

Leola School District 44-2

Unofficial School Board Proceedings

January 14, 2013

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Monday, January 14, 2013 at 6:00 pm. Roll call showed members Patrick Lapka, ReEtta Sieh and Darci Wolff present. Susan Berreth absent. Others attending were Superintendent Julie Nikolas, HS Principal Technology Coordinator Cynthia Rall, Business Manager Deb Weiszhaar, Activities Director Val Geffre, Teachers Jami Heinrich, Anita Malsam, Denise Brandner, Traci Butler and a contingent of students and patrons.

A quorum was established.

Motion 12-107 by Wolff/Lapka to adopt the agenda. Motion carried.

Swear In New Board Member – Brian Hoffman read the oath of office and was sworn in as new board member by Business Manager Deb Weiszhaar.

Good News Item:

Employee of the Month: Donna Hoffman

Peer Helpers – Miss Butler had student's present information on Peer Helper Activities. Peer Helpers have done presentations in the elementary classrooms pertaining to Safe Decisions, the Peer Helpers sponsored a Safe Driving Simulator and a Rollover Simulator.

Consent Agenda:

The December 10, 2012 Superintendent Evaluation Meeting Minutes, the December 10, 2012 Regular Meeting Minutes, and the January 03, 2013 Special Meeting minutes were approved.

Fuel Quotes: Gene's Oil - Ethanol \$2.80, Unlead \$2.83, #1 Diesel \$3.60, #2 Diesel \$3.40
NCFE - Ethanol \$2.803, Unlead \$2.81, #1 Diesel \$3.75, #2 Diesel \$3.52

Appraisals for the Tower on the SW Corner of the school are as follows: Pat Lapka \$1,700.00, ReEtta Sieh \$1,650.00, Nathan Hoffman \$1,600.00, Ronnie Kappes \$1,700.00. Leola School will surplus the tower, and accept bids on the tower.

Approve the Contract for Elementary Teacher Kayla Stough for \$13,250.00

Motion 12-108 by Sieh/Lapka to approve the Consent Agenda Items and the financial reports. Motion carried.

Fund: 10 GENERAL FUND
AB BUSINESS INC, SOLUTIONS

Ink for Time Card Machine

30.00

ABERDEEN CHRYLSEER CENTER	Van Repair	288.45
AMERIPRIDE	Professional Services	293.81
AT&T MOBILITY	Cell Phone	505.13
BLOSSOM SHOPPE & GIFTS, THE	Materials	55.00
CARDMEMBER SERVICE	Credit Card Billing	2,754.87
CARDMEMBER SERVICES	Credit Card Billing	955.94
CEDAR SHORE RESORT	Lodging	66.00
CENTURY BUSINESS PRODUCTS INC	Supplies	9.25
CHESTER AREA SCHOOL	Distance Learning Classes	1,000.00
CITY OF LEOLA	Water Meter/Water Bill	923.11
COLE PAPERS, INC	Custodial Supplies	899.77
CURT'S REPAIR	Bus Maintenance	1,091.44
DAKOTA MAILING & SHIPPING	Printer Ribbon	82.06
DISTRIBUTED WEBSITE CORP	Software	200.00
DRN	Colony Phone Service	87.64
EVERGREEN SUPPLY INC	Shop Powerwave	6,704.02
FREDERICK AREA SCHOOL	Bullying Workshop	500.00
GENE'S OIL CO	Gas/Diesel	3,063.98
GROTON INDEPENDENT	Subscription	35.00
HAUFF MID-AMERICA SPORTS INC	Sports Equipment	179.85
HOMESTEAD BUILDING SUPPLIES	Shop Materials	1,114.58
HOUSE OF GLASS	Door Repairs	197.49
J.W. PEPPER & SON INC.	Music	86.07
JAYMAR BUSINESS FORMS, INC	W-2 & 1099 forms	85.07
KETTERLING PHOTOGRAPHY	Pictures	531.50
LAMPERT, ROBYN	Mileage	19.61
LEOLA SCHOOL DIST	Reimburse Imprest Acct.	267.58
MARC	Floor Wax	2,828.81
MARCO	Toner	14.14
MCPHERSON CO HERALD	Ads/Proceedings	1,074.49
MENARD'S	Shop Materials	216.85
MONTANA DAKOTA UTILITIES	Electricity	2,250.61
NATIONAL GEOGRAPHIC	Subscription	32.94
NORTH CENTRAL FARMERS ELEVATOR	Maintenance	141.29
OFFICEMAX INCORPORATED	Supplies	318.89
QUILL	Supplies	1,564.42
RELIABLE OFFICE SUPPLIES	Supplies	217.92
SCHOLASTIC INC	Books	150.65
SOUTHEAST TECHNICAL INSTITUTE	AutoCad	300.00
TAYLOR MUSIC	Band Repairs/Music	155.00
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		31,293.23

