

March 12, 2018

BOARD AGENDA
REGULAR BOARD MEETING
MIDWEST CITY-DEL CITY PUBLIC SCHOOLS
MARCH 12, 2018
6:00 P.M.
MID-DEL BOARD OF EDUCATION, BOARD ROOM
7217 S.E. 15TH
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

- I. Opening Exercises
 - A. Call to Order and roll-call recording of members present and absent
 - B. Flag Salute
- II. Oath of Office
 - A. Swearing in of Board Member
- III. Re-Organization of the Board of Education
 - A. Election of President, Vice-President and Clerk
 - B. Appointment of Deputy Clerk
- IV. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a Board Meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - A. Approval of the Agenda
 - B. Vote to approve the Minutes of the following:
 - 1. February 12, 2018, Regular Board Meeting
 - C. Vote to approve the following items:
 - 1. Monthly Financial:
 - a. Treasurer's Report and Investment Report for month ending February 28, 2018
 - b. Encumbrances
 - c. Warrant Register
 - d. Lease Revenue 2012
 - e. Lease Revenue 2017
 - 2. School Activity Fund Monthly Summary
 - a. Transfers within Bank
 - b. New Accounts
 - c. Addenda
 - 3. Blanket Position Salary Reserves Report FY 2017-18

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D. Vote to approve out-of-state or overnight travel requests:

1. Mid-Del Technology Center Business Professionals of America to attend the BPA Spring Leadership Conference in Tulsa, OK, on March 11-14, 2018. Expenses to be paid by School Activity funds, Project Codes 943, 845 and 985; Allocated Fund 12, Project Codes 032-MDTC Co-Op, 441-ACD; personal funds and donations. This was originally Board approved 12-11-17, but the dates need to be revised to March 11-14, 2018. Confirmation
2. Del City High School Special Eagles to compete in the State Special Olympics in Stillwater, OK, on May 16-18, 2018. Expenses to be paid by School Activity funds, Project Code 833-Special Eagles, fundraisers, personal funds and donations.
3. Cleveland Bailey Elementary Special Olympics Team to participate in the Special Olympics State Games in Stillwater, OK, on May 16-18, 2018. Expenses to be paid by School Activity funds, Project Code 833-Special Olympics.
4. MDTC SkillsUSA to attend the SkillsUSA State Conference in Tulsa, OK, on April 22-24, 2018. Expenses to be paid by School Activity Funds, Project Codes 826, 845, 962, and 985; General Fund 12, Project Codes 032, 419 and 441; personal funds and donations.
5. Monroney Middle School Special Olympians to compete in the Special Olympics State Games in Stillwater, OK, on May 16-18, 2018. Expenses to be paid by School Activity funds, Project Code 887-Special Ed.

V. Recognitions

- A. 2018 Mid-Del Teacher of the Year, Kasey Manning, Tinker Elementary – Dr. Cobb
- B. Carl Albert High School Pom won State in Hip Hop. – Mrs. Goggans
- C. Theo Stephens, Carl Albert High School, named as a finalist for the National Merit Scholarship Program. – Mrs. Goggans
- D. Carl Albert High School 2018 Academic All-State: – Mrs. Goggans
Jinho Ban
Theodore Stephens
- E. Del City High School 2018 Academic All-State: – Mrs. Hill
Ethan Ho
- F. Del City High School State Champion Wrestler: – Mrs. Hill
Manny Rogers
- G. Del City High School Region 8 Wrestling Coach of the Year: – Mrs. Hill
Wes Ruth
- H. Carl Albert Middle School Pom won the following awards: – Mrs. Anderson
 1. State Champions in Mix, Hip Hop and Jazz
 2. National Champions in Pom Mix

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- I. Carl Albert Middle School National Champion Pom Soloist: – Mrs. Anderson
Hadyen Stephens

- J. Fine Arts – Middle Schools

Carl Albert Middle School – Mrs. Anderson

Band

CODA Band (Central Oklahoma Directors Association)

