HomeTech Charter School  
Governing Board Minutes  
February 12, 2018

1.0 Opening Business:
1.1 Board meeting was called to order at 3:03 p.m.  
Present: Tom Brogden  Krista Enos  
Michael Ervin  Eric Rein  
Gail Kemp  
Absent: Dan Salas

1.2 Pledge of Allegiance.

2.0 Mr. Brogden motioned for the approval of the February agenda. Mr. Rein seconded.  
The board approved.

3.0 Communications/Reports
3.1 Mr. Rein congratulated Mr. Ervin on his nomination for the Life Changer of the Year award. Mr. Rein also suggested that HomeTech host a basketball tournament to work towards a fundraiser. Mr. Ervin will call the Boys and Girls club to see if they have an interest in partnering towards this fundraiser.

3.2 Principal’s Report
1.0 Mr. Ervin presented the board with a chart that breaks down monthly enrollment by grade level. There are 170 students currently enrolled.
2.0 Mr. Ervin signed the MTSS grant contract today releasing the money awarded. Mrs. Gorr and Mr. Ervin attended a conference last week for MTSS. Mr. Ervin stated that HomeTech staff would revisit the mission and vision statement for relevancy. The staff will also analyze the different levels of support provided academically and behaviorally.

3.0 Mr. Ervin shared the approved WASC substantive change report with the board.

4.0 Discussion Items
4.1 Mr. Ervin shared the signed 2016-2017 financial reports for informational purposes only.
4.2 Mr. Ervin shared the letter received from Michelle John from PUSD regarding HomeTech’s current enrollment. Mr. Ervin met with Michelle John, Tom Taylor and David McCready last week. They believe HomeTech is out of compliance to the charter and would like the enrollment to be no more than 165. HomeTech has the option to submit a material revision now or wait until next year for the charter renewal. Mr. Brogden suggested getting advise from HomeTech staff and parents regarding this matter.

5.0 Action Items
5.1 Mr. Brogden motioned for the consideration and approval of the P-1 report. Mr. Rein seconded. The board approved.
5.2 Mr. Ervin shared that he discussed the payroll errors with BCOE. The BCOE board has discussed this issue and will be implementing a check system to make sure that this will not be a recurring problem. The HomeTech board would like to have a policy put in place to prevent future errors. BCOE will send an annual report, which will include health benefit information. The staff will need to sign off on the report every year.

1.0 Mr. Brogden motioned for Gail Kemp to be paid back in full for the error made in 2016-2017. Mr. Rein seconded. Mrs. Kemp recused herself. The board approved. Mr. Ervin will contact BCOE regarding payment.

2.0 Mrs. Hamm stated that this was an error made by BCOE. Mrs. Hamm has paid taxes on this money and brought to attention California Labor Code 221. Mr. Rein motioned that Mrs. Hamm not have to pay back the amount in error for the 2015-2016 school year. Mrs. Enos seconded. The board approved.

5.3 Mr. Rein motioned for the consideration and approval of Abigail Moore’s resignation from Monday’s enrichment class. Mrs. Enos seconded. The board approved.

6.0 Mr. Rein motioned for the approval of the item listed under the consent agenda. Mrs. Enos seconded. The board approved.

7.0 No items from the public.

8.0 The next regular meeting is scheduled for March 12, 2018 at 3:00 p.m.

Adjourned 4:07 p.m.

________________________________________
Danielle Reinolds