

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

MAY 10, 2023

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call: Mike Jacob - Present
 Mike Fador - Present
 James Cook - Present
 Harry White - Present
 F. William Zanders - Present

Also present were: Christina Laudermilt, Cassi Hynes, Angel Kulpa, Amy Porter, and Walt Skaggs.

Executive Session

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(3). The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob
Motion carried

Time In: 7:01 a.m.

Time Out: 8:30 a.m. - Announcement made to come out of executive session

Approve Treasurer's Items

Mr. Fador moved and Mr. White seconded that the Board approve the following Treasurer's items:

- A. Board minutes from the April 12, 2023 Regular Meeting, as presented by the Treasurer
- B. Financial Reports for April, 2023, including the Financial Report and Appropriation Summary, as presented by the Treasurer, which disclosed the following balances on the Cash Summary Report:

General 001	\$8,037,475.46	District Managed 300	\$ 266,738.22
Bond Retirement 002	0.00	Auxiliary Services 401	94,797.26
Permanent Improvement 003	209,780.27	School Connectivity 451	0.00
Building 004	0.00	Student Wellness and Success 467	0.00
Food Service 006	493,150.65	Miscellaneous State Grant 499	23,343.49
Expendable Trust 007	54,531.82	Elem/Secondary School Emergency Relief 507	-46,370.15
Kara Fador Corrections Scholarship 008	10,833.77	Coronavirus Relief Fund 510	0.00
Uniform School Supplies 009	3,740.24	IDEA Part B 516	-40,825.05
Principal 018	78,343.08	Title I 572	-1,055.23
District Agency 022	3,302.76	Early Childhood Special Ed 587	0.00
Self Insurance 024	165,863.81	Improving Teacher Quality Title II-A 590	-0.01

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Approve Treasurer’s Items (Cont’d)

Underground Storage Tank 031	11,000.00	Schoolwide Building Program 598	-\$210,683.94
Student Activities 200	59,088.69	Misc. Federal Grant Fund 599	291,505.96
		TOTAL	<u>\$9,504,561.10</u>

C. The list of bills paid in April, 2023, as presented by the Treasurer. A list of bills (Disbursement Detail Report) is on file in the Treasurer’s office.

D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From		To		Amount
General Fund	001	Schoolwide Pool Fund	598-9023	\$189,995.34
Title I Fund	572-9023	Schoolwide Pool Fund	598-9023	17,025.90
Title II-A Fund	590-9023	Schoolwide Pool Fund	598-9023	2,587.77
Title IV-A Fund	599-9023	Schoolwide Pool Fund	598-9023	1,074.94

E. The following donations made during April, 2023:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Friends of Juvenile Drug Court	Drug-Free Club Activities	\$ 4,440.00
Olympic Tae Kwon Do Academy	Elementary Music Makers	50.00
Stacey Brocklehurst	Elementary Music Makers	200.00
Christopher Burns	Elementary Music Makers	100.00
Hang Tran	Elementary Music Makers	150.00
William & Cynthia Brocklehurst	Elementary Music Makers	100.00
Bonnie Reed	Class of 2028	480.00
Christine Hartley	Class of 2027	60.00
Adam & Heather Davis	Class of 2027	30.00
Red Devil Club	H.S. Athletics - Basketball Uniforms	4,356.90
St. C Jr. Sports	H.S. Athletics - Baseball/Softball	2,000.00
Chris Fogle	Weight Room	750.00
Flying S. Wings	H.S. Baseball Account	181.00
Ice Cream Island	H.S. Baseball Account	197.50
Unified Bank	H.S. Boys Basketball Account	900.00
Community Foundation for the Ohio Valley	W. Thornley Hunt Memorial Scholarship	1,000.00
	TOTAL	\$14,995.40

F. The updated 5-Year Forecast for FY23 through FY27 as required by ORC 5705.39.1. A copy will be on file in the Treasurer’s Office and available on the Ohio Department of Education’s website.

G. Authorize the continuance of the current practice of obtaining gasoline/diesel quotes as needed.

H. Authorize the 2023-2024 Funding Factor Renewal as presented, in the amount of 9.91% for Dental Insurance through the Jefferson Health Plan.

I. Establish the W. Thornley Hunt Memorial Scholarship Fund (007-9523).

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

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Approve Treasurer’s Items (Cont’d)

J. Class of 2026, MH Class Account, and Elementary Art Activity Budgets. Copies of the budgets are on file in the Treasurer’s office.

