Revenue & Expense by Program

1. General Ledger Detail (All Acct Types – Rep Specs)
2. Report No “Activity School Account Rev & Expense by Program”
3. Use this Report Spec
4. Type in Periods
5. Put your school location number in “LOCATION FROM and TO”
6. Next line choose “PROGRAM” from the drop down and key in “FROM” 2000 “TO” 3000. This should cover all the programs in your school activity accounting
7. Click Run Report