduling your children's vaccinations to avoid having to choose between the COVID-19 vaccination and others.

Current Childhood Vaccination Rates

- 40% of parents said their child had missed a vaccination because of the pandemic.
- There's been a 71% drop in health care visits for 7- to 17-year-olds, ages when critical vaccines are given.

Get Your Child Back on Track
First, check with your child's pediatrician to see if they're on target. If they're not, the CDC has developed a timeline to get your children back on schedule. Most childhood vaccines are covered by insurance or free to children who can't afford them.

Visit getvaxfacts.org for more information on getting your child vaccinated.

naesp National Association of Elementary School Principals

Medications:

- ❖ Medication orders and Emergency Action Plans must be updated each school year. All medication must be brought in by an adult and in a container labeled by the pharmacy.

Physicals:

- ❖ Required for all newly enrolled students at Wayland-Cohocton Elementary and students enrolled in grades K, 1 and 3.
- ❖ Verification of physical or scheduled appointments are due to Nurse McKelvey (mmckelvey@wccsk12.org) no later than September 30th.

Screenings:

- ❖ We hope to restart our annual Lions Club photo screening & Rushville Dental exams.
- ❖ If your child is seen by an outside provider, please provide a copy of results for our records.
- ❖ Any teacher or parent concerned about student vision, should reach out to the school nurse.

Leader in Me

We are a **Leader in Me**[®] school district. **Leader in Me** is a whole-school transformation model and process developed in partnership with educators that empowers students with the **leadership** and life skills they need to thrive in the 21st century.

Leader in Me[®]
FAMILY NEWSLETTER
By Dr. John and Jane Covey



Welcome to *Leader in Me*

Each new school year brings opportunities for academic growth and growth in all areas of development. Although children must be knowledgeable when they graduate, they must also be healthy, engaged, responsible, and caring people.

Leader in Me provides your school with the vision and language to lead the school in a way that addresses all areas of development. As each child discovers and develops his or her unique gifts and talents, they are given opportunities to lead. As leaders, they become active, engaged partners in their own education and their self-confidence, responsibility, and initiative grows. The children quickly understand the benefits of different gifts and talents; they learn to listen to new ideas, work together to achieve results, and motivate one another to be the best.

We hope your school enjoys sharing these new opportunities. Together, you will watch each and every child grow throughout the year.

- ❖ The **7 Habits of Happy Kids** will guide our effort to develop leadership potential across our school. In the first month of school, we will focus on an overview of **Leader in Me** and the 7 Habits within each of our classrooms. We will dive more deeply into learning one habit at a time October-May. In June, we will celebrate our learnings and development as leaders. Below you will find more information on the 7 Habits and our timeline in exploring the habits:

September: Introduction of All Habits

<h1>7 Habits of Happy Kids</h1> 	<p>October: Habit 1: BE PROACTIVE I'M IN CHARGE OF ME</p>  <p>I take initiative I am a responsible person I do the right thing without being asked, even when no one is looking.</p> <p>I choose my actions, attitudes & moods. I do not blame others for my wrong actions.</p>	<p>November: Habit 2: BEGIN WITH THE END IN MIND HAVE A PLAN FINISH</p>  <p>I am an important part of my classroom and contribute to my school's mission & vision.</p> <p>I plan ahead and set goals. I look for ways to be a good citizen. I do things that have meaning and make a difference.</p>
<p>December: Habit 3: PUT FIRST THINGS FIRST WORK FIRST, THEN PLAY</p>  <p>I am disciplined & organized.</p> <p>I spend my time on things that are most important. This means I say no to things I know I should not do. I set priorities, make a schedule, and follow my plan.</p>	<p>January: Habit 4: Think Win-Win I WIN, YOU WIN, WE WIN</p>  <p>I balance courage for getting what I want with consideration for what others want.</p> <p>I make deposits into others' Emotional Bank Accounts. When conflicts arise, I look for third alternatives.</p>	<p>February: Habit 5: SEEK FIRST TO UNDERSTAND, THEN TO BE UNDERSTOOD LISTEN BEFORE YOU TALK</p>  <p>I am confident in voicing my ideas. I listen to other people's ideas and feelings. I try to see things from their viewpoints. I listen to others without interrupting.</p> <p>I look people in the eyes when talking.</p>
<p>March: Habit 6: SYNERGIZE TOGETHER IS BETTER</p>  <p>I value other people's strengths and learn from them. I get along well with others, even people who are different than me. I work well in groups.</p> <p>I seek out other people's ideas to solve problems because I know that by teaming with others we can create better solutions than any of us can alone. I am humble.</p>	<p>April: Habit 7: SHARPEN THE SAW</p>  <p>I take care of my body by eating right, exercising, and getting sleep. Balance Feet Best</p> <p>I find meaningful ways to help others. I spend time with family and friends. I learn in lots of ways and places, not just at school.</p>	<p>May: Habit 8: Find Your Voice</p>  <p>I have found something that I am good at and really like doing. I am proud, but do not boast. Instead, I use my expertise to help and inspire others.</p>
<p>June: Leadership Celebration</p>		

- ❖ [A Parent's Guide to the 7 Habits](#) is a resource available to families to support student learning and usage of the habits at home. May you find this guide a useful tool to help support your child's growth and development in effective life skills.

Safeguarding Instructional Time

Every effort is made to protect instructional time from outside interruptions. Emergency telephone calls and personal visits with students or staff are permitted ONLY if approved by the principal or assistant principal. Teachers are unable to answer outside phone calls or emails during instructional time. Please note our teachers have a responsibility to all children in the classroom from arrival to the end of the day and are unable to pause to talk to parents/guardians while students are present. We appreciate your help in ensuring we make the most out of every instructional minute for your child's learning success!

