



CURRENT STUDENTS OF BEAVERCREEK HIGH SCHOOL

TRANSCRIPT RELEASE

The family education rights and privacy act (sec.513) requires written permission of the student's parent or guardian (if student is under 18) for release of personal data from school records.

- TRANSCRIPT INCLUDES- NAME, ADDRESS, BIRTH DATE, GRADE LEVEL, GRADES, CREDITS, ACT SCORES, GPA AND CLASS RANK

Please allow 7-10 business days for transcripts to be processed.

STUDENT ID#:	CURRENT GRADE:
STUDENT NAME:	
BIRTH DATE:	
HOME PHONE:	EMAIL ADDRESS:
CIRCLE ONE:	
APPLIED THROUGH: COMMON APPLICATION DIRECTLY TO COLLEGE/UNIVERSITY	
<input type="checkbox"/> <u>OFFICIAL TRANSCRIPT</u> An official transcript is considered official only <i>if it is delivered directly to the final recipient in a signed and sealed envelope or transmitted electronically</i> through a secure service. RECIPIENT NAME AND ADDRESS: _____ OR RECIPIENT FAX OR EMAIL ADDRSS: _____	
<input type="checkbox"/> <u>UNOFFICIAL TRANSCRIPT</u>	
<input type="checkbox"/> Mail to current address <input type="checkbox"/> Fax to _____ <input type="checkbox"/> Email to _____ <input type="checkbox"/> Pick up	
 STUDENT SIGNATURE:	
 PARENT/GUARDIAN SIGNATURE: (REQUIRED FOR STUDENTS UNDER AGE OF 18)	
<u>OFFICE USE ONLY:</u>	
CHECK-IN DATE:	DATE SENT:

NOTES OR COMMENTS:
