

Leola School District 44-2

Official School Board Proceedings

September 10, 2012

Chairman Nathan Hoffman called the regular meeting of the Leola School District Board of Education to order on Monday, September 10, 2012 at 6:03 pm. Roll call showed members ReEtta Sieh, Patrick Lapka, Susan Berreth, and Darci Wolff present. Others attending were Superintendent Julie Nikolas, HS Principal/Technology Coordinator Cynthia Rall, Business Manager Deb Weiszhaar, HKG Architect Dean Marske, Technology Facilitator/Activities Director Val Geffre, Teachers Jackie Rau, Robyn Lampert, Para-professionals Shana Gohl, Jackie Wurtz, Custodian Dana Leibel, Patrons Troy Grabowska, Wes Westphal Diane Rood Kiesz, Melvin and Marian Kallas.

A quorum was established.

Motion 12-056 by Berreth/Lapka to adopt the agenda. Motion carried.

Good News Item:

Ms. Nikolas presented information on a School Climate Survey that was given to teachers. Survey questions covered such topics as: Ease to acquire resources and materials, useful feedback from the principal, administrative support, student achievement expectations, attention on standardized tests, collaboration with other teachers, professional growth, administrative changes that you would like to see, and overall job satisfaction. 92.2 % of respondents say they are moderately to extremely satisfied with their teaching experience at the Leola School.

Consent Agenda:

Darci Wolff requested that the financial reports and bills be pulled out of the Consent Agenda for discussion.

Motion 12-057 by Wolff/Sieh to approve the consent agenda items. Motion carried.

- A. Approve the August 13, 2012 regular school board meeting minutes.
- B. Approve the Fuel Quotes : Genes Oil – Ethanol \$3.36, Unlead \$3.41, Diesel \$3.69
NCFE – Ethanol \$3.43, Unlead 3.43, Diesel \$3.76

Discussion was held on the installation of an intercom system, the phone system repairs, cabling in the school by Schwan Electric. Discussion was also held on the Capital Outlay Fund and the Capital Outlay Certificate Fund. Several bills were discussed at this time.

Motion by Wolff/Berreth to approve the bills and financial reports. Motion carried.

Fund: 10 GENERAL FUND

AB BUSINESS INC, SOLUTIONS	Office Supplies	50.28
ABERDEEN FAMILY YMCA	CPR Training	1,260.00
ALL AMERICAN SPORTS CORP.	Football Helmets and Reconditioning	2,221.28
AMERIPRIDE	Professional Services	150.93
ASBSD	Conference Registration	235.00
AT&T MOBILITY	Cell Phones	159.66
BAND SHOPPE	Band Shoes	62.85
BRANDNER, DENISE	Title 1 Open House Supplies	36.69
CARDMEMBER SERVICE	Credit Card Billing	376.60
CARDMEMBER SERVICES	Credit Card Billing	11.13
CENTURY BUSINESS PRODUCTS INC	Toner, Repairs	309.72
CHESTER AREA SCHOOL	Distance Learning Classes	500.00
CITY OF LEOLA	Water Bill	479.50
COLE PAPERS, INC	Custodial Supplies	1,237.57
DECKER EQUIPMENT	Rubber Chair Tips	266.86
DICKEY RURAL NETWORKS	Colony Phone	81.07
DIGI PHOTO INC	Supplies	13.50
DISCOVERY EDUCATION	Software License	950.00
DSS IMAGE APPAREL	Cheerleading Hoods and T-shirts	251.40
DUETER, CINDY	GVB Official Mileage	108.52
EPS SCHOOL SPECIALTY INTERVENTION	Textbooks	473.50
FBLA	Summer Custodial Support	2,100.00
FIDUCIARY FUND	Reimburse Imprest	1,934.24
GEFFRE, VAL	Mileage	31.45
GENE'S OIL CO	Gas/Diesel	1,113.51
HAL LEONARD CORPORATION	Music Alive Subscription	195.00
HANDWRITING WITHOUT TEARS	Workbooks	144.91
HAUFF MID-AMERICA SPORTS INC	Footballs, Volleyballs	469.90
HOMESTEAD BUILDING SUPPLIES	Custodial Supplies	403.11
HOUGHTON MIFFLIN RECEIVABLES CO.,	Textbooks	480.20
J.W. PEPPER & SON INC.	Music	114.99
JOHNSON CONTROLS INC	Maintenance	2,099.07
JOSTENS INC	Yearbook Shipping	63.72
LAMPERT, ROBYN	Supplies	112.85
LEOLA GROCERY	Supplies	17.98
MARC	Custodial Supplies	1,623.94
MARCO	Copy Repairs	235.00
MCNEELY, LISA	GVB Official	75.00
MCPHERSON CO HERALD	Proceedings/Ads	479.31
MONTANA-DAKOTA UTILITIES CO	Electricity	1,438.36
NE ADMINISTRATORS	Membership Dues	85.00
NORTH CENTRAL FARMERS ELEVATOR	Repairs	96.22
OFFICEMAX INCORPORATED	Toner	29.40
OSBORNE, SHARON	Cable	31.79
PEARSON EDUCATION	Textbooks	4,307.10
PLANK ROAD PUBLISHING, INC	Textbooks	131.15
PLUNKETT'S PEST CONTROL	Pest Control	72.80
PROPERTY/LIABILITY FUND	Insurance	19,337.00
QUALITY QUICK PRINT INC	Posters	110.00
QUILL	School Supplies	1,937.63
SANFORD HEALTH	Bus Driver Physical	80.00
SCHAAR, CHERYL	Title 1 Open House Supplies	85.75

