

**SCHOOL BOARD MEETING AGENDA**  
**Tuesday, July 13, 2021**  
**5:00 p.m. - City Hall**

**I. ROLL CALL & CALL TO ORDER**

Rufus Rodriguez	_____	Dan Brookens	_____	Briana Joseph	_____
Nicole Green	_____	Mari Myren	_____	Lily Steuber	_____
Julie Laue	_____	Rufus Rodriguez	_____	Solveig Senf	_____

**II. PLEDGE OF ALLEGIANCE**

**III. MINUTES**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the June 15, 2021 school board meeting minutes.

**IV. AGENDA**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the July 13, 2021 school board meeting agenda.

**V. CELEBRATIONS AND SCHOOL / COMMUNITY REPORTS**

A. **Presentation on Superintendent Search** – Ed Waltman, South Central Service Cooperative

**VI. SUPERINTENDENT’S REPORT AND CALENDAR**

**VII. FINANCIAL BUSINESS**

A. **Donations / Grants** (Dan)

**Appendix A**

B. **Financial Reports & Bills** (Chris)

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the wire/transfers for 6/11/21 – 7/8/21, the June, 2021 single checks, the June 22 and July 13, 2021 bills, and the May, 2021 budget model.

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

A **Organizational Items** (Rufus)

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the following items for the \_\_\_\_\_ school year:

1. Designate the 2nd & 4th Tuesday of each month as regularly scheduled school board meetings to be held at 5:00 p.m. at City Hall.
2. Designate the following banks as depositories of school funds and authorize the superintendent and business manager to sign release agreements for pledged securities for collateral purposes and initiate and approve electronic fund transfers:

**U.S. Bank, Fairmont**  
**Profinium, Fairmont**  
**First Farmers & Merchants**  
**Bank, Fairmont**

**Bank Midwest, Fairmont**  
**State Bank, Ceylon**  
**CCF Bank, Fairmont**

**U.S. Bank, Minneapolis**  
**State Bank, Fairmont**  
**Ameritrade Institutional**  
**and Ehlers Investment**

3. Set the compensation for school board members at \$2,400 and \$3,000 for School Board President. Compensation for each additional meeting pertaining to school board matters is set at \$75 for a partial day and \$150 for a full day.
4. Designate the Fairmont Sentinel as the official newspaper for Independent School District 2752
5. Designate Mat Mahoney as Title IX Compliance Officer/Human Rights Officer for Independent School District 2752
6. Designate Chris Muhvich as District Transportation Safety Director
7. Designate Kim Niss as 504 Coordinator.
8. Designate Michelle Rosen as Federal Programs Administrator as provided under Public Law 107-110
9. Designate Joseph Brown, Sr. as Home School Coordinator
10. Designate Mary Cole as the MDE Identified Official with Authority to authorize user access to MDE secure websites
11. Designate April Tordsen as the Homeless Students Liaison
12. Designate Chris Muhvich as HIPAA Compliance Officer
13. Designate Tyler Garrison as the Health & Safety Coordinator
14. Set the stipend for interpreters at \$25 per hour
15. Set the stipend for test proctoring at \$14 per hour
16. Set the stipend for tutoring at \$35 per hour
17. Set the student / summer help rate at \$11.00 per hour
18. Set the substitute teacher pay at \$150 per day
19. Extra duty stipends

**Appendix B**

20. Authorize payment of bills between board meetings for the purpose of obtaining a discount or a required prepayment on an order, or to avoid penalty charges. The District is also authorized to pay board bills in the event a board meeting is not held. The superintendent and business manager are authorized to approve the processing of payments for invoices submitted under contracts approved by the Board and under circumstances when it is deemed necessary and appropriate to proceed with a payment.

B. **Meal Prices** (Nicole) **Appendix C**  
 A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove student and adult meal prices for the 2021-22 school year.

C. **Rental Classes & Fee Schedule** (Nicole) **Appendices D & E**  
 A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove School District Rental Classes & Fee Schedule for the 21-22 SY

IX. **NEW BUSINESS** (Cont.)

- D. **Fees for Student Activities** (Mari) **Appendix F**  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the 2021-22 fee schedule for student activities.
- E. **Fees for Activities Admission** (Nicole) **Appendix G**  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the 2021-22 fee schedule for activities admission.
- F. **Long-Term Facilities Maintenance Resolution** (Nicole) **Appendix H**

X. **PERSONNEL**

- A. **Principal's Contract Settlement** (Julie) **Appendix I**  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the 2021-2022 & 2022-2023 principal's contract.
- B. **Medical Leaves** (Mike)  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove three employee medical leaves as follows:  
1. September 9, 2021 – October 20, 2021 or per medical recommendation  
2. September 9, 2021 – November 5, 2021 or per medical recommendation  
3. September 7, 2021 – November 23, 2021 or per medical recommendation
- C. **Employment** (Julie)  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove the employment of the following:  
1. Cassandra Brown as an agriculture teacher, effective 6/30/21 at a salary of BA. Step 13  
2. Joice Forster as a long-term substitute teacher, 9/9/21 – 10/20/21, at a salary of MA27, Step 17  
3. Sandy Soelter as a long-term substitute teacher, 9/9/21 – 11/5/21 at a salary of BA9, Step 7
- D. **Resignation** (Mike)  
A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously accept/reject the resignation of Jacquelyn Peterson, effective June 23, 2021.

XI. **BOARD COMMITTEE REPORTS**

- A. Staff Welfare Committee Meeting – 6/22 (Mike)  
B. Operations Committee Meeting – 7/7 (Nicole)  
C. CER Advisory Council Meeting – 7/8 (Mari)  
D. Staff Welfare Committee Meeting – 7/12 (Julie)

XII. **ADJOURNMENT**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to unanimously approve/disapprove adjourning the school board meeting at \_\_\_\_\_ p.m.