





BHS COVID Procedures

Resource Document

COVID-19 Risk Level Guidelines Applied to Beaver Creek City Schools Instructional Plan

Risk level will be determined in conjunction with Greene County Public Health.

Beaver Creek Traditional Instructional Option

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Low spread of COVID-19 in school building and/or school district.	Increased spread of COVID-19 in school building and/or school district.	High spread of COVID-19 in school building and/or school district.	Severe spread of COVID-19 in school building and/or school district.
		2 week minimum if issued	2 week minimum if issued
			
Traditional In-School	Traditional In-School	Blended Learning	Remote Learning
All student attend in-person each day.	All students attend in-person each day.	Students attend school in-person 2 days, remote learning 3 days a week.	Students do not attend school in person, remote learning 5 days a week.
Instruction by classroom teacher.	Instruction by classroom teacher.	Instruction by classroom teacher.	Instruction by classroom teacher.
Face Coverings: Required on school bus and other areas involving increased contact/proximity (labs, clinic, small group work). Highly recommended when 6 foot social distancing cannot be established.	Face Coverings: Required for all on school bus, strongly encouraged in school for PK-2 and required for grades 3-12 at all times where 6 foot social distancing cannot be established.	Face Coverings: Required for all on school bus, strongly encouraged in school for PK-2 and required for grades 3-12 at all times where 6 foot social distancing cannot be established.	
Extracurricular activities possible.	Extracurricular activities possible.	Extracurricular activities may be limited.	Extracurricular activities may be cancelled.

Beaver Creek Online Instructional Option

·All K-12 instruction at home through online course program.

·Semester long commitment. July 31st deadline for first semester.

· Technology and curriculum support provided by district staff.

· Students eligible to participate in extracurricular activities

Visitors

Visitors

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1. All visitors will need to show a Driver's License upon arrival to the building.
2. Only essential visitors will be admitted into the building.
 - a. Most meetings will take place virtually or over the phone.
 - b. Visitors will be accepted only by appointment. Please call 937-429-7547 to request an appointment.
3. There will be a drop box for parents to leave items for students - call ahead to let us know what is being dropped off.
 - a. Forgotten lunch, homework, etc.
4. Any visitor permitted to enter BHS will have his/her temperature taken and sign that they are symptom free.

Clinic

Clinic

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***WE WILL FOLLOW GREENE COUNTY PUBLIC HEALTH GUIDELINES FOR ANY STUDENT OR STAFF MEMBER THAT EXHIBITS SYMPTOMS OR HAS A CONFIRMED POSITIVE COVID TEST.**

1. Classroom teachers will notify the nurse if they are sending a student to the clinic.
2. The nurse will conduct an initial screening of the student and determine if that student has a fever/has COVID symptoms. The nurse will determine if the student needs to be placed in an alternate clinic area.
3. The nurse will contact the family to make arrangements for the student to be picked up. The parent will be asked to wait outdoors near the clinic for his/her student to be released.
4. The clinic will be thoroughly cleaned and sterilized before resuming services.
5. Any student receiving daily meds will have access to the primary clinic. Students who are exhibiting COVID symptoms will never be in the primary clinic.

Classroom

Classroom

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1. Classroom space will be maximized to encourage distance between students.
 2. Classrooms will have mandatory assigned seats. Seating charts must be kept for contact tracing purposes.
 3. Teachers will minimize sharing of supplies, lab equipment, and textbooks.
 4. At the end of each class period, the teacher will spray each desk with a sanitizing product. As students enter their next class, they will grab a paper towel and wipe the desk clean.
 5. There will be hand sanitizer in each classroom.
 6. While at level 2 (orange) or higher, everyone in the classroom will wear masks when 6' social distancing is not attainable.

Hallway

Hallway

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1. There will be no loitering in the hallway - students are expected to get to their next classroom as quickly as possible.
 2. Lockers will not be assigned to students except by approval of administration.
 3. Tape will be put in the center of the hallway and students will travel on the right hand side.
 4. Masks will be worn by all staff and students in the hallway per Governor DeWine's order.
 5. Students who need to enter the hallway during class will sign out, carry a pass, and be expected to return as quickly as possible.