SCHOLASTIC INC	Textbooks	167.49
SCHWAN ELECTRIC INC	Cabling	1,855.00
SDRS	Retirement Underpayment	263.00
SDSTE	Membership Dues	50.00
SOFTWARE UNLIMITED, INC	Tuition	100.00
SPITZER, STANTON	Spraying	53.50
TAYLOR MUSIC	Music Repairs	38.86
TSCHAPPAT, DIANE	Lodging	253.52
USI EDUCATION AND GOVERNMENT SALES VALLEY	Lamin Film	148.79
WEISZHAAR, DEB	Telephone Bill	201.29
WIEDEBUSH, AIMEE	Postage	46.53
	Title 1 Open House Supplies	38.40
		<hr/> 51,888.82

Fund: 21 CAPITAL OUTLAY

CENTURY BUSINESS PRODUCTS INC	Copy Machine /Fax Machine	10,760.00
HUFF CONSTRUCTION INC.	Phase 1 Building Project	71,819.99
JOHNSON CONTROLS INC	Service Agreement/Repairs	13,772.50
PEARSON EDUCATION	Textbooks	2,806.78
SCHWAN ELECTRIC INC	Rewire School Building	93,245.00
		<hr/> 192,404.27

Fund: 22 SPECIAL EDUCATION FUND

CURRICULUM ASSOCIATES LLC	Supplies	62.79
NORTH CENTRAL SPECIAL EDUCATION COOPERATIVE	Psychology Services Contract	4,000.00
		<hr/> 4,062.79

Fund: 41 CAPITOL OUTLAY CERTIFICATES FUND

MEIERHENRY SARGENT LLP	Bond Counsel	5,800.00
SEWER DUCK INC.	Camera Sewer Lines	287.50
SOIL TECHNOLOGIES INC	Soil Testing and Report	4,235.50
		<hr/> 10,323.00

Fund: 51 FOOD SERVICE

ACE REFRIGERATION COMPANY	Freezer Repairs	423.30
AMERIPRIDE	Professional Services	178.05
AVERA HEALTH	PACE Program	200.00
CARDMEMBER SERVICE	Credit Card Billing	49.99
CHILD & ADULT NUTRITION SERVIC	Food Purchases	384.05
CWD	Food Purchases	2,872.09
DEAN FOODS NORTH CENTRAL, INC.	Food Purchases	473.06
EVANS, MARIA	Food Purchases	102.10
FIDUCIARY FUND	Reimburse Imprest	456.16
GRASSLAND COLONY	Federal NSLP Reimbursement	6,683.60
KESSLER'S GROCERY	Food Purchases	118.12
LONG LAKE COLONY	Federal NSLP Reimbursement	2,557.50
MCPHERSON COUNTY	Collection Fees	26.60
SARA LEEBAKERY GROUP/EARTHGRAINS	Food Purchases	64.80
SPRING CREEK COLONY	Federal NSLP Reimbursement	6,301.68
		<hr/> 20,891.10

