



# Commerce Public Schools

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## **Safe Return and Continuity of Services Plan 2021-2022 -DRAFT-**

Commerce Public Schools (CPS) is committed to implementing prevention and mitigation strategies, addressing the academic impact of lost learning time, and responding to all students' academic, social, emotional, and mental health needs. CPS has placed the safety and health of all students and staff as a top priority. During the 2020-2021 school year, CPS adopted and implemented a Return to Learn Plan. The return to learn plan was developed after meaningful consultation with stakeholders and opportunities for the public to provide input for the plan. The original plan was adopted by the CPS board on August 3, 2020. The plan was adjusted and approved by the school board on September 15, 2020.

The following Safe Return and Continuity of Services Plan is a live document based on current guidelines and recommendations from the Centers for Disease Control and Prevention (CDC), Oklahoma State Department of Health (OSDH), and the Oklahoma State Department of Education (OSDE). Meaningful consultation with stakeholders, including students, parents/guardians, district administrators, teachers, school staff, club comet director, federal programs director and local tribal representatives were all asked for their input through web surveys, open public comment board meetings, and conversations throughout the draft of the plan. The plan is subject to immediate change based on new information or mandates from the CDC, OSDH and/or the OSDE.

Commerce Public Schools will periodically, but not less than every six months, seek public input and consultation to review and revise the plan as needed. CPS will continue to monitor community health and adjust this plan accordingly. As we navigate through these ever-changing times, we are very appreciative of the patience and support of our students, staff, and families.

### **Universal and Correct Wearing of Masks**

Students, faculty and staff are permitted to wear a mask. Any person that chooses to wear a mask is encouraged to do so. At this time, masks are not required. In accordance with SB 658, any mask mandate requires consultation with the Ottawa County Health Department and a current state of emergency declared by the Governor. If the conditions of SB 658 are met the district may require masks in response to a community outbreak. Any change in mask mandate must be reconsidered at each regularly scheduled board meeting.

The District will continue to train students and staff in the proper wearing of personal protective equipment and post signage outlining the proper wearing of personal protective equipment.

### **Modifying Facilities to Allow for Physical Distancing**

Where possible, classroom seating with a minimum of 3 feet for social distancing will be maintained. Classroom design is created to establish social distancing as much as possible. For the 2021-2022 school year, additional instructional staff has been hired to assist in reducing class sizes. Additional dining areas have been created and are available at the discretion of administration.

### **Handwashing and Respiratory Etiquette**

Students will receive instruction on proper hand washing techniques and guidelines for respiratory etiquette to assist in slowing the spread of COVID-19. Students will have frequent breaks throughout the school day to practice safe handwashing techniques. Staff members will be encouraged to wash their hands often throughout the day. Hand sanitizer will be provided throughout the buildings. Staff and students are to be mindful that respiratory viruses are spread through the air. When coughing or sneezing the face needs to be covered.

### **Cleaning and Maintaining Healthy Facilities, Including Improving Ventilation**

Custodial staff will continually clean high traffic and high contact surfaces. The District uses cleaning solutions that are rated to kill the SARS virus. In addition to daily cleaning, all rooms and surfaces are treated with a nano-technology barrier solution on a bi-weekly basis.

The District has installed HEPA air cleaning units in all classrooms. HVAC units will be inspected and replaced as needed by the district. Sanitization materials will be available to each staff member for proper cleaning of their classroom or work areas. Drinking fountains have been covered and replaced with bottle filling stations.

## **Contact Tracing in Combination with Isolation and Quarantine, in Collaboration With the State, Local, Territorial or Tribal health departments**

Commerce Public Schools will adhere to guidelines set by local, state and federal health and safety authorities. Contact tracing will be conducted in cooperation with the Ottawa County Health Department. Current isolation and quarantine guidelines provided by the CDC will be used to determine when a student can safely return to school. Teachers are instructed to maximize social distancing through seating charts, when able, to help with tracing. Quarantined students/teaches will pivot to remote learning.

## **Diagnostic and Screening Testing**

Commerce Public Schools encourages parents, legal guardians, and all school employees to self-screen at home. If a student or employee has a temperature of 100.4 degrees Fahrenheit or higher, the student or employee should remain at home until the individual has been free of fever for twenty-four (24) hours. If a student or employee has an unexplained cough, difficulty breathing, sore throat, or loss of taste or smell they should stay at home. If a student or employee has been in close contact with a positive COVID-19 case they should stay at home for their assigned quarantine period.