K. The following Advances:

From	To	Amount
General Fund 001	ARP ESSER (October 2022) 507 9223	\$31,790.34
General Fund 001	Auxiliary Funds ERCS (October 2022) 401 9023	6,943.27

L. Group Experience Rating Program with Minutemen HR Services for the calendar year 2024 through the Ohio Association of Better Business Bureau Inc., represented by Sheakley.

The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob
Motion approved

Superintendent’s Report

District

- This week is Teacher Appreciation Week and I would like to thank all of our staff for all their hard work throughout the year!
- High School musical was outstanding!
- We hosted the OVAC Track and Field Championships last week. I would like to thank all the workers that helped make this event a huge success. Congratulations to our OVAC Champion boys and girls teams!!
- Congratulations to our Red Devil Baseball team for winning the Buckeye 8 Championship and OVAC Championship!
- Getting estimates on paving over the summer
- New Door locking and Camera system to be installed over the summer
- Ameresco will be onsite in June to train new maintenance staff and conduct a thorough inspection of all controls
- Getting estimates to paint gymnasium over the summer
- Getting estimates to repair concrete in the courtyard
- New chiller ship date has been changed from early April to June
- Teacher Appreciation Week is in full swing! The building administrators are providing daily incentives for their staff (specialty tea drinks, ice cream sundaes, apple slices bar, snack carts, lunch, etc.)
- On Tuesday, May 9th, the Board and SEA provided lunch for teachers & staff
- Installed memorial bench for Kirstin Wallace

Curriculum

- The state has released its vendor-approved assessment list for the dyslexia screener
- Abraham Lincoln visited the 8th graders. Shout out to Lowell Perkins and Sarah Steele for coordinating this event as well as the DC Trip.
- Administrators attended the STEM Collaborative. All administrators will be attending the Rural Innovators Stem Institute in June in Cambridge.
- Roster Verification is complete in each building

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Superintendent's Report / Curriculum (Cont'd)

- Working on a Professional Development agenda for the upcoming school year
- 8 New ViewSonic Boards are being installed
- E-rate was approved for a New Core switch, Battery Backups, data cables.
- New Chromebooks are in for our 1-1 7th grade.

Middle School

- State testing wraps up this Friday! It was a major team effort in all three buildings.
- Washington DC trip is in the books. It was a success. A big thank you to Lowell Perkins for putting it together.
- Next week begins grades 5-7 field trips
- MS: I have a great staff and they have worked extremely hard all year. I greatly appreciate all of them (teachers, support staff, custodial, cooks, etc.)

High School

- ChatGPT – policy language being reviewed
- Teacher appreciation – thanks to all the staff who make our school a great place for kids and a great building to work in. Many events are planned. Thank you to Katie Everson for going above and beyond.
- End of Year Planning
 - Finals Schedule
 - Summer Kick off – 5/24
 - Senior Sunrise – 5/19
 - Senior Walkthrough – 5/19
 - Senior Videowalls
- Creating Culture – Ron Scott, Jr.
 - Class meetings this week, grades 9-11
- Testing – Thank you to Mrs. Hynes and my entire staff on a year's worth of planning for testing improvement. Went very smoothly.

Elementary School

- Wrapping up testing in 3rd/4th grade with make-ups this week
- “Sunsational Staff” Appreciation Week is underway - beach themed
- Plans are in place for Beach day for Kindergarten (May 12th) and Field Day for grades 1-4 (May 25th)
- Come out and see “Seussical the Musical” this Thursday and Friday at 6pm at the outdoor amphitheater
- Lots of field trips happening from now till the end of the year

Dates to Remember:

- | | |
|-------------|---|
| • May 8-12 | Teacher/Staff Appreciation Week |
| • May 11 | Preschool Graduation @ 9:30am |
| • May 11-12 | Seussical the Musical @ 6:00pm |
| • May 16 | MS/HS Spring Band Concert @ 6:00pm in the Gym |
| • May 21 | Baccalaureate @ 4:00pm at Friend's Church |
| • May 25 | Senior Picnic |
| | MS Academic Awards @ 9:30am and 12:30pm in the Auditorium |
| | 8 th Grade Graduation @ 6:00pm in the Gym |
| • May 26 | High School Graduation @ 7:30pm at OUE |
| • June 14 | Board Meeting |

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

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Approve Personnel Items / Pupil Activity Contracts

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following:

1. Non-renewal of the following 2022-2023 Pupil Activity Contracts as required by O.R.C. 3319-083:

Shawn Tomlan - Varsity Cheering (Fall & Winter) and Competition Coach

2. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Shawn Tomlan	Varsity Fall Cheering Head Coach	18 yrs	\$1,912.00
Shawn Tomlan	Varsity Winter Cheering Head Coach	18 yrs	1,912.00
Shawn Tomlan	Competition Cheering Coach	18 yrs	2,785.00

The roll call vote was:

Aye: White, Zanders, Cook, Fador

Abstain: Jacob

Motion carried

Approve Personnel Items / Pupil Activity Contracts

Upon the recommendation of Superintendent Zanders, Mr. Fador moved and Mr. Cook seconded that the Board approve the following:

3. Non-renewal of the following 2022-2023 Pupil Activity Contracts as required by O.R.C. 3319-083:

Michael Jacob - 8th Grade Asst Football and Asst Varsity Baseball Coach

4. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Michael Jacob	8 th Grade Asst Football Coach	3 yrs	\$2,517.00

The roll call vote was:

Aye: Zanders, Cook, Fador, White

Abstain: Jacob

Motion carried

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Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Zanders moved and Mr. Fador seconded that the Board approve the following:

5. Dana Gallagher - Up to fifteen (15) extended days for the 2023-2024 school year
6. Amber Galloway - Three-year contract as the Elementary School Principal effective for the 2023-2024, 2024-2025, and 2025-2026 school years
7. Kristen Rateno - Payment of \$797.50 for designing the Elementary Musical program to be paid from the Elementary Music Fund
8. Kristen Rateno - Payment of \$920.00 for designing the High School Musical program to be paid from the MS/HS Vocal Music Fund
9. Amber Shepherd-Smith - Resignation as Director of Special Education effective July 31, 2023
10. Amber Shepherd-Smith - Intervention Specialist for the 2023-2024 school year
11. The following Middle School Summer School Teachers (based on the number of participating students):

Mindy Husek	Missy Gossett
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12. Stipend for the Local Professional Development Committee (LPDC) members in the amount of \$500.00 each for the 2022-2023 school year:

Elementary Members:	Victoria McLean	Jamie Pickenpaugh
Middle School Members:	Kathy Ranhart	Kelly Binger
High School Members:	Julia Maffett	Bethany Decker
Delegate-at-Large:	Beth Rushton	
Recorder:	Nadja Wilson	
Administrators:	Walt Skaggs	Christina Laudermilt
	Amber Galloway	Mike McKeever
	Amber Shepherd-Smith	Justin Sleutz
13. Payment of \$500.00 per course to the following College Credit Plus teachers:

Jason Baum	-	Pre-Calculus
Bethany Decker	-	Composition II
Sara Myser	-	Composition II
		Fiction Appreciation
Kevin Sacco	-	Government & Politics
14. The following teachers for students with multiple disabilities and autism to provide Extended School Year Services for the 2022-2023 school year:

Shaylah Gazdik	Sheri Jozwiak	Brittany Wendell
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Approve Personnel Items (Cont'd)

15. The following Educational Aides to provide Extended School Year Services for the 2022-2023 school year:

Rebecca Elizeus	Pria Myers	Amy Olexo	Holly Olsen
Shandyn Paul	Holly Poe	Brittany Powell	Kody Starkey

16. The following Elementary School Tutors contracted with the ECOESC for the 2023-2024 school year:

Caitlin Gaiser	Michelle King	Alicia McKeever	Kayla Starkey
Cherish Volk			

17. Payment which will be based upon proceeds to the following for the 2023 St. C Basketball Camp:

Ryan Clifford	Camp Director
Kim Clifford	Camp Director
Kevin Sacco	Camp Coach
Craig Bober	Camp Coach
Eric Gay	Camp Coach
Dan Monteroso	Camp Coach
Student Workers	Camp Assistants

18. The following Classified Substitutes for the 2022-2023 school year on an as needed basis, pending receipt of proper paperwork:

Robin Castellano	-	Secretary
Jennifer Griffith	-	Cafeteria Worker

19. The following Certified and Classified Substitutes for the 2023-2024 school year on an as needed basis, pending receipt of proper paperwork:

Certified – Teacher/Tutor/Aide

Scott Albaugh	Kari Alexander	Samuel Anderson	Debra Barnes
Sue Bayat	Sheila Baum	Janet Blackwell	Kelsey Coleman
Rebecca Cooley	Pamela Cook	Cornelia Davis	James Dillard
Misty Glitch	Cindy Gross	Frances Hartman	Jennifer Johnson
Jayne Kemo	Connie Kenzora	Olha Klantsata	Paula Lowe
Marcy Loy	Carrie Lucas	Lindsey McVay	Michele Merritt-Abel
John Nemeti	Gwen Palmer	John Ranhart	Kelly Rine
Cynthia Ross	Michelle Rykowski	Elaine Sambuco	Kelly Stevens
Josh Stewart	Tiffany Taylor	Annette Teeman	Cheyenne Westlake

Certified – Nurse

Pat Watkins

Classified – Cafeteria

Julie DeNoble	Rebecca Elizeus
Lisa Falcone	Susan Folmar
Jennifer Griffith	Cathy Moore
Gwen Palmer	Kim Skukan

Classified – Custodian

Bill Denham	Julie DeNoble	
Rebecca Elizeus	Lance Rice	Jim Velas

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Approve Personnel Items (Cont'd)

Classified – Driver

Paul Carrier Rebecca Elizeus Jay Graham James Hood
Jim Murad Justin Sleutz Jeffrey Thrash

Classified – Educational Aide

Classified – Mechanic

Justin Goddard Jay Graham
Bev Robinson
Rachael Scott

Classified – Secretary

Robin Castellano Paula Lowe Cathy Moore Gwen Palmer
Bev Robinson Rachael Scott Kim Skukan

20. The following Supplemental Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools’ Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Ryan Clifford	Boys Varsity Basketball Coach	21 yrs	\$6,717.00
Ben Frye	Asst Varsity Football Coach	17 yrs	4,366.00
Stephen Hicks	9 th Grade Head Football Coach	12 yrs	3,765.00
Brett McLean	Conditioning Coach	22 yrs	3,326.00
Brett McLean	Varsity Football Head Coach	22 yrs	7,538.00
Kevin Sacco	Boys Asst Varsity Basketball Coach	25 yrs	3,990.00
Kevin Sacco	Asst Varsity Football Coach	24 yrs	4,366.00

21. Non-renewal of the following 2022-2023 pupil activity contracts as required by ORC 3319.083:

- Caleb Agnew - 8th Grade Girls Basketball Coach
- Moriah Agnew - Asst Varsity Girls Basketball Coach/Varsity Track Asst Coach
- Stacey Agnew - Varsity Girls Basketball Coach
- Chris Balog - 9th Grade Asst. Football Coach
- Rocco Balog - Co-Reserve Baseball Coach
- Craig Bober - 9th Grade Boys Basketball Coach
- Ernest Banks - Head Swim Coach
- Abryanna Bumbico - Reserve Softball Coach
- Brock Ferrell - Girls Asst. Varsity Soccer Coach
- Cheyenne Flowers - Reserve Volleyball Coach
- Eric Gay - Reserve Boys Basketball / Asst. Varsity Football Coach
- Don Giffin - Asst. Varsity Football Coach
- Scott Kaiser - 7/8 Grades Wrestling Coach
- Ed Kovalsky - 7th Grade Girls Basketball Coach
- Matthew Krupa - Varsity Track Assistant Coach
- John Kutcher - 8th Grade Football Head Coach
- Richard Magruder - Varsity Softball Head Coach
- Robert McEwen - Drum Line Instructor and Indoor Percussion Instructor
- Dillon Nolte - Wrestling Asst Coach
- Carla Padilla - Destination Imagination Coordinator

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Approve Personnel Items (Cont'd)

- Lowell Perkins - Washington, DC Trip Coordinator
- Robert Richmond - Varsity Wrestling Head Coach
- Courtney Reinbold - Varsity Bowling Coach
- Jeffrey Roberts - Boys Soccer Head Coach
- Stephanie Salisbury - Varsity Softball Assistant Coach
- Jeremy Schafer - 8th Grade Boys Basketball Coach
- Denise Skaggs - Junior Class Co-Advisor
- Anthony Skrabak - 7th Grade Football Head Coach
- Kody Starkey - M.S. Musical/Drama Director
- Wesley Stoner - Head Girls Soccer Coach
- Alexis Thoburn - 7th Grade Volleyball Coach
- Tyler Tonkovich - Reserve Baseball Co-Coach/7th Grade Football Asst Coach
- Jason Tuttle - 7th Grade Boys Basketball Coach
- Nathan Verardi - Boys Soccer Asst Coach
- Lakin Weaver - Woodwind Instructor / Asst Band Director
- Cheyenne Westlake - 7th Grade Cheering (Fall & Winter) Coach
- David Williamson - Varsity Volleyball Coach
- Cathy Wolfe - Fall/Winter Reserve and 8th Grade Cheering Coach
- J.C. Yevincy - Head Boys/Girls Tennis Coach