Cafeteria

Cafeteria

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1. Students are asked to wear their masks as they enter the cafeteria and in line. They may remove their masks once they are seated to eat.
 2. Students will be seated at every other seat at each table.
 3. Tables will be spread as far as possible.
 4. After students select their seats at the beginning of the year, it will become their assigned seat for the semester. Seating charts will be maintained for contact tracing purposes.
 5. Social distancing procedures must be followed in the lunch line.
 6. Students should only get up to use the restroom or get food; as they do so, they should be wearing a mask. No congregating will be permitted.

Staff

Staff

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1. Staff will wear masks any time that 6' distancing cannot be attained.
 2. Staff will take temperatures daily prior to arriving at work and sign that they are symptom free.
 3. Staff will monitor students in the classroom and hallway to ensure that students are following the COVID-19 health procedures.
 4. Staff will remove as many personal items as possible from their classrooms to maximize space.
 5. Staff will receive training on COVID procedures and protocols prior to the start of the school year. Staff will instruct students on COVID procedures when the school year begins.
 6. Staff will design instruction to align with these procedures.

Student Drop Off/Pickup

BHS Student Drop-Off

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1. Students may be dropped off in the East Parking Lot or the Athletic Loop in the morning.
 2. BHS doors will open at 7:40 am. Students can begin reporting to Advisory as early as 7:45 am.
 3. Breakfast is available for students from 7:40 am to 8:10 am each morning in the Commons.
 4. Students must report promptly to Advisory Period (AVP) by 8:15 am. AVP is a mandatory class; attendance will be taken in AVP each morning.

*If a family needs to unexpectedly pick up a student early, they must call the school and the Attendance Office will have the student ready for dismissal.

BHS Student Dismissal

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1. Students may be picked up in the East Lot, Athletic Loop (except on Friday home football game days), and the Ferguson Hall student pick-up area (behind Ferguson; not along the baseball fields).
 2. At the dismissal bell, students are to exit the building using the exit closest to their 7th period class -- no loitering. Move with a purpose.
 3. Busses will be dismissed prior to any cars being released from the North Lot. Busses will leave the North Lot at 3:08 pm.
 4. Students should not congregate near their friends' cars in the parking lot - please go directly to your car and prepare to exit the parking lot.

Important Contact Information

BHS Main Office: 937-429-7547

Dale Wren, Principal
(dale.wren@gocreek.org)

Jay Reynolds, Assistant Principal (A - G)
(jay.reynolds@gocreek.org)

TD Evans, Assistant Principal (H - O)
(td.evans@gocreek.org)

Laura Bailey, Assistant Principal (P - Z)
(laura.bailey@gocreek.org)

Nic Black, Counselor (A - F, 504 & in-house CCP)
(nicolas.black@gocreek.org)

Lisa Hoelle, Counselor (G - Mn, 504 & in-house CCP)
(lisa.hoelle@gocreek.org)

Susan Laws, Counselor (Mo - S, 504 & in-house CCP)
(susan.laws@gocreek.org)

Robyn Duley, Counselor (T - Z, in-house CCP, Sp. Ed.)
(robyn.duley@gocreek.org)

Kristi Massey, Counselor (out-of-building CCP)
(kristi.massey@gocreek.org)

Michelle Bellomy, Registrar & Transcripts
(michelle.bellomy@gocreek.org)

Building Maps

Dayton-Xenia Road—CHARLIE

EAST LOT



WEST LOT
Fudge Drive—DELTA



First Floor

- KEY:**
- Science Classrooms
 - Math Classrooms
 - Intervention Specialists
 - Art Classrooms
 - Music Classrooms
 - PE Classrooms
 - ROTC
 - Study Hall
 - Industrial Tech Classrooms
 - Grad Point
 - Clinic: Primary/Secondary

