

Leola School District 44-2

Official School Board Proceedings

February 11, 2013

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Monday, February 11, 2013 at 6:00 pm. Roll call showed members Patrick Lapka, Brian Hoffman, ReEtta Sieh and Darci Wolff present. Others attending were Superintendent Julie Nikolas, HS Principal Technology Coordinator Cynthia Rall, Activities Director Val Geffre, Teacher Pamela Fauth, HKG Architect Dean Marske, Mettler & Sichmiller Engineering Larry Mettler & Travis Sichmiller, and Contractor Wayne Tellinghuisen.

A quorum was established.

Motion 12-117 by Wolff/Lapka to adopt the agenda. Motion carried.

Good News Item:

Employee of the Month: Sharon Osborne

Math Counts Students: Students in grades 6-8 attended a Math Counts Competition this year and did extremely well in representing the Leola School District. Ms. Nikolas would like to thank the teachers and students for a job well done.

Consent Agenda:

The January 09, 2013 GAVEL Training Meeting, January 19, 2013 Board Training Meeting, January 29, 2013 Special Bid Opening Meeting, and the January 14, 2013 Regular School Board Meeting Minutes were approved.

Fuel Quotes: Gene's Oil – Ethanol \$2.91, Unlead \$2.98, #1 Diesel \$3.59, #2 Diesel \$3.47, Tanker Heat Fuel \$3.27; NCFE – Ethanol \$3.28, Unlead \$3.21, #1 Diesel \$3.78, #2 Diesel \$3.64, Tanker Heat Fuel \$3.36

Motion 12-118 by Sieh/B. Hoffman to approve the Consent Agenda Items and the financial reports. Motion carried.

Fund: 10 GENERAL FUND

A-1 LOCKSMITHING	Locks and Keys	122.00
AMERIPRIDE	Professional Services	427.01
APPLE INC.	I pads	1,399.00
ASBSD	Gavel Training	305.00
AT&T MOBILITY	Cell Phones	213.00
CARDMEMBER SERVICE	Credit Card Billing	580.71
CARDMEMBER SERVICES	Credit Card Billing	89.00
CENTURY BUSINESS PRODUCTS INC	Copier Repairs	450.77

CHESTER AREA SCHOOL	Distance learning Class	250.00
CITY OF LEOLA	Water Bill	293.40
COLE PAPERS, INC	Custodial Supplies	901.27
CURT'S REPAIR	Vehicle Maintenance/ Gas for Welding	1,299.72
DAYS INN	Lodging	100.00
DEPENDABLE SANITATION, INC	Garbage Collection	504.00
DRN	Colony Phone	84.93
ED DAVIS BUSINESS MACHINES	Ribbon	4.25
EUREKA COMMUNITY HEATH SERVICES	Health Nurse Services	283.50
FIDUCIARY FUNDS	Reimburse Imprest	1,689.29
G'S CONVENIENCE	Maintenance on Vehicle	40.53
GEFFRE, NEIL	JV Game Official	30.00
GEFFRE, VICKI	Jr Hi Trip GBB	45.00
GENE'S OIL CO	Gas/Diesel	3,411.24
HASE PLUMBING HEATING & AIR	Plumbing Repairs	2,932.59
HOMESTEAD BUILDING SUPPLIES	Repairs	386.69
MARC	Custodial Supplies	425.06
MARCO	Phone Service	110.00
MCPHERSON CO HERALD	Ads/Proceedings	625.47
MONTANA-DAKOTA UTILITIES CO	Electricity	2,182.12
MOSER EXCAVATION & TRUCKING LLC	Snow Removal	385.00
NORTH CENTRAL FARMERS ELEVATOR	Tires/Maintenance	919.19
OFFICEMAX INCORPORATED	Supplies	89.14
PLUNKETT'S PEST CONTROL	Pest Control	72.80
QUILL	Supplies	1,820.90
RAMADA INN CONVENTION CENTER	Lodging	150.00
RIVAR'S INC.	Swing Choir Materials	543.56
SOUTH DAKOTA STATE UNIVERSITY	Tuition Title III	941.10
TAYLOR MUSIC	Instrument Repairs	235.00
UNIVERSITY OF OREGON	Dibles Information	42.00
USI EDUCATION AND GOVERNMENT		285.59
SALES	Lamin Film	
WAL-MART COMMUNITY BRC	Supplies	49.78
		<hr/>
		24,719.61

Fund: 21 CAPITAL OUTLAY

CARDMEMBER		291.43
SERVICE	Credit Card Billing	
GENE'S OIL CO	Heating Fuel	29,106.27
HARR MOTORS INC	Two Vehicles	25,098.00
JOHNSON CONTROLS INC	Service Agreement	25,875.00
		<hr/>
		80,370.70

Fund: 22 SPECIAL EDUCATION FUND

AVERA ST LUKE'S	Professional Services	1,378.26
NORTH CENTRAL SPECIAL EDUCATION	Contract Services	4,000.00
VISUAL EDGE	Supplies	46.01
		<hr/>
		5,424.27

Fund: 51 FOOD SERVICE

AMERIPRIDE	Professional Services	440.29
COLE PAPERS, INC	Supplies	198.16
CWD	Food Purchases	4,305.76
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	931.63
FIDUCIARY FUNDS	Reimburse Imprest	32.41
GRABOWSKA, STACI	Refund SDRS	12.27
GRASSLAND COLONY	Federal NSLP Reimbursement	1,959.54

KESSLER'S GROCERY	Food Purchases	19.26
LEOLA GROCERY	Food Purchases	157.52
LONG LAKE COLONY	Federal NSLP Reimbursement	590.70
MARC	Dish Washing Fluids	161.28
SARA LEEBAKERY		212.05
GROUP/EARTHGRAINS	Food Purchases	1,692.00
SPRING CREEK COLONY	Federal NSLP Reimbursement	
		<hr/> 10,712.87

