

**APPROVED**

**Regular Board Meeting**  
**Thursday, June 10, 2021**  
 Meeting held via Zoom

**ORIGINAL**

**Members Present:** A. Casale, T. Fanfa, D. Galipeau, A. Grab, D. Roadcap, J. Roddy (logged on at 7:02 p.m.), K. Shufon and L. Wertz

**Absent:**

**Also in Attendance:** Dr. Angelina Maloney and Maria Lewis, Board Secretary

**1. CALL TO ORDER AND FLAG SALUTE**

Vice President Wertz called the meeting to order with a salute to the flag at 7:00 p.m.

*President Roddy arrived at 7:02 p.m. His computer camera was not working therefore he could not vote.*

**2. PRESENTATION**

2.1 Comprehensive Counseling Plan presented by School Counselors Patricia Poupore, Kari Dowling-Ryan and Paige Collins

**3. APPROVAL OF MINUTES**

Action: 3.1 Approval of Meeting Minutes

1 - Ms. Wertz 2 - Ms. Roadcap

The Board of Education hereby approves the following Minutes:

- May 6, 2021 Annual Budget Hearing/Regular Meeting Minutes

7 Yes Motion Carried

**4. SUPERINTENDENT**

4.1 Update:

- Inconsistent guidance on mask wearing has made for a difficult week
- The following district policies will require review to ensure compliance with current laws and norms:
  - #5100 Student Attendance
  - #5280 Interscholastic Activities (academic eligibility)
  - #5300.25 Student Dress Code
- Partnership with The Sage Colleges
- Kudos to all student athletes, Donna Van Zandt, AD and Whitney Colvin, Transportation Supervisor, for a very successful athletic season
- Planning for a normal school year for 2021-2022 with all students attending in-person, no remote learning
- New summer programming (see below)
- Highlights from the last 18 months:
  - Grades K-6 in person full time
  - Grades 7-12 hybrid learning
  - Every sport and specials were offered
  - Free meals were offered to all families
  - 2 new administrators
  - One Capital Project completed another one passed by the district voters
  - Ed. Law 2D
  - K-12 fully remote offering
  - Vaccine clinics
  - Contact tracing
  - Cleaning and sanitizing
  - Class quarantines
  - New programming

4.2 Tamarac Summer Scholars - Scope of Work

1. Stem COVID 'learning loss' and be academically prepared for the next school year
2. Develop skills and knowledge that will foster SEL
3. Fostering new relationships with peers and caring adults
4. Explore new passions was that they can continue beyond the summer
5. Acquire methods for improving academic skills

4.3 Field Trip Requests discussion

- Canada October 14-17, 2021
- France April 2022 (final dates TBD)

4.4 Update from Building Administrators

**5. BOARD DISCUSSION/REPORTS**

5.1 Committee and Liaison Updates

5.2 Board of Education Service to School Award update

5.3 NYSSBA Annual Convention - October 24-26, 2021

5.4 Board Retreat

**6. PUBLIC COMMENT**

- Peyton Nealon, student, asked how the tickets for graduation would be distributed. The Superintendent said that they would be handed out prior to the ceremony. He also asked if there would be sports banquets this year. The Superintendent said that there already had been some, on a smaller scale than normal, but that he should ask his coach.
- Gavin Remillard, student, asked how the dress code would be regulated so that it isn't biased.
- Carter Casey, student, asked if there would be another vaccination clinic offered at school. The Superintendent said yes, next week.

**7. BOARD ACTION**

Action: 7.1 Board of Education Election/School Budget Vote Results

1 - Mr. Shufon 2 - Ms. Fanfa

The Board of Education accepts the results of the May 18, 2021 vote for the 2021 - 2022 annual budget and four Board of Education member seats.

**2021 - 2022 School Budget Vote Results:**

Total # of Votes Cast - 417

# of Yes Votes - 275

# of No Votes - 142

**Board of Education Election Results:**

Danielle Roadcap re-elected - 312 votes

Jenna Horton newly elected - 51 votes (3-year term)

Dina Trahan newly elected - 43 votes (3-year term)

Valerie Lee newly elected - 21 votes (filling J. Wienman's seat through June 30, 2022)

7 Yes Motion Carried

**8. POLICY**

Action: 8.1 Second Reading & Adoption of Policy Revisions

1 - Mr. Shufon 2 - Ms. Fanfa

The Board of Education approves, upon the recommendation of NYSSBA and the Policy Committee, the second reading and adoption of revisions to the following policies and regulations:

- 0100, Non-Discrimination and Equal Opportunity
- 0115, Student Harassment and Bullying Prevention and Intervention
- 8130, School Safety Plans and Teams
- 8131, Pandemic Planning

7 Yes Motion Carried

**9. SPECIAL ACTIONS****BY CONSENT**

**1 - Ms. Roadcap/2 - Mr. Grab**

Action: 9.1 Approval of 2021-2022 Professional Development Plan

The Board of Education approves, upon the recommendation of the Curriculum and Assessment Council, the 2021-2022 Professional Development Plan.

