

Special and Regular Minutes  
Matters for Board Consideration  
Casey-Westfield Community Unit School District C-4  
Monday, January 23, 2023  
Unit Office, 401 E. Main, Casey, IL 62420  
**6:00 P.M.**

1. Roll Call for special meeting

6:03PM

| ROLL CALL     | Present | Absent |
|---------------|---------|--------|
| Becky Clement | X       |        |
| Erin Fain     | X       |        |
| Tracy Gelb    | X       |        |
| Joe Hickox    |         | X      |
| Wendy Navel   |         | X      |
| Jeremy Perie  | X       |        |
| Jason Sharp   |         | X      |

Also present: Superintendent Julius

2. Audit presentation

a. Heather Beard, Kemper CPA Group

The findings of the audit were noted. There were a few new items noted. It was suggested the capital outlay threshold be increased from \$500 to \$5,000 for easier bookkeeping purposes. It was also recommended that activity funds be reconciled monthly, unclaimed property be followed up on, lunch reporting be double checked, and tech loan payments be scheduled.

3. Adjourn 6:44PM

| MOTION | ALL IN FAVOR  | YEA | NAY |
|--------|---------------|-----|-----|
| 2      | Becky Clement | X   |     |
|        | Erin Fain     | X   |     |
| 1      | Tracy Gelb    | X   |     |
|        | Joe Hickox    |     |     |
|        | Wendy Navel   |     |     |
|        | Jeremy Perie  | X   |     |
|        | Jason Sharp   |     |     |

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4. Roll call for regular meeting

7:00PM

| ROLL CALL     | Present | Absent |
|---------------|---------|--------|
| Becky Clement | X       |        |
| Erin Fain     | X       |        |
| Tracy Gelb    | X       |        |
| Joe Hickox    |         | X      |
| Wendy Navel   | phone X |        |
| Jeremy Perie  | X       |        |
| Jason Sharp   | X       |        |

Also present were Jim Sullivan, Chris Seaton, Linda Campbell, Kacie Rhoads, and Jon Julius

5. Recognize visitors

- a. Heather Beard – did not have any questions asked of her about the audit

|                 |                  |                 |                |                  |
|-----------------|------------------|-----------------|----------------|------------------|
| Tammy Davis     | Andy Cox         | Dawn Kuhn       | Todd Hannah    | Lindsay McDonald |
| Jennifer Harris | Dalton McFarland | Haley Honselman | Chelsey Taylor | Shane Todd       |

6. Approve Consent Agenda

- a. Minutes of the regular meeting on December 12, 2022  
b. Destruction of closed session records 18 months and older as authorized by Board Policy 220 and 220-E1  
c. Current invoices for payment and review of the financial and budgetary reports  
d. Award Roosevelt convection oven bid - one bid for \$526 from Kathy Smith

| MOTION | Consent Agenda       | YEA | NAY |
|--------|----------------------|-----|-----|
| 1      | <b>Becky Clement</b> | X   |     |
|        | <b>Erin Fain</b>     | X   |     |
|        | <b>Tracy Gelb</b>    | X   |     |
|        | <b>Joe Hickox</b>    |     |     |
|        | <b>Wendy Navel</b>   | X   |     |
| 2      | <b>Jeremy Perie</b>  | X   |     |
|        | <b>Jason Sharp</b>   | X   |     |

7. Award Monroe HVAC project bid

- a. Todd Hannah, Green Associates

The district's architect consultant, Mr. Todd Hannah, explained that the project bid came in higher than predicted but that there were options to reduce the cost. Those options were presented, along with the option to get different units, which would provide a shorter lead time. The original units have a 29 week lead time, which would make it nearly impossible to complete the project in the summer. This would create potential additional expense for night/weekend work to be completed. The Board directed Mr. Hannah to explore additional information through the contractor to see if additional warranty would be feasible and any other options that may help with the decision. The item was tabled pending further information and a special meeting could be held to expedite the project due to the long lead times.

8. Administrator reports

JSHS Principal Jim Sullivan praised the scholastic bowl for being undefeated on their season. JSHS assistant principal Chris Seaton said the FFA is having a strawberry sale. Superintendent Jon Julius informed the board that due to increased expenditures on the HVAC project, and the unforeseen roof project that the district will be bidding out to coincide with the HVAC project at Monroe, the ESSER III spending plan would need

revised and that money would likely be taken from what was planned for certified salaries since that item would accrue a 10% Federal TRS fee.

9. Approve adjourning to closed session under c1 (employment), c6 (sale of district property) of the open meetings act at 7:42PM

| MOTION | ALL IN FAVOR  | YEA | NAY |
|--------|---------------|-----|-----|
| 2      | Becky Clement | X   |     |
|        | Erin Fain     | X   |     |
|        | Tracy Gelb    | X   |     |
|        | Joe Hickox    |     |     |
|        | Wendy Navel   | X   |     |
|        | Jeremy Perie  | X   |     |
| 1      | Jason Sharp   | X   |     |

10. Approve reconvening to regular session at 9:24PM

| MOTION | ALL IN FAVOR  | YEA | NAY |
|--------|---------------|-----|-----|
|        | Becky Clement | X   |     |
|        | Erin Fain     | X   |     |
| 2      | Tracy Gelb    | X   |     |
|        | Joe Hickox    |     |     |
|        | Wendy Navel   | X   |     |
|        | Jeremy Perie  | X   |     |
| 1      | Jason Sharp   | X   |     |

11. Approve consent agenda
- December 12, 2022 Closed Session Minutes
  - Employ Dalton McFarland as JSHS assistant principal for the 23-24 school year
  - Accept resignation of Susan Kemper as Monroe cook
  - Accept resignation of Chris Kibler as Monroe aide and bus driver
  - Accept resignation of Loyd McComas as bus driver/maintenance effective 2/3/23
  - Employ Amy Perie as Monroe Teacher for the 23-24 school year
  - Employ Jessica Henderson as Monroe head cook for 23-24 school year
  - Employ August Bollenbaugh as Monroe Cook
  - Employ Lynn Burk as bus driver
  - Accept resignation of Mike Sloan as JH scholastic coach
  - Employ Travis Easton as JH scholastic coach
  - Employ Lynnae Yates as JH track coach
  - Employ Angela Dryden as Monroe elementary teacher for the 23-24 school year
  - Employ Kacy Perry as Monroe elementary teacher for the 23-24 school year
  - Accept resignation of Nathan Lieber as social studies teacher at the end of the 22-23 school year
  - Keep closed minutes closed

| MOTION | Consent agenda | YEA | NAY |
|--------|----------------|-----|-----|
|        | Becky Clement  | X   |     |
|        | Erin Fain      | X   |     |
| 1      | Tracy Gelb     | X   |     |
|        | Joe Hickox     |     |     |
|        | Wendy Navel    | X   |     |
|        | Jeremy Perie   | X   |     |
| 2      | Jason Sharp    | X   |     |

12. Addendum

13. Adjourn 9:25PM

| MOTION | ALL IN FAVOR         | YEA | NAY |
|--------|----------------------|-----|-----|
| 2      | <b>Becky Clement</b> | X   |     |
|        | <b>Erin Fain</b>     | X   |     |
|        | <b>Tracy Gelb</b>    | X   |     |
|        | <b>Joe Hickox</b>    |     |     |
| 1      | <b>Wendy Navel</b>   | X   |     |
|        | <b>Jeremy Perie</b>  | X   |     |
|        | <b>Jason Sharp</b>   | X   |     |