SPECIAL MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT BOARD OF EDUCATION

Revised AGENDA

Wednesday, June 30, 2021 at 7:00 P.M.

Meeting will be held in the Library of the Kickapoo Area School District

The meeting is open to community members who wish to attend in person - face coverings are required

Public access will be available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

- 1. Roll Call
- 2. Affirmation of the Proof of Publication of the Agenda
- 3. Approve Agenda
- 4. Appointment of Board Member to District #3
- 5. Audience to Visitors and Board Members
 - 1) ISG Presentation of Pool Area Construction
- 6. Action Agenda
 - a. Addition of Essential English Course for Grades 9-12
 - b. COVID Protocol for July Summer School
 - c. 2021-22 Preliminary Budget
- 7. Informational Agenda
 - a. Discussion Items
 - 1) ESSER Budget Planning
 - 2) COVID Protocol for 2021-22 School Year
 - 3) Pool Project Financing
- Adjourn Meeting

COMPLAINT PROCEDURE POLICY

PROCEDURES FOR HANDLING COMPLAINTS ABOUT SCHOOL PERSONNEL

It is the responsibility of the School Board and staff to maintain open attitudes and access to the public when concerns and/or complaints are expressed about school personnel. The most effective school-community relations will be achieved when parents, citizens, or others who have complaints are encouraged to meet directly with school personnel about whom a complaint is registered. Every level of administration is responsible for insuring that complaints are responded to efficiently and, as much as possible, in a manner which will not have a negative effect on the learning environment for students, the reputation of school employees, or school-community relations.

- 1. COMPLAINTS CONCERNING SCHOOL PERSONNEL shall be registered through the administrative staff before going to the Board. At the school level, complaints should be made first to the staff member, then to the principal, and finally to the district administrator. Complaints concerning the superintendent should be made first to the superintendent, then to the president of the school board.
- 2. COMPLAINTS OF A GENERAL NATURE should be made to the district administrative offices. They may be made to the district administrator, or to a member of the district staff, depending upon the nature of the complaint. If, after discussing the complaint at a district level, the person or persons making the complaint still do not have satisfaction, the complaint should be presented to the Board.
- 3. No person shall present orally or discuss at any meeting of the Board complaints against individual employees of the Kickapoo Area School District until after such charges or complaints have been presented to the Board, in writing, and signed by the person or persons making the charge or complaint. The Board shall then have a reasonable opportunity to investigate the same and call for discussion.
- 4. Any written complaints regarding a teacher made to any member of the administration by any parent, student or other person shall be immediately called to the attention of the teacher. The teacher shall be given an opportunity to respond to and/or rebut such complaint, and shall have the right to be represented by legal counsel or the KTA at any meetings or conferences regarding such complaints.

Adopted: 9/14/92

Reviewed: 2/22/93; 1/10/94; 5/8/95; 6/24/96; 8/12/97; 3/13/00; 3/10/08; 5/8/17

Revised: 3/8/93

SPECIAL MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT BOARD OF EDUCATION

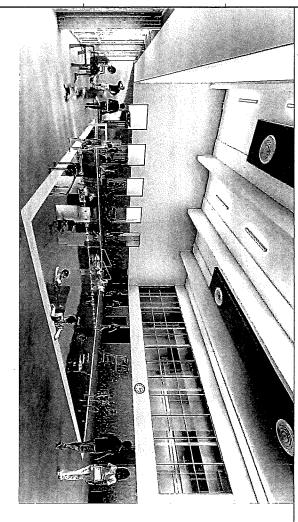
NOTES Wednesday, June 30, 2021 at 7:00 P.M.

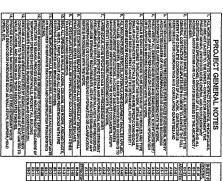
- 1. Roll Call
- 2. Affirmation of the Proof of Publication of the Agenda
- 3. Approve Agenda
- 4. Appointment of Board Member to District #3
- 5. Audience to Visitors and Board Members
- 1) ISG Presentation of Pool Area Construction (Attachment) Kevin Bills of ISG will be at the meeting to present the pool area construction project as we move forward.
- 6. Action Agenda
- a. Addition of Essential English Course for Grades 9-12 **The Board reviewed the** proposed addition of this class at the June 9th board meeting.
- b. COVID Protocol for July Summer School **As discussed at a previous meeting, the Board will need to determine protocol for the 2nd session of summer school.**
- c. 2021-22 Preliminary Budget It is a requirement of the Board to adopt a preliminary budget.
- 7. Informational Agenda
 - a. Discussion Items
 - 1) ESSER Budget Planning (Attachment) We will discuss on Wednesday.
 - 2) COVID Protocol for 2021-22 School Year **We will discuss at the meeting.**
 - 3) Pool Project Financing (Attachment)
- 8. Adjourn Meeting