Action: 9.2 2021-2022 MTSS Plan

The Board of Education approves the 2021-2022 Multi-Tier System of Supports (MTSS) Plan.

**END OF CONSENT**

**7 Yes/Motions Carried**

**10. CURRICULUM****BY CONSENT**

**1 - Ms. Wertz/2 - Mr. Shufon**

Action: 10.1 New Curriculum/Course Approvals

The Board of Education approves, upon the recommendation of the Curriculum and Assessment Committee, the following new curriculum proposals:

<b>New Curriculum/Course</b>	<b>Proposed by:</b>	<b>Date of Implementation:</b>
QUEST/6th Grade	Michelle Furlong	September 2021
History of Twentieth Century/HVCC	Colin Burton	February 2022

Action: 10.2 Curriculum Writing Proposals

The Board of Education approves, upon the recommendation of the Curriculum and Assessment Council, the following curriculum writing requests.

New Curriculum/Course	Teacher(s) Writing:	Hours per Teacher:	Total Cost
QUEST/6th Grade	Michelle Furlong & Angel Jewell	30 @ \$30 per hour	\$1,800
History of Twentieth Century/HVCC	Colin Burton	40 @ \$30 per hour	\$1,200

**END OF CONSENT**  
**7 Yes/Motions Carried**

**11. SPECIAL EDUCATION**

**BY CONSENT**  
**1 - Mr. Grab/2 - Ms. Roadcap**

Action: 11.1 Student Placement Recommendations - 504 Committee and Committees on Special Education and Preschool Special Education

The Board of Education accepts the following recommendations of the 504 Committee and the Committees on Special Education and Preschool Special Education dated 5/3/2021, 5/4/2021, 5/5/2021, 5/6/2021, 5/13/2021, 5/14/2021, 5/20/2021, 5/24/2021, 5/27/2021 and 6/1/2021:

- 1041
- 1012
- 3013
- 1126
- 1094
- 1173
- 1158
- 1166
- 1167
- 1107
- 1096
- 1097
- 1149
- 1134
- 1172
- 1151
- 1168
- 952
- 1098
- 1150
- 1133
- 1115
- 979
- 1020
- 923
- 1146

Action: 11.2 Contract for Services - Four Winds

The Board of Education approves the contract between the Brunswick Central School District and Four Winds Saratoga for tutorial services for the 2021 - 2022 school year. Services will be provided on as-needed basis. The Board also authorizes the Superintendent to sign on behalf of the district.

Action: 11.3 Contract for Services - Advanced Therapy, PT, OT, S.L.P.

Recommended Action: BE IT RESOLVED, the Board of Education approves the Agreement by and between Advanced Therapy, PT, OT, S.L.P. and the Brunswick Central School District for the purpose of providing teacher of the visually impaired evaluations to students identified by the District at the rate of \$700 for each evaluation between May and June 2021.

**END OF CONSENT**  
**7 Yes/Motions Carried**

**12. SUPERINTENDENT'S RECOMMENDATIONS - PERSONNEL**

**BY CONSENT**  
**1 - Mr. Shufon/2 - Mr. Grab**

Action: 12.1 Abolishment of Positions and Excess Staff for Economic Purposes

WHEREAS, the Superintendent of Schools and Board of Education of the Brunswick Central School District have determined it necessary and proper to abolish positions for reasons of economy and efficiency.

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes three (3) Full Time Teaching Assistant positions effective June 30, 2021.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education excesses the least senior employee in each abolished position, or tenure area where applicable, (if the position being abolished is not vacant) as may be required by collective bargaining agreement or applicable law and, where required by collective bargaining agreement or applicable law, that employee shall be excessed and placed on a preferred eligible list.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of School, the least senior employee(s) in the above tenure area or title, as appropriate, and which are hereby approved to be excessed as of June 30, 2021 are as follows: Patricia Gutierrez,

Sarah Hansen, and Kathy Zeiss. The Superintendent of Schools shall so notify each employee of being excessed effective June 30, 2021 and, if required, place the employee on the appropriate preferred recall list.

**Action: 12.2 School Bus Driver - Retirement - Kim Matala**

The Board of Education accepts, with sincere appreciation for 15 years of service to the Brunswick Central School District, the resignation, for the purpose of retirement, of Kim Matala, from her position as School Bus Driver with the Brunswick Central School District effective June 2, 2021.

**Action: 12.3 Resignation(s)**

The Board of Education accepts the resignation of the following individual(s) from the position indicated.

Name	Position	Effective Date
Rochelle Hoot	Director of Special Education	June 30, 2021

**Action: 12.4 Leave of Absence - Child Rearing - Kristen Wrobel**

The Board of Education approves a leave of absence, for the purpose of child-rearing, for Kristen Wrobel beginning September 7, 2021 with an anticipated return date of November 29, 2021.

**Action: 12.5 Teaching Assistant - Temporary Appointment - McKenzie LeVan**

The Board of Education approves the temporary appointment of McKenzie LeVan to the position of Teaching Assistant effective May 14, 2021 through June 24, 2021 with remuneration per the current BTA contract of Level 6 Teaching Assistant prorated.

**Action: 12.6 .833 FTE Music Teacher - Annual Appointment - Christopher Price**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the annual appointment of Christopher Price as .833 FTE Music Teacher effective September 7, 2021 for the 2021-2022 school year with salary and benefits per the current BTA contract: MA/MS +30 Step 7 prorated. This appointment is contingent upon Mr. Price's successful completion of his certification process.

**Action: 12.7 .5 FTE Occupational Therapist - Annual Appointment - Angela Tomaro**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the annual appointment of Angela Tomaro as .5 FTE Occupational Therapist effective September 7, 2021 for the 2021-2022 school year with salary and benefits per the current BTA contract: MA/MS Step 6 prorated. (Certification: Occupational Therapist, effective through 01/31/2023).

**Action: 12.8 .5 FTE RAPP Teacher - Annual Appointment - Chelsea Zantay**

The Board of Education approves, pursuant to Education Law and in compliance with Part 30 of the Rules of the Board of Regents Law, the annual appointment of Chelsea Zantay to serve as a .5 FTE RAPP Teacher effective September 7, 2021 through June 30, 2022. Remuneration shall be per the current BTA contract. (Certifications: Social Studies 7-12, Initial Certificate Time Extension, 8/31/2021)

**Action: 12.9 Custodial Worker - Probationary Appointment - Dakota Franklin**

The Board of Education approves the probationary appointment of Mr. Dakota Franklin as Custodial Worker effective June 8, 2021 with salary and benefits per the current CSEA contract. Mr. Franklin's probationary period shall begin June 8, 2021 and end December 7, 2021.

**Action: 12.10 Appointment of Substitutes**

The Board of Education approves, upon the recommendation of the Superintendent, the appointment of the following individual(s) as Substitute(s) in the area(s) indicated with the Brunswick Central School District, contingent upon Part 87 of the Commissioner of Education Regulations on fingerprint clearance requirements, effective June 14, 2021 (unless otherwise noted).

Name	Position
Elaine Young	Substitute Food Service Helper @ \$13 per hour
	Substitute School Monitor @ \$13 per hour
Wilfredo Concepcion	Substitute Custodian @ \$15 per hour
	Non-certified Substitute Teacher @ \$95 per day (efd 5/17/2021)
Whitney Shelhamer	Substitute School Monitor @ \$13 per hour
	Substitute Non-certified Teaching Assistant @ \$70 per day

**Action: 12.11 Coaching Appointments**

The Board of Education approves the appointment of the following individuals as Coach with the Brunswick Central School District, contingent upon Part 87 Commissioner of Education Regulations on fingerprinting clearance requirements. (Volunteers will be subject to a criminal background check.) Salary, if a paid position, per the current BTA contract.

