

Leola School District 44-2

Official School Board Proceedings

November 14, 2012

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Wednesday, November 14, 2012 at 9:03 am. Roll call showed members Patrick Lapka, and ReEtta Sieh present. Susan Berreth and Darci Wolff absent. Other attending were Superintendent Julie Nikolas; HS Principal/Technology Coordinator Cynthia Rall; Business Manager Deb Weiszhaar; Technology Facilitator /AD Val Geffre and Patron Troy Grabowska.

A quorum was established.

Motion 12-078 by Sieh/Lapka to adopt the agenda. Motion carried.

Good News Items:

Music – Students are at Band Clinic in Aberdeen. This will be on the December Agenda.

Employee of the Month: September – Pamela Fauth, October – Deb Weiszhaar, November – Doreen Emery

Consent Agenda

Payment of bills was pulled out of the consent agenda for discussion. The bill from Daktronics is rejected, due to payment by the Parent Booster Club. Discussion was held on the Johnson Controls bill.

Motion 12-079 by Sieh/Lapka to approve the consent agenda items with the exception of the Daktronics bill. Motion carried.

Fund:	10	GENERAL FUND	
ABRA SD		Replace Windshield	235.00
AMERIPRIDE		Professional Services	245.52
APPLE INC.		I Pads	1,198.00
ASBSD		Law Seminar	110.00
AT&T MOBILITY		Cell Phone Bill	159.96
BAND SHOPPE		Band Materials	221.50
CARDMEMBER SERVICE		Credit Card Billing	535.48
CARDMEMBER SERVICES		Credit Card Billing	796.49
CEDAR SHORE RESORT		Lodging	155.90
CITY OF LEOLA		Water Bill	760.70
COLE PAPERS, INC		Supplies	909.11
CURT'S REPAIR		Vehicle Maintenance	1,269.57
DAYS INN		Lodging	50.00
DEPENDABLE SANITATION, INC		Garbage Collection	508.50
DRN		Colony Phone Service	87.26
ENGEL MUSIC INC		Music	104.61
EVERGREEN SUPPLY INC		Shop Materials	26.70

FIDUCIARY FUNDS	Reimburse Imprest	2,425.43
FIRE SAFETY FIRST	Fire Extinguishers	348.00
G'S CONVENIENCE	Vehicle Maintenance	267.07
GENE'S OIL CO	Gas/Diesel	4,177.28
HANDWRITING WITHOUT TEARS	Textbooks	44.00
HARRIS SCHOOL SOLUTIONS	Computer Software Support	535.20
HOMESTEAD BUILDING SUPPLIES	Supplies	260.32
J.W. PEPPER & SON INC.	Music	62.50
JOHNSON CONTROLS INC	Heating Repairs & Maintenance	6,330.64
JOSTENS INC	Yearbook	2,048.80
KETTERLING PHOTOGRAPHY	Photos	269.00
LEOLA SCHOOL DIST	Postage	39.91
MARC	Custodial Supplies	414.81
MARCO	Supplies	10.18
MCLEOD'S	Check Blanks	167.20
MCPHERSON CO HERALD	Ads/Proceedings	359.11
MENARD'S	Supplies	85.90
MID CENTRAL EDUCATIONAL	Odysseyware	1,200.00
MONTANA-DAKOTA UTILITIES CO	Electricity	2,136.64
NIKOLAS, JULIE	Meals/Mileage	268.24
NORTH CENTRAL FARMERS		622.43
ELEVATOR	Tires & Maintenance	
OFFICE OF WEIGHTS & MEASURES	Scale Inspection	28.00
OFFICEMAX INCORPORATED	Supplies	99.06
OMNI CHEERLEADING	Music	127.50
PLUNKETT'S PEST CONTROL	Pest Control	72.80
QUALITY QUICK PRINT INC	Coaching Shirts	194.50
QUILL	Supplies	1,562.06
REALLY GOOD STUFF, INC.	Textbooks	298.27
RUBBERSTAMP.COM	Stamp	19.95
SCHOLASTIC MAGAZINES	Subscription	52.97
SCHWAN ELECTRIC INC	Maintenance	371.00
SD MUNICIPAL LEAGUE	Registration	20.00
SIOUX FALLS SCHOOL DISTRICT 49-5	Training & Materials	250.00
STUGELMAYER, KEITH	Show Choir Instruction	413.80
TAYLOR MUSIC	Music	385.00
VALLEY	Phone Billing	698.74
VANDER WAL, DAN	Supplies	4.02
WEISZHAAR, DEB	Postage	59.24
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		34,103.87