KICKAPOO AREA SCHOOL DISTRICT AQUATICS FACILITY RENOVATION

VIOLA, WISCONSIN

ISG PROJECT # 20-24057





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F 	01-10	
9	01:10	TITUE SHEET, SHEET WOEK, PROJECT GRINGIAL NOTES
L	11-12	MOUNTING REGISTS, ADDREVS TIONS AND SYMBOLS
i i	GIZI	CODE DATA AND CODE DATA PLAN
F	ARCHITECTURAL	THEFORE
	11-01	WALLTYPES AND NOTES
_	A1-02	WALLTYPES
7	11:14	DÉMOLTION FLOOR PLANS
-	11-16	PIRST FLOOR DEMOLITION PLAN
	A1-21	FLOOR PLANS
ECT/	A3-21	FIRST FLOOR PLAN
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	A1-31	FIRST FLOOR REPLECTED CEILING PLAN
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_	A1-61	FIRST FLOOR FURNITURE PLAN
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PUED,	Aleg	SIGNAGE DETAILS & SCHEDULE
OTO	15:14	BOOK PLAN
•	A2.11	EXTERIOR ELEVATIONS
_	11-67	BUILDING SECTIONS
	222	WALL SECTIONS
288	11-14	DOOR SCHEDULE, DOOR AND FRAME TYPES
P C	A5-11	ENCARGED FLOOR PLANS
Š	AB-11	INTERIOR ELEVATIONS
ick	A7-16	ENVARGED VERTICAL CONCULATION PLANS
	STRUCTURAL	W.
Ē	51-00	BIRUCTURAL HOTES
	81-05	STRUCTURAL SCHEDULES
5	81-11	FOUNDATION PLAN
ŝ	51-21	DEWIN TILE BLAN
174	81-21	SLATI PLAN
L	82-11	FOOTING AND FOUNDATION DETAILS
STAN P	50-21	SECOND FLOOR FRAMING PLAN
CONTRA	54.15	ROOF FOUNCIE PLAN
	25-00	SHEAR WALL PLAN
2	56-11	BTRUCTURAL FRAMING ELEVATIONS
-	80-11	FLOOR FRANKING DETAILS
_	58-21	ROOF FRANKIG DETAILS
2		
5		

KICKAPOO AREA SCHOOL DISTRIC PROJECT

PROJECT

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PROJECT FACILITY AQUATICS

GENERAL NOTES TITLE SHEET, SHEET INDEX, PROJECT

G1-10

OWNER NAME
CONTACT NAME
ADDRESS
CITY, STATE ZIPCODE
PHONE #

BUILDING NAME ADDRESS VIOLA, WISCONSIN ZIPCODE

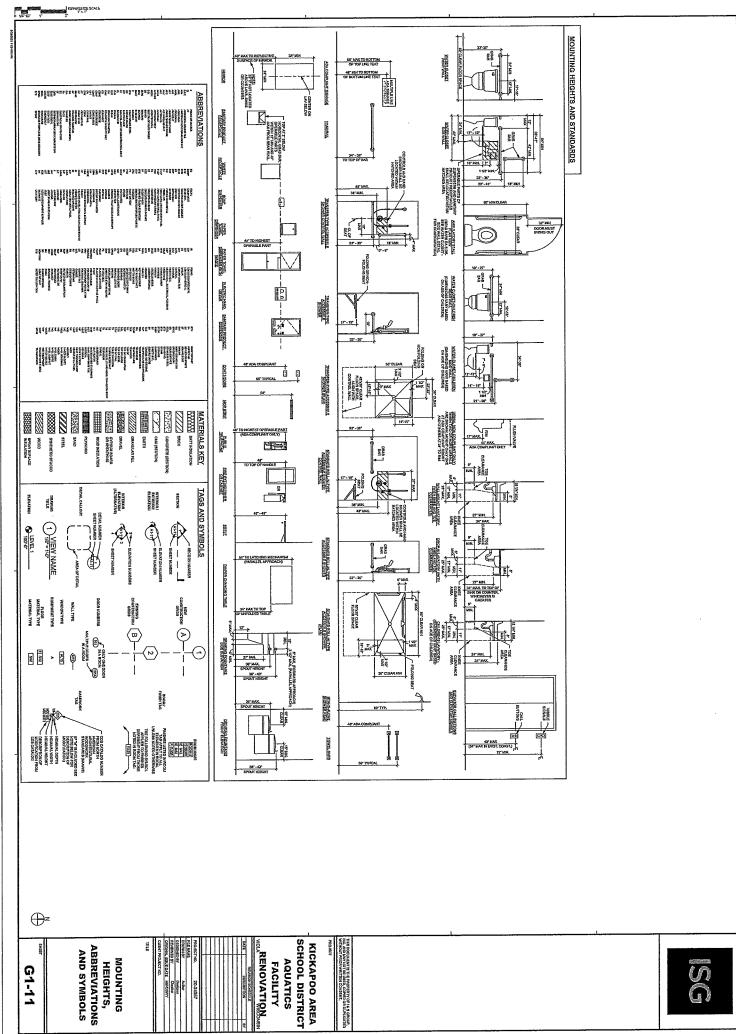
OWNER:

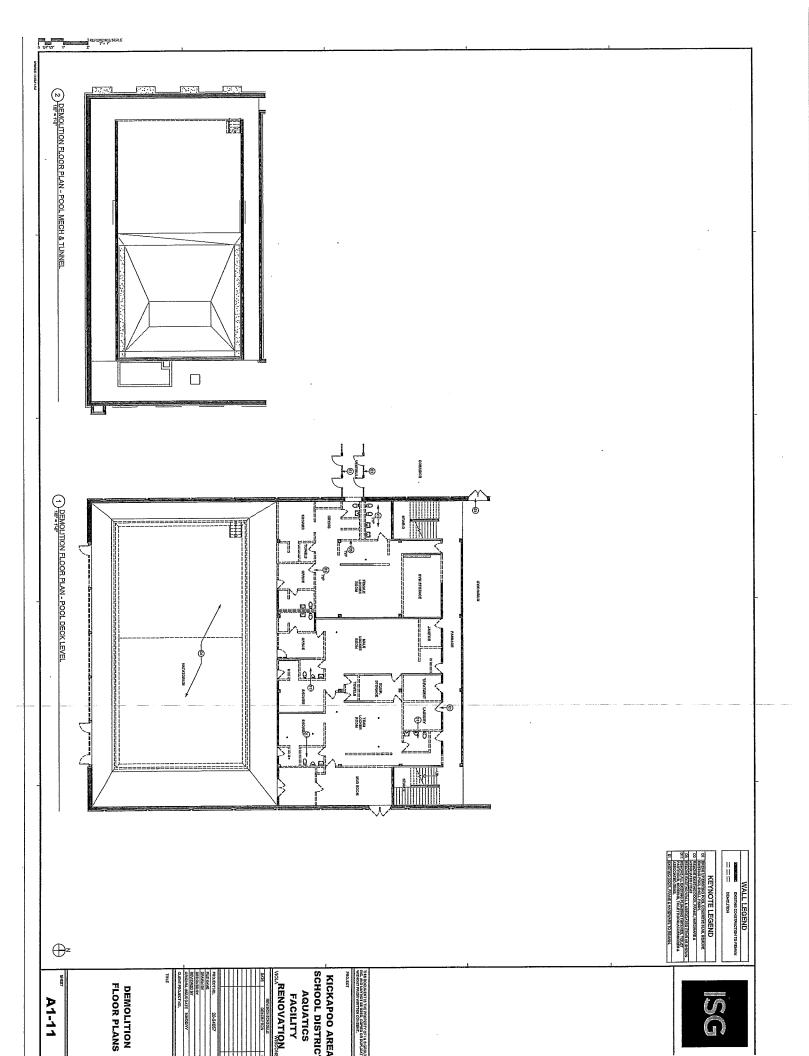
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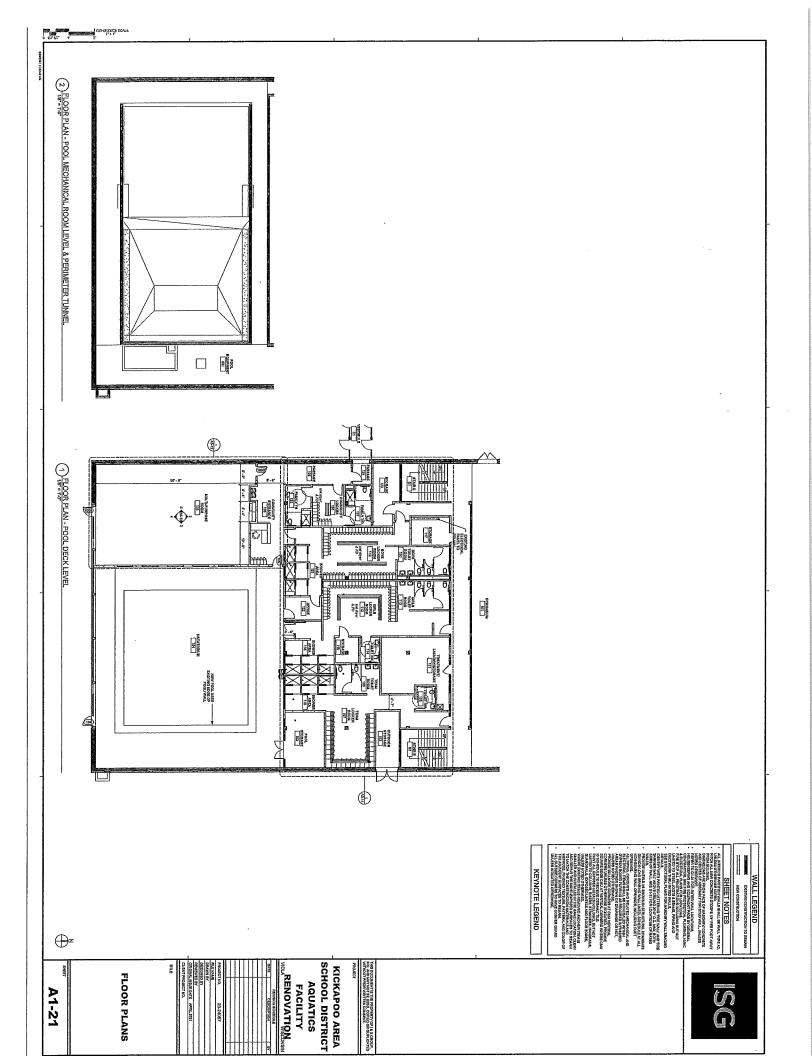
MANAGING OFFICE:

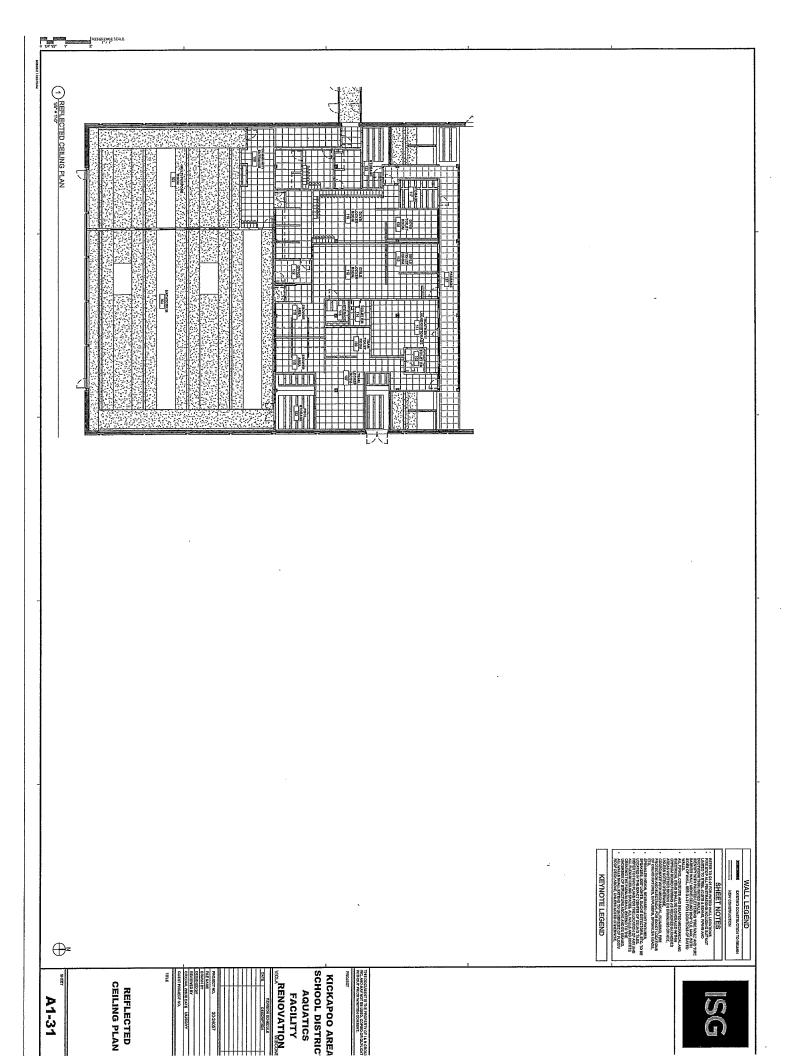
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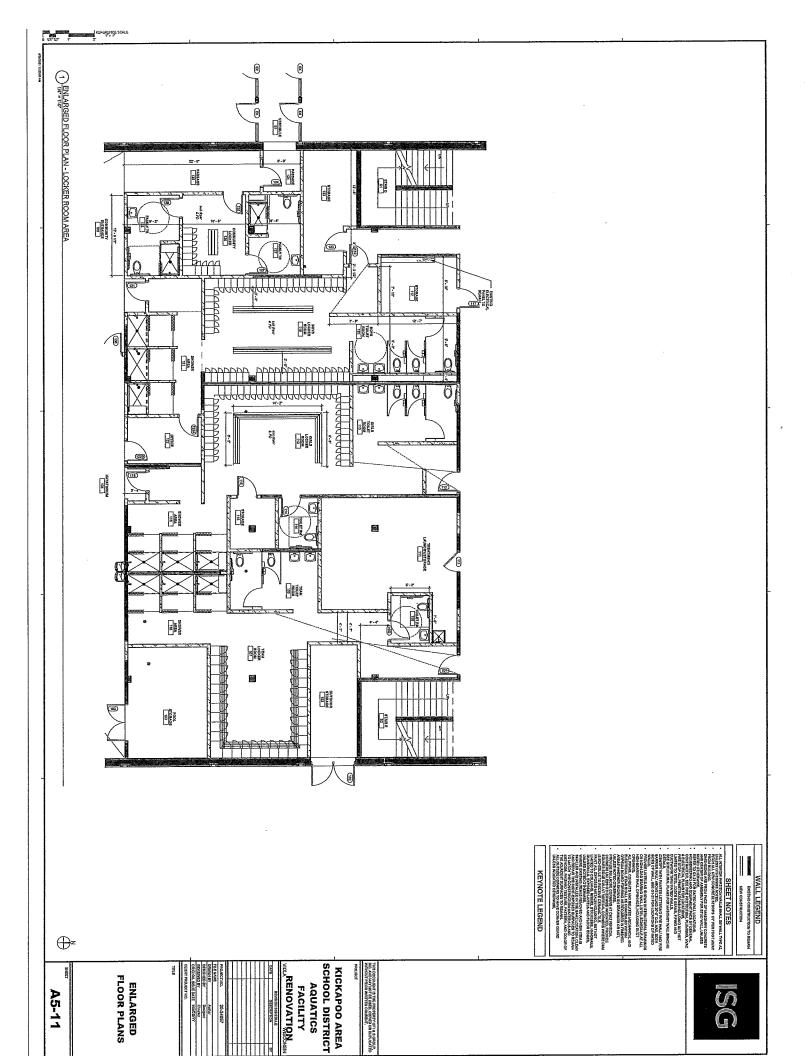