Fund: 21 CAPITAL OUTLAY

CARDMEMBER SERVICE	Credit Card Billing	291.34
WARNER SCHOOL DISTRICT	Access Points/Controller	2,450.00
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		2,741.34

Fund: 22 SPECIAL EDUCATION FUND

AVERA ST LUKE'S	Professional Services	2,297.10
CARDMEMBER SERVICE	Credit Card Billing	56.15
CHESTER AREA SCHOOL	Distance Learning Class	250.00
LIGHTSPEED TECHNOLOGIES INC	Batteries	440.00
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		3,043.25

Fund: 51 FOOD SERVICE

ACE REFRIGERATION COMPANY	Cooler Repairs	319.26
AMERIPRIDE	Professional Services	208.44
CWD	Food Purchases	1,658.64
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	521.01
GRASSLAND COLONY	FED NSLP Reimbursement	2,506.46
HARRIS SCHOOL SOLUTIONS	Lunch Software	1,513.27
LONG LAKE COLONY	FED NSLP Reimbursement	745.80
SARA LEEBAKERY GROUP/EARTHGRAINS	Food Purchases	151.65
SPRING CREEK COLONY	FED NSLP Reimbursement	2,143.20
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		9,767.73

Fiduciary Funds:

Nancy Aman	File Folders Frames	30.72
Cardmember Services	Credit Card Payment	10.00
Cardmember Services	Credit Card Payment	16.00
Cynthia Rall	Meals	90.00
SDHSAA	All state band Registration	48.00
Swine Robotics	UPS Postage	17.51
SDSU	Music Student Registration	25.00
Walmart	School/Vehicle Supplies	<u>30.35</u>
	Total	\$267.58

Payroll-December 2012

General Fund

Elementary Teaching	53,089.15
Secondary Teaching	33,381.08
Title 1	9,649.77
Support	2,857.35
Board	2,182.36
Administration	6,481.21
HS Principal	6,369.40
Fiscal Services	6,766.48
Maintenance	5,081.88
Co-Curricular	5,759.46
Transportation	4,331.68
Activity Trips	<u>2,023.87</u>
Total	\$138,693.69

Special Education

Teaching	12,121.88
Speech	<u>2,252.51</u>
Total	\$14,374.39

Food Service \$5,142.97

All salaries listed as gross plus district matching funds.

Maintenance & Building Items:

Security, safety issues, and lock down procedures for the school building were discussed. A district security plan has been created and reviewed by the McPherson County Sheriff and the Leola City Police Department. Quotes have been requested to secure the doors quickly.

Buildings & Grounds Committee Update – Bid opening acceptance is set for January 29, 2013 at 5:30 pm.

Business Manager's Items:

Set Election date for Leola School Board.

Motion 12-109 by Wolff/Sieh to set the election date as June 4, 2013. Motion carried.

The Audit for the 2011-12 Fiscal Year will begin in March.

The Commodity Trucking lease expired on December 31, 2012. A new lease is being processed with an increase in transportation costs for delivery of commodities.

Principal/Technology Coordinator Items:

Class registration and scheduling will be finalized at the end of February. This accommodates E-Learning registration in March.

The I-Pads and I-Pods have all been distributed and are in use in the classrooms.

Junior Class Prom - The junior class wishes to order wine glasses for Prom. The administration has denied the purchase of the wine glasses due to policy and high school handbook that states students are not allowed to possess paraphernalia specific to the use of alcohol. The students discussed this with the board, and the board stated that students need to follow school policy.

Technology and Activities Director Items:

Val Geffre discussed items from the Co-op Committee Meeting concerning the Sports Posters, Schedule Changes, and Season Passes. Darci Wolff noted the Sports Posters were done by the Parent Booster Club, not the school, and wanted to make sure the appreciation for the posters went to the Parent Booster Club. Ms. Geffre wanted to make it known that poster solicitation would come from someone local, not a company soliciting on the school or booster club behalf. The next Co-op Committee Meeting is Thursday, January 17, 2013 at 9:00 am in Leola.

Superintendent's Items:

Ms. Nikolas presented School Board Recognition Certificates to the Board Members. She thanked the board members for their dedication and time commitment to the children of the Leola School District. January is National School Board Recognition Month.

The 2013-2014 School Calendar was presented. Ms. Nikolas sent out a survey on the Christmas Vacation Break. The survey results showed a majority of employees wished to have a two week break at

Christmas. That desire was represented in the calendar presented. The two days that were scheduled for school to be in session after Jan. 1st, were added to the end of the school year.