Fund: 21 CAPITAL OUTLAY

DAKTRONICS INC	Scoreboard	9,519.00
HOMESTEAD BUILDING SUPPLIES	Shed Material	590.23
JOHNSON CONTROLS INC	Motor Replacement	2,277.41
MARCO	Intercom System	7,590.62
SCHWAN ELECTRIC INC	Wiring	1,620.00
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		12,078.26

Fund: 22 SPECIAL EDUCATION FUND

AVERA ST LUKE'S	Professional Services	1,096.88
CAMBIUM LEARNING INC	Materials	296.84
REALLY GOOD STUFF, INC.	Materials	25.93
RESEARCH PRESS CO, INC	Materials	244.20
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		1,663.85

Fund: 51 FOOD SERVICE

AMERIPRIDE	Professional Services	392.34
BERNARD FOOD INDUSTRIES, INC	Food Purchases	51.76
CARDMEMBER SERVICES	Credit Card Billing	49.99
CHILD & ADULT NUTRITION SERVIC	Food Purchases	187.67
COLE PAPERS, INC	Supplies	131.19
CWD	Food Purchases	2,934.91
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	962.88
EVANS, MARIA	Food Purchases	5.27
GRASSLAND COLONY	Federal NSLP Reimbursement	3,403.84
GRASSLAND COLONY	Federal NSLP Reimbursement	3,234.00
LEOLA GROCERY	Food Purchases	115.33
LONG LAKE COLONY	Federal NSLP Reimbursement	1,277.10
LONG LAKE COLONY	Federal NSLP Reimbursement	1,044.30
SARA LEEBAKERY GROUP/EARTHGRAINS	Food Purchases	199.50
SPRING CREEK COLONY	Federal NSLP Reimbursement	3,109.50
SPRING CREEK COLONY	Federal NSLP Reimbursement	3,861.00
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		20,960.58

Fiduciary Funds:

Britton Hecla School	GVB Tourney	125.00
Cindy Deuter	GVB Official	459.69
Val Devine	GVB Official	75.00
Nancy Kindelspire	Meals All State	559.00
SDHSAA	All State Registration	10.00
NSU	Culture Fest Registration	28.00
Pamela Fauth	Play Materials	32.28
Clayton Randall	FB Official Re-issue Check	80.00
Stephanie Kjetland	GVB Official/Mileage	173.68
Delta Dental Plan	Insurance	124.60
Groton School District	JH JV FB Jamboree	35.00
NSU	Band Clinic	165.00
Julie Nikolas	Meals/Mileage	201.02
Caroline Waltman	Payroll Check	<u>357.16</u>
	TOTAL	\$2,425.43

Payroll – October 2012**General Fund:**

Elementary Teaching	\$44,182.25
Secondary Teaching	27,614.91
Title 1	9,770.23
Support	2,857.35
Administration	6,481.21
Principal	6,369.40
Fiscal Services	6,306.41
Maintenance	4,842.07
Co-Curricular	242.30
Transportation	4,292.36

Activity Trips	<u>1,946.79</u>
TOTAL	\$115,147.58
Special Education:	
Teaching	11,803.24
Speech	<u>1,868.47</u>
Total	13,671.71
Food Service	4,984.94

All salaries listed as gross plus district matching funds.

