

## **KINDERGARTEN REGISTRATION FOR THE 2023-2024 SCHOOL YEAR**

Kindergarten registration for the 2023-2024 school year will open online in Final Forms on February 1, 2023. **Children must be five years old on or before August 1<sup>st</sup> to attend kindergarten.**

Final Forms can be accessed through our district website, [stcschools.com](http://stcschools.com), or the following link, [Final Forms](#). Final Forms must be completed online **first**, followed by scheduling an in-person appointment on March 7<sup>th</sup>, 8<sup>th</sup>, or 9<sup>th</sup> at the school district's **Administration Building** at 108 Woodrow Avenue.

### **Final Form Instructions:**

- Create a parent account if you do not already have one.
- Choose the correct school year, **23-24**, by clicking on the calendar in the upper right corner.
- Add your student using the exact name as it appears on their birth certificate.

### **Scheduling Information:**

Once your student's Final Forms are complete, please call **740-699-2212** to schedule an in-person appointment which will be held on the following dates and times:

- Tuesday - 03/07/2023 9:00 a.m. to 6:00 p.m.
- Wednesday - 03/08/2023 10:00 a.m. to 6:00 p.m.
- Thursday - 03/09/2023 9:00 a.m. to 3:00 p.m.

### **Parents must bring the following documents or upload them to Final Forms:**

- Child's official state birth certificate
- Current immunization records
- Court/custody documents, if applicable
- Parental identification (ex., driver's license)
- Proof that the family resides in the St. Clairsville-Richland City School District (ex., utility bill, rent receipt, etc.)

### **Kindergarten Screening Information:**

Kindergarten screening takes place in May at the elementary building. Screening appointments will be scheduled at the time of registration. If you have questions about registration, please call 740-699-2212 or 740-699-2395.