Commerce Public Schools may screen any individual (students, faculty and staff) who enters a school facility during the regular school day. This screening process may include taking temperatures, asking health related questions, and isolating those that have symptoms of a communicable disease. Commerce Public Schools will adhere to guidelines set by local, state and federal health and safety guidelines.

## **Efforts to Provide Vaccinations to School Communities**

The District will act in accordance with national, state, and local governing agencies law with respect to vaccinations for its staff and eligible students.

The Commerce Public Schools District will work cooperatively with local and tribal health officials to provide opportunities for all school district employees and eligible students to receive a COVID-19 vaccine. Commerce Public Schools will also assist these entities in disseminating information about vaccine safety and effectiveness.

The District will not refuse, withhold from, or deny a person any services, goods, facilities, advantages, privileges, licensing, educational opportunities, health care access, or employment opportunities based on the person's vaccination status.

## **Coordination with State and Local Health Officials.**

Commerce Public Schools will consult with the Ottawa County Oklahoma Health Department and area Tribal Health officials. All positive contacts and quarantines are logged through the Oklahoma State Department of Education Covid-19 portal.

## **Appropriate Accommodations for Children With Disabilities With Respect to Health and Safety Policies**

The District will provide accommodations to its policies for students with disabilities as determined appropriate, based upon the individual student needs and in accordance with an individual accommodation plan or individualized education plan. Parents/guardians or students requiring student accommodations should contact the building administrator to request information on plans for students with disabilities.

## **Continuity of Services**

The District will provide for continuity of services as follows:

- *Student Academic Needs*

Commerce Public Schools has implemented a summer school program to assist students with academic recovery. The District plans to continue full time, in-person instruction beginning the fall of 2021 with limited exception. Additional instructional personnel have been added to staffing to implement further academic recovery efforts in core curriculum areas. Staff will be available during the instructional day and/or during before and after school tutoring programs throughout the year.

- *Student Social, Emotional, and Mental Health Needs*

Additional Social Emotional Learning curriculum has been added to address the needs of our students.

- *Other Student Needs*

Food services will continue to provide free meals under the SSO and SFSP provisions as long as USDA continues the allowance. Meals will be provided for summer school attendees as well as all eligible youth during the school year.

- *Staff Social, Emotional, and Mental Health Needs*

The District has provided staff with opportunities for social and emotional support through staff meetings and opportunities to schedule time with the counseling staff. Social, emotional, and mental health needs of staff may also be addressed through their HealthChoice Health Insurance plans.

- *Other Staff Needs*

The District will follow national, state, and local governing agencies laws and directives in relation to staff employment and benefits.

## **Remote/Blended Learning**

Remote/Blended learning will be used if a student/class is quarantined or if school is closed due to COVID. Remote learning could also be used in extended inclement weather or other unforeseen circumstances. Remote learning days count as a day of attendance for students who LOGIN and Participate in their assigned classes through google meets and google classroom. Students are required to attend all video class meetings and check their email often for instruction from teachers. All CPS classrooms will be equipped with video conferencing equipment and software and remote participation will be required during any shift to remote learning. This means every 6-12th grade student will log in to their classes' remote link every hour of the day. PK-5 students will log in as described by their individual teacher.

