

Leola School District 44-2

Official School Board Proceedings

October 9, 2012

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Monday, October 09, 2012 at 5:07 pm. Roll call showed members ReEtta Sieh, Patrick Lapka, and Darci Wolff present. Susan Berreth was present on a phone conference call. Others attending were Superintendent Julie Nikolas, HS Principal/Technology Coordinator Cynthia Rall, Business Manager Deb Weiszhaar, HKG Architect Dean Marske, Technology Facilitator/Activities Director Val Geffre, Teachers Daniel Vander Wal, Robyn Lampert, Para-professionals Jackie Wurtz, Custodian Dana Leibel, Bus Drivers Alvin Kallas, Curt Walz, Food Service Maria Evans and Nancy Berreth Patrons Melvin and Marian Kallas.

A quorum was established.

Motion 12-066 by Sieh/Lapka to adopt the agenda. Motion carried.

Good News Item:

Ms. Nikolas commended the Leola School Bus Drivers and presented Certificates for Safety Training to Alvin Kallas, Curt Walz, and Jackie Wurtz. Tricia Erickson, Micah Gunther and Gwen Wolf were not present to receive their certificates. Ms. Nikolas thanked the bus drivers for safely transporting our students every day.

Darci Wolff commended the LHS Eye for the job well done on the newspaper.

Consent Agenda

Motion 12-067 by Wolff/Lapka to approve the consent agenda items with the exception of approval of the September Board Minutes and approval of the bills. Motion carried.

- A. Financial Reports
- B. Fuel Quotes – Genes Oil Ethanol \$3.45, Unlead \$3.52, Diesel \$3.60; NCFE Ethanol \$3.54, Unlead \$3.60, Diesel \$3.75 Fuel is purchased at Gene's Oil.
- C. Surplus Property – 2 wooden desks, 1 TV, one green and one yellow chair, 34 metal chairs. There is no value on all surplus property.

Board Minutes correction was the October Board Meeting date was stated as October 11, 2012. That date was incorrect. It should be October 9, 2012 at 5:00 pm.

Motion 12-068 by Wolff/Lapka to approve the September Board Minutes with the date correction. Motion carried.

Bills questioned by Nathan Hoffman were Castle Park LLC, and Dakota Ag service. This bill is for easel pads for Long Lake Colony.

Motion 12-069 by Lapka/Sieh to refuse to pay the bill to Dakota Ag Service. Motion carried.

Fund: 10 GENERAL FUND

ABERDEEN AMERICAN NEWS	Subscription	161.44
AHLBRECHT CONSULTING	In Service Presentation	1,085.00
AMERIPRIDE	Professional Services	217.63
APEX TECHNOLOGY SOLUTIONS GROUP	Switch	297.18
AT&T MOBILITY	Cell Phone	159.66
BHSU:SDSMG	Registration Stock Market Group	30.00
BREITAG, LLOYD	FB Chain Gang	20.00
CASTLE PARK LLC	LLC Supplies	47.53
CENGAGE LEARNING	Workbooks/Software	1,573.55
CENTURY BUSINESS PRODUCTS, INC.	Copier Repair Toner	467.47
CHURCHILL, MANOLIS, FREEMAN, KLUDT	Legal Fees	135.00
CITY OF LEOLA	Water Bill	612.25
DAKOTA AG SUPPLY	Truck Rent Water Tank	500.00
DAYS INN	Lodging	100.00
DEMCO	Library Supplies	101.86
DRN	Colony Telephone	89.25
ERICKSON, TRICIA	Lodging/Mileage	247.83
EVERGREEN SUPPLY		471.09
INC	Shop Supplies	
FAUTH, JASON	FB Chain Gang	20.00
FIDUCIARY FUNDS	Reimburse Imprest Account	3,963.64
GENE'S OIL CO	Gas/Diesel	3,787.21
GRAVES IT		144.00
SOULTIONS	Tech Support	
GUNTHER, MICAH	FB Announcer	20.00
HARLOW'S SCHOOL BUS SERVICE	Training	100.00
HAUFF MID-AMERICA SPORTS INC	PE Equipment	1,157.85
HOMESTEAD BUILDING SUPPLIES	Shop & Custodial Supplies	220.38
J.W. PEPPER & SON		147.52
INC.	Music	
JOHNSON CONTROLS INC	Fan and Ventilator Maintenance	6,377.44
JOSTENS INC	Yearbook Materials	83.79
KETTERLING PHOTOGRAPHY	Photographs	224.00
KYOCERA MITA AMERICA, INC	Printer	224.00
LAKE REGION CONFERENCE	Dues	225.00
LAPKA, PATRICK	FB Scoreboard	20.00
LEOLA GROCERY	Supplies	27.61
MARC	Custodial Supplies	1,013.38
MARCO	Line Cord	108.44
MCGRAW-HILL	Workbooks	1,326.21
MCPHERSON CO HERALD	Proceedings/Ads	552.01
MERKEL, DEREK	FB Chain Gang	20.00
MONTANA-DAKOTA UTILITIES CO	Electricity	1,946.83
MUSIC IN MOTION	Music	21.95
NATIONAL		136.95
GEOGRAPHIC	Subscription	
NORTH CENTRAL FARMERS ELEVATOR	Wipers	22.54
NORTHEAST EDUCATIONAL SERVICES	Registration Fees	1,750.00
PLUNKETT'S PEST CONTROL	Pest Control	72.80
QUILL	Supplies	797.25
REALLY GOOD STUFF, INC.	Textbook	24.19

SCHOLASTIC INC	Subscription	52.97
TAYLOR MUSIC	Instrument repairs	487.36
USI EDUCATION AND GOVERNMENT SALES VALLEY	Laminating Film	374.82
WAL-MART COMMUNITY BRC	Phone Service	591.32
WALCH EDUCATION	First Aide Supplies	25.99
WEISZHAAR, DEB	Textbook	136.40
	First Aide Supplies	7.48
		<hr/> 32,528.07

Fund: 21 CAPITAL OUTLAY

APEX TECHNOLOGY SOLUTIONS GROUP	Computers	2,292.00
		<hr/> 2,292.00

Fund: 22 SPECIAL EDUCATION FUND

AVERA ST LUKE'S	Professional Services	167.16
HOUGHTON MIFFLIN RECEIVABLES CO., NASCO	Software	282.70
	Materials	317.48
		<hr/> 767.34

Fund: 41 CAPITOL OUTLAY CERTIFICATES FUND

HKG ARCHITECTS	Architectural Services	66,947.50
		<hr/> 66,947.50

Fund: 51 FOOD SERVICE

ACE REFRIGERATION COMPANY	Freezer Maintenance	783.36
AMERIPRIDE	Professional Services	232.67
BERNARD FOOD INDUSTRIES, INC	Food Purchases	369.06
CHILD & ADULT NUTRITION SERVIC	Food Purchases	203.46
COLE PAPERS, INC	Cleaning Supplies/Paper products	843.34
CWD	Food Purchases/Fruit Cooler	5,687.54
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	733.84
DSS IMAGE APPAREL	Food Service Shirts	370.00
FIDUCIARY FUNDS	Reimburse Imprest	96.04
KESSLER'S GROCERY	Food Purchases	25.86
LEOLA GROCERY	Food Purchases	15.61
MARC	Paper Products	159.41
MCLEOD'S	Ledger	32.64
SARA LEEBAKERY GROUP/EARTHGRAINS	Food Purchases	187.95
		<hr/> 9,740.78

General Fund: Batch 2

Cardmember Services	Credit Card Billing	2321.86
Eureka Community Health	Health Nurse	451.50
Handwriting Without Tears	Workbooks	44.00
Robyn Lampert	Mileage	32.93
Nardini	Fire Extinguishers Check	195.50
	TOTAL	\$3,045.79

Fiduciary Funds:

Long Lake Colony	Food Purchases	\$25.00
Northern State University	Gypsy Day Registration	40.00
DCI	Background Check	86.50
US Postal Service	Postage Meter Stamps	500.00

Waubay School	Band Festival Registration	25.00
Erickson, Tricia	Meals Campus Training	38.00
NSU	All State Chorus Registration	24.00
Rall, Cindy	Meals Conference	104.00
Esser, Mike	FB Official	70.00
Johnson, Mitch	FB Official/Mileage	99.60
Lorenz, Darren	FB Official	70.00
Nelson, Ray	FB Official	70.00
SDASBO	Registration Fees	50.00
SDHSAA	Audition	8.00
Stevenson, Eric	FB Official	70.00
Weiszhaar, Deb	SDASBO Conf. Meals	52.00
Eureka School	FB Jamboree Registration	75.00
Evans, Maria	Food Purchases	71.04
Gauffin, Jill	Background Check Fee	15.00
Hoistad, Carol	GVB Official	104.60
Marion, Mary	All State Judge	61.08
Pelton, Monica	GVB Official	75.00
Redfield School	VB Classic Registration	85.00
Colestock, Roger	FB Official	70.00
Ellendale School	GVB Registration	75.00
Grant, Adam	FB Official	70.00
Teacher	PR Check	1,664.26
Music Education	Membership	98.00
Steinwand, Tim	FB Official	70.00
Weismantel, Marty	FB Official/Mileage	99.60
Whitlock, Scott	FB Official	70.00
NSU	Choral Workshop	<u>24.00</u>
	TOTAL	\$4,059.68

Payroll – September

General Fund:

Elementary Teaching	\$43,961.63
Secondary Teaching	26,585.18
Title 1	7,065.29
Support	2,861.75
Administration	6,483.73
Principal	6,374.55
Fiscal Services	6,109.33
Maintenance	6,646.63
CoCurricular	2,602.08
Transportation	1,819.22
Activity Trips	<u>482.59</u>
TOTAL	\$110,991.98

Special Education:

Teaching	8,835.36
Speech	<u>2,826.81</u>

Total	\$11,662.17
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Food Service:	\$3,458.59
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All salaries listed as gross plus district matching funds.

Diane Rood Kiesz arrived at 5:15 pm.

Maintenance & Building Items:

Dean Marske presented bids for Phase II and Phase III Construction. All bids received were over budget. Mr. Marske has discussed the bids with the low bidder and will have a meeting on Monday to discuss the bid. Susan Berreth inquired if the project is more expensive will there not be enough money to complete Phase III. Mr. Marske stated that the project must stay within the budget.

Wes Westphal joined the meeting at 5:20 pm.

A tentative Buildings and Grounds Meeting is set for Monday, October 15 at 5:00 pm in Leola. A tentative board meeting is set for Wednesday October 17, 2012 at 5:00 pm.

Mr. Marske also discussed the issue with RFP-3, which is the cutting of the wiring in the science room. The boards offer was rejected by the contractor. Larry Mettler is working with the contractor and will report back to the school board.

Susie Berreth closed the conference call at 5:35 pm.

Dean Marske left the meeting at this time.

Business Manager's Items:

Motion 12-070 by Wolff/Sieh to offer seconds of the lunch entrée to students for seventy five cents (\$.75), effective beginning Monday October 15, 2012. Motion carried.

Ms. Deb Weiszhaar presented the 1st Quarter budget information.

Troy Grabowska joined the meeting at 5:43 pm.

Leola School needs to appoint a member to act as an official delegate to the annual ASBSD assembly. Darci Wolff volunteered and ReEtta Sieh will be the alternate. ASBSD Delegate Assembly is November 16, 2012 in Pierre, SD.

Kristi Spitzer joined the meeting at 5:49 pm.

Principal/Tech Coordinator Items:

The first reading of Senior Privileges Policy was held. Changes will be made before the second reading in November.

Ms. Rall presented information on how the ICU Program is implemented at the Leola School.
Ms. Rall reported on the Assessment & Accountability Data from the Department of Education.

Technology and Activities Director Items:

Motion 12-071 by Wolff/Sieh to approve a payment of \$25.00 per trip for a coach who drives to practice if no driver is available, retroactive to the beginning of the 2012-13 sports season. Motion carried.

Motion 12-072 by Sieh/Lapka to approve the Titan Co-op Handbook and the Non Co-op Handbook. Motion carried.

Approval of the Co-op Policy Handbook was not completed due to suggested changes by Darci Wolff.

Pat Lapka and ReEtta Sieh reported on the Co-op Committee meetings that have been held.

Ms. Val Geffre presented the October and November Activities Schedules.

Superintendent's Items:

Darci Wolff reported on the Policy Manual Committee Meetings.

ReEtta Sieh reported that there have been no School/ Community Relations Meetings.

Official enrollment for the Leola School District as of September 28, 2012 is 220 students.

Ms. Nikolas informed the board that a Surrogate Parent Committee for 2012-13 has been established.

Ms. Nikolas discussed the Cell Phone Tower. Northern Electric uses this tower as an internet provider. They would be interested in possibly purchasing and/or moving this tower.

Patrons Who Wish to Address the Board:

Jackie Wurtz on behalf of the PTO requested to hold Cotton Candy sales at the Football Play-off Game that will be held in Leola.

Motion 12-073 by Sieh/Wolff to approve the Cotton Candy Sales by the PTO. Motion carried

Kristi Spitzer, Troy Grabowka and Wes Westphal representing the Parent Booster Club discussed the Split Pot Fundraiser. They would like the students to help sell tickets, and then would split the pot profits 60/40 with the classes. Discussion was held on elementary basketball and volleyball tournaments. The board requested a policy be written up by the booster club and presented after executive session. This issue was tabled until after executive session.

Motion 12-074 by Lapka/Wolff to enter executive session per SDCL 1.25.2 (1) student discussion, (2) personnel discussion at 6:31 pm. Motion carried.

Chairman Hoffman declared the board out of executive session at 8:10 pm.

Board consensus was to approve the Parent Booster Club to hold the split pot fund raisers through the November 12, 2012 board meeting. Also they would like the split pot divided 50/50 between the Parent Booster Club and the classes or clubs. All tournaments would need to be approved through the administration.

Motion 12-075 by Wolff/Sieh to adjourn the meeting. Motion carried.

Board Chairman

Date

_____ *Deb Weiszhaar* _____
Business Manager Date