

Leola School District 44-2
UnOfficial School Board Proceedings

March 11, 2013

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Monday, March 11, 2013 at 6:00 pm. Roll call showed members Patrick Lapka, Brian Hoffman, ReEtta Sieh and Darci Wolff present. Others attending were Superintendent Julie Nikolas, HS Principal Technology Coordinator Cynthia Rall, Business Manager Deb Weiszhaar, teachers, para-professionals, custodians, and several patrons.

A quorum was established.

Motion 12-125 by Lapka/Sieh to adopt the agenda with the following addition: Superintendent's Item F. Resignation. Motion carried.

Good News Item:

Employee of the Month: Val Geffre

Perfect Dakota Step 2012 in Math – Abigail Berreth Congratulations to Abigail Berreth on the Perfect Dakota Step Test Score.

Consent Agenda:

February 11, 2013 Regular School Board Minutes were approved.

Fuel Quotes: Gene's Oil Ethanol \$3.25, Unlead \$3.33, #1 Diesel \$3.62, #2 Diesel \$3.50 NCFE – Ethanol \$3.37, Unlead \$3.40, #1 Diesel \$ 3.75, #2 Diesel \$3.60

Administrative Contracts for Cynthia Rall and Deb Weiszhaar were approved.

Leola Special Education Evaluation Agreement was approved.

Motion 12-126 by Wolff/Lapka to approve the Consent Agenda Items and the financial reports and bills. Motion carried.

Fund: 10 GENERAL FUND

AMERIPRIDE	Professional Services	122.76
AT&T MOBILITY	Cell Phone Service	213.00
AVERA HOME MEDICAL EQUIPMENT	Health Nurse Material	21.20
CARDMEMBER SERVICE		374.12
CARDMEMBER SERVICES	Credit Card Billing	818.18
CENTURY BUSINESS PRODUCTS, INC.	Credit Card Billing	836.15
CHURCHILL, MANOLIS, FREEMAN, KLUDT	Printer Toner	86.40
CITY OF LEOLA	Legal Fees	359.14
COLE PAPERS, INC	Water Billing	812.63
COR TRUST BANK	Custodial Supplies	15.00
	Safe Deposit Box Rent	

CROSSROADS	Lodging	303.96
CURT'S REPAIR	Maintenance & repairs	474.38
DRN	Colony Phone	87.62
ERIC ARMIN INC.	Materials	54.86
EVERGREEN SUPPLY INC		190.83
FIDUCIARY FUNDS	Shop Material	
GENE'S OIL CO	Reimburse Imprest	1,741.25
GRABOWSKA, TROY	Gas/Diesel	2,768.54
GUNTHER, JILL	Officiate Games	70.00
HASE PLUMBING HEATING & AIR	Officiate Games	30.00
HOMESTEAD BUILDING SUPPLIES	Maintenance & repairs	394.64
JAYMAR BUSINESS FORMS, INC	Shop and Custodial Supplies	965.73
JOSTENS INC	Check Blanks	166.95
KETTERLING PHOTOGRAPHY	Yearbook Payment	1,883.80
KINDERGARTEN ACADEMY	Photos	184.00
LAMPO GROUP, THE	Registration	370.00
LEOLA GROCERY	Textbooks	398.47
MARCO	Supplies	1.89
MCPHERSON CO HERALD	Copies	329.66
MENARD'S	Ads/Proceedings	462.70
MONTANA-DAKOTA UTILITIES CO	Shop Materials	679.82
MOSER EXCAVATION & TRUCKING LLC	Electricity	2,152.77
MTI CORPORATE EDUCATION	Snow Removal	907.50
NIKOLAS, JULIE	Registration	150.00
NORTH CENTRAL FARMERS ELEVATOR	Meals	40.00
OFFICEMAX INCORPORATED	Maintenance on Vehicle	296.95
QUILL	Shop Materials	20.28
RAMADA INN CONVENTION CENTER	Supplies	469.77
RONALD SCHUR, CPA	Lodging	149.90
WAL-MART COMMUNITY BRC	Audit	8,800.00
WEISZHAAR, DEB	Science Fair Supplies	18.40
	Postage	92.09
		<hr/> 28,315.34