Business Manager's Items:

Ken Bridger from ASBSD did not attend the meeting, due to the meeting date and time change. He will send information on insurance coverage and facility usage.

Facility Usage/Hold Harmless Policy first reading was as follows:

Anyone using the Leola School District facilities shall hereby covenant and agree to indemnify, save and hold the Leola School District harmless from any and all liability, expenses, reasonable attorney's fees, litigation, claims, damages and demands, arising out of the use or occupancy of school district premises, except as may be the result or cause by the school district's own fault or negligence.

It is recommended that any organization utilizing the facility/building has their own insurance coverage, at a minimum of \$1,000,000 of liability coverage. Please provide proof of insurance coverage. The facilities should be left in the same condition as they were prior to the event which means all necessary clean-up is done. All of the above uses are subject to open dates on the school calendar which must be scheduled through the activities director at the school.

Dissemination Agent Agreement:

This is an agreement with the financial consultants that says they will ensure our district manages the Capital Acquisition Projects monies properly and completely. The cost is about \$500 for the life of the certificates sold for the building project. This is for 20 years.

Motion 12-080 by Lapka/Sieh to approve the Dissemination Agent Agreement with Dougherty & Company. Motion carried.

Principal & Technology Coordinator Items:

Senior Privileges second reading and adoption were held. Discussion was held on driving.

Ms. Rall gave an overview of the process of tracking attendance. Schools are graded by the state. After five absences, we are asking for doctor notes to exclude these from the five, a letter is sent home to parents. It is important that students are in attendance regularly.

Booster Club fundraising events and processes were discussed.

Technology and Activities Director's Items:

Co-op Committee Update - ReEtta Sieh reported there is a meeting on Thursday morning November 15. A tentative date is set for November 26, 2012 for a joint Co-op Meeting.

Ms. Geffre presented the Activities Schedules for November, December, and January.

Boys Basketball uniforms have been ordered, and should be here by January. Discussion was held on travel gear that parents purchase.

The Co-op Manual was tabled for further discussion at the meeting on Thursday morning.

Chairman Hoffman called for a five-minute recess at 10:03 am

Chairman Hoffman reconvened the meeting at 10:08 am.

Ms. Geffre discussed the bad condition of the football field in Leola. This field needs to be disked, worked, and re-seeded. There is a possibility of installing an irrigation system. Donations of equipment usage and water have been secured. Depending upon the route take, home Leola games maybe impacted in the fall.

Seventh grade basketball has only five boys. Discussion was held on the possibility of bringing up sixth grade boys to play with seventh grade boys team. According to the coop manual, coaches may petition the AD's to lower the participation grade in cases where numbers decline. These students would have to have the necessary paper work on file to be able to participate.

Superintendent's Items:

Ms. Nikolas requested board input for the 2013-2014 school calendar.

School/Community Relations Committee report by ReEtta Sieh and Nathan Hoffman included: Rhubard Days Activities and tours, free will offering for old uniforms, solicitation for items such as new lockers, cabinetry etc. Articles on school programs could be written for the newspaper.

No report for Policy Manual Update.

Ms. Nikolas inquired if the board would like to replace the old Rental Agreement Policy with the Facility Usage/Hold Harmless Policy.

Motion 12-081 by Sieh/Lapka to replace the old Rental Agreement Policy with the new Facility Usage/Hold Harmless Policy that had its first reading tonight. Motion carried.

Executive Session:

Motion 12-082 by Sieh/Lapka to enter executive session SDCL 1.25.2 for (1) Student Discussion and (2) Personnel Discussion at 11:40 am. Motion carried

Motion 12-083 by Sieh Lapka to exit executive session at 12:50 pm with no action taken. Motion carried.

Motion 12-084 by Lapka/Sieh to adjourn the meeting. Motion carried.

Board Chairman

Date

_____ Deb Weiszhaar _____

Business Manager

Date