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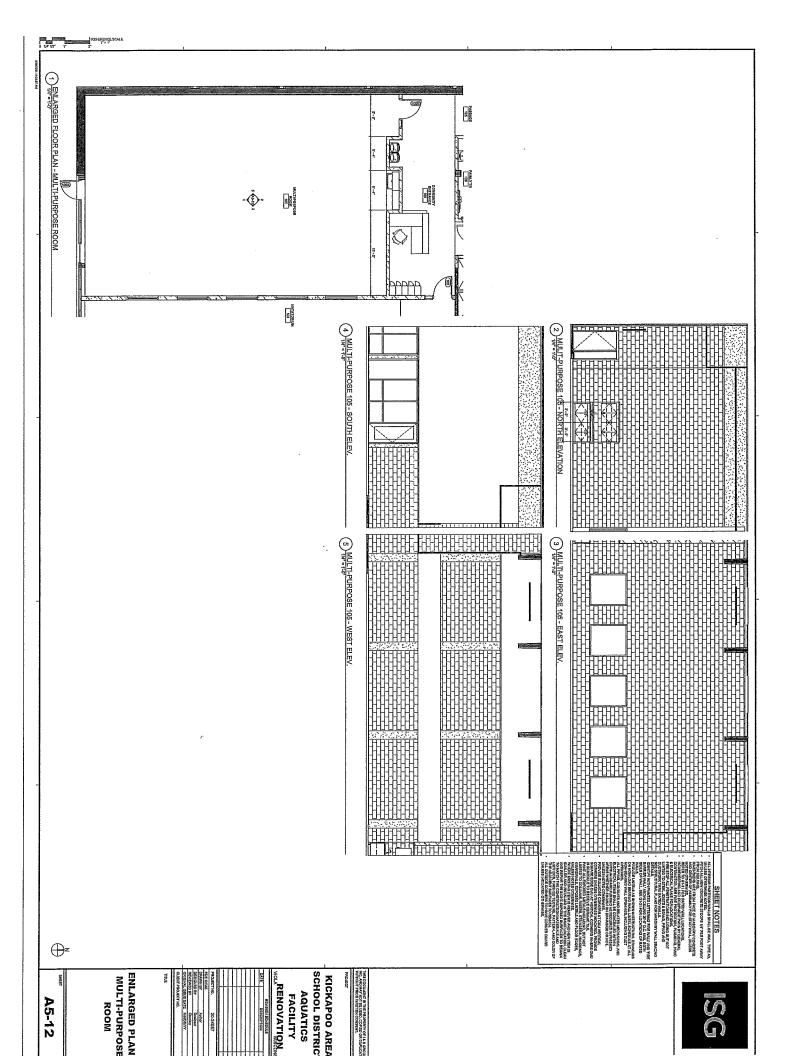












ESSER 2 (Spending in 20-21)	,	725,377
		725,377
Chromebooks and licenses	30,000	695,377
March-May 21 Interventionist Cost	15,000	680,377
School Bus	85,100	595,277
Go Guardian Monitoring Tech	2,700	592,577
Stainless Sink	2,850	589,727
Auditorium projection equipment	4,775	584,952
Elementary Reading Curriculum	51,365	533,587
Total	191,790	
Indirect on Total	13870	519,717

ESSER 2 (Spending in 21-22)	519,717
Summer School Wages 21 (estimated of 120% of base) 40,00	479,717
Lengthen School year (paras, cooks, sec, empl) 130,00	0 349,717
Summer Speech 5,00	344,717
At risk Position Upstairs 48,00	296,717
Single Audit costs 21 2,50	0 294,217
Kim 20 days summer school 8,50	285,717
4K Surround Care for 21-22 48,00	0 237,717
Food service Increase worker hrs./ incurs benefit plan if completed 30,00	207,717
Nursing Hours (15 hours a week 21-22 pays for extra 5 hours weekly 6,00	0 201,717
Classroom Seating, desks 3-5th grade, 90 new desks/chairs 25,00	0 176,717
Additional Custodial Hours (CDC still recommends schools clean) 15,00	161,717
Elementary Interventionist 55,00	0 106,717
Additional Guidance .5, Allows Angie to spend time on SEL 35,00	71,717
4th grade teacher 55,00	0 16,717
Total for Allowable Indirect Rate (no yellow items) 45,50	0 -28,783
Yellow items indirect rate (if approved) 19,86	4 -48,647

Additional Thoughts/Requests

Parents of ELL students rejected summer service

Alternative School Costs- this is based on student need

After School Program?? Could be funded with ESSER Money,

Not sure if staff would be interested in trying to run this, or to survey need.

Microphones-Auditorium

Music instrument Request

Music Risers

Blue items are items that are completed, Yellow items for 21-22 are items the board will need to discuss at the July Meeting and generate a timeline.

carry forward negative balance 48,647 1,451, Summer School 22 ? 40,000 1,411,	353
Summer School 22 ? 40,000 1,411,	
	353
Speech Summer 22 5,000 1,406,	-
4K Surround Care 22-23 50,000 1,356,	353
Indirect Cost rate 13% (Not Construction Costs) 51,000 1,305,	353
At Risk upstairs \$200 per day 48,000 1,257,	353
Elementary Interventionist 56,000 1,201,	353
Food service hours increased 30,000 1,171,	353
Extra custodial hours clean surfaces? 15,000 1,156,	353
Single Audit Costs 2,500 1,153,	353
ELL students summer service ?? 3,500 1,150,	353
Go Guardian 2,700 1,147,	353
Money for purchasing books for classrom libraries 13,000 1,134,	353
Guidance 22-23 ? 35,000 1,099,	353
5th grade teacher/small class size 56,000 1,043,	353
HVAC POOL/Construction 650,000 393,	353
If Indirect Cost allowed on this project 84,500 309,	153

ESSER 3 (Spending in 23-24)		309,153
4K surround Care	51,000	258,153
At Risk	49,000	209,153
Food Service Hours	31,000	178,153
Custodial hours	15,000	163,153
Single audit	2,500	160,653
speech summer 23	5,500	155,153
Go Guardian	2,700	152,453
Summer School 23	40,000	112,453
Elementary interventionist	57,000	55,453
ELL summer service???	3,500	51,953
Indirect Cost	33,436	18,517

2021 Kickapoo Area Schools Reopening Plan & Procedures

Reopening Schedule

	ELEMENTARY	MS/HS	
AUG 9 and 10	Teacher Inservice	Teacher Inservice	
*			
e jn			
Mon AUG 16	School	Starts	

General Operations Procedures

- Students and Staff should self-screen for Covid at home, if students have 2 or more symptoms and are not vaccinated, they should follow exclusion guidelines. These guidelines are to get a test to determine Covid-19 status, if negative and symptoms resolve the student may return to school.
- Masking is required on school provided transportation
- Elementary students will be required to mask inside during the school day when distancing is not possible, until such time as the vaccine is approved for this age group. Approximately one month after the school vaccination clinic date, the district will drop the face covering requirement for elementary students and they will become optional.
- MS/HS students face coverings will be optional. This population has the ability to choose to be vaccinated, the under 12 population does not. WHAT TO DO WITH 6TH GRADERS?
- Hand sanitizer holders have been installed next to every classroom door, and we encourage sanitizing upon entry to each room.
- Parents, Visitors, & Vendors
 - Visitors to the building will be asked to self screen upon check-in. Visitors may be limited and/or be required to use face coverings in times of higher community transmission.
 - Vendors will continue to make deliveries to the back of the building.
 - o Parents should not expect to wait at the elementary office for their children after school, we are trying to eliminate larger congregated groups of people.
 - o Parent/Teacher conferences will be in person depending on community transmission rates.

Transportation Procedures (Video)

- Face coverings will be required at all times on the bus, or when community spread rises??
- Bus capacity will not be limited, about 40 students per bus is back to normal.
- Buses will be disinfected after each route.

Arrival/Breakfast Procedures

• Additional tables will be placed in the MS/HS gym to provide additional seating and to space students out more.

• Elementary students will eat breakfast in the elementary cafeteria, the students will utilize face coverings until they are seated to eat.

Instructional Model: In Person Classroom Procedures

- Classrooms have been arranged to allow for a minimum of 3 foot distancing.
- Virtual instructional methods will be embedded into the school day that will allow for a smoother transition if we are required to move to an all virtual instructional model in the future.
- Show and Share items brought from home will not be allowed.
- Specific seating charts will be in place for each classroom to aid in quarantines if necessary.

Instructional Model: Synchronous Virtual Instruction if Quarantined

- Students will be required to "attend" each class virtually via Google Meet as if they were in school in grades 4-12.
- Attendance will be taken like normal. Each student is expected to attend in person or to virtually attend each class.
- Each student will be given a device to use from home in grades 3-12.
- SeeSaw will be the preferred Learning Management System in grades 4K-2.

Lunch Procedures

- Additional tables will be placed in the MS/HS gym to provide additional seating and to space students out more.
- Tables will be cleaned between lunches
- MS/HS students will be staggered in lunch release times
- A cold lunch option may be offered out of the snack shack for MS/HS students
- Elementary students will eat in the elementary cafeteria, with some modifications, issues to solve, number of students, space, 4K eating lunch this year
- Vending machine may operate. (We will look at this in times of high transmission)
- Pre-wrapped plastic cutlery will continue
- Pre-made salads, no salad bar

Recess Procedures

- Elementary Recess Scheduling, there will be multiple grades out at recess together.
- Face coverings will not be required at recess.
- Students and staff will wash their hands or use hand sanitizer before and after recess.

Special/Elective Classes Procedures

- PE Group sizes will be managed.
- Art will be held and art supplies will be specific to grade levels.
- PE will be outside as much as possible
- Choir will be held in the auditorium to maximize distance between students.

Building/Environment Updates & Changes

- HVAC modifications will continue.
- Plexiglas has been installed in certain high traffic areas for student and staff protection.
- Drinking fountains at the elementary level are disabled, but the Touchless Water bottle fillers are available, students should bring water bottles to school.
- HEPA air purifiers have been installed in smaller office areas to help remove airborne particles. (move one to the Choir room)

Cleaning Procedures

- All tables will be cleaned between each lunch service.
- Items will be disinfected frequently, multiple times per day
 - Water fountains
 - o Handrails in stairways
 - Door handles
 - Sink handles
 - Desks
 - o vending machine

Technology Procedures

- Each student in grades 6-12 will be issued their own device to use throughout the year.
- Elementary teachers grades 3-5 will have carts of chromebooks to deploy when they decide to utilize them.
- The auditorium has been upgraded with classroom friendly features to allow this space to be utilized more effectively as an instructional space.

Athletics Procedures

- Sports Specific Details will be dictated by the WIAA
- Football Starts Aug 3
- Cross Country & Volleyball Start Aug 16
- Concessions allowed, with workers gloving up, Masking?

Health Department Protocol

• In the event of a positive COVID student or adult, The Vernon County Health Department will coordinate with a school district liaison staff member to discuss any other potential contacts within the school that may need to be notified.

DIFFERENT IDEAS, LAYERED MITIGATION:

What if masking is linked to community spread? One measure that is being frequently used is the number of new cases per 100,000 of population in the prior 7 days.

Busing capacity could also be linked to levels of community spread. Institute reductions in the numbers of students on busing in conjunction with increase in community spread?

Child Covid symptoms: if a child has one symptom, they could come to school if masked or be required to, 2 symptoms follow the coronavirus protocol, unless it is their baseline regarding allergies. Students may be asked to use face coverings if exhibiting symptoms that allergy medications are not eliminating.

