

# Dependent Eligibility Verification Requirements

Eligible Dependent Type	Eligible Dependent Definition	Required Documentation for Proof of Eligibility
Legal Spouse	Legally married spouse as defined by State law	<ul style="list-style-type: none"> <li>Marriage Certificate if married less than one year; otherwise, a copy of the most recent Federal Tax Return with signature of Employee and Spouse (blackout financial information)**</li> </ul>
State-Registered Domestic Partner	Same-sex or opposite-sex domestic partners age 18 or older	<ul style="list-style-type: none"> <li>California Certificate of Domestic Partnership issued by the California Secretary of State</li> </ul>
Unregistered Domestic Partner	Same-sex domestic partners age 18 or older who meet District requirements in their Declaration of Domestic Partnership	<ul style="list-style-type: none"> <li>Declaration of Domestic Partnership (including joint residence and financial interdependence documentation) and Domestic Partner HealthCare Enrollment Statement</li> </ul>
Child- Biological	Direct biological child (under age 26)	<ul style="list-style-type: none"> <li>Government-issued Birth Certificate reflecting that the child is the Employee's child, or</li> <li>A copy of the most recent Federal Tax Return with signature of Employee listing child as dependent (blackout financial information) **</li> </ul>
Child- Step	Direct biological child (under age 26) from a spouse/domestic partner's prior marriage	<ul style="list-style-type: none"> <li>Government-issued Birth Certificate reflecting that the child is the Spouse/Domestic Partner's child, AND you and your spouse's Marriage Certificate if married less than one year, or</li> <li>Government-issued Birth Certificate reflecting that the child is the Spouse/Domestic Partner's child, AND a copy of the most recent Federal Tax Return with signature of Employee and Spouse listing child as dependent (blackout financial information) **</li> </ul>
Child- Adopted	Legally adopted child under the age 26	<ul style="list-style-type: none"> <li>Government-issued Adoption Order, AND government issued Birth Certificate, or</li> <li>Foreign adoption approved by the INS or legal adoption documents from foreign country AND home government-issued Birth Certificate</li> </ul>
Child- Guardianship	Persons under the age of 18 for whom you have legal guardianship	<ul style="list-style-type: none"> <li>Court Order of Legal Guardianship, AND a copy of most recent Federal Tax Return with signature of Employee listing child as dependent (blackout financial information).** Excludes temporary guardianship orders.</li> </ul>
Child- Disabled	Disabled child over the age of 26 for whom you have the legal responsibility to care	<ul style="list-style-type: none"> <li>Notice of disability determination from medical carrier prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship), or</li> <li>Notice of disability determination from the Social Security Administration prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship)</li> </ul>

Dependents who do not meet the definitions as listed above are not eligible dependents

\*\* Copies of the Federal Tax Return must be signed and be for the tax year prior to adding the dependents.