



**Lincoln Lutheran School Association Board of Directors
MEETING AGENDA
Monday, May 17, 2021 – 6:00 pm**

Opening Devotion and Prayer – **Scott Ernstmeyer** offered an opening devotion and prayer

1. Recording of Members Present / Recognition of Guests
Present: Joel Rodencal, Bill Miller, Tina Barrett, Mike McClellan, Treva Ptaschek, Chris Schaedel, Fran Benne, Matt Heibel, Scott Ernstmeyer
Absent: Lori Lane
Guests: None

2. Agenda Review
Agenda Reviewed – Motion to Approve by: Mike McClellan, 2nd by: Chris Schaedel. Approved.

3. Consent Agenda
 - a. Approval of Prior Meeting's Minutes (Notes) – April 2021 – Doc 2
 - b. Approval of Financial Reports
 - April Month End Account Balances – Doc 3a
 - April Month End Balance Sheet – Doc 3b
 - April Month End Operational Budget and Treasurer's Report – Doc 3c
 - c. Advancement Report – Doc 4
 - d. Principal Report – Doc 5
 - e. Executive Director Report – Doc 6
 - f. Congregational Reports – Doc 7
 - g. Policy 5.21 - Documentation Ret. and Destruction Policy – Doc 8
 - h. Ratify Electronic Action – Email April 27-28 – Doc 9
 - Accepting April Consent Agenda
 - Approve use of GTL Day Funds for costs associated with property assessment
 - Approve addition of a full-time staff member for 2021-22 due to increased 7th grade enrollment
 - i. Ratify Electronic Action - May 7 – Extend contract to Wade Coulter for 2021-22 School Year – Doc 10
Motion to Approve by: Joel Rodencal 2nd by: Tina Barrett Approved

4. Board Education
 - a. Review Policy 5.23 – Joint Venture Policy – Doc 11
No change to policy

 - b. Review Policy 5.24 – Process for Determining Compensation – 12
Will be reviewed to determine if a timetable should be introduced to make sure an analysis is consistently performed to make sure compensation is in-line.

 - c. Board Annual Self-Evaluation Process – Doc 13
Reviewed self-evaluation, went over responses and discussion on opportunities for improvement.

 - d. Board Readiness
Discussion on how the Board performs and is provided the necessary information as we move forward with decision making and envisioning the long-term goals of the school.

5. Reports

a. Executive Director

- Strategic Planning Update
 - Committees Overview – Doc 14**Only 3 weeks since last meeting and not much in change due to lots of activities and end of school year. Will pick back up into the summer.**
- EANS Proposed Spending Plan – Doc 15
Reviewed proposed spending for EANS which have to fall into the qualifying categories to be used for EANS. Proposed spending has been preapproved by FACTS.
- End of Year – Staff Bonus – Doc 16
Reviewed proposal put together by the Finance Committee on options for EOY gifts.

b. Principal

- Enrollment Update
Tours are happening, should be some summer activity. Current enrollment is 300. Target is 301

6. Action Items

a. Ratify EANS Spending Plan

Motion by Tina Barrett to Ratify EANS Spending Plan, 2nd by Fran Benne. Approved

b. Ratify Staff EOY Bonus

Motion by Chris Schaedel to provide \$500 per FTE Covid EOY Bonus, 2nd by Treva Ptaschek. Approved

7. Discussion Agenda

None

8. Closed Session

None

9. Closing & Adjournment

Motion by Chris Schaedel to Adjourn, 2nd by Tina Barrett. Approved @ 7:30

Next Meeting – June 28, 2021 @ 6:00 pm