Fund: 21 CAPITAL OUTLAY

4DK ELECTRIC,	Wiring in Shop	1,200.18
CENTURY BUSINESS PRODUCTS, INC.	Printer	1,318.00
CURT'S REPAIR	Bus Transmitters	1,158.72
GOLDEN WEST TECHNOLOGIES, INC	Computers	23,200.00
SCHOLASTIC INC	Library Books	59.95
		<hr/> 26,936.85

Fund: 22 SPECIAL EDUCATION FUND

ACADEMIC COMMUNICATION ASS.	Materials	108.90
AVERA ST LUKE'S	Professional Services	1,716.78
FIDUCIARY FUNDS	Reimburse Imprest	140.00
		<hr/> 1,965.68

Fund: 41 CAPITOL OUTLAY CERTIFICATES FUND

HKG ARCHITECTS	Architectural Services	19,521.55
TELLINGHUISEN, INC	Construction Materials	69,065.00
		<hr/> 88,586.55

Fund: 51 FOOD SERVICE

AMERIPRIDE	Professional Services	120.14
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BERNARD FOOD INDUSTRIES, INC	Food Purchases	128.50
CHILD & ADULT NUTRITION SERVIC	Food Purchases	1,126.83
COLE PAPERS, INC	Supplies	189.20
CWD	Food Purchases	2,847.18
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	716.22
GRASSLAND COLONY	Federal NSLP Reimbursement	2,498.54
KESSLER'S GROCERY	Food Purchases	27.14
LEOLA GROCERY	Food Purchases	64.96
LONG LAKE COLONY	Federal NSLP Reimbursement	749.10
SARA LEEBAKERY GROUP/EARTHGRAINS	Food Purchases	148.05
SPRING CREEK COLONY	Federal NSLP Reimbursement	2,143.20
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		10,759.06

Fiduciary Funds:

Brandner, Denise	Gasoline	52.13
Grant, Adam	BB Official	129.60
Kusler, Jay	BB Official	100.00
Steinwand, Tim	BB Official	114.60
Sykora, Peter	BB Official	85.00
Ulrich, Mark	BB Official	156.24
Fauth, Pamela	Meals Math Conf.	64.00
Heinrich, Jami	Meals Math Conf.	64.00
Huettl, Ashley	Meals Science Conf.	64.00
Kindelspire, Nancy	Meals Music Contest	73.00
Malsam, Anita	Meals Science Conf.	64.00
Center for Disabilities	Registration	140.00
City of Leola	Water Bill Payment	63.84
Frericks, Kris	BB Officials	199.60
SODAk Track & Field Conference	Registration	100.00
Davis, Sally	Meals Track Conf.	47.00
Delta Dental Insurance	Premium	69.24
Department of Motor Vehicles	Rogue & Car Licenses	28.00
Gunther, Micah	Meals Track Conf.	47.00
All State Jazz Band	Registration	20.00
Buck, Frank	Shop Materials	65.70
NSU	Science Fair Registration	<u>135.00</u>
	TOTAL	\$1,881.25

Payroll – February 2013

General Fund	
Elementary Teaching	47,177.66
Secondary Teaching	27,673.85
Title 1	9,652.18
Support	2,857.35
Administration	6,481.21
Hs Principal/Tech Coordinator	6,369.40
Fiscal Services	6,288.87
Maintenance	5,069.22

Co-Curricular	484.60
Transportation	4,180.62
Activity Trips	<u>2,249.44</u>
TOTAL	\$118,484.40
Special Education	
Teaching	11,851.45
Speech	<u>1,868.47</u>
TOTAL	\$13,719.92
Food Service	\$4,383.69

All salaries listed as gross plus district matching funds.

Maintenance and Building Items:

Motion 12-127 by B. Hoffman/Sieh to accept Northern Electric Coop's bid of \$4,000.00 for the NCAI Tower, with the stipulation that the tower is taken down before August 1, 2013.