A Board of Education Retreat is scheduled for January 19, 2013 at 9:00 am with Mr. Rodney Freeman – School Attorney presenting the information. July 22, 2013 will also be a retreat day for the BOE with times to be announced.

Darci Wolff presented all the changes made to the first 35 pages of the Policy Handbook. This is the first reading.

Board Items:

ReEtta Sieh requested the Teacher Survey be reprinted.

Teacher Feedback/School Climate Survey

1. How easy it is to get the resources you need to teach at this district?
 - 94% of respondents say “Moderately to Extremely Easy.”
2. Is there anything you wish the administration in this district would do that they do not currently do? If so, what is it?
 - I think everything is fine at this point.
 - Provide professional leave to more workshops and conferences.
 - There is nothing I need them to do that they aren’t doing. We are much further ahead this year than we were a couple years ago.
 - Provide a curriculum guide with a time line for skill mastery.
 - I am hoping that the new administration is more organized to make sure that things like grade reductions for absences, tardy policy, and other handbook policies are followed.
 - I think they are doing a great job.
 - None at this time.
 - Please support your teachers more thoroughly. Do not make plans for a teacher based solely on parental comments, students lie and parents don’t always get the entire story. Respect when staff members say no to sharing personal information in the classroom, with other staff, or otherwise. Keep things professional in all circumstances, we are not a family, we are professionals.
 - No, they are doing a great job.
3. How useful is the feedback the principal at your school gives you?
 - 98% of respondents say “Moderately to Extremely Useful”
4. How much support does the administration at Leola give to the teaching staff?
 - 93.3% of respondents say “a Moderate Amount to A Great Deal”
5. How reasonable are student achievement expectations, as determined by you and other teaching staff, at your school?
 - 100% of respondents say “Moderately to Extremely Reasonable”
6. Does this school give too much attention to standardized tests, too little attention to them, or about the right amount of attention to them?
 - 93.3% of respondents say “About the right amount”
7. How well do teachers at this district collaborate with each other?
 - 85.7% of respondents say “Moderately to Extremely Well”
8. How much attention does this district give to your professional growth?
 - 71.5% of respondents say “A lot to A Great Deal”
9. What is one thing the administration does in this district that you do not want them to stop doing or to change?
 - I appreciate that they include the paras in the in-services like the one at Northern.
 - Communication has greatly improved!
 - Listen to us

- I want her to continue to be supportive and keep giving us opportunities to grow professionally
 - the mentor program is a great way to connect new teachers to experienced teachers.
 - The ability to make decisions and stick with them, not adjusting expectations for each person that walks into the office.
 - Nothing
 - I LOVE THAT I CAN EMAIL MY SUPERIORS AND GET ANSWERS! :) This hasn't always been the case with past Supt's.
 - I like how the administration recognizes teachers that are doing their job well. I also appreciate that the administration supports me and my teaching style and encourages me to always to my best and if I feel like I have not they encourage me to reflect on how to make it better next time.
 - Continue to strive for unity and truthfulness among staff.
10. Overall are you satisfied with the teaching experience at this school, neither satisfied nor dissatisfied with it, or dissatisfied with it?
- 92.9% of respondents say "Moderately to Extremely Satisfied"

Patron Who Wishes to Address the Board:

Lynda Bailey requested that the school have four consecutive days of kindergarten, or five day kindergarten. She explained that with the current schedule it seems almost as if the kids have two "Mondays" in the week when they have Wednesday off. She feels they are spending more time settling down than learning. If the district goes to all-day every day kindergarten, to ease the transition, she would like to see the option of naptime or rest time if the teacher feels it is necessary. Ms. Nikolas sent out a survey to current parents of kindergarteners and preschool aged children. There were 17 surveys returned. Eleven said yes to a five day week, four no to a five day week, and 2 said it did not matter to them.

Chairman Hoffman thanked Lynda Bailey for her concern and stated that the board will take this into consideration for the 2013-2014 school year. Discussion will be held at the February board meeting.

Chairman Hoffman called for a ten-minute recess at 7:20 pm.

Chairman Hoffman reconvened the meeting at 7:30.

Motion 12-110 by Lapka/Sieh to enter executive session SDCL 1.25.2 (1) for personnel discussion at 7:30 pm. Motion carried.

Chairman Hoffman declared the board out of executive session at 9:00 pm with the following:

Motion 12-111 by Wolff/Sieh to accept the Superintendent contract with current changes. Motion carried.

Motion 12-112 by Sieh/B. Hoffman to adjourn the meeting. Motion carried.

Board Chairman

Date

Business Manager

Date