7th grade

Amelia Brittingham	Holly Ford	Nathan Schoelen
Olivia Burgos	Grace Gregory	Ricky Schreiber
Luci Davis	Alexander Johnson	Holt Swanson
Jordan England	Denay Pendleton	Allyson Walker
Layfette Fletcher	Joshua Robinson	

CODA Band

8th grade

Lizzie Howell	Nick Waskom
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Del Crest Middle School – Mr. Mann

Band

OBU Honor Band

Mackenzie Ryant

Orchestra

8th/9th Grade North Central Honor Orchestra

Savannah Calvert

Jarman Middle School – Mrs. Brown

Band

CODA Band

Jocelynn Goodwin

Vocal Music

2018 All-OCDA Junior High Mixed Chorus

Psalm Ambros

Kerr Middle School – Mr. Elliott

Band

Central Oklahoma Director's Association

Jayce Littleton

OBU Honor Band

Jayce Littleton

Vocal Music

Central Oklahoma Choral Director's Association

Brianna Moore

DeAndrea Samuel

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Oklahoma Choral Director's Association All-State
Brianna Moore

- VI. Information
 - A. Public Participation
 - B. Superintendent's Report – Dr. Cobb
 - C. Dropout Report – Mr. Reynolds
 - D. Report on Bond 35/LR08 Storm Shelter Construction Project at Pleasant Hill – Mr. Bryan
- VII. Vote to approve or not approve Panco for installation of Energy Management System (EMS) "Syntronix" Control upgrades at various sites. Distribution to sites is as follows: Barnes Elementary, \$116,500.00; Country Estates Elementary, \$95,500.00; Tinker Elementary, \$94,500.00; Townsend Elementary, \$134,500.00 and the Administration Building, \$113,500.00 for a total project cost of \$554,500.00 to be paid by Bond Fund 35/LR08. Panco is the sole source vendor of "Syntronix" Control System, currently in use throughout the district. – Mr. Bryan
- VIII. Vote to approve or not approve the following Architect, Engineering and Survey/Testing Services at various sites to be paid from Bond Fund 35/LR08: – Mr. Bryan
 - A. CMSWillowbrook – construction management services
 - B. Abba Griffin Partnership, LLC – architectural services
 - C. Design Architects Plus, Inc. – architectural services
 - D. DeZign Partnerships, Inc. – architectural services
 - E. LWPB Architecture – architectural services
 - F. Mass Architects, Inc. – architectural services
 - G. Michael McCoy Architects – architectural services
 - H. WPM Design Group, PLLC – architectural/engineering services
- IX. Vote to approve or not approve Mass Architects, Inc. for architectural services at various sites, as part of the Bond 35, Lease Revenue (LR08) "Gym HVAC Improvement" Projects: – Mr. Bryan
 - A. Barnes Elementary Gym
 - B. Cleveland Bailey Elementary Gym
 - C. Country Estates Elementary Gym
 - D. Highland Park Elementary Gym
 - E. Ridgecrest Elementary Gym
 - F. Schwartz Elementary Gym
 - G. Steed Elementary Gym
 - H. Tinker Elementary Gym
 - I. Townsend Elementary Gym
 - J. Carl Albert Middle School Gym/Activity Room
 - K. Kerr Middle School Gym/Activity Room
 - L. Monroney Middle School Gym/Activity Room
- X. Vote to approve or not approve the following receipt of gifts/donations: – Dr. Cobb
 - A. Annette Holt to donate \$5,000.00 to Del City High School Cheer.

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- XI. Vote to approve or not approve a Resolution in support of teachers. – Dr. Cobb
- XII. Vote to approve or not approve Independent Audit Services annual contract for the 2017-2018 audit. – Ms. Medcalf
- XIII. Vote to approve or not approve the following bids and requests to purchase: – Ms. Medcalf
 - A. Purchase Audio and Video hardware for Del Crest Middle School (Bid #1801) from B & H Foto & Electronics in the amount of \$20,433.00 to be paid from Bond Fund 34, Project Code 019.
- XIV. Vote to approve or not approve transitioning from NAICO workers comp self-insured to OSAG group insurance effective April 1, 2018. – Ms. Medcalf
- XV. Transportation
 - A. Vote to approve or not approve Midwest Bus Sales for procurement of eight new 2019 seventy-one passenger buses at a cost of \$85,035.00 each for a total of \$680,280.00 and four new 2019 thirty-five passenger special needs transportation buses at a cost of \$94,734.00 each for a total of \$378,936.00. The total cost of all twelve buses is \$1,059,216.00 to be paid from Bond Fund 39, Project Code 053. Pricing per state contract #0000047861. – Mr. Stearns
 - B. Vote to approve or not approve Hudiburg Fleet Services for procurement of three new 2018 Chevy Suburban 2WD vehicles at a cost of \$38,081.00 each for use by the Mid-Del Transportation Department for a total of \$114,243.00 to be paid from Bond Fund 39, Project Code 053. Pricing per state contract #035. – Mr. Stearns
- XVI. Maintenance
 - A. Vote to approve or not approve Emsco Electric Supply for the procurement of Commons Lighting Fixtures & Lamps at Midwest City High School (Bid #1802) for a total cost of \$38,614.00 to be paid from Bond Fund 34, Project Code 099. – Mr. Conceicao
- XVII. Human Resources
 - A. Vote to approve or not approve all actions recommended in the Human Resources Reports: – Dr. Perez
 - 1. Certified
 - 2. Non-Certified
 - 3. Child Nutrition
 - 4. Transportation
- XVIII. New Business
 - Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this board meeting.
- XIX. Adjourn
 - This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street,

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Midwest City, Oklahoma, on March 8, 2018, at 11:00 A.M., in accordance with the Open Meeting Law.

Minutes Clerk

The next Regular Board Meeting will be held on April 9, 2018, at 6:00 P.M.



Dr. Jason Perez
Chief Human
Resources Officer

Dr. Rick Cobb
Superintendent

7217 S.E. 15th Street
Midwest City, OK 73110
(405) 737-4461

Mailing Address:
P.O. Box 10630
Midwest City, OK 73140
Fax: (405) 739-1754

To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Dr. Jason Perez, Chief Human Resources Officer *JPP*
Re: Certified Human Resources Report
Date: March 12, 2018

Based upon information provided by the appropriate supervisory personnel as of February 23, 2018, the following actions are recommended.

Approve Temporary Employment

New Teachers/Administrators

	Site/Assignment	University	Degree/Step	Effective
Hutchison, Kimberly	KMS/Social Studies	NAU	BS/1	2/26/18
Tollison, Ashlee	Highland Park/Elementary Ed.	UCO	BS/0	1/2/18

Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Barnett, Brandi	DCMS	LOA	2018/19
Brown, Brittany	Tinker	FMLA	3/26/18
Cain, Carly	Soldier Creek	LOA (Extended 2017/18)	2018/19
Caldwell, Kelsey	MWC Elem.	FMLA	1/29/18-2/15/18
Fairbrother, Jean	MWC Elem.	LOA	2018/19
Fish, Sarah	MCHS	FMLA	8/10/18-11/10/18
Graeber, Erin	Epperly	FMLA	2/26/18
Irick, Terran	Steed	FMLA	1/23/18-2/5/18
Kliewer, Sarah	CAMS	LOA (Extended 2017/18)	2018/19
Mayes, Dinah	Country Estates	FMLA	2/23/18-4/23/18
McDaniel, Emily	Townsend	FMLA	4/12/18
McDaniel, Emily	Townsend	LOA	2018/19
Norris, Stephanie	CAHS	FMLA	3/12/18
Skidmore, Stephanie	JMS	FMLA	8/11/18-10/15/18
Swank, Cynthia	MWC Elem.	FMLA	3/26/18-5/15/18
Villarreal-Palmer, Sylvia	MMS	FMLA	2/9/18 (Intermit.)

Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

Certified Personnel Report, Cont'd

Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Alexander, Melanie	CAMS/SPED	5/24/18
Allen, Susan	DC Elem./SPED	5/24/18
Arnold, Morgan	P. Hill/Elementary Ed.	5/24/18
Baker, Suzanne	District-Wide/Nurse	3/9/18
Barker, Patricia (Ret.)	MWC Elem./Counselor	5/24/18
Brown, Madeline	MMS/Vocal Music	5/24/18
Campbell, Sandra (Ret.)	Soldier Creek/Elementary Ed.	5/24/18
Coleman, Lori (Ret.)	Soldier Creek/Elementary Ed.	5/24/18
Craigie, Gayla	JMS/Math	5/24/18
Diaz, Kendra	Tinker/Elementary Ed.	5/24/18
Dobbs, Kendall	CAHS/Math	5/24/18
Goff, J. Michael (Ret.)	CAHS/Science	5/24/18
Graham, Stephanie	KMS/Science	2/2/18
Hawkins, DeeEllen (Ret.)	Soldier Creek/PE	5/24/18
Hymel, Rhonda (Ret.)	Epperly/Library Media Specialist	5/24/18
Jones, Robert J. (Ret.)	DCHS/Science	5/24/18
Jones-Mukes, Brenda	Highland Park/Elementary Ed.	5/24/18
Jurzysa, Jennifer	Soldier Creek/SPED	5/24/18
Lavalley, Renee	CAHS/Math	5/24/18
Love, Phyllis (Ret.)	DCHS/Math	5/24/18
Lytte, Samantha	CAMS/Social Studies	5/24/18
McIlvoy, Michael	CAHS/Social Studies	5/24/18
Millican, Jeanne (Ret.)	Special Services/Psychologist	5/24/18
Moore, Russell (Ret.)	Parkview/Elementary Ed.	5/24/18
Roche, Allison (Ret.)	Steed/Elementary Ed.	5/24/18
Ruiz, Kirsys	DC Elem./KDGN	5/24/18
Ruminer, Karen (Ret.)	Highland Park/Elementary Ed.	5/24/18
Rupe, Tina	Barnes/Elementary Ed.	5/24/18
Sherman, Coleman	MMS/Science	5/24/18
Stevens-Blair, Alicia	CAMS/SPED	5/24/18
Stewart, Kimberly	DCMS/Vocal Music	5/24/18
Tagmir-Velasco, Leila	CAMS/.50 Spanish	5/24/18
Unsell, Marilyn (Ret.)	MWC Elem./Elementary Ed.	5/24/18
Vaverka, Deborah (Ret.)	Cleveland Bailey/Elementary Ed.	5/24/18
Vinyard, Kristen	Country Estates/Elementary Ed.	5/24/18
Walker, Debra (Ret.)	DC Elem./Art	5/24/18
Walker, Marcia (Ret.)	CAHS/ROTC	5/24/18
Wilmoth, Sarah	Parkview/Elementary Ed.	5/24/18

Ret. = Retirement R.A. = Resignation Agreement

Terminations

None



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To: Mid-Del Board of Education
From: Dr. Rick Cobb, Superintendent *RC*
Dr. Jason Perez, Chief Human Resources Officer *JP*
Re: Non-Certified Human Resources Report
Date: March 12, 2018

Based upon information provided by the appropriate supervisory personnel as of February 23, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Clark, Stacy	Admin./Budget & Accountability Asst.	Added	C/1	2/19/18
Daum, Lacey	Tinker/Pre-K Teacher Assistant	K. Riley	BB/1	2/5/18
Jackson, Maiesha	MCHS/Custodian	J. Garfield	R/1	2/23/18

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Bentley, Angela	MCHS/Paraprofessional	FMLA	2/2/18-2/19/18
Craig, Matthew	MMS/Paraprofessional	FMLA	2/1/18 (Intermit.)
Davis, Alicia	Admin./Accounts Payable Bookkeeper	FMLA	1/25/18 (Intermit.)
Taber, Danielle	Barnes/Pre-K Teacher Assistant	FMLA	3/5/18-5/23/18
Wilcots, Samuel	Maintenance/Carpentry	FMLA	2/6/18 (Intermit.)

FMLA= Family Medical Leave/LOA=Leave of Absence

Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Harrell, Cary	CAMS	Secretary	3/16/18
Heckstall, Patricia (Ret.)	DC Elem.	Paraprofessional	5/23/18
Hedgepeth, Betty (Ret.)	MCHS	Paraprofessional	5/23/18
Mixay, Amone (Ret.)	DCHS	Custodian	10/1/18
Mixay, Keutkeo (Ret.)	DCHS	Head Custodian	10/1/18
Yates, Amber	Admin.	Student Accounting Asst.	2/19/18

Ret. = Retirement R.A. = Resignation Agreement

Mission Statement

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer *JPB*
Shelly Fox, Director of Child Nutrition *SF*
Re: Child Nutrition Human Resources Report
Date: March 12, 2018

Based upon information provided by the appropriate supervisory personnel as of February 23, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
Jefferson, Takisha	Del City Elem./Kitchen Assistant	A. Hunter	QQ/1/5	1/29/18
Kleckner, Michelle	MCHS/Kitchen Assistant	S. Labadie	QQ/1/5	2/5/18
Kyger, Rhonda	DCHS/Supervisor	L. Montes	YY2/4/7.5	1/31/18
Ruddell, Teri	CAMS/Kitchen Assistant	I. Hutcheson	QQ/1/4	2/12/18
Thomas, Christine	Midwest City Elem./Supervisor Trainee	L. Holman	SS/5/7	2/5/18
Wann, Tera	MCHS/Supervisor Trainee	D. Owen	SS/2/7	2/12/18

Transfers & Promotions

Name	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
Emanuel, Pamela	P. Hill	YY/1/7.5	Steed	NC	2/1/18
Labadie, Sunnie	MCHS	QQ/4/5	KMS	NC	2/5/18
Montes, Lisa	DCHS	YY2/4/7.5	MCHS	NC	2/1/18
Owen, Diana	MCHS	SS/3/7	Pleasant Hill	YY/1/7.5	2/1/18
Rusk, Dana	Steed	YY/3/7.5	Epperly Heights	YY/3/7.5	2/1/18

*NC = No Change

Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Harp, Laura	CAHS/Cook	FMLA	1/23/18 (Intermit.)
Landers, Mary	KMS/Cook	FMLA	2/12/18-3/5/18

Resignations/Retirements

Name	Site	Position	Effective
Brockhaus, Lorelei	Barnes	Cook	2/15/18
Hutcheson, Daniel	Steed	Kitchen Assistant	2/13/18

Ret. = Retirement R.A. = Resignation Agreement

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To: Mid-Del Board of Education & Dr. Rick Cobb
From: Dr. Jason Perez, Chief Human Resources Officer
Ron Stearns, Director of Transportation
Re: Transportation Human Resources Report
Date: March 12, 2018

Based upon information provided by the appropriate supervisory personnel as of February 23, 2018, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
Smith, Richelle	6 Hour Bus Monitor	M. Sevy	QQ1/1	2/26/18

Approve Request for Leave			
Name	Assignment	FMLA/LOA	Effective
Thompson, Caryle	6 Hour Driver	FMLA	1/26/18-3/5/18

Resignations/Retirements			
Name	Site	Position	Effective
Alexander, Amber	Transportation	6 Hour Driver	2/6/18
Davis, Ryan	Transportation	6 Hour Driver	1/26/18
Garcia, Allan	Transportation	4 Hour Driver	1/25/18
Sevy, Morgan	Transportation	6 Hour Monitor	2/6/18

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