Discussion was held on turning off the air exchangers in the Home Ec. Room. All of the appliances, cabinets and counters have been removed for the remodeling project.

Motion 12-128 by Sieh/Lapka to approve the Forester Testing Proposal. All results will be sent to HKG Architects and the Leola School Board. Motion carried.

Business Manager's Items:

A list of surplus property is on file in the business office. Items on the list are old textbooks, computer items, old appliances, misc. uniforms. The wrestling headgear and warm-ups have been pulled off the list.

Motion 12-129 by Sieh/B. Hoffman to adopt the following amendment to the Flexible Benefits Plan. Motion carried.

ACTIONS TAKEN AND RESOLUTIONS ADOPTED BY CONSENT OF THE LEOLA SCHOOL BOARD

LEOLA SCHOOL DISTRICT 44-2

The undersigned, being all of the members of the Leola School Board of Leola School District 44-2 ("Employer") hereby adopt the following Resolution by unanimous consent and direct that this Consent Resolution be entered in the minute books of the Employer.

WHEREAS, the Employer previously adopted a Code Section 125 Cafeteria Plan and a Code Section 105 Health Care Spending Account ("HCSA") collectively referred to as the Flexible Benefits Plan (the "Plan");

WHEREAS, Article 9.02 of the Plan allows the Employer to amend the Plan;

WHEREAS, effective January 1, 2013 the Patient Protection and Affordable Care Act of 2010 (the "Affordable Care Act") amended Internal Revenue Code Section 125(i) to limit salary reductions for HCSAs to \$2,500;

NOW, THEREFORE, BE IT RESOLVED that the Board of the Leola School District 44-2 has hereby reviewed the attached amendment and Summary of Material Modifications and does hereby approve the adoption of the amendment as set forth therein;

BE IT FURTHER RESOLVED that the officers of the Employer are authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

By ___Nathan Hoffman_____ Date ___03-11-2013_____

By ___Deb Weiszhaar_____ Date ___03-11-2013_____

Amendment to the Flexible Benefits Plan

This Amendment to the Flexible Benefits Plan (the "Plan") is adopted by the Leola School District 44-2, (the Employer), effective as of the dates set forth herein.

NOW, THEREFORE, effective as of January 1, 2013, the Plan is amended as follows:

Article 4.03 is deleted in its entirety and replaced with the following:

To the extent offered under the Plan, each Participant's URM will be credited for Health Care Reimbursement with amounts withheld from the Participant's Compensation and any Nonelective Contributions allocated thereto by the Employer or where applicable, the Participant. The Account will be debited for Health Care Reimbursements disbursed to the Participant in accordance with Article V of this document. The entire amount elected by the Participant on the SRA as an annual amount for the plan Year for Health Care Reimbursement less any Health Care Reimbursements already disbursed to the Participant for Expenses incurred during the Plan year (plus any grace period as set forth in the SPD) shall be available to the Participant at any time during the Plan Year without regard to the balance in the Health Care Account (provided that the periodic contributions have been made.) Thus, the maximum amount of Health Care Reimbursement at any particular time during the Plan Year will not relate to the amount that a Participant has had credited to his URM. In no event will the amount of Health Care Reimbursements in any Plan Year (plus any grace period as set forth in the SPD) exceed the annual amount specified for the Plan Year in the STA for Health Care Reimbursement. **Effective January 1, 2013, Participants may not allocate more than \$2500 per Plan Year into their Health Care Accounts (as adjusted for inflation in the future). In the event of a short Plan Year for all Participants, the \$2500 amount (as indexed) will be pro-rated.** Any amount credited to the Health Care Account shall be forfeited by the Participant and restored to the Employer if it has not be applied to provide Health Care Reimbursement within the Run-Off period set forth in the SPD. Amounts so forfeited shall be used in a manner that is permitted within the applicable Department of Labor ("DOL") or Internal Revenue Service ("IRS") regulations. The maximum annual reimbursement under the URM shall be set forth in the SPD. The employer may establish a minimum annual reimbursement amount as set forth in the SPD.