Fiduciary Funds:

Harrisburg School District	Desks	\$500.00
Leola School	Postage	20.00
Dept. Of Criminal Investigation	Background Check	43.25
Mello-Smello	Lunch Room Supplies	291.50
Elmer Zulk Electric	Disconnect Box	22.95
Delta Dental Plan	Summer Insurance Payments	140.32
SASD	Membership	334.00
Deb Weiszhaar	Software Training Meals	38.00
Kelly Davies	Reimburse Health Insurance	227.29
Pam Fauth	Reimburse Lunch Deduction	29.50
Jennifer Dallmann	Reimburse Health Insurance	227.29
Aberdeen Central Show Choir	Registration	175.00
Dakota ACAC	Registration	35.00
Val Devine	GVB Official	75.00
Maria Evans	Snack Cash Box	65.00
Nancy Kindelspire	Mileage Region IV Mtg.	29.50
Lisa McNeely	GVB Official & Mileage	126.80
SDMEA	All State Tapes	<u>10.00</u>
	TOTAL	\$2,390.40

Payroll: August 2012 General

Elementary Teaching	\$43,903.98
Secondary Teaching	26,362.21
Title 1	4,039.35
Support	2,825.48
Administration	6,479.77
Principal	6,369.59
Fiscal Services	5,133.12
Maintenance	9,018.31
Co-Curricular	<u>479.18</u>
TOTAL	104,610.99

Special Education

Teaching	6,033.58
Speech	<u>2,169.58</u>
TOTAL	8,203.16

Food Service	\$323.51
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All salaries listed as gross plus district matching funds.

Maintenance & Building Items:

Dean Marske reported:

Administrative Recommendation to the School Board:

As required by law a public hearing must be held prior to advertising for bids on building improvement projects funded by Capital Outlay Fund dollars. Prior to going out for bids the School Board is holding a public hearing on the construction project slated for the next cycle of the Leola Public School District 44-2 Capital improvement Plan. Projects include: Building of 4 classrooms, a band room, a multi-purpose room, and renovation of the kitchen. **The project's total not to exceed: \$3,260,725.**

Acknowledge the public hearing and authorize the administration to proceed with the bidding phase of the projects. The board approves the plans and specifications and authorizes HKG to advertise for bids to complete new construction, not to exceed \$3,260,725.

Motion 12-058 by Wolff/Lapka to approve the public hearing and bid letting as described in the above acknowledgement. Motion carried.

Business Manager's Items:

Special Education Federal Dollars have been decreased by \$7,273.00.

Budget Changes are as follows: Revenue – IDEA Part B Allocation 22 3121 000 credit \$7,273.00
Expenditures – Tuition Autism 22 2722 000 317 debit \$7273.00

Motion 12-059 by Sieh/Berreth to approve the Special Education Budget changes. Motion carried.

Motion 12-060 by Lapka/Sieh to adopt the 2012-2013 Budget as published with the above changes for the 2012-2013 Fiscal School Year. The following levies will be sent to the McPherson County Auditor before September 28, 2012. Motion carried.

General Fund	<u>\$2.322</u> /per \$1000 of Total Valuation
Capital Outlay	<u>\$3.00</u> /per \$1000 of Total Valuation
Special Education	\$0.57 /per \$1000 of Total Valuation
Pension Fund	\$0.30 /per \$1000 of Total Valuation

The October School Board Meeting falls on a holiday. According to board policy the meeting should be held on October 11, 2012 at 6:00 pm, but will be changed to 5:00 pm. Please note time change for this meeting, due to a volleyball game at Leola.

Principal Items:

Motion 12-061 by Wolff/Lapka to accept the contract for Junior Class Concession Stand Advisor for Maria Evans for \$495.00. Motion carried.