Main Entrance ↑

NORTH LOT

CAFE

ALPHA

Auditorium 1168

Field House 1093

Courtyard

Cassions 1055A

1055

Golf Room Underground

Balance Office

MAIL OFFICE

Exit 40

Exit 30

Exit 30

Exit 31

Exit 65

Exit 55

Exit 75

Exit 100

Exit 130

Exit 145

Exit 17N

Exit 18N

Exit 21W

Exit 21S

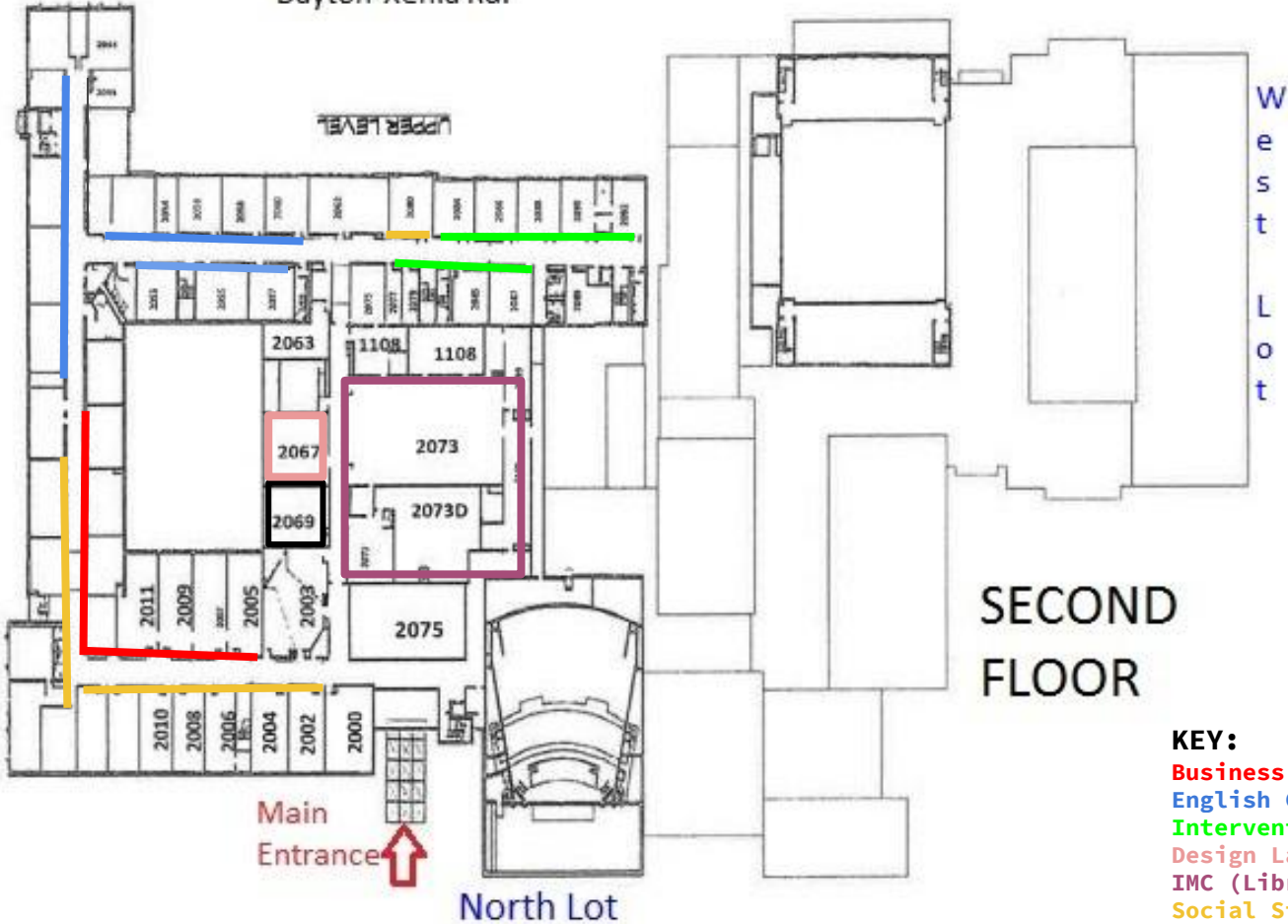
Dayton-Xenia Rd.