School Spiritwear

Get your spiritwear!

- ❖ Elementary: https://sideline.bsnsports.com/schools/new_york/wayland/wayland-cohocton-elementary-school
- ❖ Middle/High: https://sideline.bsnsports.com/schools/new_york/wayland/wayland-cohocton-high-school

School Supplies

Required school supplies (with the exception of a backpack, sneakers, art shirt, etc.) will be provided to students this year by the school district. Students are responsible for bringing assigned materials (i.e. books, Chromebook, charger, etc.) back and forth between home and school each day school is in session.

School-wide Expectations:

In our effort to build leadership within and across our learning community, we will focus across all settings to the following school-wide expectations for behavior:

At Wayland-Cohocton Elementary LEADERS soar by being...

RESPECTFUL

RESPONSIBLE

SAFE &

KIND



How will you LEAD us today?

We will celebrate our students' choice to SOAR by distributing SOAR cards (gold in color). These SOAR Cards are turned in for our recognition program. As our program continues to grow we will work with students and staff to determine how to celebrate individual and school-wide success!

SOAR CARD

I am a leader who was caught soaring by being:

Check all that apply

- RESPECTFUL
- RESPONSIBLE
- SAFE
- KIND



Name: _____

Teacher/Grade: _____

Specials

Students will participate in special area classes as part of their weekly schedule. These classes include art, music, physical education (PE), library and technology integration. Your child's teacher will provide you with a schedule. Students should wear sneakers/ tennis shoes on days (3) they are required to participate in physical education (PE). If this becomes too much to manage, please have your child wear sneakers/ tennis shoes every school day.

Student Information

As we begin a new school year, please help us maintain the most current information for your child:

- ❖ If you do not have a gmail account for email, you are highly encouraged to set one up so you can receive important updates from our school and district. It is free. See directions of how to set up an account at the following web link:
<https://support.google.com/mail/answer/56256?hl=en>
- ❖ If you have or had a change of address, phone number, email address or emergency contact, please notify the school office immediately.
- ❖ **If you have any custody situation updates, we count on you to notify the school office right away and provide the most current court paperwork. The same holds true for restraining orders. We will make decisions based on the most current legal paperwork that is on file.**

Technology Tools

Chromebooks are a tool to compliment classroom instruction and support learning.

- It will be critical for students to keep their school assigned Chromebooks charged and in good working order to successfully access and participate in daily instruction.
 - Chromebooks are instructional tools for school use only. Students should not be using Chromebooks to surf the web, watch Youtube videos, movies, etc.
 - Damage to Chromebooks and/ or lost power cords come at an expense. Families will be billed in instances of damages and lost cords. Establishing routines of putting Chromebooks up and away when not in use to support learning at home should keep Chromebooks safe from damage.
 - Look for guidance from your child's grade level teacher(s) regarding expectations for Chromebook use/ transport to and from school.
 - Support needs and questions for Chromebooks should be sent to Chromebooksupport@wccsk12.org.
- Students at times will access instructional content using one of our district's approved Learning Management Systems: ClassDoJo for students in grades K-3 | Google Classroom for students in grade 4. To assist our families with both of these systems we have created the following videos to help understand what your student(s) sees and how your student(s) is using them for their learning. After watching the videos, if you have any questions or need additional support please let your child's teacher or building principal know.
 - ClassDoJo (K-3) parent video: <https://youtu.be/PskUPT8Xwc0>
 - Google Classroom (4-12) parent video: <https://youtu.be/xxTxZo-pi7I>

Toys

Students should refrain from bringing toys to school. These items typically become a disruption to learning and can also be lost or damaged. Unless a parent has had a direct communication with a teacher requesting a toy be sent to school, students are expected to keep these items at home.

Transportation (Bus & Parent Pick-Up)

Now more than ever, we encourage you to have your child follow his/her normal transportation plan **starting on the first day of school** and transportation methods should be **kept as consistent as possible** to avoid transportation mishaps due to student confusion. In addition, school staff are unable to maintain the smooth operation of the school day when having to navigate a large volume of transportation changes (i.e. changes from bus rider to parent pickup).

Click on the following web link to access information regarding arrival, dismissal and parent drop off and pick up:

<https://drive.google.com/file/d/1ITWQG4nStiQrp12gDFO7kCkrdU1XY84Z/view?usp=sharing>

❖ **Bus Transportation:** If transportation needs change throughout the school year, a [Transportation Request Form](#) must be re-filed with the school office to ensure that we are able to maintain accurate data. **We will need five working days to implement the transportation arrangements.** These request forms are available at each main office. Your cooperation and timely return of this form will help to ensure the proper transportation of your child to/from their home or daycare provider.

❖ Parent Pick Up Registration:

- Parents selecting parent pick up as a **regular dismissal method** must complete a Parent Pick Up Registration Form by Tuesday, September 6th (Link to Form: <https://forms.gle/T7Dx9tfXxvMSjLQ97>).
- Parents who will use parent pick up on an **occasional basis**, must send a written note with parent signature to the school that outlines that you are changing your child's transportation for the day from being a bus rider to parent pickup. A written note is needed every day this change is made as our school cannot manage individual pick up schedules for multiple families. Please note, **IF YOU WILL RELY ON AN ADULT OTHER THAN YOURSELF** to pick up your child(ren), please list the first and last name of the adult(s) you approve as it appears on their valid driver's license and the color, make and model of the vehicle that will be used to pick up your child(ren). [i.e., Theresa Carhart | blue Chevy pickup truck]

Valuables

Students should refrain from bringing items of value to school. The Wayland-Cohocton School District is NOT responsible for lost or stolen items.