Leola School District 44-2

BY _Deb Weiszhaar_____

TITLE __Business Manager__

ReEtta Sieh volunteered to be the Leola School District representative on the Local Review Board SDCL 10-11-13 for the Equalization Meeting on Monday, March 18, 2013 7:30 pm at the Leola City Council Meeting Room.

Principal/Technology Coordinator's Items:

Discussion was held on classroom and lunchroom placement during the building project.

Motion 12-130 Wolff/B. Hoffman to approve the NLC FBLA Participants to work for the school district for thirty hours at a rate of \$10.00 per hour at the end of this school year to help with the NLC FBLA trip expenses. Motion carried.

Bids were presented to the board for Door Security. Marco bid \$35,875.00; Dakota Security bid \$42,258.00. Discussion included adding the interiors doors to create less mobility in the school in case of lock down. The principal was directed to research what adding the interior doors would look like.

Motion 12-131 by Wolff/Sieh to pay for the presenters and student meals at the Awards Banquet on May 8, 2013. PTO will sponsor this banquet.

Technology and Activities Director's Items:

Co-op Board Meeting will be held on March 12, 2013 at 6:30 pm in Frederick. Executive Session only SDCL 1.25.2 (1).

Val Geffre is assembling a Technology Committee. The committee will update the Technology Plan that is due to the state in October 2013. This committee will consist of two teachers Terri Pleinis, Dan Vander Wal, two colony staff Nancy Aman and Donna Hoffman, two community members Darci Wolff and one other volunteer, and two board members Nathan Hoffman and ReEtta Sieh.

Motion 12-132 by Lapka/Wolff to accept the Coaching Resignation of Lucas Bruns. Motion carried.

Superintendent's Items:

Motion 12-133 by Sieh/Wolff to approve and adopt the Policy Manual Changes. Motion carried.

School Community Relations Committee Update: Nathan and ReEtta discussed Rhubarb Days. Tours could be done, and they would like to have a table set up to sell surplus uniforms and yearbooks for donations.

Transportation Committee Update – Bus 22 has major engine problems. It was recommended not to repair it at present time.

School Closing Notification Policy 1st Reading.

School Closing – Inclement Weather

If the school must be closed because of inclement weather the announcement will be broadcast through local media sources, such as television, radio, district call notification, district website, etc.

Discussion was held on the Multi –Year Capital Outlay Plan.

Motion 12-134 by Sieh/Wolff to accept Diane Tschappat’s resignation. Motion carried. Ms. Nikolas thanked Diane for her many years of service to the Leola School District and stated that Diane has been an awesome asset to the school district.

Board Item’s:

Discussion was held on lockers for the school. A \$4,000 savings would be had if the lockers are put together and installed by the school. ReEtta Sieh volunteered to be the facilitator of locker installation.

Motion 12-135 by Sieh/Wolff to pull the locker labor and installation out of the bid. Motion carried.

Chairman N. Hoffman called for a ten-minute recess at 6:50 pm. Chairman N. Hoffman reconvened the meeting at 7:00 pm.

Motion 12-136 by Sieh/Wolff to enter Executive Session SDCL 1.25.2 (1) at 7:01 pm.

Chairman N. Hoffman declared the board out of executive session at 8:25 pm.

Motion 12-137 by Wolff/Lapka to enter Executive Session SDCL 1.25.2. (2) At 8:26 pm.

Chairman N. Hoffman declared the board out of executive session at 9:32 pm with the following action:

Motion 12-138 by Wolff/Sieh to amend Cynthia Rall’s Contract for \$3,000.00 plus benefits for the month of July to assist with the building project contract. Motion carried.

Motion 12-139 by Lapka/B.Hoffman to enter Executive Session SDCL 1.25.2 (4) at 9:35 pm.

Chairman N. Hoffman declared the board out of executive session at 9:50 pm with no action taken.

Motion 12-140 by Wolff/Sieh to adjourn the meeting. Motion carried.

Board Chairman

Date

Business Manager

Date

