

**Hicksville Exempted Village Schools  
Regular Meeting of the Board of Education  
May 17, 2021**

The Hicksville Exempted Village Schools Board of Education met in regular session on Monday, May 17, 2021 at 5:30 p.m. in the Community Room. The meeting was opened by President, Jennifer Caryer, with the following Board members answering roll call: Minda Jones, Craig Eiden, Stephanie Mazur, Galen Methvin, and Jennifer Caryer.

The following items were discussed by the Director of Operations.

Mr. Eric Bassett:

- Spring mowing
- Inspection by State Fire Marshall with no citations given
- Currently attending meetings regarding the new school addition
- School signage in front of school
- Reasphalt and resurfacing parking areas
- Resurfacing of HS/MS gym floor
- New baseball bleachers

A presentation was given by Erika Willitzer from Defiance County Economic Development.

After consideration, the Board decided to make a motion as follows.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve a Waiver of Notice Period for Ohio Community Reinvestment Area Agreement (CRA) from Blessed Capital, LLC and to approve the corresponding resolution supporting a Community Reinvestment Area agreement between the Village of Hicksville, Ohio and Blessed Capital, LLC.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

The following items were discussed by the building principals.

Mrs. Kirsten Coffman, Elementary Principal:

- K-4 summer school is being offered. A message was sent to the parents for their interest.
- Grades K-1 will be having a program next week.
- Grade 4 will be meeting with the middle school for next year's transition.

Mr. Michael Altman, Middle School Principal:

- Grade 6 Shake was a success
- Ms. Rees and Mrs. Zachrich have been busy with making the Middle School Science Club a success
- Mr. Klausing doing an excellent job with Student Council
- ROX program is Friday, May 21<sup>st</sup>

Mr. Jeff Slattery, High School Principal:

- EOC assessments are completed
- Shout out to teachers for testing coverage when it was needed
- Jr./Sr. Prom was a success

- Thank you to P.T.O. and administrative team for Staff Appreciation Week
- Top 10% of Senior class recently visited Rotary at lunch
- Senior projects were completed
- Spring sport tournaments
- House Initiative celebration will be next week
- Field Day for students is being planned
- Commencement will be held in person, but a little different than normal. Masks will be required.

#### Four County Career Center

- Nothing to report

#### Superintendent's Report

Mr. Keith Countryman, Superintendent:

- Top 10% of Senior class attended Rotary
- New construction update
- COVID-19 safety measure update

Craig Eiden moved and Stephanie Mazur seconded the motion to approve the following as stated.

1. Minutes from the regular board meeting on April 19, 2021.
2. Treasurer's Consent Agenda Items
  - a. Cash Reconciliation as of April 30, 2021
  - b. Financial Statements for April 2021
  - c. Amended Certificate of Estimated Resources for Fiscal Year 2021 as presented, total General Fund Resources of \$14,499,064.93 and total Resources for all funds of \$25,614,776.49
  - d. Amended Fiscal Year 2021 Permanent Appropriations as presented, total General Fund Appropriations of \$11,911,352.70 and total Appropriations for all funds of \$21,464,064.30
  - e. Authorize the Treasurer to enter into the Ohio SchoolComp Group Retrospective Rating workers compensation program administered by CompManagement/Sedgwick as the District's Third Party Administrator (TPA) effective with the policy year beginning January 1, 2022
  - f. Authorize the Treasurer to renew the current agreement with Sheakley UniComp as the District's Workers' Compensation Managed Care Organization (MCO) for an additional two-year policy period effective July 1, 2021.
  - g. Approve Fiscal Year 2021 Five Year Forecast as presented; cash balance as of June 30, 2025 (line 7.020) of \$799,923.00.
3. Accept the following donations:
  - \$ 150.00 from Johns Manville for High School Boys Basketball
  - \$ 186.00 from BSN Sports for Track
  - \$ 234.00 from BSN Sports for High School Boys Basketball
  - \$3000.00 from Hicksville Rotary Club for Temperature Kiosks
  - Robotic etching and cutting robot from Dave Ashton for STEM
  - Various memorial donations honoring Randy Sweet

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Stephanie Mazur seconded the motion to approve the following as stated.

- Recommend to approve the following as substitute teachers for the 2020-2021 school year.

Dennis Siebeneck      Camdyn Yoder

- Recommend to non-renew the following contracts at the conclusion of the 2020-2021 school year.

Brianna Culler              Melissa Miles  
Kate Haggerty              Kayla Vetter  
Staci Wagner

- Recommend to non-renew all certified supplemental contracts at the conclusion of the 2020-2021 school year or at the end of the activity.
- Recommend to approve the following as Middle School Summer School Instructor for one week in August 2021.

Amber Zachrich \$28.94 per hour, not to exceed 45 hours

- Recommend issuing a one (1) year contract to Madison Stockman as Classroom Teacher with zero (0) years experience at a Bachelors Degree for the 2021-2022 school year.
- Recommend to approve the following as Special Education Instructor for the 2021-2022 school year.

Staci Wagner \$29.67 per hour, not to exceed 1 hour per day

- Recommend to approve the following as substitute teachers for the 2021-2022 school year.

Michaela Bauer              Paul Overmyer  
Kassi Brown                  Kevin Snyder  
Ed Foster                      Nancy Swift

- Recommend to approve the updated certified substitute list provided monthly by NwOESC for the 2021-2022 school year.
- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Sean Bergman – Assistant Golf Coach  
A.J. Klausung – Football Assistant Coordinator  
David Mohr – Football Assistant Special Teams

- Recommend to approve the following as volunteers for the 2021-2022 school year.

Jamie Altman – Cross Country  
Kate Haggerty – Cross Country  
Kelly VanHorn – Cross Country

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Craig Eiden moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve Camdyn Yoder as a classified substitute for the 2020-2021 school year.
- Recommend to approve a rate of \$25.00 per hour for Shannon Balseer, as substitute nurse, retroactive to the beginning of the 2020-2021 school year.
- Recommend to non-renew all classified supplemental contracts at the conclusion of the 2020-2021 school year or at the end of the activity.
- Recommend to approve supplemental contracts to the following in the amount of \$750.00 for summer of 2021 technology assistance.

Jackson Bergman      Brandon Hamilton  
Noah Shaffer

- Recommend to transfer Tyler Scranton from part-time custodian to full-time custodian.
- Recommend to transfer Greg Slattery from part-time bus driver at 1.75 hours per day, to full-time bus driver at 3.5 hours per day, for the 2021-2022 school year.
- Recommend issuing a a one (1) year contract to Staci Wagner as bus driver for 1 hour per day for the 2021-2022 school year.
- Recommend to approve the following as classified substitutes for the 2021-2022 school year.

Becky Bailey              Becca Johanns  
Kassi Brown              Angie Johnson  
Nickohl Garza              Pam Payne  
Aubree Giddings              John Smith  
Kali Heffelfinger              Nancy Swift

- Recommend to approve the updated classified substitute list provided monthly by NwOESC for the 2021-2022 school year.
- Recommend to approve the following supplemental contracts for the 2021-2022 school year.

Jon Diehl – Football Assistant  
Robin Rice – Head Jr. High Volleyball Coach  
Eddie Tunis – Head Jr. High Football Coach  
Brian Wonderly – Football Assistant

- Recommend to approve the following as volunteers for the 2021-2022 school year.

Dave Bains - Football  
Brent Brickel - Football

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend issuing a one (1) year contract to Christine Shock as Middle School Secretary with ten (10) years experience for the 2021-2022 school year.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer. Stephanie Mazur abstained. Motion Carried 4-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve a Memorandum of Understanding (MOU), by and between Defiance College and Hicksville Exempted Village Schools from July 1, 2021 – June 30, 2022, for the hosting of teacher education candidates.
- Recommend to approve a service agreement with Defiance County Board of Developmental Disabilities (DCBDD), to provide educational services from August 2021 – June 2022. The district will be assessed \$5,000.00 per student for the excess cost.
- Recommend to approve quotation from GameTime for baseball diamond bleachers by National Recreation in the amount of \$46,148.72.
- Recommend to approve quotation from Loop Asphalt Services for parking lot and playground resurfacing/repairs in the amount of \$40,184.00.
- Recommend to approve proposal from Current Surfaces, Inc. for reconditioning of running track surface in the amount of \$39,165.00.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur moved and Minda Jones seconded the motion to approve the following as stated.

- Recommend to approve a five (5) year lease agreement with Current Office Solutions for copiers as presented.

Roll call: Ayes – Craig Eiden, Minda Jones, Stephanie Mazur, Galen Methvin, and Jennifer Caryer. Motion Carried 5-0.

Stephanie Mazur left the meeting at 6:20 p.m.

Galen Methvin moved and Craig Eiden seconded the motion to approve the following as stated.

- Recommend to extend recognition and congratulations to the following High School students for their superior award ratings at the District Science Fair.

Taylor Early  
Joda Freese

Taylor Metz  
Alaina Stuckey

Julia Garza                      Madison Stairhime  
Emily Taylor

- Recommend to approve the 2021 list of graduates, pending completion of all requirements.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.  
Motion Carried 4-0.

Minda Jones moved and Galen Methvin seconded the motion to approve the following as stated.

- Recommend to approve Resolution No. 2021-10 authorizing 2021-2022 membership in the Ohio High School Athletic Association.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.  
Motion Carried 4-0.

A discussion was then held regarding possibly having a work session in the future.

Craig Eiden moved and Galen Methvin seconded the motion to hold an executive session at this meeting in order to consider the appointment, employment, dismissal, discipline, demotion, or compensation of a public employee or official, or issuing suspension, or termination of a license, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual unless the public employee, official, licensee, or regulated individual requests a public hearing.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.  
Motion Carried 4-0.

Mrs. Caryer noted that the Board will return from executive session with no further business other than to adjourn.

The Board entered executive session at 6:30 p.m.

The Board exited executive session at 7:30 p.m.

Craig Eiden moved and Galen Methvin seconded the motion to adjourn this meeting until the next regular board meeting will be held on Monday, June 21, 2021 at 5:30 p.m.

Roll call: Ayes – Craig Eiden, Minda Jones, Galen Methvin, and Jennifer Caryer.  
Motion Carried 4-0. Time 7:30 p.m.

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Board President

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Treasurer