## **Enrollment**

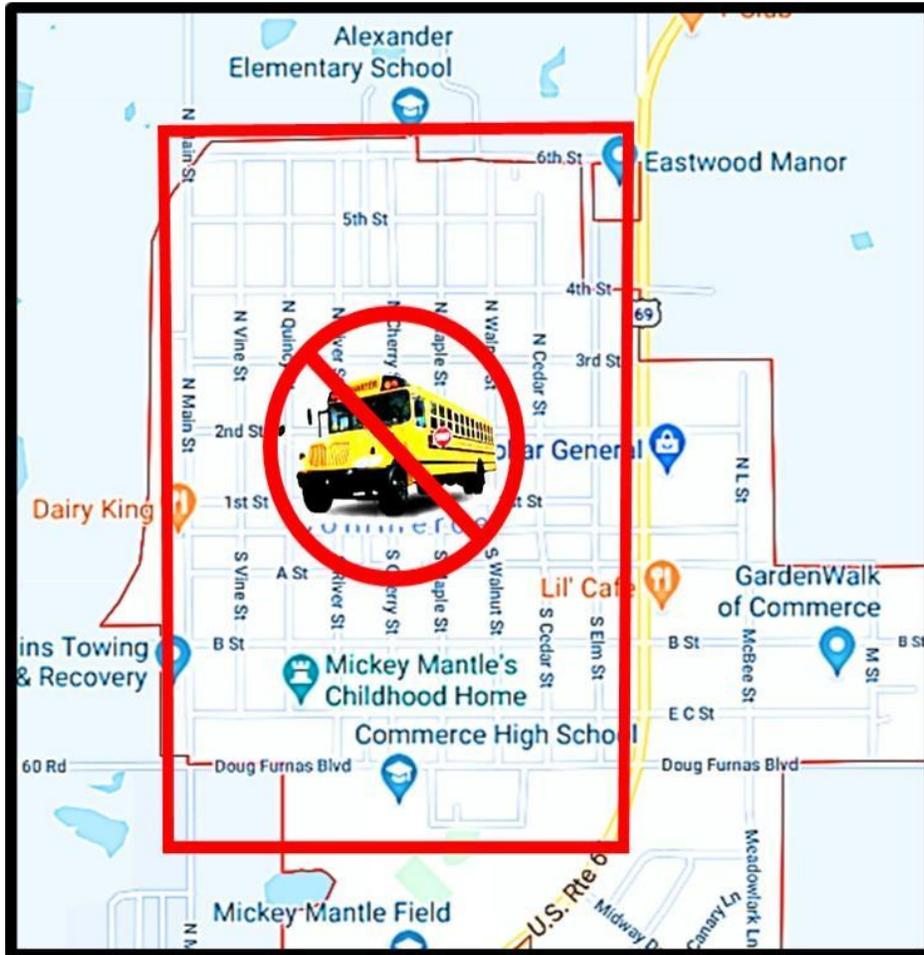
- Enrollment forms are located in the parent powerschool login at <https://ps.commercetigers.net/public/>.
- Forms are accessed by clicking on the Forms icon on the left side of the screen.

## **Athletics and Extracurricular Activities**

- Guidelines for practice will be determined and communicated to coaches by the administrative team.
- Sanitization of all equipment will be done on a daily basis.
- Event guidelines will be determined by the current recommendations of the OSSAA, OSDE and the CDC.

## Transportation Guidelines

- Recommend alternate transportation, other than school bus, if possible.
- Bus transportation will not be provided for students that reside inside of the area bordered by Mickey Mantle Blvd - Main Street - 6th Street - E Street



- All bus drivers and riders will be encouraged to wear a face covering.
- Students will sit with their own families and in assigned seats.
- Maximize the airflow of the bus by opening windows, if possible.
- Buses are disinfected by staff before leaving the bus barn

## Instruction Options

Commerce Public Schools believes that distance or virtual learning is not the best choice for educating students. Nothing can replace a highly qualified classroom teacher and in-person instruction cannot be replaced by online software. However, in the current climate, we recognize that some families desire to utilize these options as a means to provide an educational program for their child. These options are provided with the understanding that the parent/guardian will assume the responsibilities of ensuring students meet the academic, behavioral, and attendance requirements of each of these programs to guarantee their child is attending school and achieving the learning goals as required.

<p style="text-align: center;"><b>Option 1</b>  <b>“Traditional Instruction”</b>  <b>All Students Enrolled by Default</b></p>	<p style="text-align: center;"><b>Option 2</b>  <b>“Virtual Instruction”</b>  <b>Requires Application and Approval</b></p>
<ul style="list-style-type: none"> <li>&gt;Remain a CPS Student</li> <li>&gt;In-Person instruction from our highly qualified classroom teachers.</li> <li>&gt;In-Person learning conversations and engagement/Easy transitions to blended learning if needed for health reasons.</li> <li>&gt;Social interaction with peers and staff for preparation of living in a connected world</li> <li>&gt;On-Site Distance Learning days to familiarize with rigorous online learning standards</li> <li>&gt;24-7 online access to grades/attendance/assignments</li> <li>&gt;Chrome Device provided for all students grades 1-12. iPads provided for all students PK-K.</li> <li>&gt;Participate in extracurricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>&gt;Remain a CPS Student</li> <li>&gt;Individualized plan with required daily time logged in for online learning.</li> <li>&gt;24-7 online access to grades/attendance/assignments</li> <li>&gt;Communication between CPS teacher and parent available through email 24-7 and by phone during school hours.</li> <li>&gt;Chrome Device provided for all students grades 1-12. iPads provided for all students PK-K.</li> <li>&gt;Distance and virtual students must check and read their school email messages at least 2-3 times per school day and respond to emails when requested in a timely manner.</li> <li>&gt;Internet access is the parent/guardian's responsibility. Please ensure that internet access is available to the student each school day.</li> <li>&gt;Participate in extracurricular activities. (Requires on-site during corresponding hour. This method may not be NCAA compliant)</li> </ul>