



*A Growing District for Growing Minds*

**408 W. MARKET**

**SAVANNAH, MO 64485-1658**

**Dr. Eric Kurre, Superintendent**  
**Mr. Brian Hansen, Assistant Superintendent**  
**(816) 324-3144**  
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[www.savannahr3.com](http://www.savannahr3.com)

TO:	All Paper Bidders	DUE:	<b>March 3, 2023</b>
DATE:	February 23, 2023		<b>2:00 PM</b>
RE:	Paper for 2022-2023	RETURN TO:	408 W Market
FROM:	Carrie Hansen		Savannah, MO 64485

Savannah R-III School District is now accepting closed bids for copy paper for the 2023-2024 school year. Bids must be submitted in a sealed envelope to the office of the Superintendent of Schools, Savannah R-III School District, 408 W. Market St., Savannah, MO 64485, no later than **2:00 PM, March 3, 2023**. Bids will be opened at this time. All bidders are invited to the opening. Please mark your envelope "Paper BID". The bids will be considered at the regular Board of Education meeting anticipated to be held on March 9, 2023.

Please bid a delivered price for the following paper. Make sure your trailer has a lift gate. We are prepared to take delivery any time after **July 1, 2023 with a 30 minute call ahead**. The Board Of Education reserves the right to reject any or all bids.

Delivery is expected to each site:

Savannah High School	701 St. Rt. E	Savannah, MO
Savannah Middle School	10500 St. Rt. T	Savannah, MO
Minnie Cline Elementary	808 W. Pearl	Savannah, MO
Central Office	408 W. Market	Savannah, MO
Amazonia Elementary	845 6 <sup>th</sup> St.	Amazonia, MO
Helena Elementary	21080 Osage St.	Helena, MO
John Glenn Elementary	12401 Co. Rd 438	St. Joseph, MO
Avenue City School	18069 Highway 169	Cosby, MO

**We reserve the right to accept the lowest and the best bidder for Bid Option 1 or 2.**

**Company Name:** \_\_\_\_\_

**Street/City/Zip:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Contact Person/Signature:** \_\_\_\_\_

**Your Anticipated Delivery Date:** \_\_\_\_\_

**Bids Are Good Until:** \_\_\_\_\_

**Bids include cost to deliver to all sites: Yes or No**

<b>BID #1</b>				<b>BID #1 TOTAL COST + DELIVERY</b>
<b>WHITE-DUAL PURPOSE</b>	<b>CASES</b>	<b>COST</b>	<b>TOTAL</b>	<b>TO ALL SITES:</b>
<b>8 1/2 X 11</b>	<b>ORDERED</b>	<b>PER</b>	<b>COST</b>	
<b>20 lb.</b>		<b>CASE</b>		
<b>500 SHEETS PER REAM</b>	<b>330</b>			<b>TO 1 SITE:</b>

<b>BID #2: COLOR COPY</b>	<b>8 1/2 X 11</b>	<b>20 LB</b>	
	<b>CASES</b>	<b>COST PER</b>	<b>TOTAL</b>
	<b>ORDERED</b>	<b>CASE</b>	<b>COST</b>
<u>LIGHT/PASTEL COLORS</u>			
POWDER BLUE	2		
CANARY YELLOW	2		
LIGHT PINK	1		
MINT GREEN	2		
LIGHT PURPLE	2		
LIGHT ORANGE	1		
<u>BRIGHTS/ DARKER COLORS</u>			
BEAMING BLUE	1		
ELECTRIC YELLOW	1		
ENERGETIC ORANGE	0		
HOT PINK	1		
LIME GREEN	1		
RED	1		
GOLDENROD	6		
<b>TOTAL</b>	<b>38</b>	<b>TOTAL</b>	<b>COST:</b>

<b>BID #2 COVER</b>	<b>8 1/2 X 11</b>	<b>65 LBS.</b>	
	<b>REAMS*</b>	<b>COST PER</b>	<b>TOTAL</b>
	<b>ORDERED</b>	<b>REAM</b>	<b>COST</b>
<u>BRIGHTS/ DARKER COLORS</u>			
BEAMING BLUE	17		
ELECTRIC YELLOW	17		
ENERGETIC ORANGE	17		
HOT PINK	19		
LIME GREEN	18		
RED	19		
GOLDENROD	17		
<b>WHITE COVER</b>	<b>73</b>		
<b>TOTAL</b>	<b>178</b>	<b>TOTAL</b>	<b>COST:</b>

\* PLEASE NOTE:  
COVER PAPER IS ORDERED  
PER REAMS NOT CASES

**BID #2 TOTAL COST + DELIVERY**  
**TO ALL SITES:**

**TO 1 SITE:**