Quarantines, if regional testing sites become available through DPI sponsored testing, this will be great for employees and students. We may have to train our own nurse and staff and obtain the CLIA certification to do our own testing. Students and staff who are not vaccinated will be quarantined for:

• 7 day quarantine, within 48 hours of the end of the quarantine, if a negative Covid test is obtained and the person is symptom free they may return to school.

4 board members completed the survey I sent out. From that information it appears:

- that there is an even split on whether students should mask on school transportation, we will need to debate this at the board meeting.
- 3 board members were in favor of a 7 day quarantine with a negative test within 48 hours of the end of a quarantine period for those unvaccinated individuals.
- Elementary Face Coverings for fall, it appears that the sweet spot here is that face coverings should be implemented as a protective measure as community spread rises, or cases are occurring in the school environment. We have time to develop this metric if this is the direction we want to take.

July 2021 Allificipated Gillilli Balalice	ייייייייייייייייייייייייייייייייייייייי				77-17	Students
21-22 Capital Budget	325,000		20-21	21-22	PK	
22-23 Capital Budget	150,000		Open Enrollment	101 89	4	
21-22 Griffin Distribution	100,000				5K	
Lee Griffin Disbursement	100,000 Current balance of 386,000 used for Tech. Ed. Scholarships	Scholarships	Seniors	12		
Fund 46	600,000 Available to use in November of 2021, CD matures January 22	ures January 22	new apps	12	2	
	20-21 fund 46 deposit 200K?		inquiries	4	3	
Federal Stimulus Support HVAC/etc	650,000				4	
Total	2,575,000			105 FTE=98	8	2
			Open Out	51 41	6	
	Tuckpointing 60,0007, Roof Repair-7100		Seniors	10	7	
	Lee Griffin Fund would = 286,000 for scholarships	ips	New Apps Out	14	8	
Griffin needed and held back	200,000 Gym Floor/Maintenance, Grounds Expenses				9	
Available Balance in Spring 22	2,375,000		Enrollment	ent Estimates	10	
	Annual Payment	Total Interest	2017	40	11	
Payment estimate on 2 million at 15 years at 2.7%	Bonding	167,000 450,000	2018	520	12	
Payment on 1.5 million over 10 years @1.75	bank note fixed	164,813 148,130	2019	505	Total	
1,350,000 over 9 years @ 1.6%	bank note fixed	162,254 110,284	2020	496 Spring was 461		
1,250,000 over 8 years @ 1.5%	bank note fixed	166,980 85,840	2021		476	
Payment on 1,000,000 over 7 years @1.4%	bank note fixed	150,968 55,778	2022		461	
Small Pool Estimate	3 Million		2023		449	
Operating expense estimate	41,000		This will likely lead the district	This will likely lead the district to operating referendum for 2024-25	Control of the Contro	
First Construction Estimate from Kraemers before 7/14/21 Meeting	14/21 Meeting		State funding sources/amount	State funding sources/amounts and student counts will impact this timeline significantly	alian alamidia and	

Bank loans allow us the ability to pay down our debt faster at no penalty if we have the revenue, also flexibility on setting our 39 in due to the legislature's plan to put more money in equalization aid

State Trust Fund Rates, BCPL

Loan Term	Interest Rate
2 Years	2.50%
3 - 5 Years	2.50%
6 - 10 Years	3.00%
11 - 20 Years	4.00%

Amount	Rate
\$1,000,000 \$1,350,000	1.4% 1.6%

Citizens Bank	Amount	Rate
7 year	\$1,000,000	1.85%
9 Year	\$1,350,000	2.05%

Bonding Rate Estimate from Baird

15 year

\$2,000,000

2.5%

Total Interest Paid on Loan Amounts

Method/Institution	\$1,000,000/ 7 yrs	\$1,350,000/ 9 yrs	2,000,000/ 15 yrs
Bonding @2.5%			\$423,000
Citizens	\$76,467	\$144,232	
Royal Bank	\$56,778	\$110,284	
State Trust Fund	\$123,544	\$210,000	

Our example taxing threshold for our referendum was \$167,000 per year, with feathering in the first year payments at \$123,000. The taxing of these annual amortization payments may increase the first year tax burden, but with Joint Finance recommending school funding to be used for tax relief instead of additional revenue to schools, the impact will not be felt by taxpayers.

Annual Payments

Method/Institution	1,000,000/ 7 yrs	\$1,350,000/ 9 yrs	\$2,000,000/ 15 yrs
Bonding			\$161,533
Citizens	\$153,781	\$166,026	
Royal	\$150,968	\$162,254	
State Trust Fund	\$160,506	\$173,386	