**Revisions from May 6, 2021 meeting agenda:**

Name	Original Appointment	Sport	Corrective Action	New Appointment	Reason
Cody Sargood	Modified Coach	Baseball	Rescind	None	Made in error Incorrect name
Cody Sullivan	N/A	Baseball	Appoint	Modified Coach	Incorrect name used
Carl Seils	Volunteer Assistant	Varsity Track	Revise	Assistant Coach	Made in error
Peyton Hume	Modified Coach	Softball	Resignation accepted	None	N/A
Rick Roden, Carl Seils & Andrew Welkley	Modified Co-coaches	Track	Rescind	None	Found a Coach
Chad Miner	N/A	Track	Appoint	Modified Coach	Replacing 3 co-coaches
Jessica Marsh & Philip Gross	N/A	Softball	Appoint	Modified Co-coach	Replacing P. Hume
Margaret McMahan	N/A	Softball	Approval to pay	N/A	Services provided

**Action: 12.12 IT Assistants - Annual Appointment**

The Board of Education approves the appointment of the following individuals as IT Assistants for the 2021 - 2022 school year, on an as-needed basis, at an hourly rate of \$13:

- Jacob Ali
- Judy Anderson
- Sean Ransford

**Action: 12.13 Athletic Director - Annual Appointment - Donna Van Zandt**

The Board of Education approves the annual appointment of Donna Van Zandt as Athletic Director for the 2021-2022 school year with a stipend of \$17,000.

**Action: 12.14 CPR/AED Instructor - Annual Appointment - Donna Van Zandt**

The Board of Education approves the annual appointment of Donna Van Zandt as American Heart CPR/AED Instructor for the 2021 - 2022 school year. Remuneration shall be \$10 per person.

**Action: 12.15 Communication and Public Relations Person - Annual Appointment - Laura Perfetti**

The Board of Education approves the annual appointment of Laura Perfetti to the position of the district's Communication and Public Relations Person for the 2021-2022 school year. Remuneration shall be an annual stipend of \$5,500.

**Action: 12.16 Tamarac Summer Scholars**

The Board of Education approves the appointment of the following individuals as "Tamarac Summer Scholars" with remuneration per the current BTA contract at \$30 per hour. Timesheets will need to be completed and submitted to administration for approval to pay. Scope of work to include:

1. Stem COVID 'learning loss' and be academically prepared for the next school year
2. Develop skills and knowledge that will foster SEL
3. Fostering new relationships with peers and caring adults
4. Explore new passions that they can continue beyond the summer
5. Acquire methods for improving academic skills

Staff Members	Course	Week
Jamie Pecylak	Cake Decorating	Session 1
Jamie Pecylak	International Foods & Cake Decorating	Session 2
Amber Frank	Game-U (game design)	Session 1
Amber Frank & Amy Labshere	Stop Motion Animation	Session 2
Amy Labshere	Photography	Session 1
Angel Jewell	Children's Literature (publishing)	Session 1 & 2
Helen Findlay	Fun with Clay	Session 1 & 2
Chris Scalzi & Amanda Gelina	Lawn Game Production & Cornhole	Session 1 & 2
Teresa Martone & Michelle Johnston	Middle School Theater	Session 1 & 2
Dan Pryde	Elementary Physical & Emotional Health	TBD
Maureen King	STEaM	TBD

**12. 17 Teacher on Special Assignment - Annual Appointment - Cate Cullen-Doin**

The Board of Education approves the annual appointment of Cate Cullen-Doin as Teacher on Special Assignment for the 2021-2022 school year with a salary and benefits per the current BTA contract. This appointment allows Ms. Cullen-Doin to fulfill the duties of Multi-tiered Systems Support (MTSS) Coordinator/Teacher.

**END OF CONSENT  
7 Yes/Motions Carried**

**13. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS/FINANCE**

**BY CONSENT  
1 - Ms. Wertz/2 - Mr. Galipeau**

**Action: 13.1 Employment Contract - Annual Revision - Superintendent of Schools**

The Board of Education approves the Memorandum of Agreement revising the current terms of the employment contract between the Superintendent of Schools and the Brunswick Central School District for the 2021 - 2022 school year.

**Action: 13.2 Employment Contract - Annual Revision - Assistant Superintendent for Business**

The Board of Education approves the Memorandum of Agreement revising the current terms of the employment contract between the Assistant Superintendent for Business and the Brunswick Central School District for the 2021 - 2022 school year.

**Action: 13.3 2021 - 2022 Salary Increase - Management/Confidential Employees**

The Board of Education approves a salary increase of 3% for the Management/Confidential employees listed below for the period covering July 1, 2021 through June 30, 2022.

**Name**

Wayne Carman	Whitney Colvin (plus an additional \$2,500)	Anthony Denovellis	Louise Lanz
Maria Lewis	Catrina Schumaker	Eric Wetmore	Joy Wright

**Action: 13.4 Bid Award - Refuse Removal**

The Board of Education accepts the following bid for the 2021 - 2022 school year.

Refuse Removal #21/22-1:

County Waste

Action: 13.5 Rensselaer-Columbia-Greene Worker's Compensation Consortium

The Board of Education approves the appointment of Stephanie Steinhart as the district's designee for the Rensselaer-Columbia-Greene Worker's Compensation Consortium for the 2021 - 2022 school year.

Action: 13.6 CASDA Contract for Services

The Board of Education approves the contract by and between the Capital Area School Development Association (CASDA) and the Brunswick-Brittonkill Central School District for the purpose of providing a Special Education Review including processes, procedures and services for a fee of \$7,260 per the terms, conditions and Scope of Work outlined in contract #CO-47-20-21 (copy attached).

Action: 13.7 Letter of Engagement and Retainer - Honeywell Law Firm

The Board of Education approves the Letter of Engagement and Retainer by and between Honeywell Law Firm, PLLC and the Brunswick Central School District effective July 1, 2021 for the 2021 - 2022 school year.

Action: 13.8 Donations

The Board of Education accepts, with appreciation, the following donation(s):

- From Box Tops for Education:
  - \$17 for Tamarac Elementary School
  - \$18.20 for Tamarac Middle School

Action: 13.9 Deferred Compensation Plan

WHEREAS, the Brunswick-Brittonkill CSD wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and WHEREAS, the Brunswick-Brittonkill CSD is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

WHEREAS, the Brunswick-Brittonkill CSD has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Brunswick-Brittonkill CSD by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby: RESOLVED, that the Brunswick-Brittonkill CSD hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further RESOLVED, that the appropriate officials of the Brunswick-Brittonkill CSD are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan;

and it is further RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Action: 13.10 Financial Reports

The Board of Education accepts and approves the following financial reports:

- Internal Claims Auditor Report - April and May 2021
- Budget Transfer Report - May 2021
- Extra Classroom Activity Report - May 2021
- Revenue Status Report - May 2021
- District Treasurer's Report - May 2021

Action: 13.11 Capital Reserve Fund

WHEREAS, the voters of the Brunswick Central School District previously authorized the establishment of a Capital Reserve Fund on May 20, 2014 pursuant to Education Law Section 3651 ;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Brunswick Central School district hereby authorizes the funding of the reserve in an amount not to exceed \$350,000 from the general fund effective 6/30/2021.

Action: 13.12 Employee Benefit Accrued Liability Fund

WHEREAS, the Board of Education previously authorized the establishment of the Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law 6-p;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Brunswick Central School District hereby authorizes the funding of the reserve in an amount not to exceed \$125,000 from the general fund effective 6/30/21.

Action: 13.13 Book Disposal Request

The Board of Education approves a request to dispose of the books on the attached list.

**END OF CONSENT**  
**7 Yes/Motions Carried**

**14. PUBLIC COMMENT**

- Tony Grab said that it had been an honor and a privilege to serve on the Board of Education for 10 years
- Peyton Nealon asked if masks would be required at the senior picnic
- Kevin Shufon thanked the PTSA for everything they have done for the students this school year
- Danielle Roadcap said that it had been a pleasure working on the board with Mr. Grab and Mr. Casale and that she would miss their wealth of knowledge
- Andy Casale said that serving on the board had been a real educational experience and thanked the other members
- Leah Wertz welcomed the new board members

**15. EXECUTIVE SESSION**

1 - Mr. Grab 2 - Ms. Roadcap

The Board of Education entered into Executive Session at 7:52 p.m. in accordance with the Open Meeting Law, Chapter 5111, Article 7 and Subdivisions E&F of the Laws of 1977 and Formal Opinion of Council No.239, Paragraph B to discuss the following checked item(s):

- Proposed, pending or current litigation;
- Collective negotiations under the Taylor Law;
- The medical, financial, credit or employment history of a particular person or corporation;
- X Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The proposed acquisition, sale or lease of real property;
- Other:

7 Yes Motion Carried

**16. MOTION TO ADJOURN**

1 - Mr. Casale 2 - Mr. Grab

The Board of Education adjourned at 8:10 p.m.

7 Yes Motion Carried

Respectfully submitted,

**ANGELINA MALONEY, SUPERINTENDENT** *Angeline Maloney*

**MARIA LEWIS, BOARD SECRETARY** *Maria E. Lewis*

**APPROVED**