Mrs. Rall presented information on the homecoming festivities that are taking place this week. Window painting has been completed, Friday Class Olympic Games will be held, floats will be completed and the homecoming parade will be held at 1:30 pm.

Monsanto Grant - Leola School did not receive this grant.

A Senior Privileges proposal was presented. Mrs. Rall will edit this proposal, and send it to board members before the next board meeting.

Mrs. Rall presented the ACT Testing information. Scores have gone up in Reading, English, Math and Science. There were eight participants this past year.

Technology and Activities Director Items:

A Sports Coop Committee Meeting will be held September 12, 2012 at 9:00 am.

A full sports schedule was sent to the board. Items discussed were game and practice trip's mileage being tracked, and Senior Recognition nights for Football and Volley ball.

Coaches contracts were presented for Boys Basketball Head Coach Lucas Bruns \$3,175.00, Boys Basketball Assistant Coach Aaron Kappes \$2,650.00, Girls Jr. Varsity/Assistant Basketball Coach Lynette Hertel \$2, 650.00, Head Football Coach Marty Morlock \$3,275.00.

Darci Wolff requested that these contracts be tabled until after executive session.

Athletic Handbooks were examined. Several changes need to be made for the Titan Coop Handbook and for the Leola Handbook. These items will be corrected and presented at the next board meeting.

Superintendent Items:

Beginning of the year enrollment is 216 students. This is down four students from last year.

Motion 12-062 by Sieh/Wolff to approve the Elementary Music Concert Contract for Amanda Stulken \$123.75. Motion carried.

Patrons Who Wish to Address the Board:

Troy Grabowska, Shana Gohl, and Wes Westphal representing the Parent Booster Club discussed fund raisers with the board. The board agreed to allow the Parent Booster Club to sell their Beef Raffle Tickets at the homecoming football game and one volleyball game. Troy Grabowska suggested that fund raisers could be held with participation from HS classes and the profits could be shared between the class and the Parent Booster Club. Mrs. Rall will write up guidelines for fundraisers with student participation and present it at the October Board Meeting.

The Parent Booster Club has purchased two new scoreboards for the gym. The Parent Booster Club and the Leola School District would like to thank CorTrust Bank for their donation towards the Scoreboards. The other donor names will be placed on the scoreboards. The Parent Booster Club also purchased 40

band chairs with stands for the music department. Activity Posters have been printed and distributed for the school year.

The Parent Booster Club would like to clarify that they are a separate entity from the fiduciary establishment of the Crow's Nest Booster Club. There was a large donation to the Crow's Nest Club from an individual donor, specifically for the Crow's Nest. The Parent Booster Club has not provided any funds to the Crow's Nest fundraising at this time.

Chairman Nathan Hoffman thanked the Parent Booster Club for the generous donations and wished them well with the fund raisers.

Jackie Wurtz and Val Geffre left at this time.

Board Items:

Susan Berreth has an item for executive session. Pat Lapka discussed items for the Athletic Handbook that need to be adjusted before the September 12, 2012 Sports Coop Committee meeting on Wednesday. Discussion was held on Homecoming and all festivities, and the Homecoming Dance and student participation for students out of the district. Students from Leola and Frederick do not need to sign-up for the homecoming dance, but all other students need to sign-up in advance.

Chairman Hoffman called for a five-minute recess at 7:28 pm.

Chairman Hoffman reconvened the meeting at 7:33 pm.

Motion 12-063 by Wolff/Berreth to enter executive session at 7:34 pm per SDCL 1-25-2 (1) for personnel discussion and (2) for student discussion. Motion carried.

Chairman Hoffman declared the board out of executive session at 10:55 pm with the following action:

Motion 12-064 by Sieh/Wolff to approve the coaching contracts for Lucas Bruns, Aaron Kappes, Lynette Hertel and Marty Morlock. Motion carried.

Motion 12-065 by Berreth/Sieh to adjourn the meeting. Motion carried.

Board Chairman Date

_____ *Deb Weiszhaar* _____
Business Manager Date

Published once at the total approximate cost of \$_____