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SECOND
FLOOR

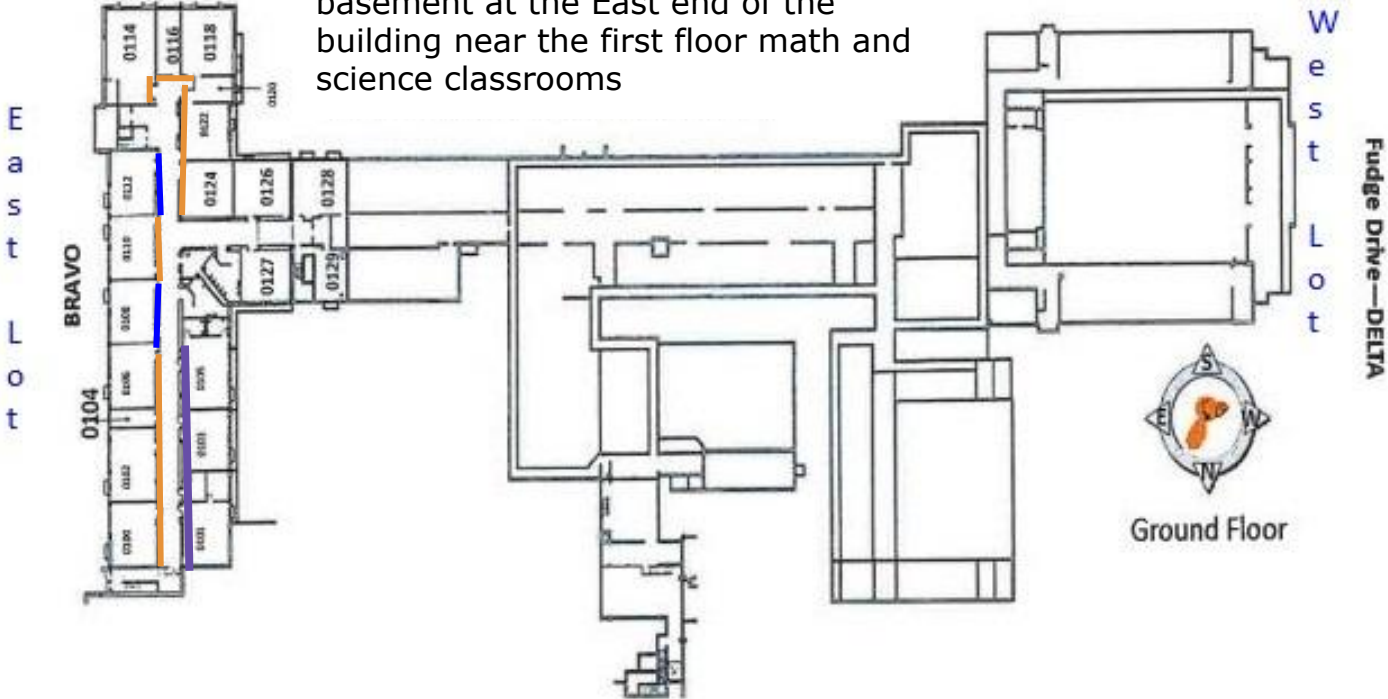
Main
Entrance ↑

North Lot

- KEY:**
- Business Classrooms
 - English Classrooms
 - Intervention Specialists
 - Design Lab
 - IMC (Library)
 - Social Studies Classrooms
 - Study Hall

BASEMENT FLOOR

*students can only access the basement at the East end of the building near the first floor math and science classrooms



North Lot ALPHA



Ground Floor

- KEY:**
- World Language Classrooms
 - Math Classrooms
 - Marketing/Work/OWE

Building Maps

If your student(s) would like to have a copy of the building maps on their mobile device, please have them scan the QR code at the right.





We look forward to a safe and successful start to the 2020-2021 school year! Please continue to check your email, our website, and social media often for updates.

twitter 

@BCreekPrincipal