



Somerton School District No.11

“Children, Our Priority-Personal Best, Our Goal”

343 N. Carlisle Avenue • P.O. Box 3200 • Somerton, AZ. 85350-3200

Phone (928) 341-6000 • Fax (928) 341-6090

www.ssd11.org

Special Education Pre-Kindergarten Teacher

SCHOOL/DEPARTMENT: Valle Del Encanto Learning Center

TYPE: Certified STATUS: Exempt SALARY LEVEL: \$32,484 - \$40,568 (depends on degree level, recognize up to 12 years experience, Full Benefit Package)

REPORTS TO: Preschool Coordinator and/or Building Principal/Special Education Director

SUMMARY:

The Preschool Teacher is responsible for providing a safe and environmentally appropriate preschool program in accordance with all licensing, Quality First, State and Grant policies and procedures.

SPECIFIC DUTIES/TASK INCLUDE:

- Develop and implement a developmentally appropriate preschool program for young children in line with Arizona Early Education Standards
- Serves and provides specialized services to students with disabilities;
- Plans and implements a program of instruction that adheres to the district philosophy, goals and objectives as outlined in the adopted course study:
- Plans and implements a program of study designed to meet individual needs of students
- Plan and implement activities to meet the physical, emotional, intellectual and social need of children in the program.
- Provide weekly and monthly schedule of activities.
- Develop culturally appropriate programs and activities.
- Develop activities that introduce math and literacy concepts.
- Uses effective oral and written communication in English.
- Conduct informal observations of students and keep anecdotal notes of students' social, emotional, physical, and intellectual growth.
- Maintains students' observational records current in Teaching Strategies Gold and submits all required checkpoint data to the State in a timely manner.
- Supervise children in the Pre-school classroom, playground and school areas.
- Ensure children are supervised at all times.
- Provide various experiences and activities for children including songs, games and story telling.
- Establish routines and provide positive guidance.
- Clearly and effectively communicate in a manner that children understand.
- Observe children and make note of progress.
- Communicate with parents and members of the community.
- Discuss children's development with parents.
- Maintain program documentation up to date.

Administration: *Laura Noel, Ed.D, Superintendent*

Governing Board: *Araceli Juarez, President • Lorena Zendejas, Clerk • Juan Castillo • Carlos Gonzalez • Leticia Yopez*



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- Keep parents informed of program expectations, program activities and their child’s progress. Develop and maintain current, accurate and confidential student files.
- Develop daily activity plans.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS REQUIRED:

- Knowledge of the Somerton Elementary School District rules, regulations, policies and procedures.
- Knowledge of applicable Federal and State laws, rules, regulations, policies and procedures.
- Knowledge of age/subject appropriate educational materials, curriculum standards, classroom discipline and behavioral management methods.
- Knowledge of principles of confidential and regulatory school records and files management practices.
- Knowledge of supervisory and training practices and procedures.
- Knowledge of creative curriculum.
- Skill in gathering, planning and developing age, ability level, subject specific materials and lesson plans.
- Skill in restraining out-of-control students and implementing behavioral modification programs.
- Skill in implementing educational curriculum, standards and licensing requirements for assigned program.
- Skill in written and oral communications.
- Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS:

- Work is performed in both indoor and outdoor environments.
- Work requires frequent standing, walking, bending, lifting and/or carrying up to 30 pounds.
- May be required to restrain students with behavioral problems, change clothing and diapers, lift and/or transfer students from wheelchairs to special seating.
- May be exposed to infectious diseases and body fluid borne pathogens.

QUALIFICATIONS:

- Bachelor’s Degree in Special Education in Early Childhood Education preferred.
- Must possess or eligible to obtain and maintain Arizona Department of Education Teacher Certification with an Early Childhood endorsement.
- Additional certifications may also be required as specified by the District.
- Minimum of one (1) year teaching experience in a preschool setting

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