Fiduciary Funds:

Bo Beck	BB Official	125.00
Adam Grant	Bb Official	85.00
Lois Merkel	Sub Teacher	467.06
Julie Nikolas	Meal Reimbursement	41.00
Tim Steinwandt	BB Official	106.45
Darin Vetch	BB Official	173.10
SDCTM	Registration	455.00
SDTEA	Registration	50.00
Delta Dental	Insurance	144.68
SDSU	SD In-Service	42.00
Kyra Tschappat	Lunchroom Assistant	<u>32.41</u>
	TOTAL	\$1,721.70

Payroll – January 2013

General Fund

Elementary Teaching	46,892.83
Secondary Teaching	28,011.06
Title 1	8,307.18
Support	2,857.35
Administration	6,481.21
HS Principal/Tech Coordinator	6,369.40
Fiscal Services	5,945.55
Maintenance	4,886.14
CoCurricular	3,497.84
Transportation	484.60
Activity Trips	<u>2,041.37</u>
TOTAL	\$115,774.53

Special Education

Teaching	10,082.53
Speech	<u>1,868.47</u>
TOTAL	\$11,951.00

Food Service	\$3,518.88
--------------	------------

All salaries listed as gross plus district matching funds.

Maintenance & Building Items:

Building & Grounds update Pat & Nathan. A walk through the building will be done on February 18,

2013. HKG updated the board on negotiations with Tellinghuisen Construction and answered board members' questions. Wayne Tellinghuisen discussed the Contract with Tellinghuisen Construction and the Leola School District for remodel and construction of the Leola School Building. Board members' questions were answered.

Motion 12-119 by Sieh/B. Hoffman to accept the negotiated contract with Tellinghuisen Construction. Motion carried.

Chairman N. Hoffman called for a ten-minute recess at 6:49 pm. Chairman N. Hoffman reconvened the meeting at 6:57 pm.

Business Manager Items:

Not available.

Ms. Nikolas stated that the only finding, with the 2010-2011 Fiscal Year Audit was the lack of segregation of duties of the business manager.

Principal/Technology Coordinator Items:

The 2013-2014 High School Schedule was presented.

Ms. Traci Butler is the scholarship coordinator for Leola School.

The Testing Window for Dakota Step, NAEP, & WIDA are as follows: WIDA is for ELL Students 2/4 -3/8, NAEP Spring Creek 4 and 8 3/4; NAEP Grassland 8th 3/6; NAEP Leola 12th 3/6; Dakota Step April 1-19; Write to Learn testing window closes 4/30; Leola School has been selected to pilot the Smarter Balance Test in 8th grade; Math-2 week testing window to be determined.

Leola School will have a Drug Presentation on March 22, 2013 on Signs & Symptoms of Drug use and Synthetic and Designer Drugs. School will be released at 1:45 pm that day.

Technology and Activities Director Items:

Co-op Committee Updates

Coaching Development

Motion 12-119 by Sieh/Wolff to approve a \$500 limit for coaches to attend professional development. A policy will be implemented to establish how the professional development can be utilized with in the sport and also to train assistant coaches and AD's.

Game Worker's salaries were sent to the Co-op Committee.

Superintendent Items:

The 2013-2014 School Calendar was presented with a change to a professional development day on August 16, 2013. This will be a full day. The other professional day will be a half day.

Motion 12-120 by Wolff/Lapka to hold the second reading and adoption of Policy Manual Pages 1-35. Page 16 change - duty hours of teachers should be 8:00 am to 3:35 pm. Motion carried.

The first reading of Policy Manual changes made according to the Legal Counsel of Mr. Rodney Freeman was held.

Homeless Federal Complaint Policy first reading.

HOMELESSNESS FEDERAL COMPLAINT POLICY

A parent, student, employee, or district stakeholder who has a complaint regarding the use of federal NCLB funds and is unable to solve the issue, may address the complaint in writing to the district's superintendent.

Disputes addressing the enrollment, transportation (including inter-district disputes) and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the school they choose, as well as at the district or district's homeless liaison's office. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

1. The Superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
2. The Superintendent will notify the complainant of the decision in writing.
3. The complainant will be allowed one week to react to the decision before it becomes final.
4. The complainant will either accept or disagree with the decision and will provide such acknowledgment in writing, addressed to the district Superintendent.
5. If the issue is not resolved with the Superintendent, the complaint will be forwarded to the district's Board of Education for further review. The parent or guardian or unaccompanied youth shall be provided with a written explanation of the district's decision including the rights of the parent, guardian, or youth to appeal the decision.
6. Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review. (Consult SD Department of Education Complaint Procedure)

All Day Every Day Kindergarten – Discussion was held on different options for Kindergarten.

Motion 12-121 by B. Hoffman/Sieh to implement all day every day Kindergarten for the 2013-2014 school year. Motion carried.

Transportation committee purchased two vehicles from Harr Motors, a 2009 Nissan Rogue and a 2007 Toyota Corolla.

Motion 12-122 by Wolff/Sieh to enter Executive Session SDCL 1.25.2 (4) Negotiations at 8:43 pm.
Motion carried.

Chairman N. Hoffman declared the board out of Executive Session at 9:53 pm.

Motion 12-123 by Wolff/Sieh to enter Executive Session SDCL 1.25.2 (1) Personnel at 9:57 pm. Motion carried.

Chairman N. Hoffman declared the board out of executive session at 10:10 pm.

Motion 12-124 by Sieh/Lapka to adjourn the meeting at 10:12 pm. Motion carried.

Board Chairman

Date

Business Manager

Date