22. The following volunteers for the 2023-2024 school year:

- Chris Fogle - Football
- Gary Hull - Football
- Jason Ridgway - Football
- Jeremy Schafer - Football

23. The following Pupil Activity Contracts for the 2023-2024 school year: All documentation must meet the Ohio Revised Code requirements, the Ohio High School Athletic Association regulations, and the St. Clairsville-Richland City Schools' Board of Education policies.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Moriah Agnew	Varsity Girls Basketball Asst Coach	9 yrs	\$3,469.00
Stacey Agnew	Varsity Girls Basketball Head Coach	22 yrs	6,717.00
Chris Balog	9 th Grade Football Asst Coach	10 yrs	3,331.00
Eric Gay	Reserve Boys Basketball Coach	11 yrs	3,990.00
Eric Gay	Varsity Football Assistant Coach	12 yrs	4,366.00
Don Giffin	Varsity Football Assistant Coach	26 yrs	4,366.00
John Kutcher	8 th Grade Football Head Coach	13 yrs	3,390.00
Jeremy Schafer	8 th Grade Boys Basketball Coach	7 yrs	1,968.00
Anthony Skrabak	7 th Grade Football Head Coach	10 yrs	3,390.00
Tyler Tonkovich	7 th Grade Football Asst Coach	2 yrs	2,442.00
Jason Tuttle	7 th Grade Boys Basketball Coach	3 yrs	1,738.00

The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob
Motion carried

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

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Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following recommendations:

1. Resolution That the Security and Protection of School Property Permits an Exception to the Competitive Bidding Requirements for the replacement of security cameras
2. Resolution That the Security and Protection of School Property Permits an Exception to the Competitive Bidding Requirements for the replacement of the security cameras and security door-locking systems effective January 1, 2023
3. Agreement with the East Central Ohio Educational Services Center for the Operation of Fox Run School for the 2023-2024 school year
4. Formal Agreement for the Management and Expenditure of Title I-D funds with the East Central Ohio Educational Service Center for the 2023-2024 school year
5. Fox Run Service Agreement with the East Central Ohio Educational Service Center for the 2023-2024 school year
6. Budget request the St. Clairsville Public Library submits to the County Auditor for January - December 2024
7. Agreement between Easter Seal Rehabilitation Center and the St. Clairsville-Richland City District Board of Education to provide physical therapy and other related services effective July 1, 2023
8. Food Service Management Agreement with AVI Foodsystems, Inc., an Ohio cooperation, 2590 Elm Road N.E., Warren, Ohio 44483 for the 2023-2024 school year
9. The following Board policies:

File: AC	Non-Discrimination
File: ACAA	Sexual Harassment
File: IGCH-R	College Credit Plus
File: IGDJ	Interscholastic Athletics
File: IGDK	Interscholastic Extracurricular Eligibility
File: GCBC-2-R	Certified Staff Fringe Benefits
File: GBCB	Staff Conduct
File: IGAC	Teaching About Religion
File: IND/INDA	School Ceremonies and Observances/Patriotic Exercises
File: JEDA	Truancy

The roll call vote was:

Aye: Fador, White, Zanders, Cook, Jacob
Motion carried

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

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Approve New Business

Upon the recommendation of Superintendent Skaggs, Mr. Cook moved and Mr. White seconded that the Board approve a contract with Allerton Hill Communications. The roll call vote was:

Aye: White, Zanders, Cook, Fador, Jacob
Motion carried

Executive Session

Mr. Fador moved and Mr. White seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(1)-7. The roll call vote was:

Aye: Zanders, Cook, Fador, White, Jacob
Motion carried

Time In: 9:00 a.m.

Time Out: 11:05 a.m. - Announcement made to come out of executive session

Approve Treasurer's Contract

Mr. Cook moved and Mr. White seconded that the Board approve a two-year contract for Amy Porter, Treasurer, for the 2023-2024 and 2024-2025 school years. The roll call vote was:

Aye: Cook, Fador, White, Zanders, Jacob
Motion carried

Adjournment

There being no further business brought before the Board, President Jacob adjourned the meeting at 11:07 a.m.

The next regularly scheduled Board of Education meeting is Wednesday, June 14, 2023 at 7:00 a.m.

President

Treasurer